1   [Administrative Code - Biennial Food Security and Equity Report]

2

3   **Ordinance amending the Administrative Code to direct the Department of Public Health**

4   **to report biennially on food security and equity, with input from other departments.**

5   NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.
                     Additions to Codes are in _single-underline italics Times New Roman font_.
6   **Deletions to Codes** are in ~~_strikethrough italics Times New Roman font_~~.
                     Board amendment additions are in double-underlined Arial font.
7   **Board amendment deletions** are in ~~strikethrough Arial font~~.
                     Asterisks (*   *   *) indicate the omission of unchanged Code
8   subsections or parts of tables.

9

10 Be it ordained by the People of the City and County of San Francisco:

11

12 Section 1. The Administrative Code is hereby amended by adding Chapter 59A,

13 consisting of Sections 59A.1, 59A.2, and 59A.3, to read as follows:

14   _**CHAPTER 59A: FOOD SECURITY AND EQUITY REPORTS**_

15 _**SEC. 59A.1. PURPOSE AND INTENT.**_

16 _This Chapter 59A is intended to codify a method for the Department of Public Health to collect_

17 _and aggregate data related to food security and health equity from other City departments and then_

18 _publish a biennial report based on that data. The report is intended to identify the populations in the_

19 _City that are food insecure; that are receiving City food-related services, whether those services_

20 _address health, racial, geographic, age, or other inequities; and what barriers to food security exist. If_

21 _the City establishes a program of grant-supported food empowerment markets, the report is also_

22 _intended to inform the Human Services Agency in its implementation and awarding of grants under_

23 _such a program._

24   _**SEC. 59A.2. FOOD SECURITY AND EQUITY REPORTS.**_

25

1   *(a) **Biennial Report.** The Department of Public Health ("DPH") shall publish a Food Security*

2   *and Equity Report ("Biennial Report") by October 1, 2023, and by October 1 every second year*

3   *thereafter. The Biennial Report shall contain information and analysis on food security and equity in*

4   *the City, as detailed in subsection (d).*

5   *(b) **Reporting Departments and Other Reporting Entities.***

6   *(1) DPH shall work in collaboration with the Department of Children, Youth, and Their*

7   *Families, Department of Disability and Aging Services, Department of Benefits and Family Support,*

8   *Department of Homelessness and Supportive Housing, Office of Early Care and Education, First 5 San*

9   *Francisco, Recreation and Parks Department, Human Rights Commission, Municipal Transportation*

10   *Agency, Planning Department, Department of the Environment, Office of Economic and Workforce*

11   *Development, Office of the Controller, Office of Contract Administration, and Treasurer & Tax*

12   *Collector (the "Reporting Departments") to collect data and publish the Biennial Report.*

13   *(2) DPH may request data from the San Francisco Unified School District and the San*

14   *Francisco Housing Authority and include such data in the Biennial Report, as outlined in subsections*

15   *(c) and (d). If either entity provides such data, that entity shall be considered a Reporting Department*

16   *for purposes of this Section 59A.2.*

17   *(3) DPH may request data from other relevant entities, including, for example, grantees*

18   *of any food empowerment markets established by the City pursuant to Administrative Code Section*

19   *10.100-72 and City-funded community-based organizations.*

20   *(c) **Data Collection.***

21   *(1) DPH shall provide a preliminary data set on health conditions and health*

22   *disparities of City residents ("Preliminary Data Set") to the Reporting Departments. The Preliminary*

23   *Data Set shall include data on relevant social conditions and defined group conditions and, to the*

24   *extent feasible, such data shall be disaggregated by race, ethnicity, and sexual orientation and gender*

25   *identity. Relevant social conditions include, by way of example but not limitation, poverty and*

1   *malnutrition. Defined group conditions include, by way of example but not limitation, hypertension*

2   *and other cardiovascular diseases, low birth weight, diabetes, weight, mental health conditions, and*

3   *dietary intake.*

4   *(2) DPH shall develop and provide a food program data framework ("Food Program*

5   *Data Framework") to the Reporting Departments. The Food Program Data Framework shall provide*

6   *Reporting Departments with guidelines for applying the Preliminary Data Set to programs or*

7   *initiatives within each Reporting Department and a format for the Reporting Departments to send*

8   *relevant data, reports, and recommendations to DPH. The Food Program Data Framework should*

9   *include at least the following: available descriptors of the population served (such as household size*

10 *and household income), funding for food-related programs (including from federal, state, and City*

11 *grants or funds), racially disaggregated enrollment in food programs, service volumes, and geographic*

12 *distribution of program services. DPH may include other information in the Food Program Data*

13 *Framework as it deems appropriate, and may request the Reporting Departments to provide*

14 *information as a narrative report, a data set, or other appropriate response.*

15   *(3) After receiving the Preliminary Data Set and Food Program Data Framework, the*

16 *Reporting Departments shall apply the Preliminary Data Set to applicable programs or initiatives*

17 *within their departments as prescribed in the Food Program Data Framework. Applicable programs*

18 *or initiatives include those that provide a food- or nutrition-related service or food- or nutrition-related*

