FILE NO. 210588

Petitions and Communications received from May 13, 2021, through May 20, 2021, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on May 25, 2021.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From the Department of Public Health, submitting updates to Health Order No. C19-07x; Directive of the Health Officer Nos. 2020-16j, 2020-29j, 2020-30f, 2020-23f, 2020-01e, 2020-14h, 2020-21j, 2020-33g, 2020-34f; Recission of Order of the Health Officer No. C19-08b; Recission of Directive of the Health Officer Nos. 2020-08b, 2020-09c, 2020-20c, 2020-06; Yellow Tier Guidance Gatherings Flow Chart. (1)

From the Immigrant Rights Commission, submitting a statement of support for the proposed Resolution opposing human rights violations in Colombia and demanding the implementation of the Leahy Law to suspend economic assistance to the Colombian Anti-Riot Police Force, also known as the Mobile Anti-Disturbances Squadron. File No. 210541. Copy: Each Supervisor. (2)

From the Ethics Commission, submitting a Report on San Francisco's Public Campaign Financing Program for the November 2020 Election. Copy: Each Supervisor. (3)

From the Department of Public Health, submitting a letter of request for the authorization for the issuance and sale of general obligation bonds for the 2020 Health and Recovery bond program at the May 18, 2021, Board of Supervisors Meeting. File Nos. 210422, 210387, and 210388. Copy: Each Supervisor. (4)

From the Office of the City Administrator's Capital Planning Committee, submitting a memo regarding (1) General Fund Capital Budget Approval, (2) Critical Repairs and Stimulus Certificates of Participation, and (3) Treasure Island Special Tax Bonds. Copy: Each Supervisor. (5)

From the California Fish and Game Commission, pursuant to California Fish and Game Code, Sections 2075, 2075.5 and 2078, submitting two notices of Final Consideration. Copy: Each Supervisor. (6)

From the U.S. Fish and Wildlife Service, pursuant to the Endangered Species Act of 1973 Section 4(c)(2)(A) and Code of Federal Regulations (CFR) at 50 CFR 17.11(for wildlife) and 17.12 (for plants), submitting a notice of initiating a 5-Year Reviews on 20 Species in Northern California. Copy: Each Supervisor. (7)

From the Office of the Treasurer & Tax Collector, pursuant to California State Government Code, Section 53646, submitting the City and County of San Francisco

Pooled Investment Report for March 2021. Copy: Each Supervisor. Copy: Each Supervisor. (8)

From the Dogpatch & NW Potrero Hill Green Benefit District, submitting annual reports for fiscal years 2015-16, 2016-17, 2017-18, 2018-19 and 2019-20. Copy: Each Supervisor. (9)

From concerned citizens, regarding a proposed Ordinance to amend the Administrative Code to allow certain projects to proceed while an appeal of the project's determination under the California Environmental Quality Act is pending before the Board of Supervisors and modifying requirements for appeals to the Board of Supervisors for certain projects under CEQA. 17 Letters. File No. 201284. Copy: Each Supervisor. (10)

From concerned citizens, regarding traffic hazards on Van Ness Avenue. 2 Letters. Copy: Each Supervisor. (11)

From concerned citizens, regarding noise made by the Golden Gate Bridge. 2 Letters. Copy: Each Supervisor. (12)

From Harry S. Pariser, regarding the installation of "temporary" lettering on Band Shell in Golden Gate Park Concourse. Copy: Each Supervisor. (13)

From Johnny Schenone, regarding various subjects. Copy: Each Supervisor. (14)

From the Hayes Valley Neighborhood Association, submitting a letter of support for the proposed Ordinance amending the Planning Business and Tax Regulations, and Police Codes to simplify procedures and allow flexibility for neighborhood, cultural, and entertainment establishments. Copy: Each Supervisor. (15)

From Jonas P., regarding homelessness and housing. Copy: Each Supervisor. (16)

From David Ramano, regarding the Observation Wheel in Golden Gate Park. Copy: Each Supervisor. (17)

From Caroline Ayres, regarding the opening of schools in the Fall of 2021. Copy: Each Supervisor. (18)

From Philip Copeland, regarding the use of bicycle and electric scooters on sidewalks in San Francisco. Copy: Each Supervisor. (19)

From Build Affordable Faster California, submitting letter of support for the proposed Resolution urging passage of California State Assembly Bill No. 816 and the proposed Resolution supporting California State Assembly Bill No. 528. File Nos. 210543 and 210549, respectively. Copy: Each Supervisor. (20)

From the Hyatt Regency San Francisco, Pursuant to California Labor Code Section 1401, submitting WARN Act Notice. Copy: Each Supervisor. (21)

From the Inner Mission Neighborhood Association, regarding homeless encampments and safe sleeping sites. 5 Letters. Copy: Each Supervisor. (22)

From concerned citizens, regarding the proposed Ordinance amending the Administrative Code to rename and modify the Places for People Program as the Shared Spaces Program. 22 Letters. File No. 210284. Copy: Each Supervisor. (23)

From concerned citizens, regarding the Great Highway. 61 Letters. Copy: Each Supervisor. (24)

From the Black Employees Alliance, regarding various subjects concerning the Municipal Transportation Agency. Copy: Each Supervisor. (25)

From the California Public Utilities Commission, submitting notice of a project from Verizon Wireless. Copy: Each Supervisor. (26)



ORDER OF THE HEALTH OFFICER No. C19-07x

ORDER OF THE HEALTH OFFICER
OF THE CITY AND COUNTY OF SAN FRANCISCO
DIRECTING ALL INDIVIDUALS IN THE COUNTY TO FOLLOW
HEALTH RISK REDUCTION MEASURES OUTSIDE THEIR
RESIDENCES; URGING GOVERNMENT AGENCIES TO PROVIDE
SHELTER AND SANITATION FACILITIES TO INDIVIDUALS
EXPERIENCING HOMELESSNESS; AND REQUIRING ALL
BUSINESSES AND RECREATION FACILITIES THAT ARE ALLOWED
TO OPERATE TO IMPLEMENT HEALTH RISK REDUCTION
MEASURES

(STAY SAFER AT HOME)

DATE OF ORDER: May 20, 2021

This Order generally allows reopenings of businesses and activities consistent with the State's assignment of the County to the yellow tier (tier 4), based on minimal transmission of the virus, subject to certain further San Francisco safety restrictions based on local health conditions.

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, et seq.; California Penal Code §§ 69, 148(a)(1); and San Francisco Administrative Code § 7.17(b).)

Summary: On February 25, 2020 the Mayor of the City and County of San Francisco (the "County") declared a state of emergency to prepare for coronavirus disease 2019 ("COVID-19"). On March 5, 2020 the County recorded its first reported case of COVID-19. On March 16, 2020 the County and five other Bay Area counties and the City of Berkeley, working together, were the first in the State to implement shelter-in-place orders in a collective effort to reduce the impact of the virus that causes COVID-19. Since that time, we have come to learn that the virus can be transmitted in the air through aerosols and that the risk of such airborne transmission is generally higher indoors. Also, while treatments for the disease are improving and vaccines are being administered, treatments remain limited and only a minority of residents has been vaccinated to date. The majority of the population remains susceptible to infection, and local conditions could rapidly worsen if people fail to safely modify their behavior, including wearing face coverings, adhering to social distancing requirements, and avoiding gatherings.



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Initially the shelter-in-place orders generally required individuals to stay in their residences except for essential needs like grocery shopping, working in essential businesses, providing essential government functions, or engaging in essential travel. Over time, and based on health data and a risk analysis, the County allowed the phased resumption of some businesses and activities, consistent with the roadmap that the State has established under its order. Consistent with the State's April 2020 initial four-stage roadmap for reopening, the County created its own phased reopening plan. The County's plan provides for the incremental resumption of certain business and other activities to gradually increase the volume of person-to-person contact to help contain the risk of a surge in COVID-19 cases in the County and the region. The County's plan is available online at https://sf.gov/topics/reopening.

Because of the density of San Francisco and local health conditions, the County has moved more cautiously than the State otherwise allows. Our collective effort had a positive impact on limiting the spread of the virus. Early on the County, along with the other Bay Area jurisdictions, were able to bend the curve and preserve hospital capacity. Still, the severe danger the virus poses to the health and welfare of all continues. We need to be vigilant.

Indeed, back in July 2020 the County and the region experienced a second surge in infections and hospitalizations, and took appropriate steps to respond, including pausing the reopening process. Along with all the other counties in the Bay Area, the County was placed on the State monitoring list and temporarily suspended certain additional business activities as required by the State Health Officer. Over the next month, with the collective efforts of businesses and residents, the County was able again to reduce its virus transmission rate and resume reopening some businesses and other activities.

On August 28, 2020 the State adopted a new four-tiered, color-coded framework based on the prevalence of virus transmission in each county to guide reopening statewide—the Blueprint for a Safer Economy—and the State has revised that framework since its initial implementation. That framework can be found online at https://covid19.ca.gov/safereconomy. Under the State's framework, counties can be more restrictive than this State framework allows. The State initially assigned the County to the second most restrictive tier, substantial (red). In September and October, the County advanced from the moderate (orange) tier to the minimal (yellow) tier. As case rates and other indicators have changed, the State has moved counties between tiers, and in November 2020 with case rates increasing most counties have moved to the more restrictive tiers. San Francisco along with the rest of the Bay Area appears to have bent the curve and be on the other side of the surge in cases and hospitalizations that began last Fall, as San Francisco has done twice before. On January 26, 2021 the State removed the Bay Area from the State's Regional Stay At Home Order, and San Francisco reverted to the purple tier (tier 1, widespread virus transmission) under the California Blueprint for a Safer Economy. On March 2, 2021, the State reassigned San Francisco to the red tier (tier 2, substantial virus transmission). On March 23, 2021, the State reassigned San Francisco to the orange tier (tier 3, substantial virus transmission) and on May 4, 2021 the State



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reassigned San Francisco to the yellow tier (tier 4, minimal virus transmission). The State has indicated an intent to retire the Blueprint framework on June 15, 2021. Certain state and local health risk reduction measures will likely continue, depending on health conditions that time.

Consistent with the State's Blueprint for a Safer Economy and that recent tier reassignment, San Francisco allowed certain additional businesses and other activities to reopen, with some additional required safety requirements under this amended Stay-Safer-At-Home Order and companion health directives. San Francisco is reopening and expanding activities consistent with the State's Blueprint for a Safer Economy, with additional modifications in many instances under its health orders and directives. The decisions to reopen and expand balance the public health risks of COVID-19 transmission with the public health risks of economic and mental health stress. Even though COVID-19 case rates have come down, there remains a risk that people who you come into contact with when you are outside your Residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. We also have confirmed there are new, more contagious virus variants in the San Francisco Bay Area and that these variants are more likely to cause serious illness and death.

The opening and expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in the order and directives is make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing Face Coverings indoors and in crowds and following Social Distancing Requirements and all other safety protocols.

Everyone who is eligible, including those at risk for severe illness with COVID-19—such as unvaccinated older adults, and unvaccinated individuals with health risks—and members of their household are urged to get vaccinated as soon as possible.

We are going to have to live with the threat of the virus for months to come. And for us to be able to keep our schools open and continue to reopen those that are not yet providing in-person education, as well as to advance toward full reopening and promote the recovery of our economy, we are all going to have to take responsibility to act safely, including wearing face coverings and maintaining physical distancing where required to do so, washing our hands frequently, conducting activities outdoors rather than indoors where possible and avoiding large crowded gatherings particularly if you are not fully vaccinated. We are all in this together, and each of us is going to have to make sacrifices for the good of the community as a whole, including for our most vulnerable members.

This Order includes the following requirements, and you should review the Order itself for additional details.



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General Requirements. The Order:

- Allows people to engage in most activities, including, for example, working for or going to the businesses listed below and certain governmental and essential infrastructure activities, as well as engaging in essential activities, outdoor activities, certain additional activities, and travel related to those activities;
- Urges people at risk for severe illness with COVID-19—such as unvaccinated older adults, and unvaccinated individuals with health risks—and members of their household to get vaccinated as soon as possible and until then defer participating in activities with other people outside their household where taking protective measures of wearing face masks and social distancing may be difficult, especially indoors or in crowded spaces;
- Continues generally to require everyone to wear face coverings while outside their residences indoors or outdoors in crowded areas, subject to limited exceptions;
- Continues generally to require everyone to follow social distancing requirements, including urging people to stay at least six feet away from members outside of their household, subject to limited exceptions;
- Continues to urge government agencies to provide shelter and sanitation facilities for individuals experiencing homelessness;
- Continues to require everyone to comply with requirements issued by the State and other Health Officer orders and directives; and
- Limits large gatherings among different households to help reduce the transmission of the virus.

Requirements for All Businesses. The Order:

- Allows businesses to operate onsite, subject to capacity limits in many instances and safety protocols to help reduce transmission risk;
- Requires that many businesses continue to maximize the number of people who work remotely from home to the extent possible;
- Requires businesses to complete and post a Social Distancing Protocol checklist in the form attached to the Order as Appendix A;
- Requires businesses to direct personnel to stay home when sick and prohibits adverse action against personnel for doing so;
- Requires businesses and governmental entities to report to the San Francisco
 Department of Public Health when three or more personnel test positive for the
 virus that causes COVID-19 within a two-week period;
- Requires businesses to post certain signage, including for many indoor businesses signage regarding ventilation systems;
- Urges businesses that operate indoors to implement ventilation guidelines, requires all businesses that operate indoors and are open to members of the public to post a placard about what, if any, ventilation measures they are implementing, and requires at least one ventilation measure for certain of those businesses;



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- Requires businesses that operate indoors and allow face coverings to be removed to implement at least one of the ventilation measures under the Department of Public Health's guidelines;
- Requires all businesses that operate indoors and serve members of the public indoors to implement written procedures to "meter" or track the number of persons entering and exiting the facility to ensure that the maximum capacity for the establishment is not exceeded; and
- Requires businesses to cancel reservations or appointments without a financial penalty when a customer has a COVID-19 related reason.

Mandatory Best Practices Health Officer Directives. The Order requires that businesses and other entities currently allowed to operate review and comply with any applicable Health Officer Directives, and many of them require a Health and Safety Plan be completed and posted. These requirements include measures to help protect health of workers and customers, such as face covering, social distancing and sanitation protocols and, in many instances, capacity limits. All directives are available online at www.sfdph.org/directives.

<u>Term.</u> This Order will remain in effect, without a specific expiration date, for so long as the threat of the pandemic continues, or until this Order is otherwise extended, rescinded, superseded, or amended in writing by the Health Officer. But the Health Officer will continue to carefully monitor the evolving situation and will periodically revise this Order to loosen – or, if need be, tighten – restrictions as conditions warrant, to help further the safer economic recovery, reopening of schools and resumption of other activities.

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UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO ("HEALTH OFFICER") ORDERS:

1. Purpose and Findings.

a. Purpose. As of the effective date and time set forth in Section 13, below, this Order supersedes the May 6, 2021 Order of the Health Officer, No. C19-07w (the "Prior Order"), and all individuals, Businesses (as defined in Section 8.e below), and applicable government agencies in the County are required to follow the provisions of this Order. This Order continues to temporarily restrict certain Businesses and activities in relation to resuming operations and limits some gatherings with individuals from other Households (as defined in Section 3.b below) until it is safer to do so. But it allows most Businesses, activities, travel and governmental functions to occur subject to specified health and safety restrictions, limitations, and conditions to limit the transmission of Novel Coronavirus Disease 2019 ("COVID-19"). COVID-19 continues to pose a severe risk to residents of our County, and significant safety measures are necessary to protect against a surge in COVID-19 cases, serious illnesses and deaths. Accordingly, this Order requires risk reduction measures to be in place across Business sectors and activities that are allowed to occur, ensuring necessary precautions are followed as we adapt the way we live and function in light of the ongoing threat that the virus now poses and is very likely to continue to pose for some time to come. The Health Officer will continue to monitor data regarding



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COVID-19 and the evolving scientific understanding of the risks COVID-19 poses and may amend or rescind this Order based on analysis of that data and knowledge.

- b. Intent. The primary intent of this Order is to ensure that County residents continue to stay safer in their Residences (as defined in Section 3.b, below) to the extent possible and that together as a community our residents, along with visitors and workers in the County, take appropriate risk reduction measures, especially while outside their Residences, to slow the spread of COVID-19 and mitigate its impact on the delivery of critical healthcare services in the County and the region. As further provided in Section 2, below, the Health Officer intends to allow the phased resumption of Businesses and activities to provide for a safer reopening, with specified risk reduction measures, all while the Health Officer continues to assess the transmissibility and clinical severity of COVID-19 in light of the COVID-19 Indicators and risk framework described in Section 2 below.
- c. <u>Interpretation</u>. All provisions of this Order must be interpreted to effectuate the intent of this Order as described in subsection (b) above. The summary at the beginning of this Order as well as the headings and subheadings of sections contained in this Order are for convenience only and may not be used to interpret this Order; in the event of any inconsistency between the summary, headings or subheadings and the text of this Order below, the text will control. Certain initially capitalized used in this Order have the meanings given them in Section 8 below. The interpretation of this Order in relation to the health orders of the State is described in Section 10 below.
- d. <u>Effect of Failure to Comply</u>. Failure to comply with any of the provisions of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both, as further provided in Section 12 below.
- e. Continuing Severe Health and Safety Risk Posed by COVID-19. This Order is issued based on evidence of continued significant community transmission of COVID-19 within the County and throughout the country and beyond; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically; evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19; and further evidence that others, including younger and otherwise healthy people, are also at risk for serious outcomes including death. Due to the outbreak of COVID-19 in the general public, which remains a pandemic according to the World Health Organization, there is a public health emergency throughout the County, region and State. That immediate threat to public health and safety is also reflected in the continuing declarations of emergency referenced in Section 9.a below. Making the problem worse, some individuals who contract the virus causing the COVID-19 disease have no symptoms or have mild symptoms, which means they may not be



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aware they carry the virus and are transmitting it to others. Further, evidence shows that the virus can survive for hours to days on surfaces and be indirectly transmitted between individuals and also may be transmitted through airborne micro-droplets. Because even people without symptoms can transmit the infection, and because evidence shows the infection is easily spread, gatherings of people and other direct or indirect interpersonal interactions, particularly those that occur indoors, can result in preventable transmission of the virus.

- f. Local Health Conditions Relating to COVID-19. The efforts taken beginning in March 2020 under the prior shelter-in-place orders of the Health Officer, along with those of health officers of five neighboring counties, slowed the virus's trajectory. While the public health emergency and threat to the County's population remain, the region has significantly increased its capacity to detect cases, contain spread, and treat infected patients through widespread testing; greatly expanded its case investigation and contact tracing program and workforce; and expanded hospital resources and capacity. At the same time, across the region and the rest of the State, there had been a significant reopening of Businesses and activities, accompanied by an increase in cases and hospitalizations, which increases can carry risks to County residents and resources. As we continue to evolve our strategies for protecting residents of the County from COVID-19 and moving toward full reopening, we must consider both the trajectory of the virus in the County and across the region and beyond. To protect the community from COVID-19, we must ensure that when people engage in activities they are doing so as safely as possible.
- g. <u>Cases, Hospitalizations and Deaths</u>. As of May 15, 2021, there were 36,516 confirmed cases of COVID-19 in the County (up from 37 on March 16, 2020, the day before the first shelter-in-place order in the County went into effect) as well as at least 541 deaths (up from a single death on March 17, 2020). This information, as well as information regarding hospitalizations and hospital capacity, is regularly updated on the San Francisco Department of Public Health's website at https://data.sfgov.org/stories/s/fjki-2fab.

2. <u>Health Gating and Risk Criteria Framework for Reopening.</u>

a. <u>Health Gating</u>. To inform decisions about whether and how to augment, limit, or temporarily prohibit Businesses or activities to slow the spread of COVID-19, the Health Officer will continually review (1) progress on the COVID-19 Indicators; (2) developments in epidemiological and diagnostic methods for tracing, diagnosing, treating, or testing for COVID-19; and (3) scientific understanding of the transmission dynamics and clinical impact of COVID-19.

The COVID-19 Indicators and vaccine coverage will be key drivers in the Health Officer's gating decisions. In particular, the number of new COVID-19 cases per 100,000 residents, the rate of change in COVID-19 hospitalizations, and the amount of available hospital capacity will help guide decisions. If any indicator



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or a collection of these and other indicators are orange or red, then the Health Officer will give serious consideration to pausing or even reversing openings if appropriate. Also, the total number of hospitalized COVID-19 patients, and whether this total number is significantly increasing, flat, or decreasing, will play a role in gating decisions. Modeling estimates of peak hospitalizations will also be considered.

Information about San Francisco's status under the COVID-19 Indicators is available on the City's website at https://data.sfgov.org/stories/s/Key-Health-Indicators-on-Containing-COVID-19/epem-wyzb.

In addition to evaluating the COVID-19 Indicators in making gating decisions, the Health Officer will also consider the estimate of the effective reproductive number (Re), and whether there is evidence it is increasing, stable, or decreasing. The effective reproductive number (Re) is the average number of secondary cases per infectious case in the setting of public health interventions (e.g., sheltering in place, Face Coverings, physical distancing, etc.). When Re > 1, the epidemic curve increases. When Re < 1, the epidemic curve decreases. When Re < 1, the epidemic curve is flat.

b. <u>Risk Criteria for Additional Businesses and Additional Activities Under Phased Reopening.</u>

In connection with the health indicators and other public health data discussed above, the Health Officer will consider the risk of transmission involved in Businesses or activities in determining when and how they can safely operate or if they must remain or be ordered temporarily closed. The following risk criteria will inform this analysis:

- 1) Ability to modify behavior to reduce risk—whether individuals engaged in the Business or other activity can wear Face Coverings at all times, maintain at least six feet of physical distancing at all times, and comply with other Social Distancing Requirements, including hand washing and sanitation;
- 2) Avoidance of risky activities—whether the nature of the Business or activity necessarily involves eating or drinking (which requires removing Face Covering); gatherings with other Households (which presents risks as described in subsection d below); or singing, chanting, shouting, or playing wind/brass instruments (which all present significant risk of airborne transmission);
- 3) *Setting*—Outdoor Businesses and activities are safer than indoor businesses or activities, so outdoors is strongly preferred;
- 4) *Mixing of Households*—Mixing of people from different Households present higher risk of virus transmission and community spread, and the more different Households that mix, the greater the cumulative risk;



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- 5) Number, frequency, duration and distance of contacts—The more people who interact, the higher the risk of virus transmission; and the more people who gather at a site, or the more sites involved in the business, possible interactions increase exponentially (number of contacts). The more often people interact, the higher the risk of virus transmission (frequency of contacts). The longer the duration of contacts, the higher the risk of virus transmission (duration of contacts). The closer the proximity of people, the higher the risk of virus transmission (distance of contacts); and
- 6) *Modification potential*—the degree to which best practices health protocols can reduce the risk of transmission, where those protocols can be properly implemented.

3. General Requirements for Individuals.

- a. Getting Vaccinated Is The Best Way To Control Risk. For those who are not yet fully vaccinated, staying home or choosing outdoor activities with appropriate safety precautions as much as possible is the best way to prevent the risk of COVID-19 transmission. All activities that involve contact with people from different Households increase the risk of transmission of COVID-19.
- b. Residences and Households. For purposes of this Order, "Residences" include hotels, motels, shared rental units, and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards that are only accessible to a single family or Household. For purposes of this order "Household" means people living in a single Residence or shared living unit. Households do not refer to individuals who live together in an institutional group living situation such as in a dormitory, fraternity, sorority, monastery, convent, or residential care facility.
- c. <u>Individuals Experiencing Homelessness</u>. Individuals experiencing homelessness are strongly urged to obtain shelter. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness are strongly urged to, as soon as possible, make such shelter available, and must take appropriate steps to help ensure compliance with Social Distancing Requirements, including adequate provision of hand sanitizer. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html).



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- d. People At Risk For Severe Illness. People at risk for severe illness with COVID-19—such as unvaccinated older adults, and unvaccinated individuals with health risks—and members of their household are urged to get fully vaccinated as soon as they can. The most up-to-date information about who is at increased risk of severe illness and people who need to take extra precautions can be found at https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html.
- e. Mandatory Risk Reduction Measures For Individuals Outside their Place of Residence. When people leave their place of Residence, they must (1) strictly comply with the Social Distancing Requirements as defined in Section 8.o, and (2) wear Face Coverings as defined and provided in, and subject to the exceptions in, Health Officer Order No. C19-12 (the "Face Covering Order"), including any future amendments to that order. The requirement to strictly comply with Social Distancing Requirements is subject to a limited exception as necessary to provide care (including childcare, adult or senior care, care to individuals with special needs, and patient care); as necessary to carry out the work of Essential Businesses, Essential Governmental Functions, or provide for Minimum Basic Operations; or as otherwise expressly provided in this Order. For clarity, individuals who do not currently reside in the County must comply with all applicable requirements of this Order when in the County.
- f. Limitations on Large Gatherings that Involve Mixing of Different Households to Reduce Virus Transmission Risk. Large gatherings of individuals from different Households can pose a significant risk of virus transmission to the community, particularly if safety precautions are not considered. The greater the number of people from different households in a gathering, the greater the risk of the spread of COVID-19. Public and private gatherings of members of different Households are prohibited except for gatherings that are expressly allowed in this Order, which includes, but is not limited to, gatherings occurring as part of any business that is allowed to operate or as an Additional Activity as listed in Appendix C-2. If, despite this prohibition, people find themselves with members of other Households, they are highly recommended to follow the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, available online at www.sfcdcp.org/safersocial.
- g. Quarantine and Isolation Requirements and Recommendations Upon Moving to,

 Traveling to, or Returning to the County. Everyone is strongly encouraged to comply
 with the State travel advisory (available at

 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Travel-Advisory.aspx) and, as to fully vaccinated individuals, with CDC travel guidelines
 (available at https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html).



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- h. <u>Vaccination</u>. Individuals are strongly urged to get fully vaccinated before participating in activities involving contact with other Households. Fully vaccinated individuals are subject to some fewer restrictions as provided in this Order, and there are capacity bonuses or allowances for certain large gatherings where all the participants are fully vaccinated or tested. Unless and until expressly stated otherwise in this Order or another Health Officer order or directive, all health and safety requirements under this Order and related directives apply equally to those people who have been vaccinated for COVID-19 as to those who have not.
- i. <u>Singing, Playing Wind or Brass Instruments, and Other Similar Activities</u>. Singing, chanting, shouting, cheering, playing wind and brass instruments and other activities involving similar elevated exhalation of breath are allowed as follows:

Outdoors:

- People may sing, shout, cheer, etc. as long as they remain at least six feet away from other Households, face coverings are not required unless otherwise required by the Face Covering Order;
- People may play a wind or brass instrument as long as they remain at least six feet away from other Households, instrument covers are not required unless otherwise required by the Face Covering Order; and
- There is no cap on the number of performers, event leaders or other people who can cheer, sing, etc. or play a wind or brass instrument at a time, subject to any specified capacity limits for that activity.

Indoors:

Due to the ongoing increased risk of COVID-19 transmission, singing, chanting, shouting, cheering, etc. and playing wind or brass instruments are strongly discouraged in indoor settings. But these activities are allowed indoors under these protocols:

- Subject to State restrictions, people may cheer, sing, etc. as long as they wear a face covering and remain at least six feet away from other Households;
- Nobody may cheer, sing, etc. indoors without a face covering on;
- People may play a wind or brass instrument with an instrument cover as long as they remain at least six feet away from other Households;
- Nobody may play a wind or brass instrument without a cover; performers may
 wear a face covering with a mouth-slit in addition to, but not in place of, an
 instrument cover; and
- There is no cap on the number of people who can cheer, sing, etc. or play a wind or brass instrument at a time; but the capacity of the indoor facility is subject to the 50% (or lower) occupancy limit specified for the activity, or the number of people who can maintain required physical distance, whichever is lower.
- 4. General Requirements for Businesses and Business Activities.
 - a. <u>Allowed Businesses</u>. Essential Businesses, Outdoor Businesses, and Additional Businesses, as defined in Sections 8.a, 8.b and 8.c, are allowed to operate in the County under this Order. All other Businesses are temporarily required to cease all



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activities at facilities located within the County except Minimum Basic Operations, as defined in Section 8.d. Except as otherwise provided in <u>Appendix C-1</u>, Businesses that include allowed operations alongside other operations that are not yet allowed must, to the extent feasible, scale down their operations to the allowed components only.

- b. <u>Maximization of Telework</u>. All Businesses should continue to maximize the number of Personnel who work remotely from their place of Residence, subject to the conditions and limitations provided in <u>Appendix C-1</u>.
- c. Activities that Can Occur Outdoors. All Businesses are strongly urged to move as many operations as possible outdoors, to the extent permitted by local law and permitting requirements, where there is generally less risk of COVID-19 transmission. Businesses that operate outdoors may, subject to any applicable permit requirements, conduct their operations in a tent, canopy, or other shelter, as long as the shelter complies with: (1) the California Department of Public Health's November 25, 2020 guidance regarding "Use of Temporary Structures for Outdoor Business Operations" (available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx); and (2) the San Francisco Department of Public Health's guidance on "Safer Ways to Use New Outdoor Shared Spaces for Allowed Activities During COVID-19" (available at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf).
- d. Social Distancing Protocol and Personnel Screening.
 - 1) Social Distancing Protocol. As a condition of operating under this Order, the operators of all Businesses allowed to operate must comply with the requirements of the Social Distancing Protocol attached to this Order as Appendix A and must complete a Social Distancing Protocol checklist for each of their facilities in the County frequented by Personnel or members of the public. The Social Distancing Protocol checklist must be posted at or near each public entrance of each of the Business facilities and must be easily viewable by the public and Personnel. Each Business subject to this paragraph must provide evidence of its implementation of the Social Distancing Protocol requirements to any authority enforcing this Order upon demand. A copy of the Social Distancing Protocol checklist must also be provided by the Business or entity to any member of the public on request.

With the exception of construction activities—which must comply with the Construction Project Safety Protocols set forth in <u>Appendix B</u>—each Business must use the Social Distancing Protocol checklist included in <u>Appendix A</u> or a form that is substantially similar.



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2) Personnel and Patron Health Screening. Businesses and other organizations, including government entities, must develop and implement a process for screening Personnel for COVID-19 symptoms. But this Order no longer requires that Businesses or other organizations perform on-site pre-entry health screening of Personnel or patrons, including screening for symptoms of COVID-19, asking about close contact with others who have COVID-19, or verifying completion of remote self-screening. Instead, this Order recommends that all individuals monitor themselves for COVID-19 symptoms or exposures, and that Businesses and other organizations ask Personnel and patrons to evaluate their own symptoms before reporting to work. If Personnel or patrons have symptoms consistent with COVID-19 that are not explained by another condition, they should isolate except to get tested or seek medical care when appropriate unless otherwise excused from isolation by a medical professional.

Businesses or other organizations may choose to continue on-site health screening of Personnel or patrons or verify remote self-screening and, in some cases, state and other regulatory agencies may require such screening (for example, for community sporting events). If a Business or other organization conducts on-site health screening, it should do so safely, respectfully, and in accordance with applicable privacy and confidentiality laws. For additional resources, including optional sample screening forms, go to www.sfcdcp.org/screen and see Attachments A-1 and A-2 of Appendix A to this Order.

This subsection d.2 supersedes any conflicting screening requirement in any other previously-issued directive or order of the Health Officer.

- e. <u>Industry Specific Requirements</u>. In addition to the Social Distancing Protocol, all Businesses allowed to operate under this Order must follow any industry or activity-specific guidance issued by the Health Officer related to COVID-19 (available online at http://www.sfdph.org/directives) and any conditions on operation specified in this Order, including those specified in Appendix C-1.
- f. Businesses Must Allow Personnel to Stay Home When Sick. As outlined in the Social Distancing Protocol, Businesses are required to allow Personnel to stay home if they have symptoms associated with COVID-19 that are new or not explained by another condition (see http://www.sfcdcp.org//covid19symptoms) or if they have been diagnosed with COVID-19 (by a test or a clinician) even if they have no symptoms. Personnel are prohibited from coming to work if they have symptoms associated with COVID-19 that are new or not explained by another condition and may only return to work as outlined in the Social Distancing Protocol. Generally speaking, Personnel with any single COVID-19 symptom that is new or not explained by another condition (and who have not already been diagnosed with COVID-19)



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must have a negative COVID-19 test OR stay out of work for at least 10 days since symptoms started in order to return to work. Those who have been diagnosed with COVID-19 or had a test confirming they have the virus cannot return to work until at least 10 days after their symptoms have started; if they never had symptoms but had a positive COVID-19 test they can return 10 days after the date their test was collected. Those who are close contacts of someone with COVID-19 must generally remain out of work for 10 days since their last close contact, and the exact duration depends on their occupation (details can be found at www.sfcdcp.org/quarantineduration). See the Optional Personnel Screening Attachment (A-1) of the Social Distancing Protocol for more details (also posted at www.sfcdcp.org/screening-handout). Anyone who has received the COVID-19 vaccine should read more about whether they need to quarantine after being a close contact at:
www.sfcdcp.org/quarantineaftervaccination. Each Business that is required to

<u>www.sfcdcp.org/quarantineaftervaccination</u>. Each Business that is required to comply with the Social Distancing Protocol is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in the Social Distancing Protocol.

g. Signage For Indoor Activities. Although this Order allows certain indoor activities to resume, those activities are allowed subject to more stringent safety measures and, as a general matter, remain inherently riskier than activities that are done outdoors. All businesses that are allowed to be open indoors for the public must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they have symptoms associated with COVID-19 that are new or not explained by another condition. They must also post a stand-alone sign bearing the message that:

(1) COVID-19 is transmitted through the air, and the risk is generally higher indoors, and (2) unvaccinated older adults, unvaccinated individuals with health risk, and members of their Household are urged to avoid indoor settings with crowds at this time. The County is making templates for the signage available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.

h. Signage For Employees.

- i. <u>Signage Regarding Reporting Unsafe Conditions Related To COVID-19</u>. All businesses are required to post signs in employee break rooms or areas informing employees that they can report violations of COVID-19 health orders and directives by calling 311 or visiting www.sf.gov/report-health-order-violation. Signage should also state that the employee's identity will not be disclosed to the employer. Sample signage is available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
- ii. <u>Signage To Encourage Vaccination.</u> All businesses are required to post signs in employee break rooms or areas encouraging employees to get vaccinated and



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informing them how to obtain additional information. Sample signage is available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.

i. Ventilation Requirements.

- i. All businesses that are allowed to be open indoors must review the San Francisco Department of Public Health's Guidance on "Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic," available online at https://www.sfcdcp.org/COVID-Ventilation ("Ventilation Guidance"). Those businesses must: (1) implement as many improvements in the Ventilation Guidance document as feasible, and (2) keep a hand-annotated copy of the Ventilation Guidance showing which improvements were considered and implemented. Ventilation guidance from recognized authorities such as the CDC, ASHRAE, or the state of California can be used as an alternate to the DPH Ventilation Guidance with an annotated version of the alternate guidance kept on hand.
- ii. All businesses—including essential businesses—that operate indoors and serve members of the public indoors, except hospitals and medical offices that meet Title 24 requirements for ventilation for healthcare facilities, must conspicuously post signage, including at all primary public entrances, indicating which of the following ventilation strategies are used at the facility: All available windows and doors accessible to fresh outdoor air are kept open; Fully Operational HVAC systems; Appropriately sized portable air cleaners in each room; or None of the above.

In addition, all businesses—*including* hospitals and medical offices that meet Title 24 requirements for ventilation for healthcare facilities—must conspicuously post this same ventilation signage in any and all breakrooms in their facilities.

The County is making templates for the signage available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.

iii. In addition to posting the signage required by subsection (ii) above, businesses and facilities other than steam rooms and saunas where individuals are allowed to remove their Face Coverings may only open or remain open to the public if they are using at least one of the following ventilation strategies: (1) all available windows and doors accessible to fresh outdoor air are kept open; (2) fully operational HVAC system; and (3) appropriately sized Portable Air Cleaners (as defined in the Ventilation Guidance) in each room. Businesses and facilities subject to this requirement include, for example and without limitation:



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- Dining establishments that offer indoor dining (including food courts in Indoor Shopping Centers),
- Indoor personal service providers that will be providing services requiring the removal of clients' Face Coverings,
- Indoor filming venues where people will be removing their Face Coverings for allowed production-related purposes,
- Houses of worship that allow Face Coverings to be removed briefly for religious rituals or ceremonies in compliance with section 4.7 of Health Officer Directive 2020-34, including as it may be amended in the future,
- Institutions of Higher Education that allow Face Coverings to be removed indoors as necessary for specialized instruction in an indoor class in compliance with section 2.10 of Health Officer Directive 2020-22, including as it may be amended in the future,
- Movie theaters where concessions are offered,
- Facilities where live events with in-person audiences are held with concessions offered,
- Facilities where private events with food or drink, including conferences, meetings, and receptions are held,
- Gyms where cardio equipment are placed less than 12 feet apart,
- Break rooms or other office spaces where employees are allowed to eat with other people,
- Indoor pools, and
- Locker room and shower facilities.

If option 1 is used, doors and windows that are required to be kept closed for fire/life safety purposes are exempt. For example, fire doors must remain closed. Make sure open windows do not create falling hazards especially for children. Also, if doors and windows must be closed due to weather or air conditions, the facility must close to the public until the doors and windows can be opened or another ventilation strategy is implemented.

- j. <u>Compliance With State Orders</u>. All businesses that are allowed to operate under this Order must operate in compliance with any applicable orders issued by the State that may limit the hours or manner of operation of businesses.
- k. <u>Capacity Limitations</u>. With the exception of indoor bars without meals and indoor sauna, steam and hot tubs, which have lower capacity limits as set forth in Appendix C-1 to this Order, all businesses that operate indoors and serve members of the public indoors (including but not limited to essential and non-essential retail stores, and other essential businesses such as banks and businesses providing mailing and shipping services) must limit capacity to the <u>lesser</u> of: (1) 50% the store's maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times.



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Unless otherwise provided in an appendix to this Order or industry-specific Health Officer directive, the capacity limit does **not** include staff or other Personnel of a business.

Businesses are urged to institute special hours for older adults and others with chronic conditions or compromised immune systems.

- l. Metering Requirements. All businesses that that operate indoors and serve members of the public indoors subject to a capacity limitation must develop and implement written procedures to "meter" or track the number of persons entering and exiting the facility to ensure that the maximum capacity for the establishment is not exceeded. For example, an employee of the establishment may be posted at each entrance to the facility to perform this function. The establishment must provide a copy of its written "metering" procedures to an enforcement officer upon request and disclose the number of members of the public currently present in the facility.
- 5. Schools, Childcare, Youth Programs, and Higher Education
 - a. <u>Schools</u>. Transitional kindergarten (TK)-12 schools may operate for in-person instruction subject to the following requirements and conditions.
 - 1) <u>TK-12 Grade</u>. Schools serving grades TK-12 may open for indoor in-person instruction if they:
 - i. obtain advance written approval of the Health Officer, and
 - ii. complete and post a Covid-19 Safety Plan (CSP)—as described in the California Department of Public Health "Covid-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-21 School Year (available at https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Consolidated Schools Guidance.pdf)—to their website homepage and-submitthe-CSP to the San Francisco Department of Public Health and the State Safe Schools for All Team and there are no identified deficiencies.

More information about this process is available at https://www.sfdph.org/dph/covid-19/schools-education.asp or email the Schools and Childcare Hub at schools-childcaresites@sfdph.org.

2) Specialized Targeted Support Services. TK-12 schools may operate to provide in-person specialized and targeted support services to vulnerable children and youth. Schools providing specialized targeted support services do not need to obtain a waiver or advance written approval of the Health Officer, but must comply with the Health Officer Directive No. 2020-26, including as it may be amended in the future. Additional information about



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what qualifies as specialized targeted support services and which students may be served in these specialized programs is available at https://www.sfdph.org/dph/covid-19/schools-education.asp.

3) Requirements for All TK-12 Schools. All TK-12 schools must follow any applicable directives issued by the County Health Officer, including Health Officer Directive No. 2020-33 (www.sfdph.org/directives), including as it may be amended in the future, and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at https://covid19.ca.gov/industry-guidance/.

For clarity, this subsection applies to public and private schools operating in San Francisco, including independent, parochial and charter schools.

- b. <u>Home-Based Care for Children</u>. Home-based care for children is permitted under Section 8.a.xxi, below.
- c. <u>Childcare Programs for Young Children</u>. Group care facilities for children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.1 of <u>Appendix C-1</u> and Health Officer Directive No. 2020-14, including as it may be amended in the future.
- d. Out of School Time Programs. With the exception of schools, which are addressed in subsection (a) above, educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support and supplement distance learning in schools, school-aged childcare programs, youth sports programs, and afterschool programs—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.3 of Appendix C-1 and Health Officer Directive No. 2020-21, including as it may be amended in the future.
- e. <u>Institutions of Higher Education</u> and Adult Education. Institutions of higher education ("IHEs"), such as colleges and universities, and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes to adults—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 14 of <u>Appendix C-1</u>, and Health Officer Directive No. 2020-22, including as it may be amended in the future.
- f. <u>Additional Information</u>. Additional information about the operational requirements and restrictions relating to COVID-19 for schools, childcare, and youth programs is available at https://www.sfdph.org/dph/covid-19/schools-education.asp.



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6. Public Transit.

- a. Transit agencies, people riding or waiting to ride on public transit, and people at or near a public transit stop or station must comply with Social Distancing Requirements, as defined in Section 8.o, except as provided in subsection (b) below. Personnel and passengers must wear Face Coverings as required by the Face Covering Order. Personnel and passengers are urged to get fully vaccinated and those who are not fully vaccinated are strongly urged to double mask. Further, under federal rules there are additional restrictions on required face coverings while people are riding public transit or in public transportation facilities (e.g., buses, streetcars, ferries, bus stations, ferry terminals, and airports); properly fitting face coverings covering the nose and mouth are required, and bandanas, scarves and loosely woven masks are not allowed in these settings. See CDC order for face masks on public transportation conveyances and at transportation hubs, available at https://www.cdc.gov/coronavirus/2019-ncov/travelers/face-masks-publictransportation.html. Also, people riding or waiting to ride on public transit must follow any applicable directives issued by the County Health Officer (www.sfdph.org/directives) and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at https://covid19.ca.gov/industry-guidance/.
- b. Transit agencies that have submitted an acceptable health and safety plan to the Department of Public Health may relax the six-foot social distancing requirement between riders, provided that they encourage riders from different Households to maintain six feet social distance to the greatest extent feasible. Transit agencies that have submitted an acceptable health plan must still ensure that there is at least six-feet social distance between transit operators and members of the public. The Department of Public Health has posted a template health and safety plan at www.sfdph.org/directives.

7. <u>Mandatory Reporting by Businesses and Government Entities When Three or More</u> Personnel Contract COVID-19 <u>Within Two Weeks</u>.

Businesses and governmental entities must require that all Personnel immediately alert the Business or governmental entity if they test positive for COVID-19 and were present in the workplace within the 48 hours before onset of symptoms or, if asymptomatic, within 48 hours of the date on which they were tested. Businesses and governmental entities can learn more about what to do after a positive COVID-19 case among Personnel at www.sfcdcp.org/covid19-positive-workplace. If a Business or governmental entity has three or more Personnel who test positive for COVID-19 within a two-week period, then the Business or governmental entity is required to call the San Francisco Department of Public Health at 628-217-6100 immediately to report the cluster of cases. Businesses and governmental entities must also comply with all case investigation and contact tracing measures by the County, including providing any information requested.

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This section does not apply to construction projects that are covered by the reporting requirements included in Appendix B.

8. <u>Definitions</u>.

For purposes of this Order, the following initially capitalized terms have the meanings given below.

Allowed Businesses and Business Activities.