19 *income support. Each Reporting Department shall develop a food security data set ("Food Security*

20 *Data Set") in alignment with the Food Program Data Framework using existing data from each*

21 *Reporting Department. Nothing in this Section 59A.2 shall be construed as mandating additional or*

22 *new data collection by a Reporting Department beyond data a department already collects. Within 120*

23 *days after receiving the Preliminary Data Set and Food Program Data Framework, each Reporting*

24 *Department shall submit its Food Security Data Set to DPH. DPH may answer inquiries from and*

25

1 *assist any Reporting Department during development of each department's Food Security Data Set to*

2 *help that department meet the requirements and intent of this Section 59A.2.*

3   *(d)* **Biennial Report Contents.** *DPH shall incorporate into the Biennial Report each Reporting*

4 *Department's Food Security Data Set and the Biennial Report shall address, to the extent feasible, at*

5 *least the following:*

6   *(1) Information describing the current state of food insecurity in the City with*

7 *demographics and analysis of household need, including, at a minimum, (A) household income and*

8 *self-sufficiency, (B) population-level food insecurity estimates,(C) results of standardized food security*

9 *screenings in public agencies and community programs, (D) analysis of health disparities for which*

10 *nutrition is critical, and (E) data from residents experiencing food insecurity on their needs and their*

11 *experience with city-funded programs.*

12   *(2) Information describing food-related programs or services delivered to City residents*

13 *by federal, state, and local governments and private entities. Examples of such information include*

14 *financial resources (such as CalFresh, WIC, food vouchers, and income support); food access services*

15 *(such as free dining rooms, food pantries, school meals, and congregate and home-delivered meals);*

16 *and related services (such as nutrition education).*

17   *(3) Analysis of system infrastructure to support food security, including information and*

18 *referral systems, community food infrastructure (including, for example, kitchens in housing units, food*

19 *storage, transportation, and workforce), and urban agriculture.*

20   *(4) Analysis of health and other inequities as applied to food security programs.*

21   *(5) Recommendations for policies, programs, and budget from DPH, the Reporting*

22 *Departments, and the Food Security Task Force (established in Article X, Chapter 5 of the*

23 *Administrative Code) to address food insecurity, gaps in resources, and system infrastructure, to*

24 *address health, racial, geographic, age, and other inequities.*

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1   *DPH may include additional information, such as Supervisorial district-level data, as*

2   *appropriate, in the Biennial Report. The Office of Economic Workforce Development shall contribute*

3   *to the Biennial Report an analysis of economic development potential of community food system and*

4   *food security initiatives.*

5   *(e) **De-Identified Information.** The Biennial Report shall present information in de-identified*

6   *form to protect the privacy of individuals whose data are included. Data collected and shared between*

7   *the Reporting Departments and DPH necessary for preparation of the Biennial Report shall be*

8   *confidential as between the Reporting Departments and DPH to the extent required by law.*

9   *(f) **Food Security Task Force.** The Food Security Task Force shall consult with DPH to*

10 *review the Food Security Data Sets received from the Reporting Departments and develop*

11 *recommendations for inclusion in the Biennial Report, and shall assist DPH in preparation and*

12 *presentation of the Biennial Report to the Board of Supervisors and the Mayor, as specified in*

13 *subsection (h). The Food Security Task Force may assist DPH in collecting data from non-City entities*

14 *for inclusion in the Biennial Report.*

15   *(g) **Office of Racial Equity.** The Office of Racial Equity shall assist DPH in preparation of the*

16 *Biennial Report by coordinating with the Office of Contract Administration to identify contracts and*

17 *grants with community-based organizations that provide City-funded food security programs and*

18 *services and request data from those community-based organizations. To the extent feasible, the Office*

19 *of Racial Equity may provide the Food Program Data Framework to the community-based*

20 *organizations or otherwise solicit data from the community-based organizations that address the*

21 *contents of the Biennial Report listed in subsection (d) and as determined by DPH. The Office of*

22 *Racial Equity shall assist DPH in preparation of the Biennial Report based on any data received from*

23 *the community-based organizations.*

24   *(h) **Presentation to Board of Supervisors and Mayor.** DPH shall present the Biennial Report*

25 *to the Board of Supervisors and the Mayor, along with any recommendations for legislation or other*

1   *policy or budget recommendations. DPH may also provide the Biennial Report to other City*

2   *departments for their use in determining grants awarded under food-related programs, such as any*

3   *food empowerment market program supported by the City.*

4   ***SEC. 59A.3. UNDERTAKING FOR THE GENERAL WELFARE.***

5   *In enacting and implementing this Chapter59A, the City is assuming an undertaking only to*

6   *promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an*

7   *obligation for breach of which it is liable in money damages to any person who claims that such breach*

8   *proximately caused injury.*

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10   Section 2. Effective Date. This ordinance shall become effective 30 days after

11   enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the

12   ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board

13   of Supervisors overrides the Mayor's veto of the ordinance.

14

15   APPROVED AS TO FORM:
      DENNIS J. HERRERA, City Attorney

16

17   By: _____/s/_____
           HENRY L. LIFTON

18   Deputy City Attorney

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