- a. Essential Businesses. "Essential Businesses" means:
 - i. Healthcare Operations (as defined in subsection g below);
 - ii. Grocery stores, certified farmers' markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of unprepared food, canned food, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of Residences. The Businesses included in this subsection include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subsection, such as liquor stores that also sell a significant amount of food;
 - iii. Food cultivation, including farming, livestock, and fishing;
 - iv. Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
 - v. Construction, but only as permitted under the State Order and only pursuant to the Construction Safety Protocols listed in <u>Appendix B</u> and incorporated into this Order by this reference. City public works projects are not subject to <u>Appendix B</u>, but rather must comply with Health Officer Directive No. 2020-04, including as it may be amended in the future, regarding the Construction Safety Protocols for City Public Works Projects;
 - vi. Newspapers, television, radio, and other media services;
 - vii. Gas stations and auto-supply, auto-repair (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), and automotive dealerships, but only for the purpose of providing auto-supply and auto-repair services. This subsection (vii) does not restrict the on-line purchase of automobiles if they are delivered to a Residence or Essential Business;
 - viii. Bicycle repair and supply shops;
 - ix. Banks and related financial institutions;



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- x. Service providers that enable real estate transactions (including rentals, leases, and home sales), including, but not limited to, real estate agents, escrow agents, notaries, and title companies, provided that appointments and other residential real estate viewings must only occur virtually or, if a virtual viewing is not feasible, by appointment with no more than two visitors at a time residing within the same Household and one individual showing the unit (except that in person visits are not allowed when the occupant is present in the Residence);
- xi. Hardware stores;
- xii. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the habitability, sanitation, or operation of Residences and Essential Businesses;
- xiii. Businesses providing mailing and shipping services, including post office boxes;
- xiv. Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, or as allowed under subsection (xxvi), provided that social distancing of six feet per person is maintained to the greatest extent possible;
- xv. Laundromats, drycleaners, and laundry service providers;
- xvi. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;
- xvii. Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains, and for those same entities, as well as for houses of worship, to hold (a) indoor funerals for the number of individuals then allowed to gather for indoor religious services and cultural ceremonies under Section (9)b.3 of <u>Appendix C-2</u>, and (b) outdoor funerals subject to the capacity limits for outdoor religious gatherings under Section (9)b.2 of <u>Appendix C-2</u>, but indoor and outdoor funerals cannot be held concurrently for the funeral for the same individual at the same location;
- xviii. Businesses that supply other Essential Businesses and Outdoor Businesses with the support or supplies necessary to operate, but only to the extent that they support or supply these Businesses. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;
- xix. Businesses that have the primary function of shipping or delivering groceries, food, or other goods directly to Residences or Businesses. This exemption shall



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- not be used to allow for manufacturing or assembly of non-essential products or for other functions besides those necessary to the delivery operation;
- xx. Airlines, taxis, rental car companies, rideshare services (including shared bicycles and scooters), and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;
- xxi. Home-based care for seniors, adults, children, and pets;
- xxii. Residential facilities and shelters for seniors, adults, and children;
- xxiii. Professional services, such as legal, notary, or accounting services, when necessary to assist in compliance with non-elective, legally required activities or in relation to death or incapacity;
- xxiv. Services to assist individuals in finding employment with Essential Businesses;
- xxv. Moving services that facilitate residential or commercial moves that are allowed under this Order;
- xxvi. Childcare establishments and other educational or recreational institutions or programs providing care or supervision for children (with the exception of summer camps, which are addressed separately in Appendix C-1, and schools, which are addressed separately in Section 6.b, above) that enable owners and Personnel of Essential Businesses and providers of Essential Governmental Functions to work as allowed under this Order;
- xxvii. Businesses that operate, maintain, or repair Essential Infrastructure.
- b. Outdoor Businesses. "Outdoor Businesses" means:
 - i. The following Businesses that normally operated primarily outdoors before March 16, 2020, and where there is the ability to fully maintain social distancing of at least six feet between all persons:
 - 1. Businesses primarily operated outdoors, such as wholesale and retail plant nurseries, agricultural operations, and garden centers; and
 - 2. Service providers that primarily provide outdoor services, such as landscaping and gardening services, and environmental site remediation services.

For clarity, "Outdoor Businesses" do not include outdoor restaurants, cafes, or bars. Except as otherwise provided in <u>Appendix C-1</u>, they also do not include Businesses that promote large, coordinated, and prolonged gatherings, such as outdoor concert venues and amusement parks.

Outdoor Businesses may conduct their operations in a tent, canopy, or other shelter as provided in Section 4.c above.



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- c. Additional Businesses. "Additional Business" means any Business identified as an Additional Business in <u>Appendix C-1</u>, which will be updated as warranted based on the Health Officer's ongoing evaluation of the COVID-19 Indicators and other data. In addition to the other requirements in this Order, operation of those Additional Businesses is subject to any conditions and health and safety requirements set forth in <u>Appendix C-1</u> and in any industry-specific guidance issued by the Health Officer.
- d. *Minimum Basic Operations*. "Minimum Basic Operations" means the following activities for Businesses, provided that owners, Personnel, and contractors comply with Social Distancing Requirements as defined this Section, to the extent possible, while carrying out such operations:
 - i. The minimum necessary activities to maintain and protect the value of the Business's inventory and facilities; ensure security, safety, and sanitation; process payroll and employee benefits; provide for the delivery of existing inventory directly to Residences or Businesses; and related functions. For clarity, this section does not permit Businesses to provide curbside pickup to customers; and
 - ii. The minimum necessary activities to facilitate owners, Personnel, and contractors of the Business being able to continue to work remotely from their Residences, and to ensure that the Business can deliver its service remotely.
- e. *Business*. A "Business" includes any for-profit, non-profit, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.
- f. *Personnel*. "Personnel" means the following people who provide goods or services associated with the Business in the County: employees; contractors and subcontractors (such as those who sell goods or perform services onsite or who deliver goods for the Business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Business. "Personnel" includes "gig workers" who perform work via the Business's app or other online interface, if any.
- g. *Healthcare Operations*. "Healthcare Operations" includes, without limitation, hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and blood drives, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. "Healthcare Operations" also includes veterinary care and all healthcare services provided to animals. This exemption for Healthcare Operations must be construed broadly to avoid any interference with the delivery of healthcare, broadly defined. "Healthcare Operations" excludes fitness and exercise gyms and similar facilities.

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Allowed Activities.

- h. Essential Activities. "Essential Activities" means to:
 - i. Engage in activities or perform tasks important to their health and safety, or to the health and safety of their family or Household members (including pets);
 - ii. Obtain necessary services or supplies for themselves and their family or Household members, or to deliver those services or supplies to others;
 - iii. Provide necessary care for a family member or pet in another Household who has no other source of care;
 - iv. Attend a funeral with no more than 12 individuals present (or, if higher, the number of individuals allowed to gather for social gatherings under <u>Appendix C-2</u>); and
 - v. Move Residences.
- i. Outdoor Activities. "Outdoor Activities" means:
 - i. To engage in outdoor recreation activity, including, by way of example and without limitation, walking, hiking, bicycling, and running, in compliance with Social Distancing Requirements and with the following limitations:
 - 1. Outdoor recreation activity at parks, beaches, and other open spaces must comply with any restrictions on access and use established by the Health Officer, government, or other entity that manages such area to reduce crowding and risk of transmission of COVID-19;
 - 2. Except as otherwise provided in <u>Appendix C-2</u> or as otherwise authorized in writing by the Health Officer, use of outdoor recreational areas and facilities with high-touch equipment or that encourage gathering—including playgrounds, gym equipment, climbing walls, pools, spas, and barbecue areas—is prohibited outside of Residences, and all such areas must be closed to public access including by signage and, as appropriate, by physical barriers; and
 - 3. Except as otherwise provided in <u>Appendix C-2</u>, sports or activities that include the use of shared equipment or physical contact between participants may only be engaged in by members of the same Household.

Outdoor Activities may be conducted in a tent, canopy, or other shelter, as provided in Section 4.c above.

- j. Additional Activities. "Additional Activities" means:
 - i. To engage in outdoor recreation activities or other activities set forth in Appendix C-2, subject to any conditions and health and safety requirements set forth there.



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Allowed Travel.

- k. Essential Travel. "Essential Travel" means travel for any of the following purposes:
 - Travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, Minimum Basic Operations, Outdoor Activities, Outdoor Businesses, Additional Activities, and Additional Businesses:
 - ii. Travel to care for any elderly, minors, dependents, or persons with disabilities;
 - iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services;
 - iv. Travel to return to a place of Residence from outside the County;
 - v. Travel required by law enforcement or court order;
 - vi. Travel required for non-residents to return to their place of Residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional before commencing such travel;
 - vii. Travel to manage after-death arrangements and burial;
 - viii. Travel to arrange for shelter or avoid homelessness;
 - ix. Travel to avoid domestic violence or child abuse;
 - x. Travel for parental custody arrangements; and
 - xi. Travel to a place to temporarily reside in a Residence or facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.

Governmental Functions.

- l. Essential Infrastructure. "Essential Infrastructure," including airports, utilities (including water, sewer, gas, and electrical), oil refining, roads and highways, public transportation, solid waste facilities (including collection, removal, disposal, recycling, and processing facilities), cemeteries, mortuaries, crematoriums, and telecommunications systems (including the provision of essential global, national, and local infrastructure for internet, computing services, Business infrastructure, communications, and web-based services).
- m. Essential Governmental Functions. "Essential Governmental Functions" are determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate Personnel, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new personnel or contractors to perform such functions. Each governmental entity and its contractors



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must employ all necessary emergency protective measures to prevent, mitigate, respond to, and recover from the COVID-19 pandemic, and all Essential Governmental Functions must be performed in compliance with Social Distancing Requirements to the greatest extent feasible. All first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform essential services are categorically exempt from this Order to the extent they are performing those essential services.

The County may operate facilities as needed to address health emergencies related to weather conditions or acts of nature, such as excessive heat or smoke from wildfires, even if those facilities are not otherwise allowed to open for their intended purposes under this Order, provided that the operation of such facilities must be done in compliance with any COVID-19 related guidance that the Health Officer may issue. Those facilities include, but are not limited to, cooling centers and smoke respite centers, and may be operated directly by the County or by other entities at the direction of or in coordination with the County or as otherwise provided for in such guidance.

Residences and Households.

n. "Residences" and "Households" are defined as set forth in Section 3.b, above.

Social Distancing.

- o. Social Distancing Requirements. "Social Distancing Requirements" mean:
 - Maintaining at least six-foot social distancing indoors from individuals who are not part of the same Household, except as otherwise allowed in this Order or a Health Officer industry directive. Outdoors, distancing is required and six feet is recommended, except as otherwise required in this Order or a Health Officer industry directive;
 - ii. Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19;
 - iii. Covering coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands);
 - iv. Wearing a Face Covering when out in public, consistent with the orders or guidance of the Health Officer, including but not limited to Health Officer Order No. C19-12, including as that order may be amended in the future; and
 - v. Avoiding all non-essential interaction outside the Household when sick with any COVID-19 symptom listed at www.sfcdcp.org/covid19symptoms that is new or not explained by another condition.



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- 9. <u>Incorporation of State and Local Emergency Proclamations and Federal and State Health Orders</u>. This Order is issued in accordance with and incorporates by reference the emergency proclamations and other State and Federal orders and other pandemic-related statements listed in this Section. But this Order is based on all information included in it, and if any State or Federal order or other guidance is repealed, this Order remains in full effect.
 - a. State and Local Emergency Proclamations. This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom, the February 25, 2020 Proclamation by the Mayor Declaring the Existence of a Local Emergency issued by Mayor London Breed, as supplemented on March 11, 2020, the March 6, 2020 Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, and guidance issued by the California Department of Public Health, as each of them have been and may be supplemented.
 - b. State Health Orders. This Order is also issued in light of the March 19, 2020 Order of the State Public Health Officer and the State Blueprint for a Safer Economy (the "State Order"), which set baseline statewide restrictions on non-residential Business activities, effective until further notice, the Governor's March 19, 2020 Executive Order N-33-20 directing California residents to follow the State Order, and the July 13, 2020, August 28, 2020, November 19, 2020, and December 3, 2020 Orders of the State Public Health Officer. The May 4, 2020 Executive Order issued by Governor Newsom and May 7, 2020 Order of the State Public Health Officer permit certain Businesses to reopen if a local health officer believes the conditions in that jurisdictions warrant it, but expressly acknowledge the authority of local health officers to establish and implement public health measures within their respective jurisdictions that are more restrictive than those implemented by the State Public Health Officer. Also on November 16, 2020, the State Department of Public Health issued updated guidance for the use of Face Coverings, requiring all people in the State to wear Face Coverings when outside the home, subject to limited exceptions.
 - c. <u>Federal Orders</u>. This Order is also issued in light of federal orders, including the January 20, 2021 Executive Order on Protecting the Federal Workforce and Requiring Mask-Wearing, which requires all individuals in Federal buildings and on Federal land to wear Face Coverings, maintain physical distance, and adhere to other public health measures, and the February 2, 2021 Order of the United States Centers For Disease Control and Prevention, which requires use of a Face Covering on public transportation.

10. Obligation to Follow Stricter Requirements of Orders.

This Order adopts certain health and safety restrictions that are more stringent than those contained in the State Order. Without this tailored set of restrictions that further reduces the number of interactions between persons, scientific evidence indicates that the public



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health crisis in the County will worsen to the point at which it may overtake available health care resources within the County and increase the death rate. Where a conflict exists between this Order and any state public health order related to the COVID-19 pandemic, the most restrictive provision (i.e., the more protective of public health) controls. Consistent with California Health and Safety Code section 131080 and the Health Officer Practice Guide for Communicable Disease Control in California, except where the State Health Officer may issue an order expressly directed at this Order and based on a finding that a provision of this Order constitutes a menace to public health, any more restrictive measures in this Order continue to apply and control in this County. Also, to the extent any federal guidelines allow activities that are not allowed by this Order, this Order controls and those activities are not allowed.

11. Obligation to Follow Health Officer Directives and Mandatory State Guidance.

In addition to complying with all provisions of this Order, all individuals and entities, including all Businesses and governmental entities, must also follow any applicable directives issued by the County Health Officer (www.sfdph.org/directives) and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at https://covid19.ca.gov/industry-guidance/. To the extent that provisions in the directives of the County Health Officer and the guidance of the State Health Officer conflict, the more restrictive provisions (i.e., the more protective of public health) apply. In the event of a conflict between provisions of any previously-issued Health Officer directive and this Order (including the revised provisions of the Appendixes), this Order controls over the conflicting provisions of the Health Officer directive.

12. Enforcement.

Under Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and the Chief of Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order (including, without limitation, any Health Directives) constitutes an imminent threat and immediate menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both. The San Francisco Department of Public Health is authorized to respond to such public nuisances by issuing Notice(s) of Violation and ordering premises vacated and closed until the owner, tenant, or manager submits a written plan to eliminate all violations and the San Francisco Department of Public Health ("SFDPH") finds that plan satisfactory. As a condition of allowing a business to reopen, DPH may impose additional restrictions and requirements on the business as DPH deems appropriate to reduce transmission risks, beyond those required by this Order and other applicable Health Orders and Directives.

If SFDPH finds that a premises, which has been permitted to reopen after being previously ordered to close, is again violating the terms of this Order (including, without limitation, any Health Directives), SFDPH may issue further Notice(s) of Violation and



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orders to vacate and close directing that the premises remain closed until both of the following conditions are satisfied: (1) the owner, tenant, or manager submits a written plan to eliminate all violations and SFDPH finds that plan satisfactory; and (2) at least two weeks have passed since the closure. Such Notice(s) of Violation and orders to vacate and close may be issued based on a written report made by any City employees writing the report within the scope of their duty. SFDPH must give notice of such orders to vacate and close to the Chief of Police or the Chief's designee to be executed and enforced by officers in the same manner as provided by San Francisco Health Code section 597.

13. Effective Date.

This Order becomes effective immediately upon issuance and will continue, as updated, to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.

14. Relation to Other Orders of the San Francisco Health Officer.

Effective as of the effective date and time in Section 13 above, this Order revises and replaces Order Number C19-07w, issued May 6, 2021. This Order also extends Order Nos. C19-04 (imposing cleaning standards for residential hotels) and C19-11 (placing Laguna Honda Hospital and Rehabilitation Center under protective quarantine) without any further need to amend those orders, with those listed orders otherwise remaining in effect until the specific listed order or this Order is extended, rescinded, superseded, or amended in writing by the Health Officer. This Order does not prohibit amendment of those orders separately. This Order also does not alter the end date of any other Health Officer order or directive having its own end date or which continues indefinitely.

15. Copies.

The County must promptly provide copies of this Order as follows: (1) by posting on the Department of Public Health website (www.sfdph.org/healthorders); (2) by posting at City Hall, located at 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102; and (3) by providing to any member of the public requesting a copy. Also, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.

16. Severability.

If any provision of this Order or its application to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision



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to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

IT IS SO ORDERED:

Susan Philip, MD, MPH,

Health Officer of the

City and County of San Francisco

Dated: May 20, 2021

Attachments:

- Appendix A Social Distancing Protocol for Businesses (revised May 20, 2021)
- Appendix B Construction Project Safety Protocol (revised April 14, 2021)
- Appendix C-1 Additional Businesses (revised May 20, 2021)
- Appendix C-2 Additional Activities (revised May 20, 2021)



Health Officer Order No. C19-07x Appendix A: Social Distancing Protocol (revised 5/20/2021)

Each business allowed to operate in San Francisco must complete, post onsite, and follow this Social Distancing Protocol checklist. The attached **Instructions and Requirements** detail what is required and how to complete this checklist.

Check off all items below that apply and list other required information.

Business name:	Contact name: Email / telephone:	
Facility Address:		
(You may contact the person lister	d above with any questions or comments about this protocol.)	
SIGNAGE & EDUCATION		
\square Post signage at each public entr	ance of the facility:	
symptoms in the San Francis A-2); (2) maintain distance for	o not enter if they are experiencing COVID-19 symptoms (and list the co COVID-19 Optional Health Screening Form for non-personnel (<u>Attachment</u> rom others in line (6 feet indoors and recommended 6 feet outside) and in the overing inside and when otherwise required.	
5 , ,	severe illness with COVID-19—such as unvaccinated older adults, and health risks—and members of their household should avoid indoor settings	
doors accessible to fresh out	ing ventilation strategies are used at the facility: All available windows and door air are kept open; Fully Operational HVAC systems; Appropriately sized room; or None of the above. (www.sfcdcp.org/ventilation)	
☐ Post a copy of this two-page So	cial Distancing Protocol checklist at each public entrance	
☐ Post signage showing maximum	n number of patrons who can be in the facility	
☐ Post required signage in all brea	ak rooms and similar indoor spaces used by Personnel stating:	
(1) COVID-19 is transmitted thro	ough the air, and the risk is generally higher indoors.	
(2) Personnel must remain at lea	ast six feet away from others outside their Household at all times.	
(3) A copy of the "Take a Break	Safely" Poster (available online at sf.gov/file/covid-break-room).	
(4) A sign regarding ventilation a	as listed above (<u>www.sfcdcp.org/ventilation</u>).	
☐ Educate Personnel about this P	Protocol and other COVID-19 related safety requirements	
PROTECTIVE MEASURES		
☐ Follow Section 2 below related t	o screening, including:	
Personnel stay home or explained by another commay be used for this pur	a process for screening Personnel for COVID-19 symptoms, and ensure that leave work if they have symptoms consistent with COVID-19 that are not indition. The Optional Personnel Screening Attachment (<u>Attachment A-1</u>) pose, but it is not required, and screening may occur in advance of the <u>www.sfcdcp.org/screen</u> for this form.	
	nderstand when to stay home and for how long if they have symptoms 9 that are not explained by another condition.	
$\ \square$ Require Personnel and patrons	to wear a face covering as required by Health Officer orders	
	ersonnel safe, including by limiting the number of Personnel and patrons sonnel to carry out their duties from home when possible	



Health Officer Order No. C19-07x Appendix A: Social Distancing Protocol (revised 5/20/2021)

☐ Require that patrons cancel or reschedule appointments or reservations for non-essential services if they have COVID-19 symptoms not explained by another condition, as described in San Francisco Optional COVID-19 Screening Form (Attachment A-2). Ensure that patrons can cancel an appointment or reservation for COVID-19 symptoms or exposure without financial penalty. You may offer to reschedule for another time if the patron wants to reschedule instead of to cancel.

MEASURES TO PREVENT UNNECESSARY CONTACT

Tell Personnel and patrons to maintain physical distancing of at least six feet, except Personnel may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary
Separate all used desks or individual work stations by at least six feet
Place markings in patron line areas to ensure six feet physical distancing
Maintain Plexiglas or other barriers between patrons and Personnel at point of payment (if not possible, then ensure at least six feet of distance)
Limit the number of patrons in the business at any one time to:
Separate ordering areas from delivery areas or similarly help distance patrons when possible
Add signage and educate Personnel about safer break room practices, including as required in Section 3.27
Optional—Describe other measures:
ANING MEASURES
Ensure that all high-touch or regularly used surfaces, as well as commonly-used areas like break rooms, bathrooms, and other common areas, are cleaned in line with current guidance from the United States Centers for Disease Control and Prevention at least once daily, or more frequently if required by industry standards. Unless otherwise required by another Health Officer order or directive, cleaning does not have to occur after each individual patron touches a surface unless patron appears symptomatic or there is visible contamination from nasal or oral secretions.
Provide disinfecting wipes that are effective against SARS-CoV-2 near shopping carts, shopping baskets, and high-touch surfaces and provide hand sanitizer
Provide hand sanitizer, sink with soap and water, and/or disinfecting wipes to patrons and Personnel at or near the entrance of the facility, at checkout counters, and anywhere else people have direct interactions
Prevent people from self-serving any items that are food-related except as allowed by this protocol or except as allowed by a separate Health Officer Directive (for example, No. 2020-17, as updated):
Optional—Describe other measures (e.g., providing hours for unvaccinated older adults or high-risk people):
STRY-SPECIFIC DIRECTIVES
Ensure that you have read and implemented the attached list of requirements.
In addition to complying with the Social Distancing Protocol, many businesses must comply with additional, industry-specific directives. Go to www.sfdph.org/directives and check to see if your business is subject to one or more additional directives. For each one, you must review the Health and Safety Plan (HSP) requirements and post an additional checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive. Check this box after you have checked the list of directives and posted any other required HSP.

^{*} Any additional measures may be listed on separate pages and attached.



[You are not required to post these Instructions and Requirements]

Instructions:

The two-page Social Distancing Protocol checklist above must reflect the business's completion of each requirement listed below unless an item is not applicable. Use the two-page checklist above to show compliance with these requirements. The business does <u>not</u> need to post these Instructions and Requirements, only the checklist above. The term "Personnel" is defined in Health Officer Order to which this Appendix is attached. The term "patron" includes customers, others seeking services, visitors, and guests.

Requirements:

In addition to the items below, this protocol requires the business to ensure that Personnel who perform work associated with the business are covered by the Social Distancing Protocol checklist and comply with those requirements. Each business is required to take certain steps in the protocol related to its Personnel, including the actions listed in Sections 2.1 through 2.4 below if Personnel are sick. Each business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 below. Personnel of each business are prohibited from coming to work if they are sick and must comply with the protocol, including the rules for returning to work listed in Sections 2.1 through 2.4 below.

1. Signage and Education

- **1.1.** [Revised 3/23/21] Post signage at each public entrance of the facility or location (if any) to inform all patrons each of the following:
 - 1.1.1. [Updated 5/6/21] Patrons must: not wait in line or enter the facility or location if they have a symptom of COVID-19 that is new or not explained by another condition, listing the symptoms from the Optional Screening Form for non-personnel (Attachment A-2, available online at www.sfcdcp.org/screen) or using the symptom list available online at www.sfcdcp.org/screen)

maintain a minimum six-foot distance from others while in line or in the facility or location;

wear a face covering or barrier mask (a "Face Covering") at all times as required by Health Officer Order No. C19-12, including as that order is updated in the future; and

not shake hands or engage in any unnecessary physical contact.

Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12f, issued on May 4, 2021 (the "Face Covering Order"), including as that order is updated in the future. Sample signs are available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19. A list of common symptoms of COVID-19 can be found at https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html.

1.1.2. [Added 3/23/21] People at risk for severe illness with COVID-19—such as unvaccinated older adults, and unvaccinated individuals with health risks—and members of their household should avoid indoor settings with crowds.



1.1.3. [Moved from below and updated 3/23/21] Indicating which of the following ventilation strategies are used at the facility: All available windows and doors accessible to fresh outdoor air are kept open; Fully Operational HVAC systems; Appropriately sized portable air cleaners in each room; or None of the above.

In addition, all businesses—including hospitals and medical offices that meet Title 24 requirements for ventilation for healthcare facilities—must conspicuously post this same ventilation signage in any and all breakrooms in their facilities.

The County is making templates for the signage available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly

- **1.2.** Post a copy of the Social Distancing Protocol checklist at each public entrance to the facility or location.
- **1.3.** Distribute to all Personnel copies of the Social Distancing Protocol checklist in hardcopy or electronic format.
- **1.4.** Educate all Personnel on the requirements of the Social Distancing Protocol and any other Health Officer directive that applies.

2. Screening Requirements and Related Restrictions

[Entire section revised 5/20/21] Businesses and other organizations, including government entities, must develop and implement a process for screening Personnel for COVID-19 symptoms. But this Order no longer requires that Businesses or other organizations perform on-site pre-entry health screening of Personnel or patrons, including screening for symptoms of COVID-19, asking about close contact with others who have COVID-19, or verifying completion of remote self-screening. Instead, this Order recommends that all individuals monitor themselves for COVID-19 symptoms or exposures, and that Businesses and other organizations ask Personnel and patrons to evaluate their own symptoms before reporting to work or arriving on-site. If Personnel or patrons have symptoms consistent with COVID-19 that are not explained by another condition, they should isolate except to get tested or seek medical care when appropriate unless otherwise excused from isolation by a medical professional. Additional information about insolation and quarantine, including translations, is available online at www.sfcdcp.org/i&q.

Businesses or other organizations may choose to continue on-site health screening of Personnel or patrons or verify remote self-screening and, in some cases, state and other regulatory agencies may require such screening (for example, for community sporting events). If a Business or other organization conducts on-site health screening, it should do so safely, respectfully, and in accordance with applicable privacy and confidentiality laws. For additional resources, including copies of the optional sample screening forms, go to www.sfcdcp.org/screen.

Businesses and other entities in the City that are allowed to operate may utilize the optional screening attachments included in this Appendix: the Optional Personnel Screening Attachment (<u>Attachment A-1</u>); and the Optional COVID-19 Health Screening Form for non-personnel (<u>Attachment A-2</u>).



The screening requirements and recommendations listed in this Appendix are subject to any more specific (or different) screening requirements that apply under any other Health Officer directive or order that is updated or revised on or after May 20, 2021.

Personnel Screening and Restrictions:

- **2.1.** [Updated 5/20/21] Instruct all Personnel orally and in writing not to come to work or the facility if they have symptoms consistent with COVID-19 that are not explained by another condition unless permitted to return to work by a healthcare professional.
- **2.2.** [Deleted 5/20/21]
- 2.3. [Updated 5/20/21] Generally speaking, Personnel with any single COVID-19 symptom that is new or not explained by another condition (and who has not already been diagnosed with COVID-19) MUST have a negative COVID-19 test OR stay out of work for at least 10 days since symptoms started in order to return to work. Those who have been diagnosed with COVID-19 or had a test confirming they have the virus cannot return to work until at least 10 days after their symptoms have started; if they never had symptoms but had a positive COVID-19 test they can return 10 days after the date their test was collected. Those who are close contacts of someone with COVID-19 must generally remain out of work for 10-14 days since their last close contact, and the exact duration depends on their occupation (details can be found at www.sfcdcp.org/quarantineduration). Anyone who has received the COVID-19 vaccine should read more about whether they need to quarantine after being a close contact at: www.sfcdcp.org/quarantineaftervaccination.
- 2.4. [Updated 5/20/21] Instruct Personnel who stayed home or who went home based on the questions listed on the Personnel Screening Attachment, if used, that they must follow the instructions on that form as well as any applicable requirements from the quarantine and isolation directives (available at www.sfdph.org/healthorders) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work if they meet the criteria explained on the Personnel Screening Attachment: www.sfcdcp.org/screening-handout. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Personnel Screening Attachment.

Guest, Visitor, Customer, and Other People Screening and Restrictions:

2.5. [Revised 5/20/21] In general, any guest, visitor, customer, or other person who has symptoms consistent with COVID-19 that are not explained by another condition should not enter the business or facility because they are at risk of having the virus that causes COVID-19.

3. Other Personnel and Patron Protection and Cleaning Requirements:

- **3.1.** Businesses must periodically check the following website for any testing requirements for employers and businesses: www.sfcdcp.org/covid19. If requirements are added, ensure that the business and all Personnel comply with testing requirements.
- **3.2.** If an aspect of the business is allowed to operate and is covered by a Health Officer directive, then the business must comply with all applicable directives as well as this

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Social Distancing Protocol. Copies of other directives are available online at www.sfdph.org/directives.. For each directive that applies, review the Health and Safety Plan (HSP) requirements and post an additional HSP checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive.

- 3.3. Instruct all Personnel and patrons to maintain at least a six-foot distance from others, including when in line and when shopping or collecting goods on behalf of patrons, except when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. Note that if the business cannot ensure maintenance of a six-foot distance within the location or facility between Personnel or other people onsite, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the location or facility accordingly.
- 3.4. [Minor Update 5/6/21] Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings when at work, as further set forth in the Face Covering Order. A sample sign is available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the business should be aware of exceptions that allow a person not to wear a Face Covering (for example, children 9 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.
- 3.5. [Updated 5/6/21] Remind patrons to wear a Face Covering as required by the Face Covering Order, and you can encourage them to get vaccinated for COVID-19. Recent changes to the Face Covering Order reduce the settings, especially outdoors, when a Face Covering must be worn, but wearing a Face Covering while indoors is nearly always required (except as outlined in the Face Covering Order or Health Officer directives). This includes taking steps to notify patrons they will not be served if they are not wearing a Face Covering when required by the Face Covering Order and refusing to serve a patron without a Face Covering, as further provided in the Face Covering Order. The business may provide a clean Face Covering to patrons. For clarity, the transaction or service must be aborted if the patron is not wearing a Face Covering when required. But the business must permit a patron who is excused by the Face Covering Order from wearing a Face Covering to conduct their transaction or obtain service, including by taking steps that can otherwise increase safety for all.
- 3.6. Provide a sink with soap, water, and paper towels for handwashing for all Personnel working onsite at the facility or location and for patrons if sinks and restrooms are open to patrons. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the business), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- **3.7.** Provide hand sanitizer effective against SARS-CoV-2, the virus that causes COVID-19, at appropriate locations for patrons and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for



use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the facility or location. But for Personnel who shop, deliver, or drive in relation to their work, the business must provide hand sanitizer effective against SARS-CoV-2 at all times; for any period during which the business does not provide sanitizer to such shopping, delivery, or driving Personnel, the business is not allowed for that aspect of its service to operate in the City. Information on hand sanitizer, including sanitizer effective against SARS-CoV-2 and how to obtain sanitizer, is available online from the Food and Drug Administration here: https://www.fda.gov/drugs/information-drug-class/ga-consumers-hand-sanitizers-and-covid-19.

3.8. Ensure that all high-touch or regularly used surfaces, as well as commonly-used areas like break rooms, bathrooms, and other common areas, are cleaned in line with current guidance from the United States Centers for Disease Control and Prevention at least once daily, or more frequently if required by industry standards. This includes items touched by customers or Personnel. Unless otherwise required by another Health Officer order or directive, cleaning does not have to occur after each individual patron touches a surface unless patron appears symptomatic or there is visible contamination from nasal or oral secretions.

Provide disinfectant and related supplies to Personnel and require Personnel to clean all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel and patrons; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be cleaned at least once daily, or more frequently if required by industry standards. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against SARS-CoV-2 can be found online here: https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2.

- **3.9.** [Deleted 3/23/21]
- 3.10.[Deleted 3/23/21]
- **3.11.**[Deleted 3/23/21]
- **3.12.**[Deleted 3/23/21]
- **3.13.**[*Modified 3/23/21*] Establish adequate time in the work day to allow for proper cleaning throughout the facility or location by Personnel.
- **3.14.**[Deleted 4/14/21]
- **3.15.**When possible, provide a barrier between the patron and the cashier such as a plexiglass temporary barrier. When not possible, create sufficient space to enable the patron to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- **3.16.**[Deleted 5/6/21]



- 3.17.[Deleted 3/23/21]
- **3.18.**If an employee or other Personnel tests positive for COVID-19 or SARS-CoV-2, follow the guidance on "Business guidance if a staff member tests positive for COVID-19," available at https://sf.gov/business-guidance-if-staff-member-tests-positive-covid-19.
- **3.19.**[Deleted 5/6/21]
- **3.20.**[Updated 5/6/21] At least indoors, place tape or other markings on the floor at least six feet apart in patron line areas with signs directing patrons to use the markings to maintain distance. Consider continuing to use similar markings on the sidewalk or ground for any lines outside.
- **3.21.**[Deleted 3/23/21]
- **3.22.**Ensure that all Personnel who select items on behalf of patrons wear a Face Covering when selecting, packing, and/or delivering items.
- **3.23.**[Updated 5/6/21] Require Personnel to wash hands frequently consistent with industry standards.
- **3.24.**[Deleted 5/6/21]
- **3.25.**[*Modified 3/23/21*] To the extent allowed by the State, the business may, but is not required, to allow customers use their own reusable bags, mugs, cups, or other similar re-fillable food containers brought from home.
- 3.26.[Added 7/13/20; updated 11/3/20] If a patron has symptoms of COVID-19 (see Section 1.1 above) or is otherwise unable to participate in an appointment or reservation for a COVID-19 related reason, the business must cancel the appointment or reservation if it is not for essential services (such as food, medicine, shelter, or social services) and allow the patron to cancel without any financial penalty. The business may offer to reschedule the appointment or reservation but cannot require rescheduling instead of allowing the patron to cancel. In the healthcare context, more specific Health Officer directives may allow appointments when a patient or client is ill, and the requirements of the directive must be followed in that situation.
- **3.27.**[Added 1/27/21] As soon as possible, but by no later than February 3, 2021, businesses that make break rooms, cafeterias, or other similar indoor spaces available to Personnel must comply with the following requirements:
 - 3.27.1. The business must notify Personnel that they are advised against eating indoors to the greatest extent possible. Where feasible, businesses should provide an outdoor area where Personnel can eat their meals. If Personnel must eat indoors, the business must encourage Personnel to eat away from others, including at their own desks or workspaces. Businesses must discourage Personnel from congregating in cafeterias, break rooms, or other similar indoor spaces.
 - **3.27.2.** Businesses must stagger and schedule breaks for their Personnel and the use of break rooms or other similar indoor spaces to avoid crowding and help limit socializing.



- **3.27.3.** Post the following signage in any break room, cafeteria, or similar indoor space. The County is making available templates for the signage available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
 - **3.27.3.1.** A sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is generally higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds.
 - **3.27.3.2.** A sign informing Personnel that they must remain at least six feet away from others outside their Household at all times.
 - **3.27.3.3.** A copy of the "Take a Break Safely" Poster (available online at sf.gov/file/covid-break-room).
 - **3.27.3.4.** [Revised 3/23/21] A sign regarding the ventilation requirements listed in Section 1.1.3 above.
- **3.27.4.** [Updated 5/6/21] Limit the number of people in indoor break rooms, cafeterias, or other similar spaces to the lesser of: (a) 50% of the maximum occupancy; or (b) the number of people that can safely maintain at least six feet of distance from each other at all times.
- 3.27.5. [Minor update 5/6/21] Businesses that provide onsite food serve to Personnel must operate in accordance with Health Officer Directive 2020-16 (Indoor and Outdoor Dining) and any amendments to that directive. Businesses should strongly encourage Personnel to take food items to-go and eat outside or in areas away from other Personnel. Consider limiting offerings to pre-packed and grab-n-go style meals.
- **3.27.6.** Businesses are strongly recommended to take all available steps to protect their Personnel, including using visual cues to promote proper distancing and expanding the number of break spaces to prevent crowding.



Attachment A-1: Optional Personnel Screening Form

Last updated: May 20, 2021

Businesses and other entities operating during the COVID-19 pandemic may use this optional Personnel screening form as part of their plan to screen Personnel for COVID-19 symptoms. Personnel MUST stay out of work for the appropriate amount of time if they answer YES to any of the questions.

If you answer YES to any of the screening questions, do NOT enter the location:

- Stay at home, except to get tested or get needed medical care;
- Follow the steps mandated by Health Directive 2020-02/03 and explained at: www.sfcdcp.org/isolationandquarantine

Note: If you have recovered from COVID-19 in the last three months, speak with your health provider to determine whether you should stay home from work, regardless of how you answer the screening questions.

Regardless of vaccination or previous COVID-19, Cal/OSHA ETS may require staying out of work longer if Close Contact* was in the workplace.

Question #1: In the last 24 hours, including today, have you had ANY of the symptoms below, that is <u>new or not</u> explained by another condition?

Fever (100.4°F/38°C or greater), chills, shivering Feeling unusually weak or fatigued Diarrhea

Cough Loss of taste or smell Runny or congested nose

Sore throat Muscle or body aches Nausea or vomiting

Shortness of breath, difficulty breathing Headache

Question #2: In the past 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?

Question #3: If you are NOT fully vaccinated**, in the past 10-14 days, have you had "close contact" * with anyone who has COVID-19, during their contagious period? (If you are fully vaccinated against COVID-19, see www.sfcdcp.org/quarantineaftervaccination for further instructions.)

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Quick overview of what to do and the earliest personnel may return to work, if you had:		
Symptoms WITHOUT a	If you are NOT fully vaccinated** against COVID-19: GET TESTED. Without a test, the business must	
COVID-19 test (answered YES	treat you as being positive for COVID-19 and prohibit you from entering for at least 10 days.	
to Question 1)	If it has been at least 2 weeks since you completed your COVID-19 vaccination: Talk to a	
	healthcare provider to determine when you can return to work and if you need a COVID-19 test.	
A positive COVID-19 test	You can return to work:	
WITH symptoms (answered	10 days after first onset of symptoms, AND	
YES to Question 2)	You have improvement of symptoms, AND	
	You have had no fever for over 24 hours without taking fever-reducing medicine	
A positive COVID-19 test	You can return to work 10 days after the day your COVID-19 test was collected as long as you have	
WITHOUT symptoms	no symptoms.	
(answered YES to Question 2)		
"Close contact" with anyone	If you are not fully vaccinated**, GET TESTED, ideally 6 days or more after your last contact with the	
with COVID-19 during their	person with COVID-19. You can return to work 10 days after your last close contact UNLESS:	
contagious period (answered	Your COVID-19 test is positive (see boxes above for positive COVID-19 test) OR	
YES to Question 3)	You develop symptoms (GET TESTED if you develop symptoms) OR	
	You work in a jail, long term care facility, shelter, or dormitory (you cannot return to work until	
	14 days after your last close contact—check with your employer whether there are staffing	
	shortages that may change this duration)	
	If you are fully vaccinated, you do not need to quarantine after a close contact unless you develop	
	symptoms. You may also not need to get tested. More instructions are available here:	
	www.sfcdcp.org/quarantineaftervaccination.	

^{*&}quot;Close contact" means having any of following interactions with someone with COVID-19 while they were contagious (they are contagious 48 hours before their symptoms began until at least 10 days after the start of symptoms). If the person with COVID-19 never had symptoms, they are contagious 48 hours before their COVID-19 test was collected until 10 days after they were tested.

- Within 6 feet of them for a total of 15 minutes or more in a 24-hour period
- Living or staying overnight with them
- Having physical or intimate contact including hugging and kissing
- Taking care of them, or having them take care of you
- Having direct contact with their bodily fluids (coughed or sneezed on you or shared food utensils)

Businesses have specific requirements to ensure Personnel stay out of work the appropriate amount of time. Some businesses may have additional screening requirements or forms to use. Go to scceening-screen for more information on those requirements and a copy of this form. For information about paid sick leave options, visit sfcotop.org/screen for more information on those requirements and a copy of this form. For information about paid sick leave options, visit sfcotop.org/workerfaq. To report a violation of San Francisco COVID-19 health-orders and directives including not screening workers, letting sick workers stay at work, not social distancing or not requiring facemasks, call: 311 or 415-701-2311 (English) or 415-701-2322 (Español,中文,TTY). You can request for your identity to remain confidential.

^{**} People are considered fully vaccinated for COVID-19 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or 2 weeks after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen).



Attachment A-2: Optional Screening Form for Non-Personnel

Last updated: May 20, 2021

To businesses, organizations, and programs: This form may be used for screening clients, customers and other visitors before letting them enter your facility. Health Officer Directives may have additional screening requirements. You should not deny core essential services (such as food, medicine, shelter, or social services) to people who answer "yes" to any of the questions below and are encouraged to find alternative ways to meet clients' needs. This form is available at www.sfcdcp.org/screen.

Screening Questions and Information for Non-Personnel:

If your answer is **YES** to any question, do **NOT** enter the location.



- Stay at home, except to get tested or get needed medical care.
- Follow the steps <u>mandated</u> by Health Directive 2020-02/03 and explained at: <u>sfcdcp.org/isolationandquarantine</u>
 Note: If you have recovered from COVID-19 in the last three months, speak to your healthcare provider.

Question #1: In the last 24 hours, including today, have you had ANY of the symptoms below, that is <u>new or not</u> explained by another condition? (Note: Children and youth under 18 years old do not need to be screened for *these symptoms.)

Fever (100.4°F/38°C or greater) Shortness of breath, difficulty breathing Headache

Chills or shivering* Feeling unusually weak or fatigued* Vomiting or diarrhea

Cough Loss of taste or smell Runny or congested nose*

Sore throat Muscle or body aches* Nausea*

Question #2: In the past 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?

Question #3: If you are NOT fully vaccinated***, in the past 10-14 days, have you had "close contact" ** with anyone who has COVID-19, during their contagious period? (If you are fully vaccinated against COVID-19, see www.sfcdcp.org/quarantineaftervaccination for further instructions.)

Quick overview of what to do and the earliest you may enter a location, if you had:		
Symptoms WITHOUT a COVID-19 test (answered YES to Question 1)	If you are NOT fully vaccinated*** against COVID-19: GET TESTED. Without a test, the location must treat you as being positive for COVID-19 and require you to stay out for at least 10 days. If it has been at least 2 weeks since you completed your COVID-19 vaccination: Talk to a healthcare provider to determine if you need a COVID-19 test and when you can be around others and enter this location	
A positive COVID-19 test WITH symptoms (answered YES to Question 2) A positive COVID-19 test WITHOUT symptoms	You can return to the location: • 10 days after first onset of symptoms, AND • You have improvement of symptoms, AND • You have had no fever for over 24 hours without taking fever-reducing medicine You can return to the location 10 days after the day your COVID-19 test was collected as long as you have no symptoms	
(answered YES to Question 2)		
"Close contact" with anyone with COVID-19 during their contagious period (answered	If you are not fully vaccinated***, GET TESTED, ideally 6 days or more after your last contact with the person with COVID-19. You can return to the location 10 days after your last close contact UNLESS:	
YES to Question 3)	 Your COVID-19 test is positive (see boxes above for positive COVID-19 test) OR You develop symptoms (GET TESTED if you develop symptoms) If you are fully vaccinated, you do not need to test or quarantine after a close contact unless you develop symptoms. You may also not need to get tested. More instructions are available here: www.sfcdcp.org/quarantineaftervaccination. 	

^{**&}quot;Close contact" means having any of following interactions with someone with COVID-19 while they were contagious (they are contagious 48 hours before their symptoms began until at least 10 days after the start of symptoms). If the person with COVID-19 never had symptoms, they are contagious 48 hours before their COVID-19 test was collected until 10 days after they were tested.

- Within 6 feet of them for a total of 15 minutes or more in a 24-hour period Living or staying overnight with them
- Having direct contact with their bodily fluids (coughed or sneezed on you or shared food utensils)
- Having physical or intimate contact including hugging and kissing Taking care of them, or having them take care of you

Your health is important! To report a violation of San Francisco COVID-19 health orders and directives (<u>www.sfdph.org/healthorders</u>), including not screening visitors, letting sick visitors enter a location, not social distancing or not requiring facemasks, call: 311 or 415-701-2311 (English) or 415-701-2322 (Español,中文,TTY). You can request for your identity to remain confidential.

^{***}People are considered fully vaccinated for COVID-19 2 weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna), or 2 weeks after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen).



Appendix B: Construction Project Safety Protocol (updated 4/14/2021)

Each Construction Project allowed to operate in San Francisco must complete, post onsite, and follow this Safety Protocol checklist.

The attached Instructions and Requirements provide definitions and details about how to

complete this checklist.
Check off all items below that apply and list other required information.
Type of Project (see Definitions): ☐ Small Construction Project ☐ Large Construction Project
Project name:
Project Address:
Small Construction Projects: (see Section 8 of the Requirements)
COVID-19 Site Supervisor(s):
Email / Phone:
Large Construction Projects: (see Section 9 of the Requirements)
Safety Compliance Officer (SCO):
Email / Phone:
Jobsite Safety Accountability Supervisor (JSAS):
Email / Phone:
(Any of the persons listed above may be contacted with any questions or comments about this protocol.)
SIGNAGE & EDUCATION
□ Post a copy of this Construction Project Safety Protocol (CPSP) checklist at each entrance to the project
 Post the flyer describing COVID information for construction workers in <u>English</u>, <u>Spanish</u>, <u>Chinese</u> and <u>Filipino</u> and provide electronically or as hard copy upon request.
Post signage at entrances informing Personnel and Visitors they may not enter the site if experiencing COVID-19 symptoms, if they have been diagnosed with COVID-19, or if they have had Close Contact with someone who has COVID-19 (with limited exceptions explained at <u>sfcdcp.org/quarantineaftervaccination</u>).
 Personnel must complete the COVID-19 Health Screening Form for personnel (Attachment A-1) (see <u>sfcdcp.org/screening-handout</u>)
☐ Visitors must complete the COVID-19 Health Screening Form for non-personnel

(Attachment A-2) also found at sfcdcp.org/screeningvisitors.

☐ The list of symptoms can also be found at sfcdcp.org/covid19symptoms.

CPSP Construction Project Safety Protocol Checklist

Health Officer Order No. C19-07x

Appendix B: Construction Project Safety Protocol (updated 4/14/2021)

 Post signage requiring all Personnel and Visitors to wear a face covering at a except when actively putting food or drink into one's mouth. 	all times
□ Post signage requiring Personnel and Visitors to maintain a minimum six-foo from others at all times.	ot distance
$\hfill \square$ Post signage showing maximum number of Personnel and Visitors who can at the site.	be present
☐ Provide information on safer transportation to the workplace.	
$\hfill\square$ Review this CPSP Protocol with all workers and visitors to the construction s	ite.
PROTECTIVE MEASURES	
□ Require Personnel and patrons to wear a face covering as required by Healt orders	h Officer
☐ Implement a plan to keep site Personnel safe, including by limiting the numb Personnel and patrons onsite to a number that ensures physical distancing	er of
Comply with all applicable and current laws and regulations including but not OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between among applicable laws and regulations and/or this CPSP Protocol, the strict health protective standard shall apply.	ween or
Ensure Personnel stay home or leave work if they are sick or have any single of COVID-19 that is new or not explained by another condition. See the Pers Screening Attachment (A-1) at sfcdcp.org/screening-handout .	• •
□ Ensure Personnel review health criteria on the <u>Personnel Screening Attachn</u> <u>before each shift</u> and advise Personnel what to do if they are required to stay	
Maintain a daily attendance log of all workers and visitors that includes containformation, including name, phone number, address, and email.	act
MEASURES TO PREVENT UNNECESSARY CONTACT	
□ Tell Personnel and Visitors to maintain physical distancing of at least six feet strictly necessary to carry out a task associated with the construction project	•
Stagger trades as necessary to reduce density and allow for easy maintenar minimum six-foot separation.	nce of
 Prohibit smoking on the jobsite, or designate a clear area where workers ma with markings 6 feet apart to ensure appropriate physical distancing. 	y smoke
□ Place markings in elevators, at elevator waiting areas, and at restrooms to e feet physical distancing	nsure six
□ Control "choke points" and "high-risk areas" to ensure that six-foot distance of be maintained between individuals.	can easily
☐ In office areas, separate all desks or individual work stations by at least six for	eet



follow.

Health Officer Order No. C19-07x

Appendix B: Construction Project Safety Protocol (updated 4/14/2021)

☐ Limit the number of Personnel and Visitors on the site at any one time to: ☐ Prohibit gatherings of any size on the jobsite, especially during meal times as this is a high-risk time for exposure because people have to remove their mask to eat or drink **CLEANING MEASURES** ☐ Prohibit sharing of Personal Protective Equipment (PPE) ☐ Clean high touch surfaces or shared equipment in line with current guidance from the United States Centers for Disease Control and Prevention at least once daily, or more frequently if required by industry standards. Unless otherwise required by another Health Officer order or directive, cleaning does not have to occur after each person touches a surface unless the person appears symptomatic or there is visible contamination from nasal or oral secretions. ☐ Provide hand sanitizer, sink with soap and water, and/or disinfecting wipes to Personnel at or near the entrance of the site □ Clean break rooms, bathrooms, and other common areas in line with current guidance from the United States Centers for Disease Control and Prevention at least once daily, or more frequently if required by industry standards, on the following schedule: □ Break rooms: ☐ Bathrooms: ☐ Other: CONSTRUCTION WORK IN AN OCCUPIED FACILITY: ☐ Seal off work areas from the occupied areas with physical barriers such as plastic sheeting or closed doors sealed with tape ☐ Workers must/should access the work area from an alternative entry/exit door to the entry/exit door used by occupants. □ Available windows and exhaust fans must be used to ventilate the work area. ☐ If occupants have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. ☐ Minimize contact between workers and occupants, including maintaining a minimum of six feet of distance at all times. **CASE REPORTING:** ☐ In the event of a positive COVID-19 case at the jobsite, contractors and subcontractors must follow all requirements on the Case Reporting and Close Contact pages that



Appendix B: Construction Project Safety Protocol

Case Reporting Form (updated 4/14/2021)

In the event of a confirmed case of COVID-19 at any jobsite:

	, , , , , , , , , , , , , , , , , , , ,		
 Immediately remove the infected individual from the jobsite with directions to seek medical care. 			
was present. Provide those performing t medical-grade PPE, ensure the workers	Cease all work in these locations until		
project site worker found to have a confi information specified below. Follow all d	ntrol) at 628-217-6100 immediately of every rmed case of COVID-19, and provide all the		
	one if its employees is infected, must notify the nave one, and provide all of the information		
Information to be reported to CD Control:			
Address of jobsite	Name of project:		
General Contractor Name:			
Point of Contact Name	Title/Role:		
Phone:	Email:		
Case Information (attach additional sheets if more than one case)			
First and last name:			
Date of birth	Phone:		
City of residence:	Trade/Position:		
Date of symptom onset:	Date tested positive:		
Date last worked:			
If the case is an employee of a subcontract	or, please provide:		
Subcontractor	Subcontractor contact name:		
Subcontractor contact phone:	Subcontractor contact email:		



Appendix B: Construction Project Safety Protocol

Close Contact List for Case Reporting (updated 4/14/2021)

Close Contact Information (attach additional sheets if necessary)

For each reported case above, please provide the following information (if you are reporting more than one positive case, please include the name of the positive case for each close contact):

	Close Contact Information			
Positive Case First and Last Name:	#	First and Last Name	City of Residence	Phone Number
	1			
	2			
	3			

A "Close Contact" in the workplace is anyone who meets either of the following criteria:

- Was within 6 feet of a person with COVID-19 for a period of time that adds up to at least 15 minutes in 24 hours, masked or unmasked, when that person was contagious. People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) they haven't had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered contagious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test. OR
- Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (for example, was coughed or sneezed on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 10 days due to the 10-day incubation period of the virus. Even if a close contact tests negative within 10 days of their last exposure to the case, they must continue quarantining the full 10-day period to prevent transmission of the virus.



Appendix B: Construction Project Safety Protocol (updated 4/14/2021)

Instructions and Requirements

[You are not required to post these Instructions and Requirements] Instructions:

Each Construction Project allowed to operate in San Francisco must complete, post onsite, and follow the Construction Project Safety Protocol (CPSP) Checklist.

This CPSP requirement does not apply to construction projects where a person is performing construction on their current residence either alone or solely with members of their own household.

Definitions:

Large Construction Projects are those meeting any of the following specifications:

- a. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of more than 10 units.
- b. For commercial projects, any construction, renovation, or tenant improvement project consisting of more than 20,000 square feet of floor area.
- c. For construction of Essential Infrastructure, as defined in <u>Section 8.1 of the Order</u>, any project that requires twenty or more workers at the jobsite at any one time.

Small Construction Projects are those meeting any of the following specifications:

- a. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of 10 units or fewer.
- b. For commercial projects, any construction, renovation, or tenant improvement project consisting of 20,000 square feet of floor area or less.
- c. For mixed-use projects, any project that meets both of the specifications (a) and (b).
- d. All other construction projects that do not meet the definition of Large Construction Projects (above).

Personnel is defined in Health Officer Order to which this Appendix is attached and includes full time personnel, contractors and tradespeople.

Visitor includes delivery personnel, inspectors, customers and guests.

Requirements:

The CPSP checklist must reflect the project's completion of each requirement listed below unless an item is not applicable. Use the checklist to show compliance with these requirements. The Construction Project does not need to post these Instructions and Requirements, only the checklist above.

In addition to the applicable items in Parts 1, 2 and 3 of the instructions for the <u>Social Distancing Protocol (Appendix A of the Stay Safer at Home Health Order)</u>, the following requirements correspond to items in the accompanying checklist:



Health Officer Order No. C19-07x Appendix B: Construction Project Safety Protocol (updated 4/14/2021) Instructions and Requirements

- Consistent use of face covering is critical to preventing COVID-19 transmission. Most COVID-19 infections are caused by people who have no symptoms of illness at all. They can infect others by simply breathing out virus particles which is why it is <u>critically</u> <u>important to wear a face covering in accordance with Health Officer Order No. C19-12</u>, or any subsequently issued or amended order.
- 2. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between or among applicable laws and regulations and/or this CPSP Protocol, the stricter, more health protective standard shall apply.
- 3. Complete, post onsite, and follow this CPSP. Distribute copies to all staff in hardcopy or electronic format in their preferred language.
- Post the flyer describing COVID information for construction workers in <u>English</u>, <u>Spanish</u>, <u>Chinese</u> and <u>Filipino</u> and provide electronically or as hard copy upon request.
- 5. Where construction work occurs within an occupied residential unit, separate work areas must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of distance at all times.
- 6. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, separate work areas must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.
- 7. Prohibit gatherings of any size on the jobsite, including gatherings for breaks or eating, except for meetings regarding compliance with this protocol or as strictly necessary to carry out a task associated with the construction project.
- 8. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Sharing of any of any food or beverage is strictly prohibited and if sharing is observed, the worker must be sent home for the day.



Appendix B: Construction Project Safety Protocol (updated 4/14/2021)
Instructions and Requirements

- 9. Required Personnel for Small Construction Projects:
 - 9.1. Designate **Site-specific COVID-19 Supervisor** (or supervisors). The COVID-19 Supervisor may be an on-site worker who is designated to serve in this role to:
 - 9.1.1. Be present on the construction site at all times during construction activities;
 - 9.1.2. Review this CPSP with all workers and visitors to the construction site; and
 - 9.1.3. Enforce this CPSP, particularly consistent proper use of face covering and ensuring adequate physical distancing of at least 6 feet.
- 10. Required Personnel for Large Construction Projects:
 - 10.1. Designate **COVID-19 Safety Compliance Officer (SCO)** whose responsibilities include:
 - 10.1.1. Be present on the construction site at all times during construction activities;
 - 10.1.2. Ensure implementation of this CPSP at the jobsite.
 - 10.1.3. Conduct daily briefings in person or by teleconference that must cover the following topics:
 - 10.1.3.1. Conveying updated information regarding COVID-19.
 - 10.1.3.2. New jobsite rules and pre-job site travel restrictions for the prevention of COVID-19 community spread.
 - 10.1.3.3. Emphasize the critical importance of consistent proper use of face covering and the critical importance of maintaining at least 6 feet of physical distance at all times.
 - 10.1.3.4. Sanitation and hygiene:
 - Review of sanitation and hygiene procedures.
 - Coordination of construction site daily cleaning/sanitation requirements.
 - Solicitation of worker feedback on improving safety and sanitation.
 - Protocols in the event of an exposure or suspected exposure to COVID-19 (see sfcdcp.org/covid19-positive-workplace).
 - 10.1.4. Compile daily written verification that each jobsite is compliant with the components of this CPSP. Each written verification form must be copied, stored, and made immediately available upon request by any County official.



Appendix B: Construction Project Safety Protocol (updated 4/14/2021)
Instructions and Requirements

- 10.1.5. In the event of noncompliance, the SCO:
 - 10.1.5.1. Must not permit any construction activity to continue without bringing such activity into compliance with these requirements.
 - 10.1.5.2. Develop and ensure implementation of a Remediation Plan to address any noncompliance with this CPSP.
 - 10.1.5.3. Post the Remediation Plan at the entrance and exit of the jobsite during remediation period. The remediation plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the document.
 - 10.1.5.4. Report repeated non-compliance to the appropriate jobsite supervisors and a designated County official.
- 10.2. Designate a COVID-19 Third-Party Jobsite Safety Accountability Supervisor (JSAS). The JSAS must hold an OSHA-30 certificate and first-aid training within the past two years, and must be trained in the CPSP requirements. The JSAS responsibilities include:
 - 10.2.1. Verify compliance, including by visual inspection and random interviews with workers, with this CPSP.
 - 10.2.2. Within seven calendar days of each jobsite visit, the JSAS must complete a written assessment identifying any failure to comply with this CPSP Protocol. The written assessment must be copied, stored, and, upon request by the County, sent to a designated County official.
 - 10.2.3. If the JSAS discovers that a jobsite is not in compliance with this CPSP the JSAS must:
 - 10.2.3.1. Work with the SCO to develop and implement a Remediation Plan.
 - 10.2.3.2. Coordinate with the SCO to prohibit continuation of any non-compliant work activity until addressed and the continuing work is compliant.
 - 10.2.3.3. Send the Remediation Plan to a designated County official within five calendar days of the JSAS's discovery of the failure to comply.
- 11. In the event of a positive COVID-19 case at the jobsite, contractors and subcontractors must follow all requirements on the Case Reporting and Close Contact pages of the CPSP.

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A. General Requirements

The "Additional Businesses" listed below may operate, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate industry-specific guidance by the Health Officer. These businesses were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these businesses to resume or expand operation will have on mobility and volume of activity in the County.

To mitigate the risk of transmission to the greatest extent possible, before resuming operations, each Additional Business must:

- Comply with all of the "General Requirements for Businesses and Business Activities" set forth in Section 4 of the Order, including, without limitation, the requirement to prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as specified in Section 4.d and Appendix A of the Order for each of their facilities in the County where Personnel or members of the public will be onsite;
- Prepare, post, implement, and distribute to their Personnel a written health and safety plan checklist that addresses all applicable best practices set forth in relevant Health Officer directives; and
- Comply with any relevant state guidance and local directives. If a conflict exists between state guidance and local public heath directives related to the COVID-19 pandemic, the most restrictive provision shall be followed, as further provided in Section 10 of the Order.

Businesses that operate outdoors may, subject to any applicable permit requirements, conduct their operations in a tent, canopy, or other shelter, as long as the shelter complies with: (1) the California Department of Public Health's November 25, 2020 guidance regarding "Use of Temporary Structures for Outdoor Business Operations" (available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx); and (2) SFDPH's guidance on "Safer Ways to Use New Outdoor Shared Spaces for Allowed Activities During COVID-19" (available at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf).

Unless otherwise provided in this Order or an industry-specific Health Officer directive, the capacity limit does **not** include staff or other Personnel of a business. The health-related basis for selection of Additional Businesses and the specific requirements for risk mitigation are generally summarized below.

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B. List of Additional Businesses

For purposes of the Order, Additional Businesses include the following, subject to the stated limitations and conditions:

(1)	Retail Stores for Goods	3
(2)	Manufacturing, Warehousing and Logistical Support	4
(3)	Childcare and Youth Programs for All Children	5
(4)	Low Contact Retail Services	6
(5)	Equipment Rental Businesses	6
(6)	Professional Sports Teams: Practices, Games, and Tournaments without In-Person Audiences with an Approved Plan	7
(7)	Entertainment Venues: Live Streaming or Broadcasting Events without In-Person Audiences with an Approved Plan	8
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(14)	Institutions of Higher Education and Adult Education	14
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(17)	Indoor Museums, Aquariums, and Zoos	17
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(1) Retail Stores for Goods

a. <u>Basis for Addition</u>. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for goods). No inherently risky activities requiring removal of Face Coverings are involved. While shopping, customers interact only with a small number of individuals from other Households. Although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate physical distancing and adherence with other Social Distancing Requirements (Section 8.0 of the Order) and other worker protection measures and decrease the risk of virus transmission.

b. Description and Conditions to Operate.

- 1. <u>Curbside/Outdoor Pickup:</u> Retail stores may operate for curbside/outside pickup of goods, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-17, including as that directive may be amended in the future.
- 2. <u>In-Store Retail:</u> Retail stores may operate for indoor shopping, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-17, including as that directive may be amended in the future.
- 3. <u>Indoor Shopping Centers:</u> Indoor Shopping Center (defined as a building or group of buildings where customer access to stores is possible only through indoor passage ways or indoor common areas) may operate subject to the General Requirements in Section 4 of the Order and the following additional limitations and conditions:
 - The Indoor Shopping Center must limit capacity in the facility and in each individual storefront to the lesser of: (1) 50% the maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other at all times.
 - Common areas are permitted to reopen. Patrons in common areas must wear a
 Face Covering at all times, unless they are specifically exempted from the Face
 Covering requirements in Health Officer Order No. C19-12, including as that
 order may be amended in the future, and must maintain at least six feet of
 physical distance from members of other Households.
 - Food courts may operate only up to 50% occupancy (patrons only).
 - Indoor Shopping Centers must limit entry by patrons to the food court area; post signage that warns of the transmission risk at the entrance to the food court area; and implement all other applicable requirements of Health Officer Directive No. 2020-16, including as that directive may be amended in the future, regarding indoor dining.

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• The Indoor Shopping Center must adopt and post a Health and Safety Plan addressing the requirements of Appendix A to the Order and comply with Health Officer Directive No. 2020-17, including as that directive may be amended in the future.

Indoor Shopping Centers are no longer required to submit reopening plans to the Health Officer for review.

For clarity, operation of retail stores under category (1) and (2), above, applies only to the sale of goods and not to the provision of services or the rental of equipment, which are covered separately in Sections (4) and (5), below.

(Added May 17, 2020; Revised June 1, 2020, June 11, 2020, September 30, 2020, April 14, 2021, May 6, 2021, and May 20, 2021; Non-substantive revisions July 13, 2020, October, 20, 2020, November 3, 2020, and March 2, 2021; Subsection suspended July 20, 2020, with minor update on August 14, 2020; Subsection reinstated with amendments on September 1, 2020; Subsection suspended November 10, 2020; Capacity reduced November 28, 2020, and December 4, 2020; Capacity increased January 27, 2021, and March 23, 2021)

(2) Manufacturing, Warehousing and Logistical Support

- a. <u>Basis for Addition</u>. Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities involving the removal of Face Coverings are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel) as members of the public do not generally frequent these businesses. Finally, risks of virus transmission associated with this activity can be mitigated through Social Distancing Requirements (Order Section 8.0) and cleaning, and other worker safety protocols.
- b. <u>Description and Conditions to Operate</u>.
 - 1. <u>Manufacturing</u>: Manufacturing businesses—including non-essential manufacturing businesses—may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-11, including as that directive may be amended in the future.
 - 2. <u>Warehousing and Logistical Support:</u> Businesses that provide warehousing and logistical support—including non-essential businesses—may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-12, including as that directive may be amended in the future.

(Added May 17, 2020; Revised June 1, 2020, and June 11, 2020; Non-substantive revisions July 13, 2020, April 14, 2021, and May 6, 2021)

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(3) Childcare and Youth Programs for All Children

a. <u>Basis for Addition</u>. Childcare and educational or recreational programs for youth are critical to early education and developmental equity, family social and economic wellbeing, and economic recovery from the pandemic. More specifically, such programs are an important element for a child's social and emotional development, as well as for a child's physical health and wellness. Also, childcare and youth programs are often necessary to allow parents or guardians to work, making the availability of such programs important for individual families as well as the local economy. Although attendance at a childcare or youth program involves a high number of close contacts that may be of lengthy duration, the risks of virus transmission can be reduced by mitigation measures and medical evidence indicates that childcare and youth programs can be operated safely as long as such mitigation measures are followed.

b. <u>Description and Conditions to Operate</u>.

- 1. <u>Childcare Programs</u>: Group care facilities for very young children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—(collectively, "Childcare Programs") may open and operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-14, including as that directive may be amended in the future.
- 2. <u>Summer Camps:</u> Summer camps and summer learning programs that operate exclusively outside of the academic school year ("Summer Camps") may operate June 1, 2021 through August 31, 2021, subject to the same limitations and conditions set forth for Out of School Time Programs. *See* Section 3.b.3, below and Health Officer Directive No. 2020-13.
- 3. Out of School Time Programs: Educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, community hubs, informal "learning pods" (also known as "pandemic pods," "learning cohorts" or "micro-schools"), other programs that support distance learning, school-aged childcare programs, youth sports programs, and afterschool programs ("Out of School Time Programs" or "OST Programs") may open for all children, subject to the General Requirements in Section 4 of the Order and the following limitations and conditions:
 - i. Any youth sports or exercise taking place as part of an OST or organized and supervised youth sports program must comply with the requirements set forth in Health Officer Directive No. 2021-01 regarding youth and adult sports, including as that directive may be amended in the future;
 - ii. OST Programs must comply with all of the requirements set forth in Health Officer Directive No. 2020-21, including as that directive may be amended from in the future.

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For clarity, this Section does not apply to schools, which are addressed separately in Section 5.a of the Order.

(Added May 22, 2020; Revised June 1, 2020, July 13, 2020, August 14, 2020, March 23, 2021, and May 20, 2021; Non-substantive revisions June 11, 2020, January 27, 2021, and April 14, 2021)

(4) <u>Low Contact Retail Services</u>

- a. <u>Basis for Addition</u>. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., in some instances where remote payment is not feasible, while paying for services). No inherently risky activities involving the removal of Face Coverings are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate physical distancing and decrease the risk of virus transmission.
- b. <u>Description and Conditions to Operate</u>. Services that do not generally require close customer contact (e.g., dog grooming and shoe or electronics repair) may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-17, including as that directive may be amended in the future.

For clarity, this provision does not apply to personal service businesses, such as hair salons, barbershops, nail salons, or piercing or tattoo parlors.

(Added June 1, 2020; Revised June 11, 2020, July 20, 2020, January 27, 2021, and April 14, 2021; Non-substantive revisions July 13, 2020, and May 6, 2021; Capacity reduced November 28, 2020, and December 4, 2020; Capacity increased March 23, 2021)

(5) Equipment Rental Businesses

a. <u>Basis for Addition</u>. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for services). No inherently risky activities involving the removal of Face Coverings are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate physical distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and businesses are strongly urged to conduct interactions outdoors to the largest extent possible. Also, the

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risk of multiple individuals using shared equipment can be mitigated through cleaning measures.

b. <u>Description and Conditions to Operate</u>. Businesses that rent equipment for permissible recreational activities (e.g., bicycles, kayaks, paddleboards, boats, horseback riding, climbing equipment, or fishing equipment) may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-17, including as that directive may be amended in the future.

In addition, all equipment must be thoroughly cleaned between customers as required by industry standards with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html).

(Added June 1, 2020; Revised June 11, 2020, and October 27, 2020; Non-substantive revisions July 13, 2020, April 14, 2021, and May 6, 2021; Suspension note added July 20, 2020 and removed September 1, 2020; Capacity reduced November 28, 2020, and December 4, 2020; Capacity increased January 27, 2021, and March 23, 2021)

(6) <u>Professional Sports Teams: Practices, Games, and Tournaments without In-Person Audiences with an Approved Plan</u>

- a. <u>Basis for Addition</u>. Although contact sports may present a significant risk of virus transmission, those risks can be mitigated by stringent physical distancing, cleaning, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of professional sports exhibitions that can be broadcast for the entertainment of the public and viewed by the public remotely in a safe manner.
- b. Description and Conditions to Operate. Professional sports teams that wish to resume practices, games, or tournaments and broadcasting of those events in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the cleaning, physical distancing, and other procedures that will be implemented to minimize the risk of transmission among players, staff, media, broadcast crew, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. Plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Teams, games, exhibitions, and tournaments must also comply with any applicable Health Officer directives to the extent they are consistent with the approved plan; in the event of an inconsistency, the approved plan controls. Finally, crew, athletes, coaching staff and

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other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

This Section does <u>not</u> apply to events with live audiences, which are covered in Section 27, below.

(Added June 1, 2020; Revised June 11, 2020, March 23, 2021, April 14, 2021, and May 20, 2021; Non-substantive revisions June 26, 2020, and May 6, 2021; Suspension note added July 20, 2020)

(7) Entertainment Venues: Live Streaming or Broadcasting Events without In-Person Audiences with an Approved Plan

- a. <u>Basis for Addition</u>. Although some types of live entertainment and cultural events, such as music, dance and comedy performances, may present a risk of virus transmission, those risks can be mitigated by stringent physical distancing, cleaning, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a step toward the resumption of these entertainment and cultural activities that can be broadcast and watched by the public remotely in a safe manner.
- b. Description and Conditions to Operate.
 - 1. <u>Small Scale Events Without Live Audiences.</u> Operators of entertainment venues may film, stream, or otherwise broadcast small scale events so long as:
 - i. the venue remains closed to the public;
 - ii. the live stream is limited to:
 - a maximum of 50 people indoors or 100 people outdoors, including, without limitation, media Personnel needed for the broadcast, or
 - a maximum of 200 people indoors or 300 people outdoors if all
 participants show proof that they are fully vaccinated or that they have a
 negative COVID-19 test (PCR test taken not more than 72 hours before
 entering the facility or antigen test taken not more than 24 hours before
 entering the facility); and
 - iii. the venue complies with the requirements set forth in Section 22.b.2, below, for outdoor film and media productions, or 22.b.3, below, for indoor film and media productions, as appropriate.

To further reduce the risk of transmission, it is strongly recommended that all events allowed under this section be conducted and filmed, streamed, or otherwise broadcast from outdoors. The same outdoors recommendation

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applies to all other operations that are allowed under the Order to be filmed, live streamed or otherwise broadcast indoors with health restrictions.

2. <u>Large Scale Events Without Live Audiences.</u> Operators of entertainment venues that wish to film, stream, or otherwise broadcast events that exceed the numbers in Section (1) above or that otherwise deviate from the requirements set forth in Sections 22.b.2 and 22.b.3, below, may submit to the Health Officer a proposed plan detailing the cleaning, physical distancing, and other procedures that will be implemented to minimize the risk of transmission among participants. Proposed plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the venue may then begin operating consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Cast, crew, and other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 11, 2020; Non-substantive revisions June 26, 2020; Revised July 20, 2020, March 23, 2021, April 14, 2021, May 6, 2021, and May 20, 2021)

(8) Dining

- a. <u>Basis for Addition</u>. Dining presents a higher risk of virus transmission than in other allowable interactions because Face Coverings must be removed to eat and drink. But mitigation measures in dining establishments can decrease the transmission risk if they are strictly followed by all customers and Personnel.
- b. <u>Description and Conditions to Operate</u>. Restaurants and bars may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-16, including as that directive may be amended in the future.

For clarity, bars, wineries, breweries, and distilleries that do not serve bona fide meals may not operate indoors at this time.

(Added June 11, 2020; Revised July 13, 2020, September 30, 2020, October 27, 2020, November 28, 2020, and April 14, 2021; Non-substantive revisions October 20, 2020; Subsection suspended November 10, 2020; Suspended in full December 4, 2020; Reinstated in part and revised January 27, 2021; reinstated in full and revised March 2, 2021; Revised March 23, 2021)

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(9) Outdoor Fitness Classes

- a. <u>Basis for Addition</u>. Outdoor fitness classes involve mixing of Households and a moderate number of contacts. Also, the contacts are often of relatively long duration. Accordingly, and because exercise causes people to more forcefully expel airborne particles, the risk of virus transmission is higher than in other allowable interactions. But participants can—and must—maintain physical distance at all times (at least six feet while engaging in cardio or aerobic exercise). Further, outdoor interactions carry a lower risk of transmission than most indoor interactions, and health protocols in outdoor fitness classes can significantly decrease the transmission risk.
- b. <u>Description and Conditions to Operate</u>. Outdoor fitness classes (e.g., outdoor boot camp, non-contact dance classes, tai chi, Pilates, and yoga classes) may operate subject to the following limitations and conditions:
 - i. All participants engaging in cardio or aerobic exercise must maintain a physical distance of at least six feet from each other, from the instructor(s), and from members of the public at all times;
 - ii. The business/instructor must have permission of the property owner to use the space; and
 - iii. All participants and instructors are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future; and
 - iv. Equipment (e.g., medicine balls, resistance bands, mats, weights, or yoga blocks) must be cleaned at minimum daily, or at industry standards if more frequent, with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html).

For clarity, this section does not apply to contact sports (e.g., football) or fitness classes that involve physical contact (e.g., jiu jitsu or boxing with sparring). Those activities are covered by Health Officer Directive No. 2021-01. Also, this section does not cover childcare or summer camp programs for children or youth, which are governed by section 3 above and Heath Officer Directive Nos. 2020-13 and 2020-14, including as those directives may be amended in the future.

Additional guidance about outdoor fitness classes from the San Francisco Department of Public Health is available at http://www.sfdph.org/directives.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, August 14, 2020, and April 14, 2021; Revised September 30, 2020, October 20, 2020, November 3, 2020, December 4, 2020, March 2, 2021, May 6, 2021, and May 20, 2021; Capacity increased January 27, 2021 and March 23, 2021)

[Revised May 20, 2021]

(10) <u>Indoor Household Services</u>

- a. <u>Basis for Addition</u>. Household service providers and residents can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities requiring the removal of Face Coverings are involved. Although indoor household services may involve mixing of Households (if the resident is at home) and occurs indoors, the number of contacts is low. Finally, risks of virus transmission can be mitigated through adherence to other Social Distancing Requirements and safety protocols.
- b. <u>Description and Conditions to Operate</u>. Providers of indoor household services that can be provided while maintaining physical distancing (e.g., house cleaners and cooks) may operate, subject to the following limitations and conditions:
 - i. When feasible, residents should leave the premises when household services providers are in their home—if leaving the premises is not feasible, residents should try to be in a different room than the household service provider to the greatest extent possible;
 - ii. When feasible, leave windows and doors open to increase ventilation or run mechanical ventilation systems;
 - iii. Both residents and household service providers must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12, as that order may be amended in the future.

For clarity, this section does not allow personal service providers, such as hair dressers or personal trainers, to provide in-home services. Also, this section does not apply to in-home childcare, which is independently permissible under Section 8.a.xxi of the Order.

Additional guidance about indoor household services from the San Francisco Department of Public Health is available at http://www.sfdph.org/directives.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, August 14, 2020, March 23, 2021, April 14, 2021, May 6, 2021, and May 20, 2021; Revised November 3, 2020)

(11) Offices for Non-Essential Businesses

a. <u>Basis for Addition</u>. Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities involving the removal of Face Coverings are involved other than indoor dining in breakrooms, which can be mitigated through the risk reduction measures that apply to indoor dining. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel). Finally, risks of virus transmission associated with this activity can be mitigated through adherence to other Social Distancing Requirements and safety protocols.

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b. <u>Description and Conditions to Operate</u>. Office workplaces that are not otherwise permitted to operate as Essential Businesses or otherwise under this Order may open, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-18, including as that directive may be amended in the future.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, April 14, 2021, May 6, 2021; Suspended July 20, 2020; Suspension revised September 14, 2020; Reinstated and revised October 27, 2020; Suspended November 16, 2020; Suspended December 4, 2020; Reinstated with revisions March 23, 2021)

(12) Outdoor Zoos with a Health and Safety Plan

- a. <u>Basis for Addition</u>. Personnel and visitors can wear Face Coverings and maintain at least six feet of physical distance from people in different Households at all times. No inherently risky activities involving the removal of Face Coverings are involved. And outdoor businesses are safer than indoor businesses. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can reduced through other health protocols.
- b. <u>Description and Conditions to Operate</u>. Zoos that wish to resume operations for visits by the public solely in their outdoor spaces may submit to the Health Officer a proposed plan detailing the cleaning, physical distancing, and other procedures that will be implemented to minimize the risk of transmission among Personnel and visitors.

The plan must be submitted to HealthPlan@sfcityatty.org, and must include detailed descriptions of how the business intends to address the following safety precautions.

- Ensuring that the facility limits capacity to the number of Personnel and patrons that can comply with the Social Distancing Requirements;
- Signage regarding Social Distancing Requirements;
- Ensuring Personnel and patrons comply with the Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future:
- Ticketing booths and payment systems;
- Personnel safety precautions:
- Compliance with applicable Health Officer directives (e.g. regarding Food and beverage concessions, and retail gift shops);
- Monitoring and limiting patrons to ensure physical distancing between members of different Households;
- Paths of travel through the establishment and wayfinding signage;
- Cleaning for restrooms;

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- Tours and audio self-tour equipment;
- Coat/personal property check services;
- Cleaning for high-touch surfaces and areas; and
- Interactive exhibits (cleaning interactive exhibits at minimum daily or at industry standards if more frequent; and encouraging proper hand hygiene before and after interactive exhibits through presence of hand hygiene stations).

The zoo does <u>not</u> need SFDPH to approve its plan before it may resume operations in accordance with the proposed plan. But in the event SFDPH identifies deficiencies in the plan, SFDPH will follow up with the business.

(Added July 13, 2020; Non-substantive revisions August 14, 2020; Suspended December 4, 2020; Reinstated with non-substantive revisions January 27, 2021; Revised March 23, 2021, April 14, 2021, May 6, 2021, and May 20, 2021)

(13) **Boat Tour Operators**

- a. <u>Basis for Addition</u>. Personnel and passengers can maintain physical distance from people in different Households at all times. No inherently risky activities involving the removal of Face Coverings are involved. And boat excursions can occur predominantly outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, boating excursions of socially distanced groups involve only a moderate number of contacts, and health mitigation measures in small boating excursions can significantly decrease the transmission risk.
- b. <u>Description and Conditions to Operate</u>. Individuals or businesses that offer boat excursions ("Boat Tour Operators") may operate, subject to the following limitations and conditions:
 - i. All passengers from different Households must maintain physical distance (recommended distance is six feet) from each other, from the captain, and from Personnel, at all times;
 - ii. Before boarding, passengers must wait on the dock at least six feet apart and must not board the vessel until the captain or crew allow boarding;
 - iii. For fishing, rod holders should be spaced at least six feet apart from each other;
 - iv. Bathrooms (if any) must be cleaned frequently following EPA guidelines;
 - v. Indoor areas of boats may open—passengers should be encouraged to remain outside as much as possible, Face Coverings must be worn and six feet of physical distancing must be maintained inside at all times, and ventilation measures are strongly encouraged;

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- vi. Boat Tour Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
- vii. Boat Tour Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
- viii. Boat Tour Operators must develop and implement a process for screening Personnel for COVID-19 symptoms. SFDPH recommends that employers ask Personnel to evaluate their own symptoms before reporting to work (for additional resources, including optional sample screening forms, see www.sfcdcp.org/screen);
 - ix. All passengers and Personnel are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;
 - x. Passengers from different Households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—the captain and crew must instruct passengers about these requirements;
 - xi. Boat Tour Operators must make hand sanitizer available throughout the boat and at each rod station (if any);
- xii. Equipment (e.g., fishing equipment) must be thoroughly cleaned at minimum daily or at industry standards if more frequent with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html).

For clarity, this section does not cover vessels used exclusively for Essential Travel (such as ferries and water taxis) and such vessels do not need to follow the conditions set forth in this section.

(Added July 13, 2020; Non-substantive revisions August 14, 2020; Revised September 14, 2020, October 20, 2020, November 3, 2020, March 23, 2021, April 14, 2021, May 6, 2021, and May 20, 2021; Suspended December 4, 2020; Reinstated with non-substantive revisions January 27, 2021)

(14) <u>Institutions of Higher Education and Adult Education</u>

a. <u>Basis for Addition</u>. Students who are indoors and Personnel outdoors and indoors can wear Face Coverings and maintain at least six feet of physical distance from people in different Households at all times. Restrictions can be placed to ensure that few inherently risky activities indoors involving the removal of Face Coverings are involved. And to the extent classes occur outdoors with distancing, these interactions are safer than indoor interactions. Finally, health mitigation measures adopted under detailed prevention plan

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can decrease the transmission risk.

b. <u>Description and Conditions to Operate</u>. Institutions of Higher Education ("IHEs") and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes ("Adult Education Programs") (IHEs and Adult Education Programs are collectively referred to below as "Higher Education Programs")—may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-22, including as that directive may be amended in the future.

Collegiate athletics teams that wish to resume practices, games, or tournaments in San Francisco, **without** in-person spectators, may submit to the Health Officer a proposed plan as required by Section 6 of Health Officer Directive No. 2020-22. Plans must be submitted to healthplan@sfcityatty.org. Pre-approval of the plan is not required for non-spectator collegiate athletics, practices or tournaments, but plans are subject to audit by the San Francisco Department of Public Health, including onsite inspection and review of health and safety plans. Higher Education Programs must permit SFDPH inspectors access to their facilities in the event an onsite inspection is requested.

Collegiate athletics teams that wish to resume games or tournaments in San Francisco, with in-person spectators must follow the rules applicable to live events with audiences and contained in Section 27, below.

Subject to applicable land use laws and regulations, housing controlled or operated by Higher Education Programs or restricted for the use of students attending a Higher Education Program is permitted to open and operate for students in compliance with any relevant health and safety requirements contained in any relevant industry-specific Health Officer directives.

(Added August 14, 2020; Revised September 1, 2020, September 30, 2020, November 28, 2020, March 2, 2021, March 23, 2021, April 14, 2021, and May 6, 2021; Non-substantive revisions November 3, 2020; Suspended in part December 4, 2020)

(15) Personal Service Providers

- a. <u>Basis for Addition</u>. Although personal services such as hair and nail salons involve moderate to high contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened by implementing health and safety mitigation measures. Finally, the risk of virus transmission can be reduced through other health and cleaning protocols. Consistent with Section 4.c of the Order and to the extent possible, Personal Service Providers are urged to provide services outdoors to further decrease the risk.
- b. Description and Conditions to Operate.
 - 1. Outdoor Personal Service Providers. Personal service providers regulated by

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Division 3, Chapter 10 of the California Business and Professions Code, Division 104, Part 15, Chapter 7 of the California Health and Safety Code, or San Francisco Health Code Article 29 (collectively, "Personal Service Providers") that can safely offer services outside, including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services (collectively, "Outdoor Personal Services"), may operate outdoors, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-23, including as that directive may be amended in the future.

The following personal services cannot be offered outside because they cannot be done safely in an outdoor setting: electrology, tattooing, piercing, microblading, permanent make-up, and other forms of body art that are invasive and require a controlled hygienic environment. Also, shampooing and chemical hair services are not permitted outside;

2. <u>Indoor Personal Service Providers</u>. Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code, Division 104, Part 15, Chapter 7 of the California Health and Safety Code, or San Francisco Health Code Article 29 including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services, electrology, tattooing, piercing, and microblading (collectively, "Indoor Personal Services") may operate indoors, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-30, including as that directive may be amended in the future.

(Added September 1, 2020; Revised September 14, 2020, October 27, 2020, March 2, 2021, and April 14, 2021; Non-substantive revision September 30, 2020, and May 6, 2021; Suspended December 4, 2020; Reinstated with revisions January 27, 2021; Capacity increased March 23, 2021)

(16) **Gyms and Fitness Centers**

- a. <u>Basis for Addition</u>. Although gyms and fitness centers involve moderate contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance for cardio or aerobic exercise. Also, there are health benefits that people can realize through exercise and the risk of virus transmission can be reduced through other health and cleaning protocols. Consistent with Section 4.c of the Order and to the extent possible, gyms and fitness centers are urged to provide services outdoors to further decrease the risk, and they are urged to implement ventilation measures indoors throughout the facility.
- b. Description and Conditions to Operate.

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- 1. <u>Outdoors.</u> Gyms and fitness centers offering space or equipment for customer-directed exercise may operate outdoors, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-27, including as that directive may be amended in the future.
- 3. <u>Indoors.</u> Gyms—including climbing wall gyms—and fitness centers offering space or equipment for customer-directed exercise may operate indoors, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-31, including as that directive may be amended in the future.

(Added September 1, 2020; Revised September 14, 2020, September 30, 2020, October 27, 2020, November 10, 2020, November 16, 2020, December 4, 2020, January 20, 2021, January 27, 2021, and April 14, 2021; Suspended in part November 28, 2020; Subsection reinstated and revised March 2, 2021; Revised and capacity increased March 23, 2021, and May 6, 2021)

(17) Indoor Museums, Aquariums, and Zoos

- a. <u>Basis for Addition</u>. As long as patrons move through exhibits and refrain from staying or gathering in an indoor or other enclosed space for a sustained period of time, and capacity and other health safety mitigation measures are used, indoor museums, aquariums and zoos (which have indoor and outdoor spaces) involve low contact intensity and a low number of contacts. Accordingly, the risk of transmission is low as long as adequate precautions are taken.
- b. <u>Description and Conditions to Operate</u>. Indoor museums (including non-retail art galleries), aquariums, and zoos may resume operations, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-32, including as that directive may be amended in the future.

(Added September 21, 2020; Revised September 30, 2020, October 27, 2020, and November 3, 2020; Subsection suspended November 10, 2020; Section suspended November 28, 2020; Suspended December 4, 2020; Reinstated with non-substantive revisions March 2, 2021; Revised March 23, 2021 and April 14, 2021)

(18) Family Entertainment Centers

a. <u>Basis for Addition</u>. Certain Family Entertainment Centers involve only moderate risk. In relation to outdoor facilities, they involve moderate contact intensity and a moderate number of contacts, and the risk of transmission can be significantly lessened by

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requiring that everyone maintain physical distance from other households. In indoor facilities, , the risk of transmission is sufficiently lowered by reducing capacity and requiring Face Coverings and distancing between Households. The risk of virus transmission can also be reduced through other health and cleaning protocols. And because the State of California has included family entertainment centers to varying degrees on the list of options for all tiers, this Appendix lists those that can be done with appropriate safety protocols. More information about the State of California's designation can be found online at https://covid19.ca.gov/safer-economy/.

b. <u>Description and Conditions to Operate</u>. Family Entertainment Centers, as defined by this Section, may operate only based on the tier assigned by the State, subject to all of the limitations and conditions listed below. The term "Family Entertainment Centers" generally refers to activities that are designed for amusement or recreation, sometimes with shared equipment, that are not generally competitive sports. Because the term is not defined by the State, the specific activities that are allowed under each tier is governed by a combination of the specific State guidance that applies to each tier and local considerations about what can be done safely.

Consistent with the State's guidelines, available online at https://files.covid19.ca.gov/pdf/guidance-family-entertainment-en.pdf, and local considerations, only the following Family Entertainment Center activities that are listed as "allowed" may be operated at this time, and any activities listed (*in italics*) as "prohibited" are prohibited and may not operate in the County. Any activity that is allowed must comply with all restrictions listed in this Section and in the State's guidelines for Family Entertainment Center activities.

The activities allowed under the current tier are as follows:

Allowed Family Entertainment Center activities:	Notes/restrictions:	
 Outdoor activities only, including: Outdoor playgrounds; Outdoor skate parks; Outdoor roller and ice skating; Outdoor laser tag; Outdoor paintball; Outdoor batting cages; Outdoor kart racing; and Outdoor miniature golf. 	See additional requirements listed below in general, as well as requirements regarding any activity that includes shared or rented equipment (for example, laser tag, skating, batting cages, etc.). Outdoor playgrounds must comply with the requirements listed in Section (11) of Appendix C-2 and Health Officer Directive No. 2020-36 (including as that directive is updated in the future), available online at www.sfdph.org/directives .	
	Outdoor miniature golf must comply	

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	with the relevant requirements listed in Section (2) of Appendix C-2 and Health Officer Directive No. 2020-15 (including as that directive is updated in the future), available online at www.sfdph.org/directives .
• Standalone, outdoor attractions (which are ride attractions, such as a carousel, Ferris wheel, or train ride, that are operated independently of, and are located on distinct and separate grounds from, other amusement attractions). (See the note below regarding, amusement parks, or similar venues, which are prohibited.)	See additional requirements listed below in general, as well as subsection (viii) below.
Indoor activities, including:	Indoor operations of these activities are limited to 50% capacity for each space/room.
• Indoor bumper cars;	
• Indoor batting cages;	See additional requirements listed below
Bowling alleys;	in general.
• Escape rooms;	Any indoor virtual reality gym or fitness activity outside a private home must comply with these rules for Family Entertainment Centers and also Health Officer Directive No. 2020-31 (including as that directive is updated in the future), available online at www.sfdph.org/directives .
Kiddie rides;	
Virtual reality;	
Arcade games;	
Trampolines;	
• Indoor laser tag;	
• Indoor roller and ice skating;	
• Indoor skate parks;	
Indoor playgrounds; and	
Similar activities.	

The activities prohibited under the current tier include, without limitation, the following: *none*.

Also, the State prohibits in the current tier the operation of fairs, amusement parks, or

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similar venues offering multiple such attractions as Family Entertainment Centers. Also, Family Entertainment Centers must at this time discontinue demonstrations, such as magic, live animal shows, etc., unless Social Distancing Requirements and cleaning protocols are met. And facilities with convention space, rentable meeting rooms, other areas for private events such as birthday parties, etc., must keep those areas closed at this time.

Any Family Entertainment Center that is allowed to operate under this Section based on the County's current tier assignment by the State must comply with all of the following requirements in addition to any restrictions listed in the table above:

- i. If the activity listed above is listed as an outdoor activity, all related operations must be outdoors. In that situation, operations that cannot be safely performed outdoors are not allowed. If the activity is listed as an allowed indoor activity, all related indoor operations must comply with the indoor activity limits. If there is a mix of indoor and outdoor activities offered by the Family Entertainment Center, only the activities that are allowed under the current tier assignment may occur and may only occur as outlined in this Section.
- ii. Outdoor Family Entertainment Centers may conduct their allowed operations under a tent, canopy, or other sun or weather shelter, as long as the shelter complies with: (1) the California Department of Public Health's November 25, 2020 guidance regarding "Use of Temporary Structures for Outdoor Business Operations" (available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx); and (2) SFDPH's guidance on "Safer Ways to Use New Outdoor Shared Spaces for Allowed Activities During COVID-19" (available at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf).
- iii. Everyone in a Family Entertainment Center facility must maintain at least six feet of physical distance from people outside of their Household at all times.
- iv. Family Entertainment Centers must limit the number of people, excluding Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times and must also comply with any maximum limit listed above on the number of people who may be present (including both patrons and Personnel).
- v. Everyone in the Family Entertainment Center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future.
- vi. The Family Entertainment Center must have created, posted, and implemented a Social Distancing Protocol and must comply with any and all requirements contained in relevant Health Officer directives, including, without limitation, all enhanced cleaning requirements.

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- vii. For any activity with rented or shared equipment (like kart racing, skating, batting cages, bowling alleys, escape rooms, virtual reality, etc.), services must be provided in compliance with the requirements for equipment cleaning and disinfection listed in Section (5)b.vi of this Appendix.
- viii. For outdoor amusement park-type rides, consisting of Ferris wheels, carousels, and miniature train rides, the following additional requirements must be met:
 - a. No cancellation or rescheduling fee may be charged if patrons cancel because of COVID-19 symptoms or exposure, and the price of any ticket must be refunded if the ride is not rescheduled;
 - b. Operators must regulate access by patrons to the equipment to ensure physical distancing;
 - c. Passengers in any enclosed passenger capsule or seating area must wear a Face Covering, and ventilation must be maximized;
 - d. High-touch surfaces and equipment must be thoroughly cleaned and disinfected as required by industry standards with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html); and
 - e. Hand sanitizer must be placed at the entrances and exits to rides.

At this time many family entertainment-type activities are allowed under other sections and directives, including zoos, swimming pools, tennis and pickleball, outdoor golf, outdoor lawn bowling, museums, and fitness centers. Individuals and businesses engaging in those activities must review and follow the requirements in those other sections and directives in relation to those activities.

(Added September 14, 2020; Revised September 30, 2020, March 23, 2021, April 14, 2021, May 6, 2021, and May 20, 2021; Revised and subsection suspended November 28, 2020; Suspended December 4, 2020; Reinstated and revised January 27, 2021, March 2, 2021)

(19) Tour Bus Operators

a. <u>Basis for Addition</u>. Personnel and passengers can maintain six feet of physical distance from people in different Households at all times. No inherently risky activities involving the removal of Face Coverings are involved. And many bus tours can occur predominantly outside, which is safer than indoor interactions, and have additional airflow from continual movement. Finally, tour bus excursions of small, socially distanced groups involve only a moderate number of contacts, and health mitigation measures can significantly decrease the transmission risk.

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- b. <u>Description and Conditions to Operate</u>. Individuals or businesses that offer open-air bus tours ("Tour Bus Operators") may operate, subject to the following limitations and conditions:
 - i. All passengers must maintain physical distance (recommended distance in outdoor areas is six feet) from passengers from other Households, from the driver, and from Personnel, at all times;
 - ii. Bathrooms (if any) must be cleaned and disinfected at a minimum daily or at industry standards if more frequent with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html);
 - iii. Indoor areas of busses may open—passengers should be encouraged to remain outside as much as possible, Face Coverings must be worn and at least six feet of physical distance must be maintained inside at all times, Tour Bus Operators are strongly encouraged to increase ventilation in indoor areas as much as possible;
 - iv. Tour Bus Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
 - v. Tour Bus Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
 - vi. Tour Bus Operators must develop and implement a process for screening Personnel for COVID-19 symptoms. SFDPH recommends that employers ask Personnel to evaluate their own symptoms before reporting to work (for additional resources, including optional sample screening forms, see www.sfcdcp.org/screen);
 - vii. All passengers and Personnel are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future:
 - viii. Passengers from different Households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—Personnel must instruct passengers about these requirements;
 - ix. Tour Bus Operators must make hand sanitizer available;
 - x. The bus and all equipment belonging to the Tour Bus Operator or otherwise provided by the Tour Bus Operator must be thoroughly cleaned at minimum daily or at industry standards if more frequent with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html).

(Added September 14, 2020; Revised November 3, 2020, March 23, 2021, April 14, 2021, May

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6, 2021, and May 20, 2021; Suspended December 4, 2020; Reinstated and non-substantive revisions January 27, 2021)

(20) Lodging Facilities for Tourism

- a. <u>Basis for Addition</u>. As long as guests refrain from congregating in common areas, and capacity and other health safety mitigation measures are used, lodging facilities involve low contact intensity and a low number of contacts. Personnel and guests can wear Face Coverings whenever they are in common areas and can maintain at least six feet of physical distance except for brief interactions (e.g., while checking in). In indoor common areas, no inherently risky activities involving the removal of Face Coverings are involved.
- b. <u>Description and Conditions to Operate</u>. Lodging facilities, including hotels, motels, hostels, bed and breakfasts, inns and short-term rentals, may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-29, including as that directive may be amended in the future.

(Added September 14, 2020; Revised September 30, 2020, October 27, 2020, November 16, 2020, December 4, 2020, December 9, 2020, January 27, 2021, March 23, 2021, and April 14, 2021; Non-substantive revisions October 20, 2020 and November 3, 2020; Revised and subsection suspended November 10, 2020; Subsection reinstated and revised March 2, 2021)

(21) <u>Indoor Movie Theaters</u>

- a. <u>Basis for Addition</u>. Viewing movies or other projected entertainment indoors in an enclosed space involves multiple risk factors, including, for example, the nearby seating of groups of people from different Households, the enclosed nature of the space, and the duration of the entertainment. When coupled with strong mitigation measures such as mandatory use of Face Coverings, following safety protocols for eating and drinking including implementation of ventilation measures, maintaining physical distancing between different groups, and following other protocols, the risks associated with indoor movie theatres can present manageable risks, although avoiding indoor theaters is safer, especially for unvaccinated older adults and others who are vulnerable to complications from COVID-19.
- b. <u>Description and Conditions to Operate</u>. Any facility that projects entertainment onto a large-format screen indoors (an "indoor movie theater") may operate, subject to the General Requirements in Section 4 of the Order and the additional limitations and

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conditions set forth in Health Officer Directive No. 2020-35, including as that directive may be amended in the future.

For clarity, these rules for indoor movie theaters do not apply to any of the following: indoor bars or dance clubs, regardless of whether they use large-format screens as part of their entertainment or décor; personal movie rooms with more than one occupant in adult establishments; indoor social events where large-format screens are used but are not the primary focus of the gathering; and live indoor in-person entertainment, including concerts, plays, musicals, ballet, or other artistic events.

(Added September 30, 2020; Non-substantive revisions October 20, 2020 and November 3, 2020; Revised October 27, 2020, November 10, 2020, March 23, 2021, April 14, 2021, and May 20, 2021; Section suspended November 28, 2020; Reinstated with non-substantive revisions March 2, 2021)

(22) Film and Media Productions

- a. <u>Basis for Addition</u>. When capacity is limited and health safety mitigation measures are used, film and media productions involve relatively low contact intensity and number of contacts. Restrictions can be placed to ensure that few inherently risky activities involving the removal of Face Coverings are involved. And when such activities are involved, additional preventive measures—such as physical distancing, improved ventilation, and surveillance testing—can be used to address the resulting risk. Accordingly, the risk of transmission is relatively low as long as adequate precautions are taken.
- b. Description and Conditions to Operate.
 - 1. Film and Media Productions covered by the September 21, 2020 "COVID-19 Return To Work Agreement With DGA, IATSE, SAG-AFTRA and Teamsters/Basic Crafts" (https://www.sagaftra.org/files/sa_documents/ReturnToWorkAgreement_wAMPTP.pdf) ("Return to Work Agreement") may operate subject to compliance with all of the terms and conditions set forth in that agreement.
 - 2. <u>Outdoor Film and Media Productions:</u> Outdoor film and media production that are not covered by the Return to Work Agreement may operate, subject to the following conditions:
 - i. The cast, crew, and other Personnel on location is limited to:
 - a maximum of 100 people in one location, subject to clause v below, or
 - a maximum of 300 people in one location, subject to clause v below, if all cast, crew, and other Personnel show proof that they are fully vaccinated or that they have a negative COVID-19 test (Testing requirements: PCR test

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taken not more than 72 hours before entering the production begins <u>or</u> antigen test taken not more than 24 hours before the production begins, <u>and</u> weekly Antigen-based (preferred) or PCR tests throughout the duration of the production);

- ii. All crew, cast, other Personnel are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future. For clarity, people may remove their Face Coverings (a) outdoors as long as the person remains at least six feet from other individuals, or (b) while personal services (e.g., makeup or hair) are being provided, in which case the safety precautions set forth in Section 1.11 of Exhibit A to Health Officer Directive 2020-23, including as that directive may be amended in the future, must be followed;
- iii. The crew, cast, other Personnel and the public must comply with general safety rules regarding singing, shouting, chanting and cheering that apply as set forth in Section 3.i of this Order; and
- iv. The production must comply with the Social Distancing Requirements set forth in Section 8.0 of this Order.
- 3. <u>Indoor Film and Media Productions:</u> Indoor film and media production that are not covered by the Return to Work Agreement may operate, subject to the following conditions:
 - i. The cast, crew, and other Personnel on location is limited to:
 - a maximum of 50 people indoors, including, without limitation, media Personnel needed for the broadcast
 - a maximum of 200 people indoors if all participants show proof that they are fully vaccinated or that they have a negative COVID-19 test (Testing requirements: PCR test taken not more than 72 hours before entering the production begins <u>or</u> antigen test taken not more than 24 hours before the production begins, <u>and</u> weekly Antigen-based (preferred) or PCR tests throughout the duration of the production);
 - ii. Except as provided below, Face Coverings must be worn by all cast, crew, and other Personnel at all times:
 - a) Individuals who are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future, are excused from the Face Covering requirement;
 - b) Cast members may remove Face Coverings while personal services (e.g., makeup or hair) are being provided, in compliance with the safety

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precautions set forth in Section 1.10 of Exhibit A to Health Officer Directive 2020-30, including as that directive may be amended in the future:

- c) Cast members may remove Face Coverings while filming—including to sing, chant, shout or play a wind instrument—if all of the following conditions are met:
 - (1) All other crew and Personnel in the room must wear a well-fitted mask and are strongly recommended to wear a non-vented N95 mask, even if not fit-tested, to provide maximum protection. Guidance regarding well-fitted masks can be found at: www.sfcdcp.org/maskingupdate;
 - (2) The production must increase ventilation as much as possible, including by implementing at least one of the following ventilation measures:
 - All available windows and doors are kept open (Doors and Windows required to be kept closed for fire/life safety purposes are exempt. Make sure open windows do not create falling hazards especially for children.)
 - HVAC systems fully operational
 - Appropriately sized Portable Air Cleaners

If due to smoke or other conditions the production cannot implement any of those measures for a period of time, Face Coverings cannot be removed until ventilation measures can be reinstated; and

- (3) The production must adhere to the following testing requirements:
 - If the shoot is scheduled to last one or two days, the cast member(s) who will be removing their Face Coverings must receive a negative nucleic acid diagnostic test for COVID-19 within 72 hours before the shoot starts.
 - If the shoot is scheduled to last between three and 21 days, the cast member(s) who will be removing their Face Coverings must receive a (a) negative nucleic acid diagnostic test for COVID-19 within 72 hours before the shoot starts and (b) and weekly rapid Antigen-based (preferred) or PCR tests throughout the duration of the production.
 - If the shoot is scheduled to last more than 21 days, the Production must submit a plan to the Health Officer for preapproval, as discussed below.

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- All testing must be done using tests that are approved by the United States Food and Drug Administration or by the California Department of Public Health.
- All processing of tests must be conducted by a lab that complies with Health Officer Order No. C19-10, including as that order may be amended in the future (available online at www.sfdph.org/healthorders), and including that the lab must meet the requirements to perform testing classified as high complexity under the Clinical Laboratory Improvement Amendments ("CLIA") of Section 353 of the Public Health Service Act (including but not limited to having a CLIA waiver to perform such tests). Any lab that processes tests must also submit all results (not just positive results) via the State of California's California Reportable Disease Information Exchange ("CalREDIE") system or any replacement to that system adopted by the State of California.
- The production must maintain a log of testing for all cast members who will be removing their Face Coverings. including name, date tested, type of test, and test result. The log must be retained for 12 months and be made available to SFDPH upon request.
- Fully vaccinated cast members are exempt from this testing requirement.
- iii. High touch surfaces must be cleaned at least daily using procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html).
- iv. The production must comply with the Social Distancing Requirements set forth in Section 8.0 of this Order.
- v. Cast members may sing, shout, or chant with a Face Covering on as long as they comply with the general safety rules regarding those activities set forth in Section 3.i of the Order.
- vi. Productions may have craft service and catering at indoor locations, subject to the following requirements:
 - a) The production must notify cast, crew, and other Personnel that they are strongly encouraged to take food items to-go and eat outside or in areas away from other people and at least six feet apart from each other;
 - b) Where feasible, productions should provide an outdoor area where cast, crew, and other Personnel can eat their meals at least six feet apart from each other;

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- c) Case, crew, and other Personnel may sit together while they eat indoors, but are required to maintain at least six feet of physical distance from others outside their own Households. Where people are permitted to eat together indoors, the production must ensure the space where people are eating complies with at least one of the ventilation requirements contained in Section 4(i)(iii) of the Stay-Safer-at-Home Order;
- d) In areas designated for eating, the production must limit the number of people in those spaces to the lesser of 50% of the maximum occupancy or the number of people who can safely maintain at least six feet of distance from each other at all times; and
- e) Productions should consider staggering meals to lessen the number of people eating in the same area.

Companies that wish to proceed with productions that deviate from these conditions may submit to the Health Officer a proposed plan detailing the cleaning, physical distancing, ventilation, testing, and other procedures (for example, creating quarantine bubbles) that will be implemented to minimize the risk of transmission among participants. Plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the production may then proceed consistent with the approved plan.

(Added November 3, 2020; Revised December 4, 2020, December 9, 2020, January 27, 2021, March 2, 2021, March 23, 2021, April 14, 2021, May 6, 2021, and May 20, 2021)

(23) Real Estate Showings

- a. <u>Basis for Addition</u>. Real estate agents, escrow agents, and other service providers that facilitate real estate transactions, such as home sales, apartment rentals, and commercial properties, are essential workers. Although virtual tours are a safer way to minimize virus transmission, in-person showings do not involve any inherently risky activities involving the removal of Face Coverings. Accordingly, such in-person showings can be relatively low risk as long as mitigation measures, such as mandatory use of Face Coverings, maintaining physical distancing, and increasing ventilation, are followed.
- b. <u>Description and Conditions to Operate</u>. Real estate agents are allowed to show residential properties for rent or sale. Tours must be conducted virtually or by appointment under the following conditions:
 - i. Open houses may proceed in accordance with the health and safety requirements for indoor gatherings set forth in Appendix C-2 of this Order;
 - ii. Face Coverings must be worn indoors at all times, except as specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;

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- iii. All people participating in the showings must maintain physical distancing of at least six feet from everyone who is not part of their own Household;
- iv. The real estate agent must introduce fresh outside air, for example by opening doors/windows, weather permitting, and operating ventilation systems; and
- v. Participants must follow the requirements of the State's COVID-19 Industry Guidance for Real Estate Transactions, available at https://covid19.ca.gov/pdf/guidance-real-estate.pdf.

(Added November 3, 2020; Suspended December 4, 2020; Reinstated with non-substantive revisions March 2, 2021; Non-substantive revisions March 23, 2021, and April 14, 2021; Revised May 6, 2021, and May 20, 2021)

(24) Commercial Parking Garages

- a. <u>Basis for Addition</u>. Personnel and customers can wear Face Coverings at all times and can maintain at least six feet of physical distance except for brief interactions (e.g., while transferring keys). No inherently risky activities involving the removal of Face Coverings are involved. This section reflects an existing FAQ—added on June 30, 2020—stating that garages were permitted to be open under specific health and safety conditions.
- b. <u>Description and Conditions to Operate</u>. Parking garages are permitted to operate for parking under the following conditions:
 - i. Garages must provide Face Coverings (as provided in Health Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to all Personnel;
 - ii. Face Coverings must be worn by Personnel and customers at all times, except as specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;
 - iii. Garages must comply with the Social Distancing Requirements set forth in Section 15.0 of the Stay-Safer-at-Home Order and prepare a Social Distancing Protocol as required in Section 5.d of the Order;
 - iv. Garages should encourage customers to use touchless payment options. Create sufficient space to enable the customer to stand at least six feet away from the cashier while paying, or provide a physical barrier (e.g., Plexiglas of sufficient height and width to prevent transmission of respiratory droplets) between the customer and the cashier;
 - v. Vehicle windows must be left open to the greatest extent possible—particularly in the moments before and during a transfer; and

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vi. Whenever possible, steering wheels should be wiped down before transferring the vehicle from one person to another.

(Added November 16, 2020; Non-substantive revisions March 23, 2021; Revised April 14, 2021)

(25) <u>Limited One-on-One Personal Training Inside Gyms and Fitness Centers—</u> <u>SUPERSEDED</u>

- a. <u>Basis for Addition</u>. Exercising indoors in an enclosed space involves multiple risk factors, including the enclosed nature of the space and the increased respiration involved with exercise. When coupled with strong mitigation measures such as strictly limiting the number of people present in a facility, mandatory use of Face Coverings, maintaining physical distancing, requiring at least one ventilation measure and following other protocols, the risks associated with limited one-on-one personal training are manageable. Consistent with Section 5.c of the Order and to the extent possible, personal trainers are urged to provide one-on-one personal training services outdoors to further decrease the risk.
- b. <u>Description and Conditions to Operate</u>. Limited one-on-one personal training is allowed indoors subject to the following conditions:
 - i. Only one trainer and one client may be in a facility at any time (if the client is a parent or guardian of minor children, the person may bring their children with them but not other adults from the same Household; if the person is an adult who needs assistance, the person may bring a caregiver);
 - ii. In addition to the trainer and client, one additional individual may be present in the facility to monitor compliance with this Order or manage the facility;
 - iii. Face Coverings must be worn by Personnel and clients at all times, except as specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12, as that order may be amended in the future;
 - iv. All participants must maintain at least six feet from each other at all times and at least twelve feet from each other when engaged in aerobic activity;
 - v. The facility must add all COVID-19 related signage to the establishment as required by Sections 4.g, 4.h, and 4.i(ii) of the Stay-Safer-At-Home Order (templates for the signage are available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19);
 - vi. The facility must use at least one of the following ventilation strategies: (1) All available windows and doors accessible to fresh outdoor air are kept open (doors and windows required to be kept closed for fire/life safety purposes are exempt; make sure open windows do not create falling hazards especially for children); (2) Fully operational HVAC systems; or (3) Portable Air Cleaners in each room that are appropriately sized for the room or area they are deployed in (see SFDPH's Guidance on "Ventilation for Non-Healthcare Organizations During the

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- COVID-19 Pandemic," available online at https://www.sfcdcp.org/COVID-Ventilation for more information); and
- vii. The facility must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-31, regarding indoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.

(Added November 28, 2020; Suspended December 4, 2020; Reinstated with non-substantive revisions January 27, 2021; Non-substantive revisions April 14, 2021)

(26) Indoor Drowning Prevention Classes

- a. <u>Basis for Addition</u>. Drowning is a leading cause of death and injury for children. Drowning prevention classes are associated with decreased risk of childhood drowning. Swimming pools have few high-touch surfaces and to-date, the CDC is unaware of any scientific reports of COVID-19 transmission through pool water. Risks associated with swimming pools can be substantially mitigated with limitations to ensure adequate physical distancing and limit intermixing between Households.
- b. <u>Description and Conditions to Operate</u>. Individuals may use swimming pools for the specific purpose of teaching by certified instructors of drowning prevention to children ages 1 year and older, and swimming pools may open and operate, subject to the following conditions:
 - i. The facility must have created, posted, and implemented a Social Distancing Protocol;
 - ii. The facility must comply with all rules and requirements for pools—including but not limited to capacity restrictions, ventilation requirements, Face Covering rules, and distancing requirements—listed in Section 7 of Appendix C-2 of this Order and Health Officer Directive No. 2020-24, including as items are revised in the future;
 - iii. Swimmers and their parent/caregiver cannot enter the facility until not more than five minutes before the start of their lesson;
 - iv. A maximum of one adult observer per Household may be present per enrolled swimmer, and adult caregivers of swimmers who participate in swim lessons independently are encouraged to wait outside the facility during lessons, if possible;
 - v. Except for members of the same Household, swimmers must remain at least six feet apart at all times except for brief interactions between instructor and student;
 - vi. At the direction of the instructor, one adult caregiver may enter the water to support instruction of children;

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- vii. If more than one class is occurring in a pool at the same time, classes must be kept at least 12 feet apart from each other,
- viii. If swim lanes will be used during drowning prevention instruction, instruction must be limited to the capacity limits for swimmers per lane, except that members of the same Household may occupy a single lane;
 - ix. All instructional equipment must be cleaned between use; and
 - x. Lockers rooms and showers are open in accordance with the safety protocols listed in Directive No. 2020-24.

(Added March 2, 2021; Revised March 23, 2021 and April 14, 2021; Non-substantive revisions May 6, 2021)

(27) Seated Live Events and Performances with In-Person Audiences

- a. <u>Basis for Addition</u>. Given the significant decrease in COVID-19 case and hospitalization rates and the increase in COVID-19 vaccination rates, indoor events with live audiences can be held subject to certain rules that reduce the risk of transmission. When capacity limits are imposed, physical distancing between Households is maintained, and everyone uses a Face Covering (except when an audience member is eating or drinking in their own assigned seat or as otherwise exempted outdoors under the Face Covering Order), such gatherings can involve reduced risk, especially when the athletes or performers are tested regularly.
- b. <u>Description and Conditions to Operate</u>. Live events with assigned seats and controlled mixing—such as sporting events, live performances and graduations—my resume as follows:
 - 1. General Requirements for All Events With In-Person Audiences. All events with inperson audiences are subject to the following requirements as well as the additional requirements for indoor or outdoor events, as applicable, set forth in Sections 2 and 3, below:
 - i. Advance reservations/ticket sales and assigned seating is required. Audience seating locations must be fixed or marked, with readily identifiable signs to indicate by section, row, and seat (assigned seating). Assigned seats must clearly define space for individuals with appropriate space per person (no blanket reservations or group areas), and non-permanent seating arrangements must not be altered by spectators.
 - ii. Only people who live in California and fully vaccinated persons from out of state may attend as patrons.

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- iii. At the time a guest purchases tickets, the operator must obtain an attestation that the guest's block of seat reservations contains no more than three Households and that the guest, and all members of the guest's party will be in-state visitors or fully vaccinated persons from out of state.
- iv. Suites may be used at up to 25% capacity with no more than three Households per suite; patrons using suites count toward the overall capacity limit.
- v. The host or organizer of the event(s) must take affirmative steps to manage patrons coming to and leaving the venue to minimize crowding in the facility and the surrounding neighborhoods to the extent feasible.
- vi. Patrons, Personnel and others onsite are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;
- vii. The host or organizer of the event(s) must have safety monitors or community ambassadors to help ensure that patrons comply with safety protocols during the game, while entering and exiting the facility and to reinforce wearing of Face Coverings and distancing and deter unlawful large gatherings in surrounding neighborhoods.
- viii. There must be permanent or added barriers to create at least 12 feet between space occupied by audience members and the focal point (stage or round).
 - ix. Patrons and Personnel and others onsite are subject to the general safety rules regarding singing, shouting, chanting and cheering that apply to outdoor activities set forth in Section 3.i of this Order.
 - x. Except as expressly provided in this section, patrons from different Households must be seated at least six feet away from each other.
 - The event host or organizer may lift the distancing rules for a "fully vaccinated section," as allowed in the State Blueprint for a Safer Economy (https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-September_2020.pdf) ("State Blueprint").
 - The event host or organizer must confirm that all patrons age 16 and up in the "fully vaccinated section" are fully vaccinated before they are allowed to enter the section. The definition of "fully vaccinated" as well as the acceptable methods for verifying vaccination status are as set forth in the State Blueprint referenced above.
 - "Fully vaccinated sections" may be seated at full capacity within that section only. Suites may also operate at 100% of suite capacity if all guests show proof of full vaccination.
 - Patrons seated in a "fully vaccinated section" count toward the overall
 capacity limit, which must not exceed the relevant limits established below for
 outdoor and indoor events.

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- Patrons under age 16 may sit with their parents, guardians or sponsors; children between the ages of two and 15 must provide proof of a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event).
- "Fully vaccinated sections" must be separate, distinct, and clearly marked from any other section of the venue. There must be at least six feet of distance between the "fully vaccinated sections" and any other section in the venue.
- 2. <u>Outdoor Events With In-Person Audiences.</u> Outdoor events at permanent and fixed facilities or in a defined and demarcated outdoor area may resume subject to the following limitations and conditions:
 - i. Except as provided in this subpart, the host or organizer of an event or series of events must submit to the Health Officer a proposed plan detailing the cleaning, physical distancing, and other procedures that will be implemented to minimize the risk of transmission among patrons and Personnel. The requirements in this section apply to all apply to all outdoor events with in-person audiences and must be included in proposed plans. Plans must be submitted to HealthPlan@sfcityatty.org at least ten business days before the planned event or, if earlier, ten business days before the date on which tickets will begin to be sold/offered to the public. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the event(s) may proceed consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee.
 - (a) The event host or organizer is not required to submit a plan for any event with fewer than 500 people in the audience;
 - (b) The event host or organizer does not need to obtain pre-approval of the plan by the Health Officer or the Health Officer's designee for an event with 500-999 people in the audience.

OUTDOOR	No Food/Beverage Concessions	With Concessions
1-499 patrons	No health and safety plan is required	
500-999 patrons	Plan must be submitted but pre-approval is not required	
1000+ patrons	Plan must be submitted and approved before event	

ii. Capacity is limited to 67% of the facility's capacity (based on patrons only), subject to the physical distancing requirements in Section 27(b)(1)(ix), above.

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Patrons seated in a "fully vaccinated section" count toward the overall capacity limit.

- iii. The facility must either be open to the sky with no roof or have at least 50% of the total perimeter open, meaning there are no walls, doors, windows, dividers, or other physical barriers that restrict air flow, whether open or closed.
- iv. The facility must be designed in a way that provides operators the ability to control fully the flow, ingress, and egress of all visitors, and to separate performers, artists, and workers from the general audience.
 - v. Except for suites as provided below, patrons may eat food and drink beverages only while in their seats outdoors, and as to any concourse concessions that are open the host or organizer of the event(s) must take affirmative steps to ensure compliance with Social Distancing Requirements and prevent crowding while patrons pick up food or beverages to bring back to their seats. If patrons consume food or beverages in suites, they must follow the safety rules for indoor dining, which can be found in Health Officer Directive No. 2020-16, including as that directive may be revised in the future.
- vi. Personnel must wear a Face Covering whenever they are interacting with members of the public. Patrons may remove their Face Coverings outdoors as long as the event has fewer than 300 patrons.
- 3. <u>Indoor Events With In-Person Audiences.</u> Indoor events may resume subject to the following limitations and conditions:

INDOOR	No Food/Beverage Concessions	With Concessions
1-199 patrons	No health and safety plan is required; No proof of vaccination/negative COVID-19 test is required*	
	** Follow rules for movie theaters in Health Officer <u>Directive No.</u> 2020-35.**	
200-299 patrons	No plan is required; No proof of vaccination/negative COVID-19 test is required*	Plan must be submitted but preapproval is not required; Proof of vaccination/negative COVID-19 test is required
300+ patrons	Plan must be submitted and approved before event; Proof of vaccination/negative COVID-19 test is required	

^{*} Plan approval/proof of vaccination or negative COVID-19 test is required if number of attendees exceeds 25% of the facility's capacity.

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- i. Except as provided in this subpart, the host or organizer of an event or series of events must submit to the Health Officer a proposed plan detailing the cleaning, physical distancing, and other procedures that will be implemented to minimize the risk of transmission among patrons and Personnel. The requirements in this section apply to all apply to all outdoor events with in-person audiences and must be included in proposed plans. Plans must be submitted to HealthPlan@sfcityatty.org at least ten business days before the planned event or, if earlier, ten business days before the date on which tickets will begin to be sold/offered to the public. Subject to the advance written approval of the Health Officer or the Health Officer's designee, the event(s) may proceed consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee.
 - (a) The event host or organizer is not required to submit a plan for events with fewer than 200 people in the audience or up to 25% capacity, whichever is fewer
 - (b) The event host or organizer does not need to obtain pre-approval of the plan by the Health Officer or the Health Officer's designee for an event with 200-299 people in the audience, as long as no concessions will be sold or provided and attendees are required to keep their Face Coverings on at all times.
- ii. Capacity is limited to 50% of the facility's capacity (based on patrons only), subject to the physical distancing requirements in Section 27(b)(1)(ix), above.
- iii. Except as provided in this subpart, Personnel and patrons age 12 and up are required to show proof, before entering the facility, of (1) a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event) or (2) full vaccination.
 - (a) Proof of a negative COVID-19 test or vaccination is not required for events with fewer than 200 people in the audience, unless the number of people at the event exceeds 25% of the facility's capacity.
 - (b) Proof of a negative COVID-19 test or vaccination is not required for events with fewer than 300 people in the audience, if no concessions will be sold or provided and attendees are required to keep their Face Coverings on at all times, unless the number of people at the event exceeds 25% of the facility's capacity.
- iv. Events with less than 200 patrons must follow the rules for movie theaters in Health Officer <u>Directive No. 2020-35</u>. For all other events, eating and drinking is allowed in pre-designated eating areas only; no eating or drinking is allowed in seats. Patrons in the designated eating area must maintain at least six feet of physical distance from members of other Households. Designated eating areas must be separate, distinct, and clearly marked from any other section of the venue. There must be at least 12 feet of distance between the designated eating areas and any other section in the venue.
- v. If concessions will be sold or provided at the event, at least one of the following ventilation strategies must be employed: (1) all available windows and doors accessible to fresh outdoor air are kept open; (2) fully operational HVAC system; and (3) appropriately sized Portable Air Cleaners (as defined in the Ventilation

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Guidance) in each room. In suites, windows and doors must remain fixed and open to increase ventilation.

vi. Patrons and Personnel must wear Face Coverings at all times, except when eating or drinking.

(Added April 14, 2021; Revised May 6, 2021, and May 20, 2021)

(28) Conferences, Meetings, and Receptions

- a. <u>Basis for Addition</u>. Given the significant decrease in COVID-19 case and hospitalization rates and the increase in COVID-19 vaccination rates, outdoor private events and smaller indoor private gatherings in conference rooms or other large meeting areas can be held subject to certain rules that reduce the risk of transmission. When capacity limits are imposed, physical distancing between Households is maintained, participants are either fully vaccinated or tested before the event, and everyone uses a Face Covering at all times (except when a participant is eating or drinking as allowed by the dining rules and directive), the risks of such gatherings can be mitigated.
- b. <u>Description and Conditions to Operate</u>. Private events including conferences, meetings, and receptions may resume subject to the following conditions:
 - 1. <u>General Rules Applicable to All Private Events.</u> All private events are subject to the following requirements as well as the additional requirements for indoor or outdoor events, as applicable, set forth in Sections 2 and 3, below:
 - i. Guests, Personnel and others onsite are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;
 - ii. Guests from different Households must be seated at least six feet away from each other unless all Personnel and guests age 16 and up provide proof that they are fully vaccinated [guests under age 16 may attend and sit with their parents, guardians or sponsors, but children between the ages of two and 15 must provide proof of a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event)];
 - iii. All guests must have purchased tickets or, as an alternative, the host must maintain a defined guest list;
 - iv. A seating chart or assigned seating is required;
 - v. Intermingling of attendees at separate events is prohibited;
 - vi. Food and beverage service is allowed per the safety rules for outdoor or indoor dining, as applicable;
 - vii. If the event intends to sell or provide food and/or beverage to the public, a
 Temporary Food Facility permit must be obtained from the Department of Public

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Health Environmental Health Branch. All required applications for permits must be submitted at least 21 days prior to the event to ehtempevents@sfdph.org for approval. For more information, please visit https://www.sfdph.org/dph/EH/Food/Permits/permitSpecEvents.asp;

- viii. If the private event occurs at a Business (as defined in Section 8.e of this Order), then the Business must post a Social Distancing Protocol checklist and comply with all Social Distancing Protocol requirements listed in Appendix A of this Order. For clarity, the term "Business" includes any organization, house of worship, or non-profit entity as well as commercial entities; and
- ix. Sufficient time must be allocated between events to prevent mixing across attendees.
- 2. <u>Outdoor private events</u>. Outdoor private events are subject to the following additional conditions:
 - i. Capacity is limited to 200 people total (including personnel and volunteers, except that fully vaccinated workers do not count toward this capacity limit);
 - ii. The number of guests may be increased to up to 400 people total (including personnel and volunteers, except that fully vaccinated workers do not count toward this capacity limit) if all Personnel and guests age 12 and up provide proof either that they are fully vaccinated or that they have a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event).
- iii. Personnel must wear a Face Covering whenever they are interacting with members of the public. Patrons may remove their Face Coverings as long as the event has fewer than 300 patrons.
- 3. <u>Indoor private events</u>. Indoor private events are subject to the following additional conditions:
 - i. Face Coverings must be worn at all times except when actively eating or drinking;
 - ii. Capacity is limited to 200 people total (including personnel and volunteers, except that fully vaccinated workers do not count toward this capacity limit).
- iii. All Personnel and guests age 12 and up must provide proof either that they are fully vaccinated or that they have a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event).
- iv. If food or beverages will be sold or provided at the event, at least one of the following ventilation strategies must be employed: (1) all available windows and doors accessible to fresh outdoor air are kept open; (2) fully operational HVAC system; and (3) appropriately sized Portable Air Cleaners (as defined in the Ventilation Guidance) in each room.

(Added April 14, 2021; Revised April 15, 2021, and May 6, 2021)

[Revised May 20, 2021]

(29) Cannabis Lounges Permitted Under Health Code Article 8A

- a. <u>Basis for Addition</u>. Cannabis lounges present a higher risk of virus transmission than other allowable interactions because Face Coverings must be removed to eat, drink, or smoke. But mitigation measures in dining establishments can decrease the transmission risk if they are strictly followed by all customers and Personnel.
- b. <u>Description and Conditions to Operate</u>. Cannabis lounges permitted under Health Code Article 8A may operate subject to the following conditions:
 - i. Establishments that serve edibles must comply with the General Requirements in Section 4 of the Order and the additional limitations and conditions set forth in Health Officer Directive No. 2020-16, including as that directive may be amended in the future;
 - ii. Establishments with Type C permits may operate only if they obtain proof of full vaccination from all patrons before entry.

(Added May 20, 2021)

[Revised May 20, 2021]

A. General Requirements

The "Additional Activities" listed below may resume, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate guidance by the Health Officer. These activities were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these activities to resume will have on mobility and volume of activity in the County.

The health-related basis for selection of Additional Activities and the specific requirements for risk mitigation are generally summarized below.

Activities that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other shelter, as long as the shelter complies with: (1) the California Department of Public Health's November 25, 2020 guidance regarding "Use of Temporary Structures for Outdoor Business Operations" (available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx); and (2) SFDPH's guidance on "Safer Ways to Use New Outdoor Shared Spaces for Allowed Activities During COVID-19" (available at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf).

B. List of Additional Activities

For purposes of the Order, Additional Activities include the following based on the summarized health risk related rationale:

(1)	Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens	2
(2)	Golf, Tennis and Pickleball	3
(3)	Dog Parks	3
(4)	Small Outdoor Gatherings	4
(5)	Libraries	4
(6)	Youth and Adult Sports, Recreation, Dance and Exercise	5
(7)	Swimming Pools	7
(8)	Drive-In Gatherings	7
(9)	Religious Activities	7
(10)	Political Activity	9
(11)	Outdoor Playgrounds	12
(12)	Outdoor Arts, Music and Theater Performances and Festivals	12
(13)	Small Indoor Gatherings	13
(14)	Outdoor Community Sporting Events	16

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(1) Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens

- a. <u>Basis for Addition</u>. Personnel and visitors can wear Face Coverings when distancing cannot be maintained. And outdoor activities are safer than indoor activities. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can reduced through other health protocols.
- b. <u>Description and Conditions</u>. Outdoor museums, outdoor historical sites, and outdoor public gardens (for example, the Botanical Gardens and Japanese Tea Garden) may reopen to the public—and individuals may leave their residence and travel to visit these locations—subject to the following conditions:
 - 1. Only outdoor spaces may be open to the public, except for restrooms as provided below.
 - 2. All Personnel and visitors are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;
 - 3. Physical distancing (recommended distance is six feet) must be maintained at all times other than between members of the same Household;
 - 4. Public restrooms, if any, must
 - a. be routinely cleaned throughout the day,
 - b. have soap and paper towels, and
 - c. have signs promoting handwashing;
 - 5. The facility should provide for contactless payment systems, if feasible (but under San Francisco's Legal Tender Law, customers must be allowed to pay with cash); and
 - 6. Signage must be posted at each public entrance to inform all Personnel and customers that they must: not enter if they are experiencing COVID-19 symptoms (list the symptoms in the San Francisco Optional COVID-19 Health Screening Form for non-personnel (Attachment A-2)), maintain a minimum six-foot distance from one another while in the facility or location, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19).

For clarity, this section does not apply to outdoor zoos, which are covered under Section 12 of Appendix C-1.

(Added May 17, 2020; revised June 1, 2020, November 3, 2020, April 14, 2021, and May 6, 2021; Non-substantive revisions on July 13, 2020 and May 20, 2021; Revised and suspended in part on December 4, 2020; Reinstated January 27, 2021)

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(2) Golf, Tennis and Pickleball

- a. <u>Basis for Addition</u>. Low-contact sports like golf, tennis and pickleball involve a low number of contacts and a lower chance of physical contact, as long as the groups engaged in play together are small, maintain required physical distance, and avoid sharing equipment among different Households. These lower risks of transmission can be further mitigated by sanitation and hygiene practices.
- b. <u>Description and Conditions</u>. Individuals may play golf outdoors and tennis or pickleball indoors and outdoors, and outdoor or indoor tennis or pickleball facilities/clubs and indoor facilities/clubs for the playing of golf may open, subject to the limitations and conditions set forth in Health Officer Directive No. 2021-01, including as that directive is amended in the future.

(Added June 1, 2020; Non-substantive revisions July 13, 2020; Revised September 1, 2020, December 4, 2020, December 9, 2020, January 27, 2021, March 2, 2021, March 23, 2021, and April 14, 2021)

(3) Dog Parks

- a. <u>Basis for Addition</u>. Although taking a dog to a dog park may involve mixing of Households, individuals can wear Face Coverings at all times when distancing cannot be maintained. The Centers for Disease Control and Prevention (CDC) has said that at this time, there is no evidence that animals play a significant role in spreading SARS-CoV-2, the virus that causes COVID-19, to people, and that based on the available information to date, the risk of animals spreading COVID-19 to people is considered to be low (see CDC guidance updated March 25, 2021, https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/animals.html). Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. <u>Description and Conditions</u>. Individuals may take their dogs to dog parks (both enclosed and unenclosed), and all outdoor dog parks may open, subject to the following conditions:
 - 1. All people in the dog park are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future;
 - 2. People in the dog park should maintain physical distance (recommended distance is six feet) from people or animals other than those in their same Household;
 - 3. Signage must be posted at each dog park to inform people that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another, wear a Face Covering when required, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19); and

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4. People must follow any other rules and regulations adopted by the operator of the dog park.

(Added June 1, 2020; Non-substantive revisions July 13, 2020 and May 20, 2021; Revised April 14, 2021, and May 6, 2021)

(4) **Small Outdoor Gatherings**

- a. <u>Basis for Addition</u>. As provided in Section 4.f of the Order, gatherings among different Households are strongly discouraged to help prevent the spread of COVID-19, and larger gatherings pose higher risks. Although small outdoor gatherings involve mixing of Households, individuals can wear Face Coverings when distancing cannot be maintained, except when eating and drinking, and maintain at least six feet of physical distance from others outside their Household at all times. Inherently risky activities involving the removal of Face Coverings can be—and are strongly urged to be—minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. <u>Description and Conditions</u>. As further provided in Section 3.a of the Order, all people are strongly encouraged to continue minimizing unnecessary interactions with other Households to the maximum extent possible. But individuals may participate in small outdoor gatherings subject to the limitations and conditions set forth in Health Officer Directive No. 2020-19, including as that directive is amended in the future.

For clarity, this section does not allow contact sports to resume among members of different Households except as allowed in Section 6 below. This section does not apply to outdoor religious or political protest gatherings, which are covered by Sections 9 and 10, below. This section does not apply to or limit gatherings that are otherwise allowed as Additional Businesses or otherwise under the Order or any Health Officer directive providing industry-specific guidance. Indoor social gatherings among different Households are allowed under the limitation set forth in Section 13.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, September 14, 2020, and May 20, 2021; Revised October 20, 2020, December 9, 2020, March 2, 2021, March 23, 2021, and April 14, 2021; Suspended December 4, 2020; Reinstated and revised January 27, 2021)

(5) Libraries

a. <u>Basis for Addition</u>. Personnel and patrons can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while picking up items). Patrons interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people,

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the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission.

b. <u>Description and Conditions to Operate</u>.

- 1. <u>Curbside Pickup and Return.</u> Libraries may open for curbside/outside pickup and drop off of items, as approved by the City Administrator. All Personnel and patrons must comply with Social Distancing Requirements—including the requirement to maintain physical distance—and wear a Face Covering at all times, subject to the limited exceptions in Health Officer Order No. C19-12 (e.g., for young children), as that order may be amended in the future. Sanitation or quarantine of returned books or other items is no longer required.
- 2. <u>Indoor Operations.</u> Libraries may resume indoor operations at up to 50% capacity (patrons only) subject to the General Requirements in Section 4 of this Order and the additional limitations and conditions for indoor retail set forth in Health Officer Directive No. 2020-17, including as that directive may be amended in the future, as further approved by the City Administrator. Patrons may use computers for internet access, subject to distancing, capacity and other safety restrictions and with regular cleaning of shared equipment.

(Added July 20, 2020; Revised March 23, 2021, May 6, 2021; Non-substantive revisions on April 14, 2021)

(6) Youth and Adult Sports, Recreation, Dance and Exercise

a. Basis for Addition. In general, the more people from outside their Household with whom a person interacts, the closer the physical interaction is, the greater the physical exertion is, and the longer the interaction lasts, the higher the risk that a person with COVID-19 infection may spread it to others. Youth and adult sports, recreation, dance and exercise include varied activities that have different levels of risk for transmission of COVID-19. Based on current scientific evidence, outdoor activities present significantly lower risk of transmission relative to comparative indoor activities. And risk of transmission can be reduced by using mitigation strategies such as Face Coverings and maintaining physical distance to the greatest extent possible. Indoor activities are riskier but can be reduced by using mitigation strategies such as Face Coverings, maintaining physical distance, reducing capacity and implementing ventilation measures.

b. <u>Description and Conditions</u>.

1. Organized Non-Professional Youth and Adult Sports, Dance, and Exercise.
Organized non-professional youth sports, recreation, dance and exercise—including school- and community-sponsored programs, and private clubs and leagues—and recreational organized adult group sports, dance, and exercise activities (collectively, "youth and adult sports") may occur, subject to the limitations and conditions set forth in Health Officer Directive No. 2021-01, including as that directive is amended

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in the future.

- 2. <u>Informal Recreational and Athletic activities.</u> Outdoor low-contact, moderate-contact, and high-contact, and indoor low-contact and moderate-contact informal recreational and athletic activities with members of other Households may occur, subject to the following conditions:
 - i. Except as expressly provided elsewhere in this Order, no more than 25 people total outdoors and 12 people total indoors may engage in these recreational and athletic activities together at any one time;
 - ii. Any shared equipment should be cleaned at least daily; and
 - iii. Unless at least six feet of physical distance can be maintained at all times, Face Coverings must be worn at all times, subject to the limited exceptions in Health Officer Order No. C19-12 (e.g., for young children), including as that order is amended in the future.

Face Covering Required?			
	Indoor	Outdoor	
Low-contact sports	Yes (except swimming/diving)	No	
Moderate- contact sports	Yes	Yes	
High-contact sports	Not allowed	Yes	

For an illustrative list of outdoor low-contact, moderate-contact, and high-contact sports, see CDPH's guidance on Outdoor and Indoor Youth and Recreational Adult Sports, available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx.

3. Outdoor exercise and recreational equipment. The use of outdoor exercise and recreational equipment such as exercise benches, incline benches, pull-up bars, climbing bars, step-up posts, parcourses, fitness trails, and other similar fixtures or exercise areas for use by the public, as well as benches, seats, tables, barbeque pits, and grilling areas for shared use, is allowed. People using such equipment are reminded that practicing good hand hygiene and wiping down areas with a disinfecting wipe that is effective against the virus that causes COVID-19 is important and can reduce the risk of infection, and they are urged to do so before and after using such equipment. In addition, all other rules regarding public gatherings much be followed, such as physical distance requirements and limitations on group size for different activities (for example, the restrictions on small outdoor gatherings listed in Section 4, above).

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(Added September 1, 2020; Suspended December 4, 2020; Reinstated and revised December 9, 2020; Revised January 27, 2021, March 2, 2021, March 23, 2021, April 14, 2021, and May 6, 2021)

(7) **Swimming Pools**

- a. <u>Basis for Addition</u>. Swimming pools have few high-touch surfaces and have not been shown to be a high risk for transmission of COVID-19, even when swimming without masks. Risks associated with swimming pools can be substantially mitigated with limitations to ensure adequate social distancing and limit intermixing between Households.
- b. <u>Description and Conditions</u>. Individuals may use public swimming pools, including hot tubs, and public swimming pools may open and operate, subject to the limitations and conditions set forth in Health Officer Directive No. 2020-24, including as that directive may updated in the future.

(Added September 1, 2020; Non-substantive revisions December 4, 2020; Revised March 23, 2021, April 14, 2021 and May 6, 2021)

(8) <u>Drive-In Gatherings</u>

- a. <u>Basis for Addition</u>. Drive-In Gatherings where all individuals remain in vehicles involve low contact intensity and frequency. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. <u>Description and Conditions</u>. Drive-in gatherings, where participants stay in their vehicles, are permitted subject to the limitations and conditions set forth in Health Officer Directive No. 2020-28, including as that directive is amended in the future.

(Added September 14, 2020; Suspended December 4, 2020; Reinstated in part and revised January 20, 2021; Revised January 27, 2021, March 2, 2021, March 23, 2021, April 14, 2021)

(9) Religious Activities

a. <u>Basis for Addition</u>. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for faith-based services and ceremonies. Even with adherence to physical distancing and Face Covering requirements, bringing members of different Households together to engage in in-person

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religious gatherings carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations.

- b. Description and Conditions to Operate.
 - 1. Individual indoor prayer and counseling in houses of worship [SUPERSEDED]:
 - i. Only one individual member of the public may enter the house of worship at a time. If the person is a parent or guardian of minor children, the person may bring their children with them but not other adults from the same Household. If the person is an adult who needs assistance, the person may bring a caregiver.
 - ii. The member of the public must maintain at least six feet of physical distance from any Personnel present in the facility;
 - iii. All individuals in the facility must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12 (e.g., for young children);
 - iv. Doors and windows must be left open to the extent possible, or mechanical ventilation systems must be run, to increase ventilation;
 - v. The house of worship must establish protocols for frequent cleaning and disinfection of commonly used surfaces and high traffic areas such as lobbies, hallways, and chapels;
 - vi. Signage must be posted at each public entrance to inform all individuals that they must: avoid entering the house of worship if they have a cough or fever, maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19); and
 - vii. The house of worship must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post and implement a Social Distancing Protocol (Appendix A of this Order).
 - 2. Outdoor Religious Gatherings and Funerals: Houses of worship and operators of other facilities or groups may hold outdoor gatherings for the practice of religion, including religious services and funerals, subject to the following conditions:
 - i. Participants must maintain physical distance (recommended distance is six feet) from members of different Households;
 - ii. All participants are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future:
 - iii. No food or beverages may be sold;

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- iv. All participants are subject to the general safety rules in Section 3.i of this Order regarding singing, shouting, chanting and cheering and playing wind and brass instruments that apply outdoors;
- v. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19 regarding outdoor gatherings, including as that directive is amended in the future; and
- vi. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.
- 3. Gatherings for Indoor Religious Services and Cultural Ceremonies: Houses of worship and other locations may hold indoor gatherings for the practice of religion, including religious services, religious activities, and religious and cultural ceremonies, such as weddings and funerals, subject to the limitations and conditions set forth in Health Officer Directive No. 2020-34, including as that directive is amended in the future. The facility must comply with the Social Distancing Requirements set forth in Section 8.0 of this Order and create, post, and implement a Social Distancing Protocol (Section 4.d and Appendix A of this Order).

For clarity, religious exercise in homes and other indoor settings may occur in accordance with these capacity limits and safety protocols that apply generally to houses of worship or alternatively, may occur informally subject to the small indoor gathering rules, below.

(Added September 14, 2020; Revised September 30, 2020, December 4, 2020, January 27, 2021, March 23, 2021, April 14, 2021, and May 6, 2021; Non-substantive revisions October 20, 2020; Revised and subsection suspended November 28, 2020; Subsection reinstated with non-substantive revisions February 8, 2021)

(10) Political Activity

a. Basis for Addition. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for political activities. Even with adherence to physical distancing and Face Covering requirements, bringing members of different Households together to engage in in-person protests carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. In particular, activities like chanting, shouting, singing, and group recitation negate the risk-reduction achieved through six feet of physical distancing and Face Covering. Therefore, even though in-person political protests are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means of expression for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.

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- b. <u>Description and Conditions to Operate</u>.
 - 1. <u>Individual indoor political offices:</u> [SUPERSEDED]
 - 2. <u>Indoor Political Protest Gatherings</u>: Facilities and groups may hold outdoor gatherings for in-person political protests, subject to the following conditions:
 - i. The facility must strictly limit attendance at Indoor Political Protest Gatherings to 50% of the capacity of the building. Capacity limits include do not include Personnel. The limit must be reduced below 50% if required due to the size of the indoor space and participants' ability to follow Social Distancing Requirements at all times. These capacity limits also apply to any individual room within the facility where people can gather;
 - a. Fully Vaccinated Sections. A facility may lift the distancing rules for a "fully vaccinated section" as allowed in the State Blueprint for a Safer Economy (available online at https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20 Library/COVID-19/Dimmer-Framework-September 2020.pdf) (the "State Blueprint").

Participants seated in a fully vaccinated section count toward the overall capacity limit, which must not exceed the capacity limits established by this subsection b.2.

The facility must confirm that all Participants 12 and up in the fully vaccinated section are fully vaccinated before they are allowed to enter the section. The definition of "fully vaccinated" as well as the applicable methods for verifying vaccination status are set forth in the State Blueprint referenced above.

Participants in the fully vaccinated section who are under 12 may sit with their parents, guardians or sponsors. Children between the ages of two and 12 in that section must provide proof of a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event).

Distancing rules may be lifted only within a fully vaccinated section. Fully vaccinated sections must be separate, distinct, and clearly marked from any other section in the facility. There must be at least six feet of distance between a fully vaccinated section and any other section in the venue.

ii. As required by Section 4.d.2 of the main body of this Order, the facility must take efforts to ensure that if any Personnel or participants have symptoms consistent with COVID-19 that are not explained by another condition, those people not participate. The facility may utilize the optional screening questions attached to the Order as Appendix A and Attachment A-2 (the

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"Optional Screening Handout for Non-Personnel"). Screening may occur before people enter the facility, and may be done remotely (such as at home), to prevent the inadvertent spread of the SARS-CoV-2 virus. If used, a copy of the Optional Screening Handout for Non-Personnel should be provided to anyone on request, although a poster or other large-format version of the Screening Handout for Non-Personnel may be used to review the questions with people verbally. Any person who answers "yes" to any screening question is at risk of having the SARS-CoV-2 virus, may be prohibited from entering the facility, and may be referred for appropriate support as outlined on the Screening Handout for Non-Personnel. But anyone who has symptoms consistent with COVID-19 that are not explained by another condition must be excluded. The facility can use the guidance available online at www.sfcdcp.org/screen for determining how best to conduct screening;

- iii. All participants and Personnel must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12, including as that order may be amended in the future;
- iv. All participants are subject to the general safety rules in Section 3.i of this Order regarding singing, shouting, chanting and cheering and playing wind and brass instruments; and
- v. The facility must comply with the Social Distancing Requirements set forth in Section 8.0 of this Order and create, post, and implement a Social Distancing Protocol (Section 4.d and Appendix A of this Order).
- 3. <u>Outdoor Political Protest Gatherings:</u> Facilities and groups may hold outdoor gatherings for in-person political protests, subject to the following conditions:
 - i. Participants must maintain physical distance (recommended distance is six feet) from members of different Households;
 - ii. All participants are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future; and
 - iii. No food or beverages may be sold;
 - iv. All participants are subject to the general safety rules in Section 3.i of this Order regarding singing, shouting, chanting and cheering and playing wind and brass instruments that apply outdoors;
 - v. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19, including as that directive may be amended in the future, regarding outdoor gatherings; and
 - vi. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.

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(Added September 14, 2020; Revised September 30, 2020, December 4, 2020, January 27, 2021, March 2, 2021, March 23, 2021, and May 20, 2021; Non-substantive revisions October 20, 2020 April 14, 2021, May 6, 2021)

(11) Outdoor Playgrounds

- a. <u>Basis for Addition</u>. Although taking children to a playground may involve mixing of Households, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. <u>Description and Conditions</u>. Outdoor public playgrounds may open subject to the following conditions:
 - 1. Given the difficulty in maintaining six feet of physical distance at all times in a playground, Face Coverings must be worn by all people in the playground at all times, subject to the limited exceptions in Health Officer Order No. C19-12 (e.g., for young children or when only one Household is present), including as that order is amended in the future;
 - 2. All people (including children and adults) in the playground should maintain at least six feet of physical distance from people other than those in their same Household to the greatest extent possible;
 - 3. Outdoor public playground operators and all people (including children and adults) in playgrounds must comply with all of the relevant requirements set forth in the California Department of Public Health's Guidance on Outdoor Playgrounds and other Outdoor Recreational Facilities, available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/OutdoorPlaygrounds and other Outdoor Recreational Facilities.aspx.

(Added September 30, 2020; Revised November 3, 2020, April 14, 2021; Suspended December 4, 2020; Reinstated and revised December 9, 2020; Non-substantive revision May 6, 2021)

(12) Outdoor Arts, Music and Theater Performances and Festivals

- a. <u>Basis for Addition</u>. Although outdoor festivals involve mixing of Households, individuals can wear Face Coverings at all times, except when eating and drinking, and maintain at least six feet of physical distance from others outside their Household at all times. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. <u>Description and Conditions</u>. Outdoor organized and supervised arts, music, and theater performances and festivals without assigned seating may resume subject to the limitations and conditions set forth in Health Officer Directive No. 2021-02, including as that directive is amended in the future.

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The organizer must submit a health and safety plan to DPH at least five business days in advance of the event, but does not need to obtain approval of the plan before proceeding with the event. In the event SFDPH identifies deficiencies in the plan, SFDPH will follow up with the organizer but approval by the Health Officer is not required. An optional plan template, including the basic information that all plans must contain, is available at www.sfdph.org/dph/alerts/covid-guidance/2021-02-HSP-Arts-Music-Outdoors.pdf.

Alternatively, outdoor arts, music and theater festivals may use a reservation and assigned seating system and follow the larger capacity and other safety rules for live outdoor performances (*see* Appendix C-1, Section 27), above or private events (*see* Appendix C-1, Section 28).

If the event intends to sell or provide food and/or beverage to the public, a Temporary Food Facility permit must be obtained from the Department of Public Health Environmental Health Branch. All required applications for permits must be submitted at least 21 days prior to the event to ehtempevents@sfdph.org for approval. For more information, please visit

https://www.sfdph.org/dph/EH/Food/Permits/permitSpecEvents.asp.

(Added March 23, 2021; Revised April 14, 2021, and April 15, 2021)

(13) Small Indoor Gatherings

- a. <u>Basis for Addition</u>. Given the significant decrease in COVID-19 case and hospitalization rates and the increase in COVID-19 vaccination rates, small gatherings can be done indoors subject to certain rules that reduce the risk of transmission. Even with protections such as physical distancing and use of Face Coverings at all times, such gatherings that do not involve fully vaccinated people should occur outdoors to the greatest extent possible in accordance with the outdoor gathering rules (such as for allowed outdoor religious services or other outdoor activities covered by this Order and Health Officer directives). For small indoor gatherings to occur as allowed by this section, the rules listed below must be followed for each type of small indoor gathering to reduce the risk of harm from such gatherings.
- b. <u>Indoor Gatherings Allowed by Any Order or Directive of the Health Officer: Description and Conditions</u>. Indoor gatherings involving people from different Households may occur with safety modifications as allowed by any order or directive of the Health Officer (for example, for indoor religious services as allowed by this Order and Health Officer Directive No. 2020-34).
- c. <u>Small Private Indoor Gatherings</u>: <u>Description and Conditions</u>. Limited indoor gatherings of people from different Households ("Small Private Indoor Gatherings") may occur in

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private settings as listed in this Section. Small Private Indoor Gatherings are not allowed in any Business unless otherwise indicated below.

- 1. <u>Small Private Indoor Gatherings with Face Coverings.</u> Small indoor gatherings with Face Coverings may occur in private settings with these safety restrictions:
 - i. The gathering may only occur in a private setting. Generally, this includes Residences, as defined in Section 3.b of this Order, but can also occur in other settings where privacy is maintained for the entire gathering. By way of example, renting a room at a restaurant, hotel, or other Business is not considered "private" if wait staff or facility Personnel are present in the room at any time during the gathering.
 - ii. The gathering is limited to the lesser of 50 people or 50% capacity. For Residences or other private spaces that do not have a known capacity limit, the gathering is limited to number of people (up to 50) who can safely maintain physical distance of at least six feet between Households.
 - iii. Every person must wear a Face Covering at all times during the gathering unless exempt from wearing a Face Covering by the Face Covering Order (Order No. C19-12, including as that order is amended in the future). For this reason, no food or beverages may be consumed during the gathering. (But if the host complies with other rules regarding dining, such as the allowance of food for outdoor gatherings under Directive No. 2020-19 or operation of a dining establishment under Directive No. 2020-16, eating and drinking may occur under those rules.) Additional information about Face Covering requirements from the State of California is available online at www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx.
 - iv. Physical distance of six feet from other people not in the same Household should be maintained during the gathering.
 - v. Indoor areas should maximize ventilation whenever possible, including by opening windows and external doors to improve airflow in the area of the gathering.
 - vi. If anyone planning to attend the gathering has any symptom of COVID-19, they should not participate in the gathering, and others from the same Household should consider avoiding the gathering. A list of COVID-19 symptoms is available online at www.sfcdcp.org/covid19symptoms.
 - vii. Except for small indoor gatherings involving people who are fully vaccinated as provided in subsection 2 below, such gatherings should occur instead outdoors to the greatest extent possible in accordance with the outdoor gathering rules.
- 2. <u>Small Private Indoor Gatherings with people who are fully vaccinated for COVID-19.</u> Small Private Indoor Gatherings with fully vaccinated people where some individuals may potentially remove Face Coverings consistent with guidance issued by the State

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of California, available online as follows:

For all people, updated Face Covering guidance: www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx.

For fully vaccinated people:

www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID-19-Public-Health-Recommendations-for-Fully-Vaccinated-People.aspx

For gatherings involving unvaccinated people (including with fully vaccinated people):

www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Guidance-for-the-Prevention-of-COVID-19-Transmission-for-Gatherings-November-2020.aspx

The specific situations that would allow for the removal of Face Coverings are also outlined by the United States Centers for Disease Control and Prevention ("CDC") at: www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html. Such gatherings must abide by all safety precautions outlined by that California and CDC guidance as well as the following restrictions:

- i. The gathering may only occur in a private setting. Generally, this includes Residences, as defined in Section 3.b of this Order, but can also occur in other settings where privacy is maintained for the entire gathering. By way of example, renting a room at a restaurant, hotel, or other Business is not considered "private" if wait staff or facility Personnel are present in the room at any time during the gathering.
- ii. For Residences, the gathering is limited to 50 people. For other settings, the gathering is limited to the lesser of 50 people or 50% capacity for the room in which the gathering is held.
- 3. <u>Small Indoor Gatherings: Description and Conditions</u>. Limited indoor gatherings of people from different Households may occur in non-private settings as listed in this Section. Such Small Indoor Gatherings must comply with the following rules.
 - i. If the gathering occurs at any Business (as defined in Section 8.e of this Order), then the Business must post a Social Distancing Protocol checklist and comply with all Social Distancing Protocol requirements listed in Appendix A of this Order. For clarity, the term "Business" includes any organization, house of worship, or non-profit entity as well as commercial entities.
 - ii. The gathering is limited to the lesser of 50 people or 50% capacity for the room in which the gathering is being held.
 - iii. Every person must wear a Face Covering at all times during the gathering unless exempt from wearing a Face Covering by the Face Covering Order (Order No. C19-12, including as that order is revised in the future). For this reason, no food or beverages may be consumed during the gathering. (But if

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the Business complies with other rules regarding dining, such as the allowance of food for outdoor gatherings under Directive No. 2020-19 or operation of a dining establishment under Directive No. 2020-16, eating and drinking may occur under those rules.) Additional information about Face Covering requirements from the State of California is available online at www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx.

- iv. Physical distance of six feet from other people not in the same Household should be maintained during the gathering.
- v. Indoor areas should maximize ventilation whenever possible, including by opening windows and external doors to improve airflow in the area of the gathering.
- vi. For clarity, Small Indoor Gatherings allowed under this section include but are not limited to gatherings held by Adult Day Programs and senior/community centers. The Department of Public Health has published a check-list to help Adult Day Programs and senior/community centers prepare for allowing Small Indoor Gatherings, which is available online at www.sfdph.org/dph/files/ig/senior-centers-adult-day-programs-checklist.pdf.
- vii. The gathering must also comply with the State of California's guidance for gatherings, which is available online at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Guidance-for-the-Prevention-of-COVID-19-Transmission-for-Gatherings-November-2020.aspx.

(Added March 23, 2021; Revised April 14, 2021, April 15, 2021, May 6, 2021, and May 20, 2021)

(14) Outdoor Community Sporting Events

- a. <u>Basis for Addition</u>. Although community sporting events involve mixing of Households, individuals can maintain at least six feet of physical distance from others outside their Household at all times. Also, there are health benefits that people can realize through exercise, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. <u>Description and Conditions</u>. Organized community endurance running and walking events (i.e., runs, walks, marathons, triathlons) may resume, subject to compliance with the State's "COVID-19 Guidance: Community Sporting Events," available at https://files.covid19.ca.gov/pdf/guidance-community-sporting-events--en.pdf.

The host or organizer of an event with more than 100 participants must submit to the Health Officer a proposed plan detailing the cleaning, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission

Order No. C19-07x – Appendix C-2: Allowed Additional Activities

[Revised May 20, 2021]

among participants and Personnel. Plans must be submitted to HealthPlan@sfcityatty.org at least ten business days before the planned event or, if earlier, before pre-registration for the event opens. Events with more 500 or more participants must obtain advance written approval of the Health Officer or the Health Officer's designee before proceeding. Events with 100-499 participants must submit a plan but do not need to obtain approval of the plan before proceeding with the event.

All Personnel and participants are subject to the general Face Covering requirements in Health Officer Order No. C19-12, including as that order may be amended in the future.

For clarity, these rules do not apply to outdoor and indoor youth and recreational sports, collegiate sports, or professional sports, which are covered by separate sections of this Order. See Appendix C-2, section 6; Appendix C-1, sections 14 & 6. And also for clarity the organizers of these events must still obtain all required permits and approvals from the City and other regulatory authorities to hold these events.

(Added May 6, 2021)



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-16j

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR DINING ESTABLISHMENTS AND FOOD DELIVERY SERVICES

(PUBLIC HEALTH DIRECTIVE) DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that all dining establishments, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07x issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

health of workers, patrons, and the community.

1. This Directive allows Dining Establishments to offer dining services, and attempts to mitigate the risk of community transmission by modifying behaviors consistent with

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the medical and scientific understanding of the virus. In order to minimize the risk, all protocols in this Directive and Best Practices must be followed. When indoor dining is permitted, it presents a heightened risk of aerosol transmission of the virus because patrons remove their masks to eat and drink, and there is generally less ventilation indoors than outdoors. Accordingly, patrons are encouraged to choose Outdoor Dining, Take-Out, or Delivery options where possible.

- 2. This Directive is intended to enable safer restaurant-style dining, not large social gatherings or lengthy gatherings. Dining Establishments may host receptions consistent with the safety precautions for Conferences, Meetings, and Receptions set forth in Section 28 of Appendix C-1 of the Stay-Safer-At-Home Order. Patrons or other members of the public congregating in or around a Dining Establishment, particularly without following Social Distancing Requirements or wearing Face Coverings indoors are at a heightened risk of community transmission.
- 3. This Directive applies to all owners, operators, managers, and supervisors of any restaurant, bar, brewery, winery, or distillery (each a "Dining Establishment"). Each Dining Establishment must have received the necessary permits to serve meals, including any permits necessary to serve food outdoors (e.g. Shared Spaces permit), or catering permits to serve food (e.g. DPH Pop Up permit). This Directive also applies to food delivery services such as services that the public accesses via telephone, online, or via an app that deliver prepared food directly to residences or businesses (each a "Food Delivery Service").
- 4. Dining Establishments may serve alcoholic beverages without a bona fide meal consistent with this Directive.
- 5. Any Dining Establishment offering indoor dining must comply with the following:
 - a. Maximum Occupancy.
 - i. Dining Establishments that provide bona fide meals must limit the total number of patrons who are present inside the Dining Establishment to 50% of the maximum occupancy.
 - ii. Dining Establishments that do not provide bona fide meals must limit the total number of patrons who are present inside the Dining Establishment to the lesser of: (1) 25% of the maximum occupancy, or (2) 100 patrons.
 - iii. Dining Establishments may allow patrons to stand and consume food and beverages while at stationary entertainment like pool tables, or arcade games, in groups of up to eight people with at least six feet of distancing between groups. If a Dining Establishment allows patrons to congregate around stationary entertainment, the Dining Establishment must limit the total number of guests in any room with stationary entertainment to 25% of the maximum occupancy.
 - b. Dining Establishments with indoor spaces consisting of more than one room must limit the occupancy in each room to the applicable maximum occupancy (e.g. individual rooms in Dining Establishments offering bona fide meals are limited to 50% occupancy).
 - c. The occupancy limit for indoor dining includes patrons in the interior dining space, but it excludes Personnel, and patrons when seated outside. The



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number of Personnel allowed in the back of the house areas, like kitchens, must be determined based on the amount of space required to provide for physical distancing.

- d. A "bona fide meal" means a sufficient quantity of food that it would constitute a main course. Dining Establishments should consult guidance from the State Department of Alcoholic Beverage Control on what constitutes a bona fide meal. https://www.abc.ca.gov/what-is-required-to-be-considered-a-meal/.
- e. Bona fide meals must be prepared and served by the Dining Establishment or another person or business operating under an agreement with the Dining Establishment and appropriate permits from DPH. Dining Establishments offering bona fide meals prepared and served by another person or business in this manner must receive or coordinate all orders for food and alcoholic beverages. Orders and payment from patrons for alcohol and food must be received by the Dining Establishment, which may then pass on the food order and a portion of the payment to the meal provider.
- 6. Attached as <u>Exhibit A</u> to this Directive is a list of best practices that apply to all Dining Establishments and Food Delivery Services (the "Best Practices"). Each Dining Establishment and Food Delivery Service must comply with all of the relevant requirements listed in the Best Practices.
- 7. Before engaging in any activity under this Directive, each Dining Establishment and Food Delivery Service must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 8. If an aspect, service, or operation of a Dining Establishment or Food Delivery Service is also covered by another Health Officer directive (all of which are available at http://www.sfdph.org/directives), then the Dining Establishment or Food Delivery Service must comply with all applicable directives and amendments to those directives, and it must complete all relevant Health and Safety Plan forms.
- 9. Each Dining Establishment and Food Delivery Service must (a) post its Health and Safety Plan at the entrance or another prominent location of every physical location it operates within the City, (b) provide a copy of the Health and Safety Plan to Personnel, and (c) make the Health and Safety Plan available to members of the public on request. Also, each Dining Establishment and Food Delivery Service must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
- 10. Each Dining Establishment and Food Delivery Service subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Dining Establishment or Food Delivery Service is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance.



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Further, as to any non-compliant Dining Establishment or Food Delivery Service, any such Dining Establishment or Food Delivery Service is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

- 11. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with a Dining Establishment or Food Delivery Service: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are allowed to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Dining Establishment or Food Delivery Service. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
- 12. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Dining Establishment and Food Delivery Service must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (https://www.sfdph.org/directives) regularly.
- 13. Implementation of this Directive augments—but does not limit—the obligations of any Dining Establishment or Food Delivery Service under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. Each Dining Establishment and Food Delivery Service must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.
- 14. Dining Establishments and Food Delivery Services must allow City representatives immediate full access to the entire premises, including the kitchen, to inspect for compliance, including surprise inspections.
- 15. A violation of any condition contained in a permit issued to a Dining Establishment by the Entertainment Commission is a violation of this Directive and the Stay-Safer-at-Home Order, and may be enforced as such.
- 16. Dining Establishments and Food Delivery Services that fail to comply with this Directive, including, but not limited to, preventing large social gatherings or lengthy gatherings where individuals are not wearing Face Coverings indoors other than when eating or drinking, create public nuisances and a menace to public health. Accordingly, Dining Establishments and Food Delivery Service must not permit or allow such gatherings, whether on public or private property. Any Dining Establishment or Food Delivery Service that permits or allows such gatherings is injurious to public health within the meaning of Business & Professions Code section 25601 and is subject to reporting to the California Department of Alcoholic Beverage Control. Patrons or other members of the public who violate these requirements are subject to citation per Cal. Penal Code section 148(a), S.F. Admin.



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Code section 7.17, S.F. Police Code section 21, and Cal. Business & Professions Code section 25620.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and immediate menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco

Date: May 20, 2021

Exhibit A to Health Officer Directive No. 2020-16j (issued 5/20/2021)

Best Practices for Dining Establishments and Food Delivery Services

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 4.d and Appendix A of Health Officer Order No. C19-07, and any amendments to that Order, (the "Social Distancing Protocol"), each Dining Establishment or Food Delivery Service that operates in San Francisco must comply with each requirement included in these Best Practices, and prepare a Health and Safety Plan substantially in the format of Exhibit B, below.

1. <u>Section 1 – General Requirements for all Dining Establishments and Food Delivery Services:</u>

- 1.1. Follow all applicable public health orders and directives, including this Directive and any applicable State orders or industry guidance. In the event of any conflict between a State order or guidance and this directive, follow the more restrictive measure.
- 1.2. Ensure patrons and Personnel comply with the Social Distancing and Health Protocol. At a minimum, each Dining Establishment must:
 - 1.2.1. Require all Personnel to use Face Coverings as required under Health Officer Order No. C19-12, and any future amendment to that order (the "Face Covering Order"), wash hands frequently, and maintain physical distance of at least 6-feet to the extent possible. Consistent with the Face Covering Order, Personnel must wear Face Coverings whenever interacting with the public.
 - 1.2.2. Advise patrons that Face Coverings are required for indoor dining, and any time a patron enters the Dining Establishment (e.g. to use the restroom, or pick up a take-out order). Indoor dining patrons must wear their Face Coverings any time they are not actively eating or drinking, including but not limited to: while they are waiting for their table; while reviewing the menu and ordering; while socializing at a table waiting for their food and drinks to be served or after courses or the meal is complete; and any time they leave the table, such as to use a restroom. Indoor dining patrons must also wear Face Coverings any time servers, bussers, or other Personnel approach their table. Personnel must not approach a customer's table until the patron has replaced their Face Covering.
 - 1.2.3. Each Dining Establishment must require indoor dining patrons to wear a Face Covering, unless they are actively eating or drinking. This includes taking steps to notify patrons they will not be served if they are not wearing a Face Covering as required by this Directive, and the Face Covering Order. Dining Establishments may provide a clean Face Covering to patrons. For clarity, the transaction or service must be aborted if the patron is not wearing a Face Covering when required to do so by this Directive, but the business must permit a patron who is excused by the Face Covering Order from wearing a Face Covering to conduct their transaction or obtain service, including by taking steps that can otherwise increase safety for all.
 - 1.2.4. Establish designated areas/lines with markings on the ground to indicate minimum six-foot distancing for patrons. This requirement includes marking lines for check-stands and restrooms, and patrons in various service settings, if applicable (e.g. ordering food, take out, and waiting to be seated). Patrons must

form lines outside while waiting for take-out, and waiting to be shown to their table.

- **1.2.5.** Create directional paths of travel where feasible (e.g. separate entrance and exit for patrons, lines for restrooms).
- 1.3. Provide hand sanitizer (using touchless dispensers when possible) at key entrances and contact areas such as reception areas, elevator and escalator landings, and stairway entrances.
- 1.4. In addition to making hand sanitizer available (as required in the Social Distancing Protocol), post signage requiring patrons and Personnel to use hand sanitizer or wash their hands (with soap and water, for at least 20 seconds) before and after using any equipment.
- 1.5. Any Dining Establishment offering a combination of take out, outdoor dining, and indoor dining (when permitted) should provide clear paths of travel for ingress, and consider separate entrances for each form of dining. Pursuant to section 1.2.4 all patrons must form lines outside while waiting to be shown to their table.
- 1.6. Each Dining Establishment must follow all applicable directives, and prepare applicable Health and Safety Plans required by those directives. The full list of Health Officer directives is available at https://www.sfdph.org/directives.
- 1.7. Each Dining Establishment must comply with the ventilation requirements of section 4.i of the Stay-Safer-At-Home Order.

2. <u>Section 2 – Signage</u>

- **2.1.** Each Dining Establishment must post signage required by sections 4.g, 4.h, and 4.i of the Stay-Safer-At-Home Order.
- 2.2. In addition, post signage stating the following. Sample signage is available at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
 - **2.2.1.** Post signage reminding patrons to remain at least six feet away from patrons at other tables at all times.
 - **2.2.2.** Post signage at tables reminding indoor dining patrons to wear Face Coverings when ordering and all other times when they are not eating or drinking.
 - **2.2.3.** Dining Establishments must post signage informing employees how to report COVID-19 health order violations.
 - **2.2.4.** Post signage describing the relative risks associated with dining. The signage must:
 - **2.2.4.1.** Advise all patrons that dining outdoors is generally safer than dining indoors.
 - **2.2.4.2.**Recommend that all people, including those at risk for severe illness with COVID-19—such as unvaccinated older adults, and unvaccinated

individuals with health risks—and members of their household to get vaccinated before dining in crowded spaces or indoors.

- **2.2.4.3.** Advise outdoor dining patrons that seating arrangements with at least six feet distance between seated patrons is generally safer than seating arrangements using a barrier with less than six feet distance.
- **2.2.5.** Post signage providing employees with information about how they can get vaccinated.

3. Section 3 – Dining Service Requirements

- **3.1.** Tables are limited to a maximum of eight patrons. People in the same party do not have to be six feet apart.
- **3.2.** Standing between tables or gathering in other areas of the Dining Establishment is not permitted. Patrons are not allowed to stand, gather, dance, or circulate between tables.
- **3.3.** Patrons may not be served food or beverages while waiting to be shown to their table, and Dining Establishments must deliver alcoholic beverages to patrons only at their table.
- **3.4.** Encourage reservations to prevent crowds from gathering.
 - **3.4.1.** Reservations may be offered with common seating times.
 - 3.4.2. For outdoor dining, patrons may reserve any combination of tables for up to 25 patrons so long all patrons in the group wear in an easily observable location on their person identification that they are part of the group, such as a color coded bracelet provided by the Dining Establishment, unless there are no other patrons in the outdoor area. Patrons who are part of the group reservation may mingle between tables, but must keep at least six feet distance from Households not associated with the group reservation.
 - **3.4.3.** Indoor dining reservations are limited to one table of up to eight patrons.
 - 3.4.4. Unless the reservation is for 25 patrons outdoors, partial "buyouts" by patrons of Dining Establishments are not allowed pursuant to this Directive. Dining Establishments may host exclusive gatherings and events such as birthday parties, receptions, or meetings in excess of the limits described in Sections 3.3.2 and 3.3.3, consistent with the safety precautions for Conferences, Meetings, and Receptions set forth in Section 28 of Appendix C-1 of the Stay-Safer-At-Home Order, provided that: if a guest has reserved an indoor or outdoor space for a private event, the space must be used exclusively for the private event.
- **3.5.** Close areas where patrons may congregate without being able to maintain social distance.
- **3.6.** Dining Establishments may reopen self-service of food and food-related items, including hot bars, cold bars, salad bars, beverage stations, and buffets, only if they can comply with the following requirements:
 - **3.6.1.** Patrons are required to maintain at least six feet of distance from each other at all times; and

- **3.6.2.** The Dining Establishment prohibits patrons from congregating at or near the self-service stations.
- **3.7.** Table top cooking by Personnel and patrons is allowed.
- 3.8. Limit the number of Personnel serving individual parties, subject to wage and hour regulations. To the extent possible, have only one person serving a group of patrons for the duration of the meal.
- 3.9. Subject to the necessary permits from the Entertainment Commission, and consistent with Section 3.i of the Stay-Safer-At-Home Order, live entertainment is permitted both indoors and outdoors, including singing and wind and brass instruments, in accordance with the general safety rules for such activities.

4. Section 4 – Outdoor Dining Requirements

- **4.1.** In addition to the provisions in Sections 1, 2, 3, 6 and 7, any Dining Establishment offering outdoor dining must comply with the requirements in this section.
- 4.2. Outdoor dining, placement of outdoor seating arrangements, and food service must comply with state and local laws, regulations, and permitting requirements (e.g. ADA access, relevant permits for chairs and tables including Shared Spaces permits, compliance with applicable zoning, and California Department of Alcohol Beverage Control requirements).
- 4.3. Outdoor service tables must be spaced far enough apart to ensure that patrons are at least six feet apart from other patrons at different service tables, provided that outdoor dining establishments that were open before December 6, 2020 (i.e., when SF suspended outdoor dining) and placed outdoor barriers between tables in lieu of six-foot minimum distancing (in accordance with applicable permits and approvals), may continue to use barriers in lieu of six feet of distance. Any use of impermeable barriers, or area umbrellas, canopies, and other shade structures must be consistent with guidance in Section 4.c of the Stay-Safer-At-Home Order.
- 4.4. Advise patrons that if they are dining outdoors they must remain outside the Dining Establishment, and may enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter. Anytime a patron enters the Dining Establishment, they must wear a Face Covering.
- **4.5.** Dining Establishments are encouraged to prioritize and use outdoor space for outdoor dining whenever feasible.

5. <u>Section 5 – Indoor Dining Requirements</u>

- **5.1.** In addition to the provisions in Sections 1, 2, 3, 6 and 7, any Dining Establishment offering indoor dining must comply with the requirements in this section.
- **5.2.** Dining Establishments must post the calculated occupancy limit at the entrance of the building.
- **5.3.** Ensure that patrons maintain at least six feet distance from other patrons at different service tables. Dining Establishments must use signage or other techniques (e.g.



removing chairs or using rope) to indicate which tables that are not available for use. Spacing of tables should maximize the interior space to allow for more than six feet distance between patrons where possible.

- **5.4.** Patrons may sit or stand at bar counters and food preparation areas, provided that Personnel and patrons maintain six feet distance, to the extent feasible.
- **6.** <u>Section 6 Food Delivery</u> (applies to Dining Establishments and Food Delivery Services that deliver food, employ or utilize Personnel to deliver food, or provide food for delivery):
- 6.1. Ensure that delivery Personnel use refrigerated transport, portable coolers, or insulated delivery bags to transport perishable food from restaurants to customers. Perishable food must be delivered according to the following temperatures:
 - a) Cold foods are maintained at 41°F or below,
 - b) Frozen foods are maintained in a solid state, and
 - c) Hot foods are maintained at 135°F or above.
- 6.2. If refrigerated transport, portable coolers, or insulated bags are available, ensure that perishable food is labeled "Process Immediately" and must not be out of temperature controls for more than 30 minutes during transportation to prevent foodborne illness. (Whole produce, canned goods, dry foods and other non-perishable products can be delivered anytime without requirement for temperature controls or delivery times.)
- 6.3. Allow customers to provide a specified delivery location and contact method to allow for delivery without direct interaction, except as necessary to accept payment. When possible, provide options to accept payment through contactless technologies, in advance via phone, an app, or the internet, or verbally (such as reading a credit card number and required information).
- **6.4.** When necessary for the delivery business' payment or delivery-confirmation processes, modify or eliminate (if possible) customer signature-capture procedures so Personnel may maintain a safe, appropriate distance.
- 6.5. Instruct delivery Personnel to wait outside a restaurant or food preparation facility if food is not ready for pick-up upon arrival and to maintain social distancing while waiting outside
- **6.6.** Both the restaurant/food seller and the delivery business must permit delivery Personnel to use the restaurant's restroom to wash hands.

Section 7 – Cleaning and Disinfecting Requirements for All Dining Establishments

- 7.1. Thoroughly clean each patron seating location before opening each day or more frequently if required by industry standards, including tables, chairs, booster seats, highchairs, booths, and the sides of such surfaces. Cleaning and disinfection does not have to occur after each individual patron touches a surface unless patron appears symptomatic or there is visible contamination from nasal or oral secretions.
- 7.2. Clean highly touched surfaces (e.g. doors, handles, faucets, tables, etc.), and high traffic areas (e.g. waiting areas, hallways, bathrooms) at a minimum daily, or consistent with industry standards if more frequent.



7.3. Clean bathrooms at least once daily, or more frequently if required by industry standards. Cleaning and disinfection may need to be more frequent if a patron appears symptomatic or there is visible contamination from nasal or oral secretions. Create and use a daily checklist to document each time cleaning and disinfection of bathrooms occurs. Conspicuously post the checklist inside each bathroom clearly detailing the dates and times the room was last cleaned, disinfected, or restocked. External doors and windows should be left open whenever possible to increase ventilation.

8. Section 8 – Operational Requirements for All Dining Establishments

- 8.1. If all or part of a Dining Establishment has been vacant or dormant for an extended period, check for pest infestation or harborage, and make sure all pest control measures are functioning. Ensure that plumbing is functioning and that pipes are flushed before use. The San Francisco PUC provides guidance for flushing and preparing water systems at https://sfwater.org/index.aspx?page=1327.
- 8.2. All Dining Establishments must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFDPH's guidance for improved ventilation available at: https://www.sfcdcp.org/COVID-ventilation.
- **8.3.** Increase fresh air circulation for Personnel by opening windows or doors, if possible to do so, in compliance with the screen requirements contained in California Retail Food Code section 115259.2 & S.F. Health Code section 412.
- **8.4.** Each Dining Establishment must designate a Worksite Safety Monitor. The Worksite Safety Monitor shall be responsible for compliance with this Directive, but does not need to be on-site at all times.
 - **8.4.1.** The Worksite Safety Monitor must provide Personnel with information on the importance of screening, the availability of testing resources, and the appropriate types of Personal Protective Equipment for Personnel. Dining Establishments must require Personnel to screen before coming to work, and provide information regarding the availability of testing. If any Personnel tests positive for COVID-19, that individual or supervisor should report the result immediately to the Worksite Safety Monitor. The Worksite Safety Monitor must be ready to assist DPH with any contact tracing or case investigation efforts.
 - **8.4.2.** The Worksite Safety Monitor must develop and implement a plan to ensure that all patrons and Personnel comply with all aspects of this Directive, including the social distancing, and face covering requirements. For example, the plan may involve designating a staff member for each shift to monitor for improper crowding or gathering.
- **8.5.** Provide training to Personnel on proper ways to wear Face Coverings, how to implement the Social Distancing and Health Protocol, how to monitor the number of patrons in the store or in line, and cleaning.
- **8.6.** Front of house Personnel and Personnel who interact with patrons indoors must wear a well-fitted mask. Guidance regarding well-fitted masks can be found at: http://www.sfcdcp.org/maskingupdate



- 8.7. For Personnel who are at increased risk of severe disease if they get COVID-19 (www.sfcdcp.org/vulnerable), assign duties that minimize their contact with patrons and other Personnel and patrons (e.g. managing inventory rather than working as a cashier, managing administrative needs through telecommuting).
- **8.8.** Consider the following measures to protect Personnel:
 - **8.8.1.** Discourage Personnel gatherings in break rooms; space tables at least six feet apart; if space is small schedule Personnel breaks at different times; stagger Personnel breaks to maintain physical distancing protocols.
 - **8.8.2.** Extend start and finish times to reduce the number of Personnel in the kitchen at the same time.
 - **8.8.3.** Create additional shifts with fewer Personnel to accommodate social distancing.
 - **8.8.4.** Stagger workstations so Personnel avoid standing directly opposite one another or within six feet distance.
- 8.9. Provide dishwashers with equipment to protect the eyes, nose, and mouth from contaminant splash using a combination of face coverings, protective glasses, and/or face shields. Dishwashers must be provided impermeable aprons and change frequently. Reusable protective equipment such as shields and glasses must be properly cleaned between uses. Cleaned utensils must be handled with clean gloves.



Health Officer Directive No. 2020-16j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Each Dining Establishment must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information. Business/Entity name: Contact name:				
Facilit	ty Address:	Email / telephone:		
(You i	You may contact the person listed above with any questions or comments about this plan.)			
Gene	ral Requirements for all Dining Establishments			
	Familiarized with and completed all requirements set No. 2020-16, available at: http://www.sfdph.org/direct			
	Has necessary permits for outdoor service and placer	nent of tables.		
	Developed a plan to ensure Personnel and patrons corequirements.	omply with social distancing		
	All Personnel required to use Face Coverings when ir hands frequently, and maintain physical distance of a possible.	teracting with the public, wash least 6-feet to the extent		
	Patrons are advised they must wear Face Coverings Establishment.	any time they enter the Dining		
	Designated areas/markings indicate 6-foot distancing (e.g. waiting to order, waiting for restroom, ordering to			
	Provided hand sanitizer (using touchless dispensers value) point of sale, and other high contact areas.	vhen possible) at key entrances,		
Patron Screening & Advisories				
	Posted the Dining Establishment's occupancy limit at	the entrance of the building.		
	Posted at the entrance of the building, which DPH recrequirements (if any) have been implemented.	commended ventilation		
	Posted signage at primary public entrances reminding distancing, hygiene, and Face Covering Requirement feel ill.	g people to adhere to physical s and to stay at home when they		
	Posted signage at indoor dining tables reminding patr when ordering and at all other times when they are no	ons to wear Face Coverings of eating or drinking.		
	Posted signage informing employees of how to report violations.	COVID-19 health order		
	Posted signage informing employees on how to get va	accinated.		
	Posted signage describing risks associated with dinin	g.		
Dining Service Requirements				
	Areas where customers congregate are closed.			



Health Officer Directive No. 2020-16j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Outdoor Dining Requirements

	Service tables are placed to ensure that patrons are at least six feet apart.
	Patrons are advised that they may enter the establishment only for limited reasons.
	Outdoor shelters allow for the free flow of air in the breathing zone.
Inc	door Dining Requirements
	Occupancy of collective interior spaces complies with limits in Health Officer Directive No. 2020-16.
	Service tables are placed to ensure that patrons are at least six feet apart. Maximized spacing tables where possible.
Cle	eaning and Disinfecting Requirements
	Clean each customer dining location before opening each day and after every use, including tables, chairs, booster seats, highchairs, booths, etc.
	Clean highly touched surfaces (e.g. doors, handles, faucets, tables, etc.), and high traffic areas (e.g. waiting areas, hallways, bathrooms) regularly.
	Clean bathrooms, at least daily, and consistent with industry standards. Cleaning log conspicuously posted in bathroom.
Op	perational Requirements
	Evaluated and made all feasible upgrades or modifications to the HVAC systems.
	Completed evaluation of electrical safety and implemented all required precautions.
	Confirmed that plumbing is functioning and, if the facility was dormant, flushed the pipes.
	Checked for harborage, and pests, and confirmed that pest control measures are functioning.
	Windows or doors are open, if possible, to ventilate areas for Personnel.
	Designated a Worksite Safety Monitor. Individual is familiar with obligations under Health Officer Directive No. 2020-16, and has developed and implemented a plan to ensure compliance with Directive 2020-16.
	Developed and implement a process for screening Personnel for COVID-19 symptoms by having Personnel evaluate their symptoms prior to arriving on-site. Otherwise comply with the screening requirements and consider screening-related recommendations from Section 4.d of Health Officer Order No. C19-07x, including as that Order is updated in the future.
	Provided training to Personnel on requirements of this directive.
	Considered needs of Personnel who are at increased risk of severe disease if they get COVID-19.
	Considered additional protections for Personnel, including: staggering Personnel breaks to maintain physical distancing protocols; extending start and finish times to



Signature

Health Officer Directive No. 2020-16j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

reduce the number of Personnel in the kitchen at the same time; creating additional

	shifts with fewer Personnel to accommodate social distancing.		
	Provided dishwashers with equipment to protect the eyes, nose, and mouth from contaminant splash using a combination of face coverings, protective glasses, and/or face shields, and impermeable aprons.		
<u> </u>	Additional Measures		
E	Explain:		
(Click or tap here to enter text.		
<u> </u>	Dining Establishment Self-certification (must be signed by Dining Establishment Owner or Worksite Safety Monitor):		
I	Initial each line and sign below:		
-	I acknowledge that I have read and fully understand the information above.		
_	The owner/Worksite Safety Monitor will ensure these principles and procedures will be reviewed with all current and future employees.		
Ī	Print name Date:		



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-29j

DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR LODGING FACILITIES, INCLUDING HOTELS, MOTELS AND
SHORT-TERM RENTALS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that lodging facilities, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Sections 4.e and 11 of Health Officer Order No. C19-07x issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

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Health Officer Directive No. 2020-29j

- 1. Definitions. For purposes of this Directive, the following terms shall have the meanings given below:
 - a. "Lodging Facility" means any facility in San Francisco where members of the public can obtain lodging on a short-term basis, including, without limitation, hotels, motels, auto courts, bed and breakfasts, inns, cabins and cottages, hostels, and lodging provided for vacation or short-term rentals (i.e. rentals for fewer than 30 consecutive nights at a time) by owners through on-line services.
 - b. Lodging Facility does not include:
 - i. homeless shelters or other facilities used to house persons who are experiencing homelessness or would otherwise become homeless;
 - ii. single room occupancy hotels, sometimes known as "SROs" or "residential hotels";
 - iii. transitional housing designed for individuals or families seeking to transition to independent living;
 - iv. assisted living facilities and residential care facilities, including, but not limited to, skilled nursing facilities (sometimes known as nursing homes);
 - v. residential healthcare facilities:
 - vi. lodging facilities where the average duration of guest occupancy is more than 60 days;
 - vii. foster homes, including, but not limited to, foster group homes;
 - viii. lodging that is owned and operated by governmental entities; or
 - ix. lodging that is being used by governmental entities, or through contracts with governmental entities, for the purpose of responding to COVID-19.
 - c. A "Guest" of a Lodging Facility refers to any person who rents or stays in a room or rooms at a Lodging Facility.
 - d. "Personnel" includes all of the following people who provide goods or services associated with a Lodging Facility: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Lodging Facility. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
 - e. "Unoccupied Unit" means a residence or unit in a Lodging Facility that is rented while the operator is not physically present or has a separate exterior entrance and exit that does not require the use of shared facilities, and is otherwise unoccupied.
- 2. This Directive applies to all owners, operators, managers, and supervisors of any Lodging Facility. Because Lodging Facilities typically involve members of different households staying in close proximity within an enclosed area for days or weeks at a



Health Officer Directive No. 2020-29j

time, and often using shared equipment or spaces, Lodging Facilities must take extra precautions to reduce the risk of COVID-19 transmission for Personnel, Guests, and others. Because many individuals may be pre-symptomatic, or show no symptoms at all there is a heightened need for comprehensive and medical-based cleaning, disinfecting, and operating standards. To mitigate virus transmission risks, this Directive outlines minimum requirements for Lodging Facilities, including encouraging contactless interactions, and appropriate precautions for the cleaning of rooms. Due to the transient nature of Guest stays at Lodging Facilities, this Directive also takes precautions to avoid unnecessary risks presented by cumulative or cross-contamination between individuals. This Directive, in combination with the incorporated CDC guidelines, and the California DPH guidelines, collectively represent the most stringent cleaning and disease prevention standards applicable to Lodging Facilities in San Francisco.

- a. Lodging Facilities are not required to screen Guests for COVID-19 symptoms. Lodging Facilities should not refuse to accept guests who are COVID-19 positive, exhibiting COVID-19 symptoms, or have recently come into close contact with someone who tested positive for COVID-19 in the last 14 days, unless the Guest needs immediate medical attention.
- b. Property managers, timeshare operators, and other rental unit owners and operators are only allowed to rent Unoccupied Units and cannot rent rooms or spaces within an occupied residence until otherwise notified through a written directive from the Health Officer.
- 3. Attached as Exhibit A to this Directive is a list of best practices that apply to Lodging Facilities (the "Best Practices"). Each Lodging Facility must comply with all of the relevant requirements listed in the Best Practices.
- 4. Before it begins to offer lodging, services or allow Personnel onsite, each Lodging Facility, must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 5. If an aspect, service, or operation of the Lodging Facility is also covered by another Health Officer order, then the Lodging Facility must comply with all applicable Health Officer orders, and directives, and it must complete all relevant Health and Safety Plan forms.
- 6. Each Lodging Facility must (a) make the Health and Safety Plan available to every Guest before check in, (b) provide a summary of the Health and Safety Plan to all Personnel working on site or otherwise in the City in relation to its operations and make the Health and Safety Plan available to Personnel upon request, and (c) post the Health and Safety Plan at each entrance to any physical business site within the City. Also, each Lodging Facility must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
- 7. Each Lodging Facility subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Lodging Facility is unable to provide these required items or otherwise fails to



Health Officer Directive No. 2020-29j

comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Lodging Facility, any such Lodging Facility is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

- 8. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Lodging Facility must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (https://www.sfdph.org/directives) regularly.
- 9. Implementation of this Directive augments—but does not limit—the obligations of each Lodging Facility under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Lodging Facility must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and immediate menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Exhibit A to Health Officer Directive No. 2020-29j (issued 5/20/2021)

Best Practices for Lodging Facilities

In addition to preparing, posting, and implementing the Social Distancing Protocol (Appendix A of Health Officer Order No. C19-07, and any amendments to that Order) (the "Social Distancing Protocol"), each Lodging Facility that operates in San Francisco must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below.

1. Section 1 – General Requirements for all Lodging Facilities:

- 1.1. Follow all applicable public health orders and directives, including this Directive and any applicable State orders or industry guidance. In the event of any conflict between a State order or guidance and this directive, follow the more restrictive measure.
- 1.2. If all or part of a Lodging Facility has been vacant or dormant for an extended period, ensure that plumbing is functioning and that pipes are flushed before use. The San Francisco PUC provides guidance for flushing and preparing water systems at https://sfwater.org/index.aspx?page=1327.
- **1.3.** All Lodging Facilities must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFDPH's guidance for improved ventilation available at: https://www.sfcdcp.org/COVID-ventilation.
- **1.4.** Provide hand sanitizer (using touchless dispensers when possible) at key Guest and Personnel entrances and contact areas such as driveways, reception areas, hotel lobbies, restaurant entrances, elevator and escalator landings, and stairway entrances.
- 1.5. Clean all high-touch areas and surfaces at least once daily, or more frequently if required by industry standards. Additional cleaning and disinfection is required if the previous user appears symptomatic, or there is visible contamination from nasal or oral secretions.
- 1.6. Add all COVID-19 related signage to the Lodging Facility as required by Sections 4.g, 4.h, and 4.i of the Stay-Safer-At-Home Order. Templates for signage is available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
- 1.7. Lodging Facilities should encourage self-parking options. If valet service is provided, valet service drivers are required to wear face coverings, and maintain social distancing guidelines. If van or shuttle service is provided, windows should be opened, and households should maintain social distance to maximum extent feasible.

2. Section 2 – Guests, and Check in/out Procedures

- **2.1.** Each Lodging Facility is encouraged to provide all Guests the "Screening Handout for Guests at Lodging Facilities" and a copy of "Tips for Staying in Lodging Facilities" prepared by DPH.
- **2.2.** Due to the increased risk of transmission presented by mixing households, Guests are strongly encouraged stay in single hotel, motel or other lodging rooms with only members of their household. Visitors (other than another guest of the same Household) are prohibited.



- **2.3.** Except for emergencies, Personnel must not enter the Guest room or short-term rental unless the Guest is not present in the room.
- **2.4.** If possible, use touch-free check-in and payment systems, such as payment online or over the phone. But Lodging Facilities must accept cash payment if the Guest wishes to pay by cash.
- **2.5.** Lodging Facilities should be prepared to assist public health authorities in potential contact tracing efforts.

3. Elevators, Escalators and Stairs

- **3.1.** Modify policies for using elevators, escalators and stairs serving as access to, from and within the Lodging Facility.
 - **3.1.1.** Where feasible, make stairways accessible to Personnel and Guests entering the Lodging Facility. Encourage Personnel who are physically able to use the stairs.
 - **3.1.2.** Add signage to stairways and escalators reminding Guests and Personnel to keep at least six feet distance from others, wear Face Coverings, and discouraging people from talking while riding the elevators.
 - 3.1.3. Limit capacity in elevators to the lesser of: (1) four people (including Guests and Personnel), or (2) the number of people who can fit in the elevator while maintaining at least six feet of distance from each other. More than four members of one Household may ride an elevator together. During peak building entry and exit times, this number of individuals from different Households may be adjusted to up to four individuals at a time for any elevator that does not allow for six feet of physical distance between riders.

4. Section 3 – Guest Amenities

- **4.1.** If permitted by the applicable directive, Dining facilities may operate subject to compliance with Health Officer Directive 2020-16 (Dining), and any amendments to that directive.
- **4.2.** If permitted by the applicable directive, indoor gyms, fitness centers, and any saunas, steam rooms, and spas may operate subject to compliance with Health Officer Directive 2020-31, and any amendment to that directive.
- **4.3.** If permitted by the applicable directive, indoor pools and hot tubs may operate subject to compliance with the Health Officer Directive 2020-24, as that directive may be amended. Drowning prevention classes may be offered as may be permitted by the Stay-Safer-At-Home order.
- **4.4.** Outdoor pools, outdoor tennis courts, pickleball courts, golf, and other outdoor recreational activities offered by Lodging Facilities may open subject to compliance with applicable Health Officer directives.
- **4.5.** Personal services, such as hair and nail salons and massage, are permitted subject to compliance with applicable Health Officer directives. In-room spa services are allowed consistent with the safety protocols for Indoor Personal Services, so long as the spa personnel are wearing either a well fitted mask, or non-vented N-95, which the service provider must offer at no cost to their personnel, if requested.



4.6. Common area gathering places such as ballrooms, business centers, meeting and conference rooms, and lounge areas may open subject to compliance with the requirements for Conferences, Meetings, and Receptions (Section 28 of Appendix C-1 the Stay-Safer-At-Home-Order), or Live Events and Performances with Live Audiences (Section 27 of Appendix C-1 the Stay-Safer-At-Home-Order).

5. Cleaning, Facilities Maintenance, and Worker Protection

- 5.1. Lodging Facilities and Guests should consider the increased risk of transmission of the virus caused by indirect contact between housekeeping staff and Guests that may occur during daily room cleaning. Because many COVID-19 positive individuals never show symptoms at all, housekeeping staff must treat each room as if the Guest is COVID-19 positive. Housekeeping staff must take precautions against the spread of COVID-19 when handling high contact surfaces (e.g. TV remotes), droplets on surfaces (e.g. mirrors in bathrooms), and when entering the room due to the risk of aerosol transmission (infectious virus in the air). Housekeeping staff who enter multiple rooms must take precautions to avoid increased risk due to cumulative exposure created by entering multiple environments inhabited by potentially COVID-19 positive individuals. To minimize the risk of transmission, Lodging Facilities must require and ensure that all Guests and any other persons remain outside the room while housekeeping staff or other Personnel are in the room.
- **5.2.** Lodging Facilities may offer daily room cleaning provided that the Lodging Facility complies with the following:
 - **5.2.1.** Housekeeping staff must be instructed to turn available ventilation systems on, prop open doors and windows, and then wait 15 minutes before re-entering the room to begin cleaning.
 - **5.2.2.** Lodging Facilities must provide housekeeping staff training on the requirements of this Directive, including instruction to treat every room as potentially housing someone who is COVID-19 positive because of asymptomatic and pre-symptomatic transmission, and the benefits of ventilation.
 - **5.2.3.** Lodging Facilities must provide at no cost the following personal protective equipment (PPE) to all housekeeping staff and require that housekeeping staff wear all of the following at all times:
 - **5.2.3.1.** N95 respirators to any housekeeping staff who requests one, and a well-fitted mask or non-vented N-95 respirator, even if not fit-tested, to all other housekeeping staff. Guidance regarding well-fitted masks can be found at: www.sfcdcp.org/maskingupdate.
 - **5.2.3.2.** Eye protection in the form of safety glasses, healthcare eye splash shields, face shields, goggles.
 - **5.2.3.3.** Disposable gloves that are used for only one room and then discarded with adequate spares provided so that torn or damaged gloves can be replaced immediately.
 - **5.2.3.4.** Smocks, shop coats, uniforms, gowns, or similar garments which will protect the wearer's personal clothing. Replacement garments must be readily



available in case garments become soiled during a shift, and all reusable garments must be laundered after a single day's use.

Note Regarding N95 Respirators – Per Cal/OSHA 8 CCR § 5144 "Respiratory Protection" users need to be medically screened to ensure the respirator will not create health issues. Additionally, users must be fit-tested with the brand, model, and size of respirators they will be issued and trained how to properly don, wear, and doff the respirator.

- **5.3.** Each room must be thoroughly cleaned between Guest stays in accordance with CDC guidelines. The room should be cleaned as close to the next Guest's arrival (i.e., as many days after check-out) as possible. Lodging facilities must provide additional time for Personnel to thoroughly clean the Guest room.
- **5.4.** Consider leaving rooms vacant for 24 to 72 hours after a Guest has departed, if feasible. Housekeeping staff must still wear Face Coverings, but are not required to wear N95 respirators if the room has been left vacant for at least 24 hours after the Guest has checked out.

6. Additional Requirements for Short-Term Rentals

- **6.1.** Short-term rentals must comply with each applicable provision of Sections 1 to through 5 of this Directive. For clarity, the cleaning obligations (including the obligation to provide enhanced PPE to housekeeping staff) in Section 5 apply to each operator of a short-term rental.
- 6.2. Short-term rentals are permitted to rent out their entire residence, sometimes referred to whole home rentals, or has a separate exterior entrance and exit that does not require the use of shared facilities. This means that no person may rent out a portion of their residence (for example, renting out a bedroom through Airbnb or VRBO) while they stay in another portion of the residence.
- **6.3.** If using an external or professional cleaning company, communicate expectations and plans for cleaning and disinfection standards, and get periodic confirmation that they are being followed by the contracted company. Cleaning companies and services are required to provide the personal protective equipment outlined in Section 5.4 for employees and independent contractors performing cleaning duties.



Health Officer Directive No. 2020-29j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Each Lodging Facility must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information. Business/Entity name: Contact name:				
Facility Address: Er		Email / telephone:		
(You i	You may contact the person listed above with any questions or comments about this plan.)			
<u>General</u>				
	Familiarized with and completed all requirements see No. 2020-29, available at: http://www.sfdph.org/directions			
	Evaluated DPH guidance on ventilation and made a modifications.	II feasible upgrades or		
	Completed evaluation of electrical safety and impler	mented all required precautions.		
	Confirmed that plumbing is functioning and, if the fa pipes.	cility was dormant, flushed the		
	Developed a plan to ensure Personnel and Guests or requirements.	comply with social distancing		
	Provided hand sanitizer (using touchless dispensers Personnel entrances, contact areas, elevator and es entrances.			
	Required customers and Personnel to wear Face Covering Order.	overings as provided in the Face		
	Developed and implement a process for screening F by having Personnel evaluate their symptoms prior comply with the screening requirements and consider recommendations from Section 4.d of Health Officer that Order is updated in the future. Required value coverings, gloves and follow social distancing guide	to arriving on-site. Otherwise er screening-related r Order No. C19-07x, including as et service drivers to wear face		
	Modified policies for using elevators, escalators and and within the Lodging Facility.	stairs serving as access to, from		
	Complied with any applicable directive for other services, indoor gym, outdoor pools, outdoor tennis copersonal services, etc.)			
	Provided proper sanitization product to workstations including hand sanitizer and sanitizing wipes, and pedirectly assisting customers.	s, desks, and help counters, ersonal hand sanitizers to all staff		



Health Officer Directive No. 2020-29j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

<u>Signage</u>

	Pos	ted all required signage, including:
		Reminding Personnel and Guests to maintain social distance, wear Face Coverings, use hand sanitizer or wash their hands before and after touching common surfaces or items, and to stay home if they feel ill.
		Reminding Personnel and Guests that SARs-CoV-2 can be spread by individuals who do not feel sick or show outward symptoms of infection.
		Reminding Personnel and Guests of social distancing-based capacity limits for elevators.
		Reminding Personnel and Guests to keep at least six feet distance from others in elevators, on escalators, and in stairways, and to wash hands frequently.
		Advising Guests at public entrances that (1) COVID-19 is transmitted through the air and that the risk is much higher indoors, and (2) unvaccinated older adults and unvaccinated individuals with health risks should avoid indoor settings with crowds.
		Informing employees how to report violations of COVID-19 health orders, and get vaccinated.
<u>Cleaning</u>		
		touch surfaces in common areas are cleaned and disinfected at least daily, or effected frequently if required by industry standards.
		vided housekeeping staff the following personal protective equipment, at no cost to sonnel:
	□ N	N95 respirators or well-fitted mask.
		Eye protection in the form of safety glasses, healthcare eye splash shields, face shields, goggles.
		n room is thoroughly cleaned between Guest stays in accordance with CDC elines.
	Prov	rided additional time for Personnel to thoroughly clean each Guest room.
	Atte feas	mpted to leave rooms vacant for 24 to 72 hours after a guest has departed, if ible.
Tra	<u>ainin</u>	<u>q</u>
		ructed Personnel to not enter the Guest room or short-term rental unless the Guest of present in the room.
	door	ructed housekeeping staff to turn available ventilation systems on, prop open is and windows, and then wait 15 minutes before re-entering the room to begin ning.



Health Officer Directive No. 2020-29j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

	Provided housekeeping staff training on the requirements of this Directive, including instruction to treat every room as potentially housing someone who is COVID-19 positive because of asymptomatic and pre-symptomatic transmission, and the benefits of ventilation.		
	Provided fit-testing for Personnel who request N95 masks (e.g. housekeeping staff).		
<u>Ac</u>	Additional Requirements for Short Term Rentals		
	Have procedures to comply with cleaning requirements, including providing enhanced personal protective equipment to housekeeping staff.		
	Confirmed that short-term rental is not a shared rental (e.g. room in an occupied space).		
	Have procedures to comply with enhanced cleaning requirements for Lodging Facilities.		
	If using an external or professional cleaning company, communicated expectations and plans for cleaning and disinfection standards, and received periodic confirmation that they are being followed by the contracted company. Cleaning companies and services are required to provide the personal protective equipment outlined in Section 5 for employees and independent contractors performing cleaning duties.		

City and County of San Francisco Health Officer Directive No. 2020-29 Optional Screening Handout for Guests at Lodging Facilities

(updated May 20, 2021)

Per Health Officer Directive No. 2020-29, this handout may be given to you prior to checking-in at a Lodging Facility. It asks questions you should answer to understand your risk of transmitting COVID-19 during your stay. Go to www.sfcdcp.org/travel for more information or a copy of this form.

Note: this form is for Lodging Facilities Guests. Screening forms for Lodging Facility Personnel can be found at www.sfcdcp.org/screening-handout.

Part 1 – Answer the following questions.

Guests have a right to keep their answers confidential if they choose.

Question #1: In the last 24 hours, including today, have you had ANY of the symptoms below, that is new-or-not-explained-by-another condition?

Fever (100.4°F/38°C or greater) Feeling unusually weak or fatigued* Diarrhea

Chills or shivering* Loss of taste or smell Runny or congested nose*

Cough Muscle or body aches* Nausea*
Sore throat Headache Vomiting

Shortness of breath, difficulty breathing

*Children and youth under 18 years old don't have to be screened for symptoms marked by an Asterix.

They need to be screened for the other symptoms.

Question #2: In the past 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?

Question #3: If you are NOT fully vaccinated against COVID-19, in the past 10-14 days, have you had "close contact" with anyone who has COVID-19, during their contagious period? (Please note: If you are fully vaccinated against COVID-19, see www.sfcdcp.org/quarantineaftervaccination for further instructions.)

If you have recovered from COVID-19 in the last three months, speak to your healthcare provider.

"Close contact" means having any of following interactions with someone with COVID-19 while they were contagious (they are contagious 48 hours before their symptoms began until at least 10 days after the start of symptoms). If the person with COVID-19 never had symptoms, they are contagious 48 hours before their COVID-19 test was collected until 10 days after they were tested.

- Within 6 feet of them for a total of 15 minutes or more in a 24-hour period
- Having direct contact with their bodily fluids (coughed or sneezed on you or shared food utensils)
- Living or staying overnight with them
- Having physical or intimate contact including hugging and kissing
- Taking care of them, or having them take care of you

Part 2 – If you answered "YES" to ANY of the questions above (info continues on page 2)

You will need to modify your trip by either cancelling your stay or by making plans to isolate by yourself in your room to avoid any interaction with Personnel or other guests.

Follow Isolation/Quarantine Steps at: www.sfcdcp.org/isolationandquarantine

- Consider cancelling your stay if you are able to isolate/quarantine from others in your home
- If you are staying in the Lodging Facility to isolate/ quarantine from others in your home:
 - Follow the Isolation/Quarantine Steps referenced above and treat your temporary room at the Lodging Facility as if it were your residence; meaning do not leave your room to the extent possible until your isolation/quarantine period ends.
 - Ask the front desk for a copy of **Isolation/Quarantine Steps** if you need it.
 - Ask if there is a designated block of rooms for those who are isolating/quarantining and request a room in that block
- If you answered "YES" to Question 1...
 - o ...AND you are NOT fully vaccinated against COVID-19: GET TESTED.
 - If you have insurance, contact your healthcare provider to get tested for COVID-19.
 - If you do not have insurance, you can sign up for free testing at CityTestSF https://sf.gov/get-tested-covid-19-citytestsf.
 - Follow the instructions in www.sfcdcp.org/isolationandquarantine to determine next steps and how long you have to isolate depending on your test result.
 - ... AND it has been at least 2 weeks since you completed your COVID-19 vaccination: Talk to a healthcare provider to determine whether you need to isolate during your stay and if you need a COVID-19 test.
- If you answered "YES" to Question 2 OR 3:
 - You MUST follow the rules mandated by the Health Officer Isolation/Quarantine Directive No 2020-03/02. Follow the rules summarized at www.sfcdcp.org/isolationandquarantine which also explains how long you need to isolate/quarantine (likely for at least 10 days). If you are at the Lodging Facility, ask the front desk for a copy if you need it.
 - If you answered "YES" to Question 3 and have not been tested, GET TESTED. See the information above about how to get tested.
 - For Considerations for Guests Isolating or Quarantining in a Lodging Facility, refer Tips for Staying in Lodging Facilities During COVID-19 at <u>www.sfcdcp.org/travel</u>.

The COVID-19 vaccine is here

The vaccine is one of the most important ways to end the pandemic. Medical experts and doctors from the CDC and California agree that all approved vaccines are safe and effective at preventing severe illness and death from COVID-19. When the vaccine is available to you, step up for your health, the health of your loved ones, the health of your community, and get vaccinated.

Even after being vaccinated, there is still a small chance you can get the virus and spread COVID-19 to others. Therefore it remains important to wear a well-fitting mask that covers your mouth and nose, choose outdoor settings over indoor, maintain at least 6 feet of distance from those you don't live with, get tested and isolate if you are ill, and wash your hands often. Find out more about the vaccine, including where and when to get it by contacting your healthcare provider or visiting www.sf.gov/covidvax.

If you are fully vaccinated (i.e., 14 days have passed since your final shot), you can feel safer about your own health. However, please consider the possible risk you might still pose to those around you, especially those you live with and those who are unvaccinated. Learn more at www.sfcdcp.org/lifeaftervaccine.



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-30f

DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR BUSINESSES PROVIDING INDOOR HAIR, BARBER, NAIL, BODY
ART, SKIN CARE, MASSAGE, COSMETOLOGY AND OTHER PERSONAL
SERVICES IN A NON-HEALTHCARE SETTING

(PUBLIC HEALTH DIRECTIVE) DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that businesses offering indoor Personal Services, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 4.e of Health Officer Order No. C19-07, including as it may be revised or amended in the future, (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

1



Health Officer Directive No. 2020-30f

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. This Directive applies to all owners, operators, managers, and supervisors of any business providing Indoor Personal Services, as that term is defined in Section (15)(b)(2) of Appendix C-1 of the Stay-Safer-At-Home Order ("Personal Service Providers").
- 2. Attached as <u>Exhibit A</u> to this Directive is a list of best practices that apply to Personal Service Providers (the "Best Practices"). Each Personal Service Provider must comply with all of the relevant requirements listed in the Best Practices.
- 3. Each Personal Service Provider, before it begins to offer Personal Services or allow Personnel onsite, must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 4. A tip sheet containing guidance from the Department of Public Health related to Personal Services is available at: https://www.sfdph.org/dph/alerts/covid-guidance/2020-30-Tips-Indoor-Personal-Services.pdf. Personal Service Providers should also refer to the current Business Capacities and Activities Table for updates to allowed activities and capacity limits.
- 5. If an aspect, service, or operation of the Personal Service Provider is also covered by another Health Officer directive (all of which are available at www.sfdph.org/directives), then the Personal Service Provider must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
- 6. Each Personal Service Provider must (a) make the Health and Safety Plan available to a customer and Personnel on request, (b) provide a summary of the Health and Safety Plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the Health and Safety Plan at each entrance to any physical business site within the City. Also, each Personal Service Provider must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
- 7. Each Personal Service Provider subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Personal Service Provider is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Personal Service Provider, any such Personal Service Provider is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
- 8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with a Personal Service Provider: employees;



Date: May 20, 2021

Health Officer Directive No. 2020-30f

contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are allowed to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Personal Service Provider. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.

- 9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Personal Service Provider must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/directives) regularly.
- 10. Implementation of this Directive augments—but does not limit—the obligations of each Personal Service Provider under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Personal Service Provider must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Exhibit A to Health Officer Directive No. 2020-30f (issued 5/20/2021)

Best Practices for Businesses Offering Indoor Personal Services

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 4.d and Exhibit A of Health Officer Order No. C19-07 (the "Stay-Safer-At-Home Order"), each Personal Service Provider that operates indoors in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, also attached to this Directive. Note that ALL Personal Service Providers must comply with Section 1 below, and Personal Service Providers must otherwise comply with all other sections below that apply to the type of services they offer. Some Personal Service Providers will only need to comply with Section 1, and others will comply with Section 1 and at least one other section.

Requirements:

1. Requirements for All Personal Service Providers in a Non-Healthcare Setting, Including Hair Salons and Barbershops, Nail Salons, Body Art Practitioners, Skin Care, Massage, Cosmetology, and Tanning Salons and Other Non-Touch Personal Services

[These requirements apply to all Personal Service Providers]

- 1.1. All Personal Service Providers are strongly encouraged to serve customers outdoors when allowed by the Stay-Safer-At-Home Order and other directives. It is preferred to offer customers a choice of being seen indoors and outdoors, and outdoor services can ensure extra distancing for those customers being served indoors.
- 1.2. Develop and implement a process for screening Personnel for COVID-19 symptoms by having Personnel evaluate their symptoms prior to arriving on-site. Otherwise comply with the screening requirements and consider screening-related recommendations from Section 4.d of Health Officer Order No. C19-07, including as that Order is updated in the future.
- 1.3. All Personal Service Providers are strongly encouraged to see customers by appointment only and to stagger appointments to reduce reception congestion and ensure adequate time for proper cleaning between each customer visit.
- **1.4.** Customers who are feeling ill or have exhibited symptoms of COVID-19 within 24 hours of their scheduled appointment must cancel or reschedule their appointment. In such cases, customers must not be charged a cancellation fee or other financial penalty.
- 1.5. Consider implementing digital forms or questionnaires to allow customers to complete all paperwork electronically before their appointment. This can include answering via email, text message, web-browser, app, or otherwise.
- **1.6.** If feasible, implement virtual check-in technology to ensure that Personal Service Providers are notified when a customer arrives.
- 1.7. Require Personnel to wear Face Coverings as provided in Health Officer Order No. C19-12, and any future amendment to that order (the "Face Covering Order"). Personal Service Providers must wear their Face Coverings at all times while in the presence of



customers or working in spaces where they will provide care to a customer (including when customers or others are not present). Unvaccinated Personal Service Providers who will be within three feet of a customer for more than 15 minutes are strongly encouraged to wear a non-vented N95 mask.

- 1.8. Customers and other visitors must wear a Face Covering at all times except when: (a) they are otherwise exempt from doing so under the Face Covering or (b) when the Face Covering must be removed to perform services involving that part of the face and then only during such procedure and subject to compliance with applicable safety precautions set forth in Section 1.10 below. Personal Service Providers must encourage customers to bring and use their own Face Coverings. Personal Service Providers must provide customers with Face Coverings if they do not have one or refuse service to those who arrive without a Face Covering and who are not otherwise exempt from wearing one under the Face Covering Order.
- 1.9. If Personnel, customers, or any other member of the public refuses to comply with the Face Covering Order or other provision of this Directive, then the Personal Service Provider must refuse service to the individual (for customers) and require people (including Personnel, customers, or others) to leave the facility. Nothing in this Directive is intended to alter the obligations a Personal Service Provider may otherwise have under applicable law to provide reasonable accommodations to Personnel or members of the public.
- **1.10.** Activities that involve the removal of clients' face coverings are much higher risk. If a customer's Face Covering must be removed, Personal Service Providers must take the following precautions:
 - **1.10.1.** The Personal Service Provider conducting the service must wear a face shield or eye protection (in addition to a Face Covering) when they are providing services that do not enable the client to wear a Face Covering.
 - 1.10.2. Covered Personal Service Providers must wear a well-fitted mask and are strongly recommended to wear a non-vented N95 mask, even if not fit-tested, to provide maximum protection during procedures that require the customer to remove their Face Covering. Guidance regarding well-fitted masks can be found at: www.sfcdcp.org/maskingupdate.
 - 1.10.3. The customer's Face Covering may only be removed as long as necessary to complete the part of the service requiring removal.
 - **1.10.4.** The service must be conducted at least six-feet from other Personnel and customers. Where feasible, the service should take place in a separate room or other area enclosed by curtains or other barrier.
 - 1.10.5. Request that the customer not speak unnecessarily during the period that their Face Covering is removed.
 - 1.10.6. Keep face tissues or a towel available for the customer to use in the event they need to sneeze or cough while their Face Covering is off. The customer should dispose of the tissue or place the towel into a laundry bin at the end of the service.



- 1.10.7. Personal Service Providers offering services to customers who remove their Face Coverings must comply with new signage requirements set forth in section 2.8 below.
- 1.11. Although Personal Service Providers under this Directive are not offering health care, there are similarities between the provision of health care and personal services. In particular, the duration of encounters, distance between provider and client, and other factors can create similar risks of virus transmission, and many of the best practices that apply in the health care context can be applied in the personal services context. Accordingly, unvaccinated Personal Service Providers are strongly recommended to wear a face shield, goggles, or other eye protection in addition to Face Coverings when they will be within three feet of a customer for more than 15 minutes. More information about use of face shields, goggles, or other eye protection in the health care context, which is also relevant to people who provide personal services, can be found online at https://www.sfcdcp.org/wp-content/uploads/2020/08/COVID19-EyeProtection-Memo-HCP-FINAL-2020.08.10.pdf.
- 1.12. The City has flyers, posters, fact sheets, and social media graphics available in multiple languages for use by the community. These resources include posters regarding use of Face Coverings and screening. These resources are available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
- 1.13. Service providers must not see multiple customers at once (for example, while one customer's hair is drying, another receives a haircut). Multiple service providers must also not work on the same customer at the same time. Services for one customer must be completed before a new customer is seen by the same worker. The one exception to this rule is that if a customer is undergoing a procedure and is waiting for a longer period of time (such as when waiting for hair dye to set), a service provider may work with one other customer during the wait so long as (i) the service provider cleans their hands each time before switching to the other customer, (ii) the second customer is not being served in the same service area as the first customer without full cleaning and sanitization of the area between each customer as required by this Directive, and (iii) the service provider is not repeatedly going back and forth between the first and second customer.
- 1.14. Personal Service Providers must wear disposable gloves when required for a particular service (for example, chemical hair services, piercing, tattooing). Wearing gloves is not a substitute for regular hand washing and sanitizing. Proper glove use includes being sure to properly clean or sanitize hands before putting on clean gloves, making sure the wearer does not touch their own face or hair with gloved hands, not using gloved hands to provide services for more than one person without changing gloves, the proper removal of gloves to avoid contaminating skin underneath, washing or sanitizing hands after removing gloves, and properly disposing of used gloves in a trash bin that has a lid and is lined with a disposable plastic bag.
- 1.15. Develop a plan and implement cleaning requirements that meet or exceed usual professional requirements and standards, including all of the following that apply (depending on the tools and equipment in use by the Personal Service Provider):
 - 1.15.1. Comply with any existing or COVID-19 specific health-related regulatory requirements, such as those required by Cal/OSHA, the California Board of Barbering and Cosmetology, California Health and Safety Code, and the San Francisco Health and Safety Code.



- 1.15.2. Instruct all Personnel to wash their hands frequently with soap and water for at least 20 seconds and to wash hands or use hand sanitizer (provided by the Personal Service Provider) before and after touching high-touch surfaces, such as cash registers or shared tools, equipment, or materials.
- 1.15.3. Clean station counters, rolling carts, drawers, hand mirrors, tools, hot towel cabbies, and other surfaces at least once daily, or more frequently if required by industry standards.
- 1.15.4. All single use items, such as disposable wax collars, cotton, neck strips, and applicators, must be used once and immediately thrown away in a container with a lid.
- 1.15.5. All appliances at work stations and treatment areas must be properly cleaned at least once daily, or more frequently if required by industry standards.
- 1.15.6. Clean all handles, hoses, spray nozzles, chairs, headrests, shampoo bowls, and other high touch equipment at least once daily, or more frequently if required by industry standards. Where appropriate, consider adding a paper cover, sheet, or clean towel that can be easily disposed of or cleaned for use between customers.
- 1.15.7. Where linens are used, even if the customer does not get under them, the linens must still be removed for laundering. The bed or table must be properly cleaned at least once daily, or more frequently if required by industry standards. All dirty linens, including towels, sheets, blankets, smocks, and reusable capes, should be placed in a closed container and not used again until properly laundered. Store all clean linens in a clean, covered place. Ensure Personnel who handle dirty linens or laundry wear a Face Covering.
- 1.15.8. Address cleaning of any other areas used by the Personal Service Provider consistent with this Directive and other applicable industry cleaning standards.

2. Additional Requirements for Establishments that Provide Personal Services

[These requirements apply to all Personal Service Providers that welcome customers into a storefront or other building]

- 2.1. Establishments offering Personal Services indoors must evaluate the facility to determine the number of people (including customers and Personnel) who may safely fit inside at any time while ensuring proper social distancing and other restrictions as required by this Directive and the Stay-Safer-At-Home Order, including but not limited to the requirement that all customers be stationed at least six feet away from other customers at all times. Educate Personnel about capacity limits and require them to enforce limits by, for example, spacing out customer appointments and ensuring that customers do not wait in the waiting area before appointments as outlined below.
- 2.2. Personal Service Providers offering services indoors must adjust their occupancy to limit the number of people (excluding Personnel) indoors at any one time to the <u>lesser</u> of:(1) 50% the facility's maximum occupancy limit or (2) the number of people who can maintain at least six feet of physical distance from each other in the business at all times.



- 2.3. Develop and implement written procedures to "meter" or track the number of persons entering and exiting the facility to ensure that the maximum capacity for the establishment is not exceeded. For example, an employee of the establishment may be posted at each entrance to the facility to perform this function. The establishment must provide a copy of its written "metering" procedures to an enforcement officer upon request and disclose the number of members of the public currently present in the facility. Add all COVID-19 related signage to the establishment as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at: https://sf.gov/outreach-toolkit-coronavirus-covid-19.
- 2.4. Prohibit customers from bringing additional people with them to their appointment. If the person receiving the service is a minor, they may bring an adult guardian, or if the person receiving the treatment is disabled or needs assistance due to health reasons they may bring an adult care provider. Personal Service Providers may consider allowing adult customers to bring their minor children if they have no other childcare options. Anyone entering the establishment must wear a Face Covering as outlined in Section 1 above and must be included when determining whether the establishment has reached its capacity limit.
- 2.5. Make any necessary adjustments to the layout of the establishment to allow for proper social distancing. For example, chairs and workstations must be arranged to ensure at least six feet of space between chairs or workstations so that customers are at least six feet from other customers at all times. Establishments should consider additional divider shields or other impermeable barriers where appropriate.
- **2.6.** Prohibit customers from congregating in the reception area or elsewhere in the establishment.
- 2.7. If all or part of a Personal Service Provider's establishment has been vacant or dormant during the Stay-Safer-At-Home Order, then the Personal Service Provider must ensure plumbing is functioning and that pipes are flushed before use. The San Francisco PUC provides guidance for flushing and preparing water systems online at https://sfwater.org/index.aspx?page=1327.
- 2.8. All establishments offering indoor Personal Services to customers who must remove their Face Coverings during the service must conspicuously post signage, including at all primary public entrances, indicating which of the following ventilation systems are used at the facility: all available windows and doors are kept open; HVAC systems fully operational; air purifiers with appropriate filters; or none of the above [explain]. The County is making templates for the signage available online at: https://sf.gov/outreachtoolkit-coronavirus-covid-19. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.
- **2.9.** All establishments offering indoor Personal Services must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFDPH's guidance for improved ventilation available at: https://www.sfcdcp.org/COVID-ventilation.
- **2.10.** Develop a plan and implement cleaning requirements, including:
 - **2.10.1.** Instruct Personnel that they are responsible for keeping their workspaces clean.



- **2.10.2.** Ensure Personnel have access to cleaning supplies so that they can clean surfaces as needed on their own when custodial staff is not available.
- 2.10.3. Clean high touch surfaces in common areas at least once daily, or more frequently if required by industry standards. Common areas include, but are not limited to, the following common-use area: lobbies, lounge or seating areas, entry ways, hallways, bathrooms, changing areas, elevators, and stairwells. High touch surfaces include door handles, railings, faucets, toilets, elevator buttons, coat hooks, hangers, furniture, computers, telephones, and other devices that are touched by people throughout the day. Personnel are not required to clean surfaces after each individual customer touches a surface unless the patron appears symptomatic or there is visible contamination with nasal or oral secretions.
- **2.10.4.** Equip the reception area and all workstations with proper sanitation products, including hand sanitizer and sanitizing wipes. As required by the Social Distancing Protocol, hand sanitizer must be provider for customers at entrances or check-in areas.
- **2.10.5.** Where possible, do not clean floors by sweeping or other methods that can disperse pathogens into the air. Vacuum wherever possible using a vacuum with a HEPA filter. Alternately, gently sweep floors and do so between customers and when there are as few people in the area as possible. Personnel responsible for sweeping or vacuuming floors must wear a Face Covering.
- **2.11.** Establishments that have locker rooms or shower facilities must also comply with the specific requirements for those facilities contained in Directive 2020-31 (Indoor Gyms).

3. Additional Requirements Specific to Hair and Barber Services

[These requirements apply to all Personal Service Providers that work with hair on the face or head, including hair washing and cuts, styling, blowouts, beard grooming, braiding, and weaving/artificial hair integration]

- 3.1. Consider temporarily eliminating services that require lengthy blow-drying. When blow-drying is used, ensure that the dryer is not aimed at other customers or Personnel or take other steps to reduce the risk, such as minimizing the number of customers and Personnel nearby, use of barriers, moving outside for use of the dryer, etc.
- **3.2.** Consider moving certain services that are long in duration, that include blow-drying, or that do not require access to a mirror or other equipment outdoors when possible, which might include use of a hair-dryer or braiding/weaving.

4. Additional Requirements Specific to Esthetician, Skin Care, and Cosmetology Services

- **4.1.** Treatment tables or chairs must be covered with either clean treatment table paper, a clean towel, or a clean sheet before each use. Place used linens in a lined, lidded receptacle.
- **4.2.** Personal Service Providers must wear disposable gloves at all times during the service and while cleaning implements and surfaces between each client session. Gloves must be replaced between each customer.



4.3. When wax pots are running low and new wax needs to be added, empty any remaining wax and clean the wax pot before refilling with new wax. Single use applicators must be disposed of immediately after use in a trash bin.

5. Additional Requirements Specific to Electrology Services

- **5.1.** Treatment tables or chairs must be covered with either clean treatment table paper, a clean towel, or a clean sheet before each use. Place used linens in a lined, lidded receptacle.
- **5.2.** Closely adhere to sterilization requirements for all items, including tweezers, rollers, and needle holder caps. Ultrasonic cleaning units, forceps, and all containers, including their removable parts, must be cleaned and disinfected between each client according to the manufacturer's instructions.
- **5.3.** Where possible, use disposable probes that do not require a probe tip or cap, which will reduce exposure points. If not using disposable probe tips or caps, the removable tip or cap of the epilator needle/probe holder must be cleaned and disinfected after each client.
- **5.4.** Needles used for electrolysis must be single-use, disposable, pre-packaged, and sterile and disposed of in an approved sharps container immediately after use. Sharps containers must be discarded in accordance with biomedical waste regulation.

6. Additional Requirements Specific to Nail Salons

- **6.1.** Disposable gloves must be worn throughout the entire service and while performing cleaning of all implements and surfaces after each client. Once cleaning is finished, remove and dispose of gloves and apply proper hand sanitizer or wash hands with soap and water.
- **6.2.** Foot-spas, basins, and pedicure bowls must be properly cleaned after every client even if a disposable plastic liner is used.
- **6.3.** Nail salons should use disposable supplies whenever possible. Any non-disposable supplies must be fully disinfected between customers according to the California Board of Barbering and Cosmetology guidelines.
- **6.4.** All single use items, such as cardboard files, sand-bands for drills and buffers, disposable sandals, toe separators, and applicators must be used once and immediately thrown away in a trash bin that has a lid and is lined with a disposable plastic bag.
- **6.5.** Clean nail polish displays at least daily, or more frequently if required by industry standards. At the discretion of the nail salon, customers may bring their own nail polish from home.
- **6.6.** Allow only one manicurist to work at each station and do not allow clients to get multiple services at the same time, such as a manicure and pedicure, because of the inability to provide for adequate physical distancing between Personnel performing those services.
- **6.7.** Where feasible, nail salons should consider upgrading existing ventilation to include locally-exhausted nail tables.



6.8. Certain services already require use of a respirator by the service provider. Whenever a respirator is required, examine the respirator to see if it has exhaust valves or vents. If so, these should be covered with a separate cloth mask or Face Covering in order to protect the customer and others from focused jets of exhaled air that can escape from valves or vents.

7. Additional Requirements Specific to Body Art Services

[These requirements apply to all Personal Service Providers that perform piercings, tattoos, or other body modifications]

7.1. Disposable gloves are required throughout the service and while performing cleaning of all implements and surfaces after each customer session.

8. Additional Requirements Specific to Massage Services (Non-Healthcare Setting)

- **8.1.** Require customers to wash their hands for at least 20 seconds or use hand sanitizer at the beginning of any treatment.
- 8.2. Consider alterations to the treatment table setup to support the required cleaning and disinfecting protocols. This could include using disposable face cradle covers and/or protecting the table, table warmers, bolsters, and other items with washable barriers like plastic covers that can be easily cleaned or pillowcases that can be removed and replaced between each client. Barriers are not a substitution for the required cleaning and disinfecting protocols.
- **8.3.** Evaluate whether facial massages or other hands-on work to the face will be offered. If providing such services, use non-latex gloves for this part of the treatment.
- **8.4.** Personal Service Providers must wash their hands for at least 20 seconds with soap and water or use hand sanitizer immediately upon finishing massage services.
- **8.5.** If the massage provider uses any kind of heating system to warm the room or other equipment, take steps to minimize the risk such as eliminating all use of heating fans that circulate air in a small enclosed area (which is a risk during a lengthy procedure) and using heating pads or heat laps, as appropriate under other guidelines and regulations.



Health Officer Directive No. 2020-30f (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Each Indoor Personal Service Provider must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name:		Contact name:
Facility Address:		Email / telephone:
(You	may contact the person listed above with any	questions or comments about this plan.)
	Personal Service Provider is familiar with an in Health Officer Directive No. 2020-30, ava	
	Whenever possible, offer services outdoors and reduce crowding indoors.	and indoors to provide customers choice
	Adjust occupancy to the lesser of 50% (excl who can safely fit in the space with proper s adjustments to the layout of the business to including ensuring customers are always at customers are not waiting in any waiting are maximum number that can safely be in the f	ocial distancing. Complete any necessary allow for proper social distancing, least six feet from other customers and a before an appointment. List the
	Implement a metering system to maintain or	ccupancy limits.
	Ensure that plumbing is functioning and, if the been flushed. See sfwater.org/index.aspx?p	
	Reviewed and implemented applicable guida spaces.	nce regarding ventilation for all indoor
	Added all required COVID-19 signage to en	trances and employee break rooms.
	If your business offers services that require add signage regarding ventilation.	customers to remove their Face Covering,
	Implement policy to ensure Personnel comp to limit the number of people in the business requirements in the Stay-Safer-At-Home Or	at a given time, consistent with the
	Personnel, members of the public who seek required to wear Face Coverings as provide Directive. Face Coverings may be removed	d in the Face Covering Order and this
	Consider use by Personnel of face shields,	goggles, or other eye protection.
	Develop and implement a process for scree by having Personnel evaluate their symptom comply with the screening requirements and recommendations from Section 4.d of Health that Order is updated in the future.	ns prior to arriving on-site. Otherwise I consider screening-related



Health Officer Directive No. 2020-30f (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Ш	Implement all cleaning requirements as described in this Directive.		
	Ensure that Personnel have access to cleaning supplies so that they can clean surfaces as needed on their own when custodial staff is not available.		
	High touch surfaces in common areas must be cleaned at least once daily, or more frequently if required by industry standards.		
	All tools and equipment used for services must be properly cleaned.		
	Evaluate and implement available options for allowing customers to complete paperwork electronically before arrival and to check-in for their appointments online.		
	Whenever possible see customers by appointment only (and for hair salons and barbershops no walk-ins are allowed under current State of California guidelines).		
	Do not allow a service provider to see multiple customers at the same time, and do no allow multiple service providers to work on the same person at the same time.		
	Service providers must wear gloves to the extent they are required for certain services by this Directive, and ensure that clean gloves are used for each customer.		
	If possible, remove or prohibit use of surfaces that cannot be cleaned properly.		
	Review and implement all industry-specific guidance in the Directive (Exhibit A, Sections 3 through 8).		
<u>Ad</u>	lditional Measures		
Explain:			



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-23f

DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR BUSINESSES PROVIDING HAIR, BARBER, NAIL, SKIN CARE,
MASSAGE, COSMETOLOGY AND CERTAIN OTHER PERSONAL SERVICES
OUTDOORS IN A NON-HEALTHCARE SETTING

(PUBLIC HEALTH DIRECTIVE) DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that businesses offering Personal Services, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 4.e of Health Officer Order No. C19-07, including as it may be revised or amended in the future (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.



Health Officer Directive No. 2020-23f

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. This Directive applies to all owners, operators, managers, and supervisors of any business providing certain Personal Services, as that term is defined in Section 15 of Appendix C-1 the Stay-Safer-At-Home Order ("Covered Personal Service Providers").
- 2. Attached as <u>Exhibit A</u> to this Directive is a list of best practices that apply to Covered Personal Service Providers (the "Best Practices"). Each Covered Personal Service Provider must comply with all of the relevant requirements listed in the Best Practices.
- 3. Each Covered Personal Service Provider, before it begins to offer Personal Services or allow Personnel onsite, must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 4. A tip sheet containing guidance from the Department of Public Health related to Personal Services is available https://www.sfdph.org/dph/alerts/covid-guidance/2020-30-Tips-Indoor-Personal-Services.pdf. Personal Service Providers should also refer to the current Business Capacities and Activities Table for updates to allowed activities and capacity limits.
- 5. If an aspect, service, or operation of the Covered Personal Service Provider is also covered by another Health Officer directive (all of which are available at www.sfdph.org/directives), then the Covered Personal Service Provider must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
- 6. Each Covered Personal Service Provider must (a) make the Health and Safety Plan available to a customer and Personnel on request, (b) provide a summary of the Health and Safety Plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the Health and Safety Plan at each entrance to any physical business site within the City. Also, each Covered Personal Service Provider must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive upon demand.
- 7. Each Covered Personal Service Provider subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related cleaning supplies to Personnel, all as required by the Best Practices. If any such Covered Personal Service Provider is unable to provide these required items or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant Covered Personal Service Provider, any such Covered Personal Service Provider is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

Date: May 20, 2021

Health Officer Directive No. 2020-23f

- 8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with a Covered Personal Service Provider: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Covered Personal Service Provider. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
- 9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. Each Covered Personal Service Provider must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/directives) regularly.
- 10. Implementation of this Directive augments—but does not limit—the obligations of each Covered Personal Service Provider under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Covered Personal Service Provider must follow these industry-specific Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Exhibit A to Health Officer Directive No. 2020-23f (issued 5/20/2021)

Best Practices for Businesses Offering Outdoor Personal Services

In addition to preparing, posting, and implementing the Social Distancing Protocol required by Section 4.d and Appendix A of Health Officer Order No. C19-07 (the "Social Distancing Protocol"), each Covered Personal Service Provider that operates outdoors in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Note that ALL Personal Service Providers must comply with Section 1 below, and Personal Service Providers must otherwise comply with all other sections below that apply to the type of services they offer. Some Personal Service Providers will only need to comply with Section 1, and others will comply with Section 1 and at least one other section.

Requirements:

1. Section 1 – General Requirements for All Covered Personal Service Providers

[These requirements apply to all Personal Service Providers]

- 1.1. Personal Service Providers are strongly encouraged to offer services outdoors, where feasible. Certain Personal Services are not permitted outside, including: electrology, tattooing, piercing, microblading, permanent make-up, and other forms of body art that are invasive and require a controlled hygienic environment.
- 1.2. All services provided outdoors must be approved by the applicable licensing agencies, such as the California Board of Barbering and Cosmetology and the San Francisco Department of Public Health ("SFDPH").
- 1.3. Service Providers regulated by the California Board of Barbering and Cosmetology must comply with state guidance and regulations, including any regulations that limit the location where outdoor services may be performed.
- 1.4. Consistent with the limitations under the State Health Order, Health Officer Order No. C19-07 (the "Stay-Safer-at-Home Order"), and guidance from SFDPH, Covered Service Providers that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter. Any use of impermeable barriers, or area umbrellas, canopies, and other shade structures must be consistent with guidance in Section 4.c of the Stay-Safer-At-Home Order.
- 1.5. Develop and implement a process for screening Personnel for COVID-19 symptoms by having Personnel evaluate their symptoms prior to arriving on-site. Otherwise comply with the screening requirements and consider screening-related recommendations from Section 4.d of Health Officer Order No. C19-07, including as that Order is updated in the future..
- 1.6. Customers who are feeling ill or who have exhibited symptoms of COVID-19 within 24 hours of their scheduled appointment must cancel or reschedule their appointment. In such cases, customers must not be charged a cancellation fee or other financial penalty.



- 1.7. Consider implementing digital forms or questionnaires to allow customers to complete all paperwork electronically before their appointment.
- 1.8. Require Personnel to wear Face Coverings as provided in Health Officer Order No. C19-12, and any future amendment to that order (the "Face Covering Order"). Unvaccinated Covered Personal Service Providers must wear their Face Coverings at all times while in the presence of customers and other Personnel. Covered Personal Service Providers who will be within three feet of a customer for more than 15 minutes are strongly encouraged to wear a non-vented N95 mask.
- 1.9. Customers must wear a Face Covering at all times except when: (a) they are otherwise exempt from doing so under the Face Covering Order or (b) when the Face Covering must be removed to perform services involving that part of the face and then only during such procedure and subject to compliance with applicable safety precautions set forth herein. Covered Personal Service Providers must encourage customers to bring and use their own Face Coverings. Covered Personal Service Providers must provide customers with Face Coverings if they do not have one or refuse service to those who arrive without a Face Covering and who are not otherwise exempt from wearing one under the Face Covering Order.
- **1.10.** Activities that involve the removal of clients' face coverings are much higher risk and If a customer's Face Covering must be removed, Covered Personal Service Providers must take the following precautions:
 - 1.10.1. The Covered Personal Service Provider conducting the service must wear a face shield or eye protection (in addition to a Face Covering) when they are providing services that do not enable the client to wear a Face Covering.
 - 1.10.2. Covered Personal Service Providers must wear a well-fitted mask and are strongly recommended to wear a non-vented N95 mask, even if not fit-tested, to provide maximum protection during procedures that require the customer to remove their Face Covering. Guidance regarding well-fitted masks can be found at: www.sfcdcp.org/maskingupdate.
 - 1.10.3. The customer's Face Covering may only be removed as long as necessary to complete the part of the service requiring removal.
 - 1.10.4. The service must be conducted at least six-feet from other Personnel and customers.
 - **1.10.5.** Request that the customer not speak unnecessarily during the period that their Face Covering is removed.
 - 1.10.6. Keep face tissues or a towel available for the customer to use in the event they need to sneeze or cough while their Face Covering is off. The customer should dispose of the tissue or place the towel into a laundry bin at the end of the service.
- 1.11. Although Covered Personal Service Providers under this Directive are not offering health care, there are similarities between the provision of health care and personal services. In particular, the duration of encounters, distance between provider and client, and other factors can create similar risks of virus transmission, and many of the best practices that apply in the health care context can be applied in the personal services context. Accordingly, Covered Personal Service Providers are strongly recommended to wear a



face shield, goggles, or other eye protection in addition to Face Coverings when they will be within three feet of a customer for more than 15 minutes. More information about use of face shields, goggles, or other eye protection in the health care context, which is also relevant to people who provide personal services, can be found online at https://www.sfcdcp.org/wp-content/uploads/2020/08/ COVID19-EyeProtection-Memo-HCP-FINAL-2020.08.10.pdf.

- **1.12.** Covered Personal Service Providers may not offer customers food or drink of any kind, and customers must not eat or drink while they are receiving a service.
- 1.13. Covered Personal Service Providers must develop a plan and implement cleaning and disinfecting requirements that meet or exceed usual professional requirements and standards, including:
 - 1.13.1. Comply with any existing or COVID-19 specific health-related regulatory requirements, such as those required by Cal/OSHA, the California Board of Barbering and Cosmetology, California Health and Safety Code, and the San Francisco Health and Safety Code.
 - 1.13.2. Instruct all Personnel to wash their hands frequently with soap and water for at least 20 seconds and to wash hands or use hand sanitizer (provided by the Covered Personal Service Provider) before and after touching high-touch surfaces.
 - 1.13.3. Clean station counters, rolling carts, drawers, hand mirrors, tools, and other surfaces at least once daily, or more frequently if required by industry standards.
 - 1.13.4. All single use items, such as disposable wax collars, cotton, neck strips, and applicators, must be used once and immediately thrown away in a container with a lid.
 - 1.13.5. All appliances at work stations and treatment areas must be properly cleaned at least once daily, or more frequently if required by industry standards.
 - 1.13.6. Clean all high-touch surfaces, including handles, hoses, spray nozzles, chairs, headrests, and other equipment at least once daily, or more frequently if required by industry standards. Where appropriate, consider adding a paper cover, sheet, or clean towel that can be easily disposed of or cleaned for use between customers.
 - 1.13.7. Where linens are used, even if the customer does not get under them, the linens must still be removed for laundering. The bed or table must be properly cleaned at least once daily, or more frequently if required by industry standards. All dirty linens, including towels, sheets, blankets, smocks, and reusable capes, should be placed in a closed container and not used again until properly laundered. Store all clean linens in a clean, covered place. Ensure Personnel who handle dirty linens or laundry wear a Face Covering.

2. Section 2 – Additional Requirements for Establishments that Provide Personal Services

2.1. Establishments offering services outside must consider the risks associated with local streets, sidewalks, traffic, pedestrians, and bicyclists. Establishments and Covered Personal Service Providers must take all reasonable and feasible efforts to reduce customer and Personnel exposure to traffic and bike lanes, minimize blocking visibility of other travelers (whether vehicle, pedestrian, or bicyclist), and minimize or eliminate potential



blockages of passageways, including ADA-compliant public access to sidewalks. Covered Personal Service Providers must comply with state and local laws, regulations, and permitting requirements (e.g., ADA access and compliance with applicable zoning), including the placement of outdoor shelters and service stations.

- 2.2. Establishments offering outdoor services must address the potential hazards that result from moving personal services outside, including: (1) ensuring use of electrical devices and extension cords in compliance with Cal/OSHA's Guide to Electrical Safety; and (2) ensuring there are no tripping hazards from cords or other equipment.
- **2.3.** All waste, including waste water and hair clippings, must be disposed of safely and as required by state and local regulations.
- **2.4.** The establishment must comply with the Cal/OSHA standards for heat illness prevention for outdoor workers, including an effective heat illness prevention plan with written procedures.
- **2.5.** The layout of the outdoor establishment must allow for proper social distancing. For example, chairs and work stations must be arranged to ensure at least six feet of space between customers. Establishments should consider additional divider shields or other impermeable barriers where appropriate and feasible.
- 2.6. Instruct all Personnel and customers to maintain at least six-foot distance from others except as necessary to perform a personal service otherwise permitted by this Directive or when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. If the Covered Personal Service Provider cannot ensure maintenance of a six-foot distance within the facility between Personnel, such as by moving work stations or spreading Personnel out, then it must reduce the number of Personnel permitted in the facility at any given time accordingly.
- 2.7. If all or part of a Covered Personal Service Provider's establishment has been vacant or dormant during the Stay-Safer-At-Home Order, then the Covered Personal Service Provider must ensure plumbing is functioning and that pipes are flushed before use. The San Francisco PUC provides guidance for flushing and preparing water systems at: https://sfwater.org/index.aspx?page=1327.
- **2.8.** If the establishment uses pedestal fans or hard mounted fans, the Covered Personal Service Provider must adjust the direction of fans to minimize air from fans blowing from one customer's space to another's space.
- 2.9. Evaluate the facility to determine the number of people (including customers and Personnel) who may safely fit in the outdoor service area at any time while ensuring adherence to Social Distancing Requirements under this Directive and the Stay-Safer-At-Home Order. Educate Personnel about capacity limits and require them to enforce limits by, for example, spacing out customer appointments.
- **2.10.** Develop a plan and implement additional cleaning requirements, including:
 - **2.10.1.** Instruct Personnel that they are responsible for keeping their workspaces clean.
 - **2.10.2.** Ensure Personnel have access to cleaning supplies so that they can clean surfaces as needed on their own when custodial staff is not available.



- 2.10.3. Clean high touch surfaces in common areas at least once daily, or more frequently if required by industry standards. Common areas include, but are not limited to the following area: lobbies, lounge or seating areas, entry ways, hallways, bathrooms, changing areas, elevators, and stairwells. Clean all high touch surfaces and devices found in common areas such as door handles, railings, faucets, toilets, elevator buttons, coat hooks, hangers, furniture, computers, telephones and other devices that are touched by people throughout the day. Personnel are not required to clean surfaces after each individual customer touches a surface unless the patron appears symptomatic or there is visible contamination with nasal or oral secretions.
- **2.10.4.** Equip the reception area and all workstations with proper sanitation products, including hand sanitizer and sanitizing wipes.
- **2.10.5.** Clean station counters, rolling carts, drawers, hand mirrors, tools, and other surfaces at least once daily, or more frequently if required by industry standards.
- **2.11.** If Personnel or a member of the public refuses to comply with the Face Covering Order or other provision of this Directive, then the Covered Personal Service Provider must refuse service to the individual and request that the individual leave the facility.
- **2.12.** Implement safety measures for customers, including:
 - **2.12.1.** All Covered Personal Service Providers are strongly encouraged to see customers by appointment only and to stagger appointments to reduce reception congestion and ensure adequate time for proper cleaning and sanitation between each customer visit. Hair salons and barbershops, under current State guidance, <u>must</u> see customers by appointment only and <u>must not</u> allow walk-in customers.
 - **2.12.2.** Encourage customers to bring and use their own Face Coverings. Covered Personal Service Providers must provide customers with Face Coverings if they do not have one or refuse service to those who arrive without a Face Covering and who are not otherwise exempt from wearing one under the Face Covering Order.
 - 2.12.3. Prohibit customers from bringing additional people with them to their appointment. If the person receiving the service is a minor, they may bring an adult guardian, or if the person receiving the treatment is disabled they may bring an adult care provider. Covered Personal Service Providers may consider allowing adult customers to bring their minor children if they have no other childcare options. Anyone entering the outdoor service area or establishment must be screened for symptoms of COVID-19 and must be included when determining whether the facility has reached its capacity limit.
 - **2.12.4.** If feasible, implement virtual check-in technology to ensure that Personnel are notified when a customer arrives.
 - **2.12.5.** Prohibit customers from congregating in the reception area or elsewhere in the outdoor establishment.
 - **2.12.6.** Service providers must not see multiple customers at once (e.g., while one customer's hair is drying, another receives a haircut). Multiple service providers must also not work on the same customer at the same time. Services for one customer must be completed before a new customer is seen by the same worker.



The one exception to this rule is that if a customer is undergoing a procedure and is waiting for a longer period of time (such as when waiting for hair dye to set), a service provider may work with one other customer during the wait so long as (i) the service provider cleans their hands each time before switching to the other customer, (ii) the second customer is not being served in the same service area as the first customer without full cleaning and sanitization of the area between each customer as required by this Directive, and (iii) the service provider is not repeatedly going back and forth between the first and second customer.

3. Section 3 – Additional Requirements Specific to Barbering and Cosmetology Establishments

[These requirements apply to all Personal Service Providers that work with hair on the face or head, including hair washing and cuts, styling, blowouts, beard grooming, braiding, and weaving/artificial hair integration]

- **3.1.** Customers receiving barbering or other hair care services must wear Face Coverings that attach with ear-loops to avoid interfering with services.
- **3.2.** Provide a clean smock or cape for each customer.
- **3.3.** Establishments providing outdoor services must cease the following services: all chemical hair services, including, but not limited to, permanent waving, relaxing, bleaching, tinting, coloring, dyeing and straightening; shampooing; and electrolysis.
- **3.4.** Ensure that all loose hair is swept or vacuumed as quickly as reasonably possible to avoid improper dispersal of hair.

4. Section 4 – Additional Requirements Specific to Esthetician and Skin Care Services

- **4.1.** Treatment tables or chairs must be covered with either clean treatment table paper, a clean towel, or a clean sheet before each use.
- **4.2.** Covered Personal Service Providers must wear disposable gloves at all times during the service and while cleaning or disinfecting implements and surfaces between each client session.
- **4.3.** When wax pots are running low and new wax needs to be added, empty any remaining wax and clean the wax pot before refilling with new wax. Single use applicators must be disposed of immediately after use in a lined trash bin.

5. Section 5 – Additional Requirements Specific to Nail Salons

- **5.1.** Disposable gloves must be worn throughout the entire service and while performing cleaning and disinfection of all implements and surfaces after each client. Once cleaning is finished, remove and dispose of gloves and apply proper hand sanitizer or wash hands with soap and water. Gloves must be changed between each customer.
- **5.2.** Pedicures done outside may only be conducted in portable tubs/bowls. The tubs/bowls must be cleaned between each use, with the cleaning occurring inside the nail salon, not in the temporary outdoor setting.



- **5.3.** Nail salons should use disposable supplies whenever possible. Any non-disposable supplies must be fully disinfected between customers according to the California Board of Barbering and Cosmetology guidelines.
- **5.4.** All single use items, such as cardboard files, sand-bands for drills and buffers, disposable sandals, toe separators, and applicators, must be used once and immediately thrown away.
- **5.5.** Clean nail polish displays at least daily, or more frequently if required by industry standards. At the discretion of the nail salon, customers may bring their own nail polish from home.
- **5.6.** Allow only one manicurist to work at each station and do not allow clients to get multiple services at the same time, such as a manicure and pedicure, because of the inability to provide for adequate physical distancing between Personnel performing those services.

6. <u>Section 6 – Additional Requirements Specific to Massage Services (Non-Healthcare Setting)</u>

- **6.1.** Require customers to wash their hands for at least 20 seconds or use hand sanitizer at the beginning of any treatment.
- 6.2. Consider alterations to the treatment table setup to support the required cleaning protocols. These alterations could include using disposable face cradle covers and/or protecting the table, table warmers, bolsters, and other items with washable barriers like plastic covers that can be easily cleaned or pillowcases that can be removed and replaced between each client. Barriers are not a substitution for the required cleaning protocols.
- **6.3.** Clean linens must be stored outside of the treatment area.
- **6.4.** Consider providing any hand treatments as the last part of the service to minimize the spread of virus particles that may remain on the hands. Alternately, Covered Personal Service Providers should wash their hands for at least 20 seconds or use hand sanitizer before and after performing hand treatments.
- **6.5.** Evaluate whether facial massages or other hands-on work to the face will be offered.
- **6.6.** Covered Personal Service Providers must wash their hands for at least 20 seconds with soap and water or use hand sanitizer immediately upon finishing massage services.



Health Officer Directive No. 2020-23f (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Each Covered Personal Service Provider must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name:		Contact name:
Facility Address:		Email / telephone:
(You	may contact the person listed above w	ith any questions or comments about this plan.)
	Covered Personal Service Provider is set forth in Health Officer Directive Nowww.sfdph.org/directives.	familiar with and complies with all requirements of 2020-23, available at:
	Completed any necessary adjustment social distancing.	ts to the layout of the business to allow for proper
	Obtained any necessary permits need	ded for outdoor shelters.
	Completed evaluation of electrical saf	ety and implemented all required precautions.
	Plumbing is functioning and, if the fac	ility was dormant, then the pipes are flushed.
		el comply with social distancing requirements and utdoor business at a given time, consistent with Home Order.
	Personnel and members of the public Coverings as provided in the Face Co	who seek services are required to wear Face overing Order and this Directive.
	by having Personnel evaluate their sy comply with the screening requirement	screening Personnel for COVID-19 symptoms imptoms prior to arriving on-site. Otherwise and consider screening-related Health Officer Order No. C19-07, including as
	Implemented all cleaning requirement	ts as described in this Directive.
	Personnel have access to cleaning suneeded on their own when custodial s	upplies so that they can clean surfaces as staff is not available.
	High touch surfaces in common areas frequently if required by industry stand	s are cleaned at least once daily, or more dards.
	Evaluated and implemented available paperwork electronically before arriva	options for allowing customers to complete I and to check-in for their appointments online.
	Reviewed and implemented all indust	ry-specific guidance in the Directive.

Additional Measures

Explain:



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2021-01e

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR YOUTH AND ADULT RECREATIONAL SPORTS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues specific direction that Participants and Hosts in recreational sports gatherings, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes guidance as provided under Sections 4 and 11 and Appendix C-2 of Health Officer Order No. C19-07x issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

1. This Directive applies to all individuals who participate ("Participants") and individuals who organize and host ("Hosts") recreational organized youth sports,

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dance and exercise—including school- and community-sponsored programs, and private clubs and leagues—and recreational organized adult group sports, dance, and exercise activities (collectively, "youth and adult sports") in the City and County of San Francisco (the "City") as allowed under the Stay-Safer-At-Home Order ("Order").

- 2. Attached as Exhibit A to this Directive is a list of best practices that apply to Participants and Hosts engaged in youth and adult sports (the "Best Practices"). All Participants and Hosts must comply with all applicable requirements listed in the Best Practices.
- 3. Before hosting or otherwise facilitating youth or adult sports activities, Hosts must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 4. Organized youth sports must occur as part of a supervised school program, childcare program, or out of school time program as defined in section 5(d) of the Order.
- 5. If an aspect, service, or operation of the youth or adult sport activity is also covered by another Health Officer directive (all of which are available at http://www.sfdph.org/directives), Hosts and Participants must comply with all applicable directives, and the Host must complete all relevant Health and Safety Plan forms.
- 6. Hosts must (a) make the Health and Safety Plan available to anyone interested in participating in the youth and adult sports program and to any involved Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that such Host operates within the City. Also, each such Host must provide a copy of the Health and Safety Plan and evidence of its implementation to any City authority enforcing this Order upon demand.
- 7. Each Host subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12 and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Host's Personnel and to Participants, all as required by the Best Practices. If any Host is unable to provide these required items to Personnel or Participants or otherwise fails to comply with required Best Practices or fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, any youth or adult sport activity organized by such Host where the Host has failed to comply is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
- 8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell



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goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Host such as coaches, including volunteer coaches and assistant coaches. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.

- 9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Participants and Hosts must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.
- 10. Implementation of this Directive augments—but does not limit—the obligations of each Host under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Host must follow these Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Exhibit A to Health Officer Directive No. 2021-01e (issued 5/20/21)

Best Practices for Participants and Hosts Involved in Outdoor Gatherings

In addition to preparing, posting, and implementing the Social Distancing Protocol (Appendix A of Health Officer Order No. C19-07), each Host that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Participants and Hosts must also comply with each of the applicable requirements listed below.

1. Section 1 – General Requirements For all Youth and Adult Sports Activities.

- 1.1. All people are strongly encouraged to minimize unnecessary interactions, and consistently follow all prevention guidelines including wearing Face Coverings with people outside one's household. Sports, dance, and exercise are higher risk for COVID-19 transmission, and have been linked to numerous outbreaks. Youth sports have been a significant source of COVID-19 spread among youth. These activities are higher risk for COVID-19 because people breathe much more air when exercising, and have close contact in many sports. During exercise, a person with COVID-19 breathes many more infectious droplets into the air. The infectious droplets in their breath travel further because they are breathing harder. People are also more likely to be infected during exercise because they are breathing more air. And the risks are generally much higher indoors than outdoors for these activities. If people intend to participate in a youth or adult sports activity, including parents or guardians of minors who wish to participate, they should consider the health risks relating to COVID-19 to themselves and others before doing so and should take all possible steps to mitigate those risks.
 - 1.1.1. Those at higher risk for severe illness and death from COVID-19—such as unvaccinated older adults, and unvaccinated individuals with health risks—and members of their Household are encouraged to carefully consider the health risks relating to COVID-19 before deciding whether to participate in Sports Program. For more information on who is at higher risk for severe illness and death from COVID-19, see http://www.sfcdcp.org/vulnerable.
 - 1.1.2. Hosts must develop and implement a process for screening Personnel for COVID-19 symptoms. SFDPH recommends that Hosts ask Personnel to evaluate their own symptoms before reporting to work. For additional resources, including optional sample screening forms, see www.sfcdcp.org/screen.
 - 1.1.3. Hosts must develop and implement a process for screening Participants for COVID-19 symptoms on the day of the sports activity. SFDPH recommends that that Hosts ask Participants to evaluate their own symptoms before leaving home. For additional resources, including optional sample screening forms, see www.sfcdp.org/screen (adults) and https://www.sfdph.org/dph/files/ig/Parent-Guardian-Health-Check-Handout.pdf (youth).
- 1.2. The following **indoor** organized sports are allowed at this time, subject to compliance with all applicable requirements set forth in the Order, the State's guidance on Outdoor and Indoor Youth and Recreational Adult Sports (referenced below) and this directive.
 - **1.2.1.** Physical conditioning, practice, skill-building, and training with physical distancing;



- 1.2.2. Indoor low-contact sports—i.e., sports that allow participants to easily maintain physical distancing of at least six feet;
- 1.2.3. Indoor moderate-contact sports—i.e., sports that can be played with only incidental or intermittent close contact between participants; and
- 1.2.4. Indoor high-contact sports—i.e., sports that involve frequent or sustained close contact (and in many cases, face-to-face contact) between participants and high probability that respiratory particles will be transmitted between participants.

For an illustrative list of low-contact, moderate-contact, and high-contact sports, see CDPH's guidance on Outdoor and Indoor Youth and Recreational Adult Sports, available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx ("CDPH Youth and Adult Sports Guidance").

- 1.3. The following **outdoor** organized sports are allowed at this time, subject to compliance with all applicable requirements set forth in the Order, the State's guidance on Outdoor and Indoor Youth and Recreational Adult Sports (referenced below) and this directive:
 - **1.3.1.** Physical conditioning, practice, skill-building, and training with at least six feet of physical distancing;
 - 1.3.2. Outdoor, low-contact sports—i.e., sports that allow participants to easily maintain physical distancing of at least six feet;
 - 1.3.3. Outdoor moderate-contact sports—i.e., sports that can be played with only incidental or intermittent close contact between participants; and
 - 1.3.4. Outdoor high-contact sports—i.e., sports that involve frequent or sustained close contact (and in many cases, face-to-face contact) between participants and high probability that respiratory particles will be transmitted between participants.

For an illustrative list of low-contact, moderate-contact, and high-contact sports, see CDPH's guidance on Outdoor and Indoor Youth and Recreational Adult Sports, available at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx ("CDPH Youth and Adult Sports Guidance").

1.4. Hosts may not coordinate, arrange, or engage in travel outside of San Francisco so that its Participants or members can participate in athletic activity that is not allowed in San Francisco—e.g., playing a sport not currently allowed in San Francisco, or practicing or competing outside San Francisco without Face Coverings for a sport that is allowed in San Francisco with Face Coverings. (San Francisco sports programs should encourage teams they play in other adjoining counties to follow the same safety protocols.)



1.5. Face Covering Requirement.

Face Covering Required?				
	Indoor	Outdoor		
Physical conditioning with 6 foot distancing	Yes	No		
Low-contact sports where distancing can be easily maintained	Yes (except swimming/diving)	No		
Moderate-contact yes		Yes, as tolerated		
High-contact sports	Yes (except water-based sports and other sports where masks create imminent risk to health (e.g., wrestling, judo); testing required.)	Yes, as tolerated and safe		

- 1.5.1. Except as expressly provided below, Face Coverings—as defined in Health Officer Order C19-12—must be worn by Participants, Hosts, coaches, support staff, other Personnel, and observers/spectators at all times. The fit and quality of the mask are very important. Face coverings such as bandanas, balaclavas, ski masks, and scarves are not recommended because they do not offer the proper fit or quality that is needed to protect against COVID-19 transmission.
 - **1.5.1.1.** Participants in indoor and outdoor low-contact water-based sports—such as swimming, diving, and synchronized swimming—should not wear a Face Covering while in the water, but must wear a Face Covering at all times when out of the pool.
 - **1.5.1.2.** Participants in <u>outdoor</u> physical conditioning and low-contact sports are not required to wear a Face Covering while actively engaged in practice or competitions when physical distancing can be maintained.
 - 1.5.1.3. Participants in <u>outdoor</u> moderate-contact and high-contact sports are required to wear a Face Covering during practice, conditioning and during competition, even during heavy exertion, as tolerated. Face Coverings are not required if all Participants and Personnel provide the Host of the Sports Program with proof of full vaccination for COVID-19. People are considered fully vaccinated two weeks after receiving the second dose of the Pfizer or Moderna vaccines, or two weeks after the single dose of the Johnson & Johnson vaccine.



1.5.1.4. Participants in water-based high-contact sports or other high-contact sports where wearing a Face Covering poses an imminent risk to health (e.g., such as suffocation) should not wear a Face Covering while actively engaged in practice or competitions. For example, Participants in water-polo, wrestling, boxing, and Judo can remove masks as necessary to practice or compete, but should wear a mask at all other times. For clarity, basketball, ice-hockey, ice-skating, roller derby, and indoor soccer/futsal are not activities during which wearing a mask poses an imminent risk to health.

Individuals who participate in indoor sports where Face Coverings are removed must be tested for COVID-19 before beginning to participate in the program, and weekly with rapid Antigen-based (preferred) or PCR tests throughout the duration of the program. Individuals who have been fully vaccinated for COVID-19 for at least 2 weeks are exempt from the testing requirement. Individuals who had lab-confirmed COVID-19 are exempt from testing for 3 months after their COVID-19 infection began. Results must be available within 48 hours of competition with another program. Any individual with a positive antigen result should be immediately isolate and undergo confirmatory testing with a PCR test. All unvaccinated Personnel and Participants who had close contact with the individual (within 6 feet for 15 minutes or more) should immediately quarantine while awaiting the result of the confirmatory test. Individuals who have been fully vaccinated for COVID-19 at least two weeks prior to the exposure and those who had labconfirmed COVID-19 within the last 3 months do not need to quarantine, as long as they do not develop symptoms of COVID-19. Follow the instructions https://www.sfdph.org/dph/alerts/covid-guidance/Guidance-Isolation-and-Quarantine.pdf

- **1.5.2.** If a Face Covering becomes difficult to breathe through due to wetness, the athlete should change to a clean, dry mask at least six feet away from others.
- 1.6. Hosts must track attendance, including names and contact information of all Participants to facilitate contact tracing, if necessary. Hosts must keep this information on file for at least three weeks.
- 1.7. Limitations on Mixing By Participants.
 - **1.7.1.** Except as expressly provided in section 2, below, Participants from different Sports Programs are not allowed to play against or with each other.
 - *1.7.2.*
 - 1.7.3. During water breaks and snacks, Participants must maintain at least six feet of physical distance.
 - **1.7.4.** Avoid carpooling and shared buses/vans when possible, and if not possible to avoid, then wear Face Coverings at all times and keep windows open to the extent feasible.
 - 1.7.5. Transmission often occurs *off-the-field*, especially when groups let their guard down and socialize or eat together. Mixing with other Households before or after



- any practice or competition must strictly adhere to current health orders and directives regarding gatherings.
- **1.7.6.** Participants, particularly those who are unvaccinated, are encouraged—but not required—to limit their participation to one sports program in any three-week period.
- 1.7.7. Individuals who provide proof of full vaccination may volunteer to assist in a Sports Program.

1.8. Hygiene and Equipment Sanitation.

- **1.8.1.** No sharing of drink bottles and other personal items and equipment, except solely as provided in sections 1.8.1.2 and 1.8.1.3 below.
- 1.8.2. When equipment is shared during an activity, Participants must perform hand hygiene (wash hands with soap and water or use an alcohol-based hand sanitizer) before and after using shared equipment.
- 1.8.3. Balls or other objects or equipment can be touched by multiple players during practice and play if the above hand hygiene practices are followed. Clean shared equipment regularly.
- 1.9. <u>Locker Rooms and Showers.</u> Locker rooms may reopen subject to the health and safety conditions set forth in Health Officer Directive No. 2020-27 (section 1.1.2).
 - 1.9.1. Locker rooms are high risk for transmission of COVID-19. Participants and staff must use locker rooms only to change or use restroom facilities, and must observe occupancy limits. Participants must not remain inside longer than necessary and must not congregate in or near locker rooms. Hosts must take all reasonable precautions to prevent Participants from congregating indoors. Locker rooms should not be used for coaching or for pregame, halftime, or post-game talks.
 - 1.9.2. Participants should arrive dressed to play to the greatest extent possible.
 - 1.9.3. Different teams or groups may not use a locker room at the same time.
- 1.10. Independent Exercise in Gyms and Fitness Centers. Adults and youth may exercise individually indoors in gyms and fitness centers in compliance with the requirements in Health Officer Directive 2020-31, including Face Covering and physical distancing requirements.

1.11. Spectators.

- 1.11.1. Spectators are allowed consistent with (a) the rules for outdoor or indoor seated live events and performances (with assigned seats) or (b) the rules for outdoor or indoor gatherings set forth in Appendix C-2 to the Order and Health Officer Directive No. 2020-19. For youth sports, immediate household members are also allowed to be present for the strict purpose of age appropriate supervision.
- 1.11.2. Observers must maintain at least six feet of physical distance and comply with all other Social Distancing Requirements at all times.



2. Section 2 – Additional Requirements for Competitions and Tournaments.

- **2.1.** Teams must not participate in any out-of-state games and tournaments; several multistate outbreaks have been reported around the nation, including California residents.
- **2.2.** Teams may compete with other teams in California. Teams are not allowed to compete with teams from other states at this time.
- **2.3.** Except as expressly provided in this subsection, a team may compete with only one other team per day. No tournaments or events that involve more than two teams are allowed, except for:
 - outdoor low-contact sports where individual competitors from multiple teams are routine such as: track and field, cross-country, golf, skiing/snowboarding, tennis, swimming/diving/surfing, biking and equestrian events; and
 - tournaments in which <u>all</u> teams are following the requirements imposed on collegiate sports by the State of California in its Institutions of Higher Education Guidance, dated September 30, 2020, as summarized in the CDPH Youth and Adult Sports Guidance (https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx).
- **2.4.** Hosts must keep detailed rosters of all players and staff involved in competition, including information needed to notify people of COVID-19 exposure if a competitor or coach tests positive for COVID-19 (e.g. starting heat and wave times for races, tennis doubles partners, golfers sharing same the tee time).
- **2.5.** If more than one match will be held at the same location in a day, it is recommended that matches be scheduled far enough apart—in space or time—that teams that are not competing will not interact with each other, for example, when leaving and arriving at the location.

3. Section 3 – Additional Requirements for Youth Sports Programs.

- **3.1.** Participants are encouraged not to move from one Sports Program to another more often than once every three weeks.
- 3.2. Due to the nature and risk of transmission while participating in outdoor high-contact and moderate-contact sports, Hosts of high-contact and moderate-contact Sports Programs or activities must require the parent/guardian of each child (i.e., any Participant under the age of 18) who participates in the program to sign an acknowledgement of health risks containing the following language:

The collective effort and sacrifice of San Francisco residents staying at home limited the spread of COVID-19. But community transmission of COVID-19 within San Francisco continues, including transmission by individuals who are infected and contagious, but have no symptoms. Infected persons are contagious 48 hours before developing symptoms ("pre-symptomatic"), and many are contagious without ever developing symptoms ("asymptomatic"). Pre-symptomatic and asymptomatic people are likely unaware that they have COVID-19.

Sports, dance, and cardio/aerobic exercise are higher risk for COVID-19 transmission, and have been linked to numerous outbreaks. In other parts of the



U.S., youth sports have been a significant source of COVID-19 spread among youth. The risks are generally much higher indoors than outdoors for these activities. But these activities are higher risk for COVID-19 in any environment because people breathe much more air when exercising, and have close contact in many sports. During exercise, a person with COVID-19 breathes many more infectious droplets into the air. The infectious droplets in their breath travel further because they are breathing harder. People are also more likely to be infected during exercise because they are breathing more air.

The availability of organized youth sports activities hosted by a school program, childcare program, or out of school time program, is an important step in the resumption of activities. But the decision by the Health Officer to allow organized youth sports activities that follow required safety rules, does not mean that attending and participating in organized youth sports activities is free of risk. Enrolling a child in organized youth sports could increase the risk of the child becoming infected with COVID-19. Moderate-contact and high-contact sports, which can require frequent, close contact between participants, increase the risk of COVID-19 transmission. While the majority of children that become infected do well, there is still much more to learn about coronavirus in children, including about the risks of Multisystem Inflammatory Syndrome in Children (MIS-C) and COVID-19 associated myocarditis, which can result in sudden death during exercise.

Each parent or guardian must determine for themselves if they are willing to take the risk of enrolling their child in organized youth sports, including whether they need to take additional precautions to protect the health of their child and others in the household. They should carefully review the SFDPH COVID-19 youth safety guidance at http://www.sfcdcp.org/CovidSchoolsChildcare. They should particularly consider the risks to household members who have a higher risk of severe COVID-19 illness, including older adults and other people with chronic conditions or compromised immune systems. Parents and guardians may want to discuss these risks and their concerns with their pediatrician or other health care provider.

More information about COVID-19 and MIS-C, is available on the Centers for Disease Control and Prevention website at https://www.cdc.gov/coronavirus/2019-ncov/. See sfcdcp.org/covid19hcp for a list of groups at higher risk for severe COVID-19

I understand the risks associated with enrolling my child in organized youth sports, and agree to assume the risks to my child and my household. I also agree to follow all safety requirements that the Host of the organized youth sports activity imposes as a condition of enrolling my child.

3.3. Youth athletes who test positive for COVID-19 must be must be evaluated by a health care provider for possible cardiac symptoms and cleared in writing by a health care provider before returning to exercise as recommended by the American Academy of Pediatrics. *See* https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-interim-guidance-return-to-sports/.



4. Section 4 – Additional Requirements for Indoor Sports Programs.

- **4.1.** Indoor sports facilities may not exceed 50% capacity, up to 200 people total, including all Participants, coaches, other Personnel, and observers. This capacity limitation applies to the facility overall and to any individual rooms within the facility.
- 4.2. One-on-one sports training (with one coach or trainer and one Participant) is allowed in indoor sports facilities as long as coach/Participant pairs maintain at least 12 feet of physical distance from other coach/participant pairs at all times and the total number of individuals—including all Participants, coaches, other Personnel, and observers—remains below the 50% capacity limit.
- **4.3.** Indoor sports facilities must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFDPH's guidance for improved ventilation available at: https://www.sfcdcp.org/COVID-ventilation. Facilities are strongly urged to implement at least one of the following ventilation strategies: (1) all available windows and doors accessible to fresh outdoor air are kept open; (2) fully operational HVAC system; or (3) appropriately sized Portable Air Cleaners.
- **4.4.** Indoor sports facilities must post all COVID-19 related signage as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
- **4.5.** All Personnel and Participants must wash or sanitize their hands upon entering the indoor facility.
- **4.6.** Indoor sports facilities must provide a hand washing station, hand sanitizer, or sanitizing wipes for Personnel and Participants.
- **4.7.** Personnel must regularly clean high touch areas following CDC guidelines available at https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html.



Health Officer Directive No. 2021-01e (Exhibit B) Health and Safety Plan (issued 5/20/21)

Each Host must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information. Business/Entity name: Contact name: Entity Address: Contact telephone: (You may contact the person listed above with any questions or comments about this plan.) ☐ Business is familiar with and complies with all requirements set forth in Health Officer Directive No. 2021-01, available at http://www.sfdph.org/directives. ☐ Sports activity is allowed in under the current health orders and directives. ☐ (Youth teams) Designate a COVID-19 staff liaison. Liaison name:_ ☐ Personnel and Participants are instructed to stay home when ill. Parents of youth participants are instructed to keep children at home when ill. ☐ Non-essential volunteers who have not been fully vaccinated for COVID-19 are limited. ☐ No coordinating, arranging, or engaging in travel outside of San Francisco to participate in athletic activity that is not allowed in San Francisco. ☐ Face coverings are worn by everyone at all times, unless specific exceptions apply. ☐ Mixing with other Households before or after any practice or competition strictly adheres to current health orders and directives regarding gatherings. ☐ Locker rooms comply with health and safety requirements. ☐ Spectators comply with rules for outdoor/indoor gatherings or outdoor/indoor seated live events and performances. ☐ If competitions are involved: no out-of-state games or tournaments; only one event per day (or all teams comply with rigorous requirements for collegiate sports). ☐ For youth sports, parent/guardian has signed informed consent document. ☐ Youth participants who test positive for COVID-19 must receive medical clearance to return to play/resume exercise. ☐ For indoor facilities: ☐ Capacity is limited to 50% or 200 people, whichever is less: ☐ Ventilation signage is posted and at least one ventilation strategy is implemented in locker rooms (if used); ☐ Other required signage is posted:



Health Officer Directive No. 2021-01e (Exhibit B) Health and Safety Plan (issued 5/20/21)

☐ Handwashing station, hand sanitizer, or sanitizing wipes are provided for Personnel and Participants;
☐ Personnel regularly clean high touch surfaces and shared equipment.
Additional Measures
Explain:



DIRECTIVE OF THE HEALTH OFFICER No. 2020-14h

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR CHILDCARE PROVIDERS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that childcare providers as described below must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 4 of Health Officer Order No. C19-07x issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. The Stay-Safer-at-Home Order allows educational or recreational institutions or programs that provide care or supervision for children to open for all children. This Directive applies to all such programs that are group care facilities for children who are not yet in elementary school, including child care centers; child development facilities; family daycare homes; and preschools, co-operative ("co-op") preschools, that are not part of an elementary school (including transitional Kindergartens, pre-Kindergartens and Kindergartens that are part of preschool programs or are independent of both preschool and elementary school programs) ("Childcare Programs"). This Directive does not apply to schools, after-school programs, or other programs that primarily serve children in elementary school.
- 2. Attached as <u>Exhibit A</u> to this Directive is updated guidance from the Department of Public Health for Programs for Children and Youth: Childcare, Out-of-School Time Programs, and Day Camps ("Guidance"). All Childcare Providers must comply with all applicable requirements listed in the Guidance.
- 3. Each Childcare Program must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 4. Each Childcare Program must (a) make the Health and Safety Plan available upon request to all Personnel working on site and to the parent(s) or guardian(s) of each child it serves, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance



Health Officer Directive No. 2020-14h

to any other physical location that the Childcare Program operates within the City. Also, each Childcare Program must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive or the Stay-Safer-At-Home Order upon demand.

- 5. Childcare Programs are encouraged to enroll children for at least three weeks and to keep cohorts as small as feasible.
- 6. Each Childcare Program subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Childcare Program's Personnel. If any Childcare Program is unable to provide these required items to Personnel or otherwise fails to comply with required Guidance, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such Childcare Program is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
- 7. Each Childcare Program must cooperate with the San Francisco Department of Public Health (SFDPH) by working and collaborating with SFDPH, and otherwise following the direction of SFDPH, in relation to the Childcare Program and the subject matter of this Directive. Such cooperation includes, but is not limited to, all of the following:
 - Immediately (within one hour of learning of the result) reporting any COVID-19 diagnosis or positive or inconclusive test result received by any child, teacher, or other Personnel to SFDPH Schools and Childcare Hub: call 628-217-7499 or email Schools-childcaresites@sfdph.org (please put "SECURE" in the subject line);
 - Submitting a "List of Close Contacts of a Positive Covid-19 Case" (available at http:\www.sfdph.org\dph\files\ig\TEMPLATE-School-Contact-Tracing.docx) to the SFDPH Schools and Childcare Hub via email (Schools-childcaresites@sfdph.org) within 24 hours of learning of a positive COVID-19 case;
 - Promptly taking and responding to telephone calls, emails, and other inquiries and requests by representatives of SFDPH;
 - Allowing SFDPH personnel on-site without advance notice;
 - Responding to all SFDPH requests for information in a timely manner;
 - Communicating with Personnel, students, and their parent(s) or guardian(s) as directed by SFDPH; and
 - Taking immediate action as required by SFDPH in the event of an outbreak or other time-sensitive situation that poses a risk to the health and safety of youth, Personnel, or the community.



Health Officer Directive No. 2020-14h

- 8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers' markets); volunteers; and other individuals who regularly provide services onsite at the request of the Host. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
- 9. This Directive may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Childcare Programs must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/directives) regularly.
- 10. Childcare Programs must prepare, post, and implement a Social Distancing Protocol substantially in the form of Appendix A to the Stay-Safer-At-Home Order, as provided under applicable provisions of Section 4.d of the Stay-Safer-At-Home Order. The Childcare Program must follow those Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Programs for Children and Youth: Childcare, Out-of-School Time Programs, and Day Camps

May 19, 2021

This guidance was developed by the San Francisco Department of Public Health (SFDPH) for local use. It will be posted at https://sfcdcp.org/school.

<u>AUDIENCE</u>: Programs for children and youth, including child care programs, out-of-school time programs, day camps, youth sports, community learning hubs, and other recreational and educational programs for children outside of school. Child care includes child care centers; child development facilities; family child care homes; preschools, transitional kindergarten, pre-kindergartens and kindergarten programs that are not part of an elementary school. Transitional kindergarten (TK) programs that are part of an elementary school and programs that are run by TK-12 schools should be refer to <u>SFDPH guidance for TK-12 Schools</u>.

Summary of changes since 5/6/2021

Major updates are highlighted in the document in blue color.

- Physical distancing is not required in the following situations:
 - For staff who are fully vaccinated for COVID-19, when interacting with children and youth in the program.
 - Between children and youth who are fully vaccinated for COVID-19
 - In childcares, between children who are wearing face masks
- Outdoors, only 3 foot distancing is required while eating, singing, or playing wind instruments.
- Cohorting is no longer required.
 - Children can participate in activities with different groups in the same program.
 - Programs can be shorter than 3 weeks. Drop-in and single-day programs are allowed.
 - Children and youth can enroll at any time during the program.
 - No limits on group size for higher-risk activities like singing, wind instruments, and sports.
- Programs can choose to put in measures, such as assigned seating or tracking who is sitting
 together, so that only close contacts will need to quarantine if someone with COVID-19 tests
 positive, instead of quarantining all groups that the positive case participated in.
- People who are fully vaccinated for COVID-19 may volunteer on-site.
- Parents and caregivers may enter the building briefly for pick-up and drop-off.

<u>PURPOSE</u>: To help programs for children and youth understand health and safety practices needed to prevent spread of COVID-19 in their programs.

The recommendations below are based on the best science available at this time and the current degree of COVID-19 transmission in San Francisco. They are subject to change as new knowledge emerges and local community transmission changes. Recommendations may also change as the number of staff, children and youth who are fully vaccinated for COVID-19 increases.

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Key messages

- COVID-19 vaccination of staff and children who are old enough to be vaccinated is one of the most effective ways to decrease the risk of COVID-19 in programs for children and youth.
- Address adult-to-adult transmission, and adults as sources of infection. In many cases, staff are the source of COVID-19 in a program. Although children can be infected with COVID-19 and can spread it to others, spread of infection between adults has been more common.
 - Discourage unvaccinated staff from eating together in break rooms. This is a common way that people are exposed to COVID-19 in work settings.
- Preventing person-to-person transmission via respiratory droplets is more important than cleaning and disinfection. Face masks, physical distancing, and good ventilation are more important to keep COVID-19 from spreading.

COVID-19 spreads from person-to-person in the air through respiratory droplets from an infected person. These droplets enter the air when people breathe, especially when they talk, sing, cough, sneeze or exercise. People get infected when they breathe in these infectious droplets, or when infectious droplets land in their eyes, nose of mouth.

COVID-19 can also spread if a person touches their eyes, nose or mouth after touching a contaminated surface, but this is rare.

- Exposure risk lies along a continuum. A rule of thumb is that a person must be within 6 feet of someone who has COVID-19 for a total of 15 minutes or more, over the course of a day, to be at risk of infection.
 - Being outdoors is much safer than being indoors.
 - More people using face coverings is safer than fewer people using face coverings.
 - o Smaller groups are safer than larger ones.
 - Spending less time together is safer than more time; being further apart is safer than being closer together.
 - Activities that produce fewer respiratory droplets are lower risk than those that produce many droplets (silence < quiet talking < loud talking < singing).
- When working with children, COVID-19 prevention must consider children's developmental
 and socio-emotional needs. The benefits of programs for children and youth are well-known,
 and children are at low risk for severe COVID-19.

Establishing procedures and protocols

- Designate a COVID-19 staff or adult liaison to be the single point of contact at each site for questions, concerns, or exposures. This person will also serve as a liaison to SFDPH.
- Establish health and safety protocols to prevent COVID-19 transmission.
- Establish protocols for adults or children with symptoms of COVID-19 and for communication with staff, families and children after a confirmed COVID-19 case in the program.
- Create a health and safety plan describing what your program will do to follow the requirements in this guidance and any relevant Health Officer Directives or Orders.
 - Share your plan with staff, families, and other members of your community.
 - Train staff and teach children about health and safety practices.

Considerations for Staff

Protect staff and adults, especially those at higher risk of severe COVID-19. See <u>sfcdcp.org/vulnerable</u> for a list of groups at higher risk for severe COVID-19.

- Encourage COVID-19 vaccination for staff.
- Staff who are fully vaccinated for COVID-19 should continue to follow the same precautions as unvaccinated people for now. Exceptions include physical distancing from children and quarantine. For more information, see www.sfcdcp.org/quarantineaftervaccination
- Employers must comply with Cal/OSHA COVID-19 Prevention Emergency Temporary Standards, at https://www.dir.ca.gov/dosh/coronavirus/ETS.html

- Offer options that limit exposure risk to unvaccinated staff who are in groups at higher risk for severe COVID-19 illness (e.g., telework, reassignment, or modified job duties).
 - Avoid assigning unvaccinated staff in groups at higher risk for severe COVID 19 to assess children and youth who feel sick or monitor/care for sick children waiting to be picked up.
 - Consider the use of face shields, to be used with face masks, for unvaccinated staff whose duties make it difficult to maintain physical distancing.
- Implement sick leave policies that support people staying home when sick.
- Plan for absences of 10 days due to COVID-19 infection or exposure in unvaccinated staff.

Considerations for Children and Youth

- Encourage COVID-19 vaccination for children and youth who are old enough to be vaccinated.
- Prioritize enrollment of the following groups:
 - At-risk children and youth, including:
 - Children and youth who are clients of Family and Children's Services (FCS) or are at risk of abuse, neglect, or exploitation
 - Children eligible through the Emergency Childcare Bridge Program for Foster Children
 - Children and youth experiencing homelessness
 - Children of domestic violence survivors
 - Children and youth with disabilities or special health care needs whose individualized education programs (IEP) and/or individual family support plans (IFSP) include ELC services
 - Children and youth from low-income families, including those who receive or are eligible for free or reduced school lunch, Medi-Cal, SNAP (food stamps), WIC, Head Start, CalWorks and other public assistance programs.
 - Children and youth of essential workers, followed by people who work in other businesses and organizations that are allowed to open under San Francisco Health Orders.
- Do not exclude children and youth because of medical conditions that may increase their risk of severe COVID-19. Let the child's medical team and family decide if it's safe for them to attend.

Required Signs

Programs must post the following signs:

- Reminder to wear a face covering, stay 6 feet apart, and stay home if ill.
 Post at all public entrances and other places where the signs will be easily noticed.
 SFDPH approved signs are online at sf.gov/outreach-toolkit-coronavirus-covid-19
- Reporting unsafe conditions related to COVID-19

Post in staff break rooms and other staff areas.

Online at https://sf.gov/file/reporting-health-order-violations-poster-11x17 and https://sf.gov/sites/default/files/2020-11/YourHealthOnTheJob-8.5x11-111220.pdf

Signs must say that staff can report violations of COVID-19 health orders and directives by calling 311 or at https://www.sf.gov/report-health-order-violation. Signs must also say that the employee's identity will not be disclosed to the employer.

• Ventilation Checklists (indoor programs only)

Post at all public entrances and in break rooms.

Online at https://sf.gov/file/ventilation-checklist-poster

Signs must list how the program is ventilated:

- All available windows and doors are kept open
- Fully operational HVAC systems
- Portable air cleaners in each room
- None of the above
- Take a Break Safely (new)

Post in staff break rooms. Online at https://sf.gov/file/covid-break-room.

• Indoor Risk of COVID-19 (indoor programs only)

Online at https://sf.gov/file/Indoor-Risk-poster

Signs must say that

- COVID-19 is transmitted through the air, and the risk is generally higher indoors.
- Seniors and those with health risks should avoid indoor settings with crowds.

Strategies to prevent spread of COVID-19

Prevent COVID-19 from entering the program

Because many people with COVID-19 don't have any symptoms, asking people about symptoms when they arrive is not very effective in keeping COVID-19 out of programs for children and youth. It is more important to instruct people to stay home if they are sick.

Tell staff to check themselves and families to check children for COVID-19 symptoms and exposure before they arrive.

- Give the symptoms and exposure questions to staff and families of children to review before they arrive at each day. Programs do not have to verify that children were checked or collect families' responses to the questions.
 - o Staff, Contractors, Volunteers: SFDPH Personnel Screening Form
 - o Parents or other adult visitors: SFDPH Screening Form for Non-Personnel
 - Children and Youth: <u>For Parents and Guardians: COVID-19 Symptom and Exposure Check</u>, at sfcdcp.org/school

The symptom list for children under 18 years old is shorter than for adults. This because some symptoms are so common in children that they are not helpful in determining if a child has COVID-19. Other symptoms are less common in children with COVID-19 than adults.

SFDPH does not recommend temperature checks at programs for children and youth.

For more information on symptom screening and adult screening forms, see <a href="screening-stre

Staff and children who are sick must stay home.

- Staff, children and youth with COVID-19 symptoms should stay home and get tested.
- Encourage family members of children and staff to get tested promptly if they have symptoms of COVID-19. This will lower the risk of infection spreading to people in the program.

Encourage staff, children and youth who have not been fully vaccinated for COVID-19 to quarantine after travel.

 People who are not fully vaccinated for COVID-19 should avoid non-essential travel outside of California. They should quarantine and get tested after arriving in or returning to San Francisco from other states or countries. For more information on quarantine after travel, see https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Travel-Advisory.aspx

Restrict unvaccinated visitors

- People who are fully vaccinated for COVID-19 may volunteer on-site. Limit non-essential visitors and volunteers who have not been fully vaccinated for COVID-19.
- Parents and caregivers may enter the building briefly for pick-up and drop-off, even if they are not fully vaccinated for COVID-19.
- Therapists who are not employees but provide direct services to children on-site, such as ABA providers, occupational therapists, and physical therapists should be allowed to provide services. Providers should also be allowed on-site for vision, hearing, and dental screening.
- Events that involve families, such as festivals and performances, must follow CDPH and SFDPH rules for gatherings. See https://www.sfdph.org/dph/alerts/covid-guidance/Gatherings-Tips.pdf.
- Tours and open houses must also meet CDPH and <u>SFDPH rules for gatherings</u>. Do not hold tours and open houses when children are present. Keep a log of all persons present, in case someone at a tour or open house later tests positive for COVID-19.

Cohorts are not required.

A cohort is a stable group that has the same group of people each day, stays together for all activities (lunch, recess, etc.), and avoids contact with people outside the group. Keeping people in the same small cohort lowers their exposure risk by limiting the number of people they interact with.

- Cohorting is no longer required in programs for children and youth.
- There is no maximum group size.
- There is no minimum duration for children to attend. Programs can add new children and youth at any time. Single-day programs and drop-in programs are allowed.
- Staff and volunteers may work with more than one group.
- Children may participate in more than one group within their program each day.
 - For example, a child may be with a regular group for most of the day, but also attend a cooking elective and choose between arts and crafts, dance or sports in the afternoon.
- Programs must record daily attendance for each activity or group.
- If a child tests positive and has been part of several groups within a program, a large number of children may need to quarantine.
- To reduce the number of people who may need to quarantine, programs should consider ways
 of tracking who is within 6 feet or others each day, for example, using assigned seating or
 recording where who is next to each other when unmasked for meals, snacks and naps.
 Programs that can determine which people had close contact in a group each day will not
 need to quarantine the entire cohort.

• Children and youth who are not vaccinated for COVID-19 are encouraged, but not required, to limit the number of programs they participate in.

Physical distancing

Physical distancing decreases the risk of COVID-19 from respiratory droplets. Physical distancing of 3 feet is effective at preventing transmission between children when face masks are worn, even when COVID-19 transmission in the community is high. However, adults are much more likely than children to infect others. For this reason, staff should continue to stay 6 feet away from children and from each other.

Physical distancing for adults

- Staff must stay at least 6 feet from other adults, including those in the same cohort.
 - o Set up offices and staff rooms so that staff do not work or sit within 6 feet of each other.
 - Encourage virtual meetings using video conferencing apps for meetings and discussions with parents, instead of meeting in-person.
- Staff who have been fully vaccinated for COVID-19 do not need distance themselves from children and youth in the program.
- Staff who are not fully vaccinated for COVID-19 can be closer than 6 feet to children when needed to meet developmental and learning needs.

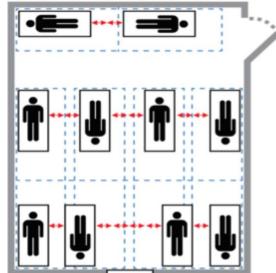
Physical distancing between children and youth

Physical distancing between younger children should be balanced with developmental and socio-emotional needs of this age group.

- Children and youth who have been fully vaccinated for COVID-19 do not need to distance themselves from each other.
- In child care programs, physical distancing is no longer required when children are wearing face masks. Physical distancing is still required when children are not wearing masks, for example, during meals and naps.
- In programs for school-aged children where children are typically seated at desks or tables, children and youth who are not fully vaccinated for COVID-19 must be seated at least 3 feet apart for individual activities.
 - Children and youth may move about the room to obtain supplies or to go to another part of the room, even if they pass within 3 feet of another while moving from one place to another. For example, children may leave their seats to be part of a reading group on a classroom rug.
- During group activities, playtime and recess, physical distancing may be relaxed for school-aged children, especially if outside and wearing face masks.
- When eating, children and youth who are not fully vaccinated for COVID-19 should be 6 feet away from others indoors, 3 feet away outdoors.

• If children nap at the program, place their mats or cribs as far apart as possible, so that their heads are at least 6 feet apart. Have children lie on their mats so that they are head-to-toe (see diagram).

- Examples of additional strategies in the classroom include:
 - Rearrange furniture and work/play spaces to prevent crowding and promote distancing between children who are not playing together.
 - Offer individual activities, such as painting or crafts. Choose group activities that do not involve close contact between children.
 - Arrange desks and workstations facing in the same direction, so that children do not sit facing each other.
- In shared spaces like bathrooms and elevators, limit the number of people to allow 3 feet of distancing.
 Adjacent bathroom stalls may be used. Post signs with occupancy limits.



• At places where people wait in line, mark spots 3 feet apart to indicate where to stand.

Sharing a large indoor space between more than one group

To limit the number of people who may have to quarantine if someone in the program tests positive for

COVID-19, minimize interactions between groups doing different activities. If groups in a space mingle,
all groups may need to quarantine if a person in any group tests positive for COVID-19. For example,
two teams with different coaches that practice in the same gym would need to follow these guidelines:

- To be considered separate groups, groups that use an indoor space must stay at least 6 feet
 apart, and at least 12 feet apart for activities that involve increased breathing, such as singing,
 sports and exercise.
- The boundaries of each group's space should be clearly marked.
 - Examples of boundaries include tape or markings on the floor, a row of empty chairs/desks or other barriers. Do not block access to emergency exits.
 - Temporary walls, also known as room dividers or partitions, can be used to separate indoor spaces. They must comply with the following:
 - Partitions must not interfere with ventilation of each space, obstruct sprinkler systems, or access to emergency exits.
 - Separate smoke detectors may be required on each side of the partition. Consult professionals as needed to ensure good ventilation and compliance with building codes.
 - Partitions must be made from solid non permeable, cleanable materials extending from the floor and at least 8 feet high.
- Keep groups from mixing in common areas like entrances, bathrooms, locker rooms, and at water fountains.

- Make sure that the shared space is well-ventilated.
 - o For exercise, band, singing, drama, and other higher-risk activities where people breathe harder or project their voices, use larger spaces with higher ceilings and good ventilation.
 - o If the room cannot be ventilated using strategies described in the <u>SFDPH Ventilation</u> <u>Guidance</u>, do not use the space for more than one group.
- Avoid having groups remove their masks in a shared indoor space. If groups must remove their masks, for example, for snacks or meals,
 - Stagger schedules so that only one cohort has their masks off at a time to eat inside and
 - Maximize the ventilation of the indoor space while masks are off. For example, open all windows and doors completely.

Face masks

Face masks and other cloth face coverings keep people from spreading infection, by trapping respiratory droplets before they can travel through the air. In programs where physical distancing can be challenging and children are too young to be vaccinated for COVID-19, face coverings are the one of the most important measures to prevent COVID-19.

For this guidance, "face masks" includes cloth face coverings that cover the mouth and nose. Face masks must not have an exhalation valve.

- All adults and children 24 months and older must wear face masks over <u>both their nose and mouth</u>, except when eating or sleeping. This includes family members and caregivers dropping off or picking up children at a program.
- Adults and children over 24 months old may not enter the program unless they are wearing a face mask or have documentation of a medical contraindication to face masks.
- Provide face masks to children and youth who forget to bring their face mask. Reusable cloth face masks can be sent home with families to be laundered.
- Keep a supply of face masks for other individuals who have forgotten to bring one.
- Some children and youth need additional support to consistently wear face masks. Programs should take into account equity and each child's individual circumstances when deciding how to best support a child in wearing face masks.
- Do not exclude children if they have a documented medical exemption to face masks. For children with medical exemptions due to developmental delay, autism or other conditions that limit their ability to tolerate face masks, encourage and remind them to wear their face mask as much as possible.

Prioritize consistent face mask use during the following times:

- When in hallways, bathrooms, or other shared spaces
- During times when physical distancing is relaxed.
- When in public spaces, for example, when walking to a nearby park
- O When a child is ill and waiting to be picked up (and is not asleep).
- Face masks must be removed for naps.

Avoid excluding children and youth or disciplining them for not wearing a facemask. Continue
to encourage and remind them to wear their face covering. A child who refuses to wear face
mask at home may be more willing to wear a face mask in a setting where others are
consistently wearing them.

Exemptions to face masks and cloth face coverings; use of face shields

- Children under 24 months old must not wear face coverings due to the risk of suffocation.
- People who are unconscious, asleep, or unable to remove a face mask independently.
- Children and youth with documented medical or behavioral contraindications to face masks are exempt. This includes children and youth who cannot tolerate face masks due to autism or sensory sensitivity, and those unable to remove a face mask independently due to disability.
- Asthma, claustrophobia, and anxiety are not generally considered to be contraindications to face masks.
- Staff with a medical contraindication to a face mask whose job involves regular contact with
 others must wear a non-restrictive alternative, such as a face shield with a drape on the bottom
 edge, as long as their condition permits it. Staff not wearing a face covering, face shield with a
 drape or other effective alternative, for any reason, should stay at least six feet apart from all
 other persons.
- Staff working alone in a private indoor space do not need to wear a face mask if the space is completely enclosed (i.e. a private office, not a cubicle).
- Adults working with children and youth who are hard-of-hearing may use a clear mask (a cloth face mask with a clear inset) or a face shield with a cloth drape tucked into the shirt. Adults must wear a face mask at other times, for example, in staff-only areas.
- Do not use face shields in place of face masks in other situations. Face shields have not been shown to keep the wearer from infecting others.
- Consider using a face shield in addition to a face mask. Face shields provide additional eye
 protection for the wearer. When used with a mask, a cloth drape is not needed.

For more information, see

https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx

Ventilation and outdoor spaces

Increasing outdoor air circulation lowers the risk of infection by "diluting" any infectious respiratory droplets with outdoor air. Being outside is even lower risk.

Outdoor spaces

- Do as many activities outside as possible, especially snacks/meals and exercise.
- Outdoor spaces may be covered with a tent, canopy, or other shelter, as long as the shelter complies with CDPH and SFDPH ventilation guidelines for outdoor structures, at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf).

Outdoor playgrounds/natural play areas only need routine maintenance. Make sure that
children and youth wash or sanitize their hands before and after using these spaces. When
hand hygiene is emphasized, cleaning and disinfection is not needed between cohorts.

Indoor spaces

Ventilation systems can decrease the number of respiratory droplets and infectious particles in the air by replacing indoor air with fresh, uncontaminated air and/or filtering infectious droplets out of the air.

• Review <u>SFDPH Ventilation Guidance</u>. Make as many improvements as feasible. Note which improvements you made, and keep a copy of your notes.

You can also use ventilation guidance from the Centers for Disease Control (CDC), CDPH, or the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) instead.

General recommendations include:

- Open windows to increase natural ventilation with outdoor air when health and safety allow. When possible, consider also leaving room doors slightly open to promote flow of outdoor air through the indoor space.
- If open windows pose a risk of falls for children, use window locks to keep windows from opening more than 4 inches, or other safety devices to prevent falls.
- Do not prop or wedge open fire doors. Continue to follow fire and building safety requirements.
- If your building has an HVAC system (sometimes called mechanical ventilation, forced air, or central air),



- Make sure the HVAC system is checked by a professional and is working properly.
- Open outdoor air dampers and close recirculation dampers ("economizers"). This will
 maximize the amount of outdoor air that the HVAC system takes in, and minimize the
 amount of indoor air that is recirculated.
- If you can use higher-efficiency air filters without reducing airflow or damaging your HVAC system, use air filters rated MERV13 or better.
- Disable "demand-control ventilation controls" so fans keep running even when a room doesn't need to be heated or cooled.
- If your HVAC system has a timer, set it to run at least 1-2 hours before the building opens until 2-3 hours after everyone has left the building, including custodial staff.
- Consider portable air cleaners ("HEPA filters").
- If your program uses fans, adjust the direction of fans to so that air does not blow from one person's space to another's space.

For more information, see www.sfcdcp.org/COVID-ventilation and https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/ventilation.html

Hand hygiene

Frequent handwashing and hand sanitizer use removes COVID-19 germs from people's hands before they can infect themselves by touching their eyes, nose or mouth.

- Develop routines and schedules for staff and children to wash or sanitize their hands frequently, including:
 - Immediately after arriving,
 - Before and after eating,
 - Before naptime. Pay special attention to handwashing before and after naptime to children who suck their thumbs.
 - After going to the bathroom or diapering, and
 - After wiping noses, coughing, or sneezing.
- Post signs encouraging hand hygiene. Hand hygiene signs in multiple languages are at: http://eziz.org/assets/docs/IMM-825.pdf
 https://www.cdc.gov/handwashing/posters.html
- Keep hand sanitizer out of the reach of young children, and supervise use.
 - The California Department of Public Health (CDPH) does not recommend hand sanitizer for children under 24 months old.
 - o Call Poison Control if hand sanitizer is consumed at 1-800-222-1222.

Limit sharing

- Drinking fountains can be used if the program can ensure 6 feet distancing from the person
 using the fountain, since people must remove their masks to drink from the water fountain.
 Encourage the use of reusable water bottles. Water bottle filling stations, or "hydration
 stations," can be used.
- Children and youth may use shared supplies and equipment such as computers, books, games, play areas, and area rugs. Have children and youth wash or sanitize their hands before and after using shared supplies and equipment.

Cleaning and disinfection

Routine cleaning should continue, but additional disinfection to prevent COVID-19 is no longer recommended for programs for children and youth. Contaminated surfaces are not thought to be a significant route of transmission.

- Clean frequently touched surfaces daily and between cohorts. Routine cleaning focuses on frequently touched surfaces like door handles, shared desks and tables, light switches, sink handles, and keyboards.
 - o Toys that may be put in a child's mouth should be cleaned and sanitized.
 - Remove toys that are difficult to clean (e.g. soft toys, "loveys"), or make sure that they are used only by one child and not shared.
 - Paper-based materials like books, magazines and envelopes do not need routine cleaning between uses.
- Cleaning and disinfection are only needed in areas where a person with COVID-19 spent a large proportion of their time (classroom, or an administrator's office) within the last 24 hours.
 - If more than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, cleaning is enough.

 If more than 3 days have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning is needed.

For more information, see

https://www.cdc.gov/coronavirus/2019 ncov/community/disinfecting building facility.html and https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19-K12-Schools-InPerson-Instruction.aspx#Cleaning%20and%20Disinfection

Specific Situations

Staff break rooms and work rooms

Break rooms are a common source of COVID-19 exposure in all work settings. Staff often do not view themselves and colleagues as sources of infection. They may forget to take precautions with co-workers, especially during social interactions like breaks or lunch time.

- Discourage staff and volunteers who are not fully vaccinated for COVID-19 from eating together, especially indoors.
 - o Programs must notify staff that they should not eat indoors when possible.
 - o Programs must provide an outdoor break area, if feasible, for staff to eat.
- Discourage staff from gathering in break rooms and other indoor staff spaces.
- Limit the number of people in indoor break rooms and other staff spaces to the lesser of
 - a) 50% of the maximum occupancy or
 - b) The number of people allowed by 6 feet distancing.
- Post the maximum number of people allowed in break rooms and other staff areas.
- Post required signs in break rooms, including signs reminding staff to stay 6 feet apart, keep their facemasks on unless eating, and wash their hands before and after eating
- Open windows and doors to increase ventilation, when feasible, especially if staff are eating or if the room is near the maximum number of people allowed.

Transportation

Since vehicles are small enclosed spaces that do not allow physical distancing, they can be settings with higher risk of COVID-19 transmission. Biking and walking are lower risk than shared vehicles.

- Carpools and shared rides
 - Tell staff and families to try to carpool with the same stable group of people.
 - Open windows and turn the fan on high, set to outdoor air.
 - o Everyone in the vehicle should wear a face mask.
- Program Buses and Vans
 - Face masks are required for everyone riding the bus, including drivers. Bus drivers should carry a supply of face coverings in case a child or youth forgets theirs.
 - Children and youth must sit at least 6 feet away from the driver.
 - Maximize space between children and youth from different households.
 - Keep vehicle windows open when weather and safety permit.

- Additional disinfection for COVID-19 is needed only if anyone with COVID-19 has used the bus within the last 24 hours.
- Symptom and exposure screening is not required if the school or program already asks families to check for symptoms and exposures at home.

Walking School Buses

- Only staff and children may participate in walking school buses. Family members may not accompany walking school buses.
- Families should stay 6 feet away from staff and other households when dropping off children.
- Face masks are required for staff and children, as well as family members dropping off children.
- Prioritize pedestrian safety over physical distancing. Keep children from different households as far apart as feasible and safe.
- o Keep a record of staff and children on the walking school bus each day.
- Outdoor equipment such as walking ropes do not need additional cleaning. Instead, have children and staff wash or sanitize their hands before touching the equipment.
- Symptom and exposure screening is not required when if the school or program already asks families for to check for symptoms and exposures at home.

Drop-off and pick-up

If families from different households mingle at drop-off and pick-up, this creates an opportunity for COVID-19 to spread in your program's community.

Examples of strategies to minimize crowding at drop-off and pick-up include:

- Staggering arrival and dismissal times
- Assigning different entrances/exits for ages or groups
- Curbside drop-off and pick-up.
- Marking spaces for children and youth to stand while waiting to enter and for adults waiting to pick up children.

Meals and snacks

Eating together is especially high risk for COVID-19 transmission because people must remove their face coverings to eat and drink. Children often eat with their hands, and both children and adults often touch their mouths with their hands while eating. In addition, meals are usually considered time for talking together, which further increases risk, especially if children must speak loudly to be heard.

Children and youth who have not been fully vaccinated for COVID-19 should stay at least 6 feet apart when masks are off to eat indoors; 3 feet apart outdoors. Staff who have not been fully vaccinated for COVID-19 should be especially vigilant about staying 6 feet away from children when their face masks are off.

- Eating outdoors is safer than eating indoors.
 - If possible, designate an outdoor eating area for each group, and mark places to sit at least
 feet apart. Without marked spaces, children and youth may sit more closely.

- Outdoor eating areas may be covered (e.g., by a tent, canopy, or other shelter), as long as the shelter complies with both CDPH and SFDPH guidance, at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx and https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf.
- Consider staggering snack and lunch times so more people can eat outdoors without mixing cohorts.
- When eating inside, children and youth who have not been fully vaccinated for COVID-19 may need to change where they sit during snacks or meals, so that they are at least 6 feet apart while eating. Alternatives include staggering in-class meals such that half the cohort participates in an activity outside the room (such as recess) while the other half eats in the room.
- Use individually plated or bagged meals instead of family-style meals.
- Make sure that everyone washes their hands or use hand sanitizer immediately before and after eating. Pay special attention to children who like to suck/lick food off their hands.
- Consider starting lunch with silent eating time, followed by conversation time, to discourage talking while face coverings are off.

Field trips

• Outdoor field trips are allowed as long as they do not require shared vehicles or public transportation. For example, field trips that involve walking to a nearby park are allowed.

Fire Drills

- Designate an exit for each group, and the order in which groups will exit. Stagger exits so that group are at least 6 feet apart.
- Designate areas for each group outside, with enough space that people in the same group can be at least 3 feet apart, and different groups can stay at least 6 foot apart.
- Pedestrian safety is more important than physical distancing when walking to/from the designated waiting area.
- Create a written exit plan for children and youth with medical conditions that increase their risk
 of exposing others or being exposed to respiratory droplets (ex. unable to wear a
 mask, tracheostomy or on a ventilator). Decide when and in what order those children will exit.
 Pay special attention to physical distancing for these children and youth.

Sports, Dance, Exercise, Wind Instruments, Singing, and Related Activities

Sports, dance, exercise and activities involving singing, chanting, shouting, and playing wind instruments are higher risk for COVID-19 because people breathe more air and breathe out more forcefully when doing these activities. The risk is much higher indoors than outdoors, and higher without face masks.

Sports, Dance and Exercise

- For what's currently allowed, <u>see SFDPH guidance on sports, dance at fitness</u>
 at https://www.sfdph.org/dph/COVID-19/Sports-COVID.asp and to Health Directive 2021-01
 (https://www.sfdph.org/dph/alerts/files/Directive-2021-01-Sports-Youth-and-Adult.pdf)
- Children and youth, especially those who are unvaccinated, are encouraged, but not required, to limit their participation in multiple sports programs at the same time.

Physical movement and activity in the classroom are still allowed. For example, "air writing" and
other movement designed to help children learn letters, or distinguish left from right; clapping
hands or stomping feet, standing, stretching, meditation, and doing the "hokey pokey" to
recorded music are all acceptable activities.

Wind Instruments, Singing, and Related Activities

- Follow CDPH and SFDPH guidelines for low-contact youth recreational activities, except for
 physical distancing outdoors (see table below). See SFDPH guidance for sports, dance and fitness
 at https://www.sfdph.org/dph/COVID-19/Sports-COVID.asp or SFDPH Health Directive 2021-01
 at https://www.sfdph.org/dph/alerts/files/Directive-2021-01-Sports-Youth-and-Adult.pdf
- The following table summarizes additional health and safety requirements for singing, chanting, shouting, cheering, and performing with wind (woodwind and/or brass) instruments. These requirements apply to band, orchestra, chamber music, theater, drama, chorus, smaller singing groups, and other similar activities.

Table: Health & Safety Guidance for Wind Instruments, Singing, and Related Activities

Setting	Outdoors	Indoors
Risk Profile	Lower Risk	Higher Risk (activity is allowed but discouraged)
Required physical distance between performers	At least 3 feet	At least 6 feet
Face masks and covers for wind instruments*	Required if < 6 feet apart. Encouraged at all distances.	Required at all times
Ventilation	Not applicable	Optimize ventilation. See https://sfdph.org/ventilation

^{*} Instrument covers should be made of materials similar to those required for face masks. To cover their nose, individuals playing wind instruments may wear a face covering with a mouth-slit in addition to, but not in place of, an instrument cover.

Caring for infants and toddlers

Washing, Feeding, or Holding a Young Child

Washing, feeding or holding a child increases the risk of COVID-19 via respiratory droplets because of the close distance, especially if the child is crying. Skin contact with tears, mucus, and other secretions is much lower risk than the risk of breathing in respiratory droplets at such a close distance.

- Before holding a child aged 2 or over, the child should ideally be wearing a face covering over their mouth and nose, except when feeding. Unvaccinated caregivers can consider wearing a face shield in addition to a face covering for added protection.
- When holding or physically comforting a crying child, try to position the child so that they are
 not directly facing you (sitting sideways in a lap, for example, or standing slightly behind the
 child while rubbing their back). Try to keep your face away from child's face while holding or
 comforting them. Consider taking the child outside to comfort them.

- Consider covering your regular clothes with a smock or large shirt to keep tears, mucus, saliva
 or secretions from touching your clothing. For details, see
 https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#InfantsToddlers.
- Wash your hands, as well as any skin that a child's tears, mucus or other secretions has touched, as soon as possible.
- Staff who are not fully vaccinated should not be involved in brushing teeth at childcares.

Diapering

Although the virus that causes COVID-19 has been found in stool, there has been no known spread of COVID-19 from stool or diapering. However, norovirus and other infections can be spread by stool.

Follow the usual safe diapering procedures, including wearing gloves and handwashing before
and after. For more information, see
 https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#InfantsToddlers

Children and youth receiving special services

- Therapists and other support staff are considered essential staff and should be allowed onsite to provide services.
- Accommodations and related services for special education, learning disabilities and medical
 conditions should be met, even if it creates cross-over between cohorts. Provide supervision
 for children who need additional support maintaining physical distancing, wearing a face
 covering, or handwashing.

What to do when someone has COVID-19 symptoms or confirmed COVID-19

When staff, children and youth become ill at the program

- Staff who become ill at work must notify their supervisor and leave work as soon as they can.
- Send ill children and youth home. Keep children who are waiting to be picked up in a designated isolation room. Make sure that they keep their face masks on.
- When a parent or guardian arrives to pick up a child, have the child walk outside to meet them if
 possible instead of allowing the parent or guardian into the building. The parent may also have
 COVID-19, since children are most often infected by an adult in their home.

See the Quick Guide for Suspected or Confirmed COVID-19 for steps to take.

The <u>Quick Guide</u> has a summary chart of what to do when staff, children and youth have COVID-19 symptoms, have had close contact to someone with COVID-19 (for example, a parent or sibling), or test positive for COVID-19. It also lists steps to take if your program has a confirmed case of COVID-19.

Translations of the Quick Guide are at https://sfcdcp.org/school

Returning to the program after COVID-19 symptoms, exposure or a positive test See SFDPH criteria for children and youth to return to their program at https://sfdph.org/dph/COVID-19/Schools-Returning.asp

Deciding if your program should close due to COVID-19

Programs should <u>avoid unilaterally closing</u> due to community surges in COVID-19, without direction from public health officials. Doing so may not decrease the risk to staff and children, and in fact may lead to more COVID-19 infections due to staff and children spending more time in settings where the risk of transmission is higher than in child care programs.

Even when COVID-19 is widespread in the general community, spread of COVID-19 inside childcares is rare. Almost all cases of COVID-19 in childcares in San Francisco have been in staff and children who were infected outside of the childcare. Routine testing of elementary school staff and students has also provided reassuring evidence of the lack of transmission in programs for children.

This reflects the success of child care programs in implementing precautions like face masks, physical distancing, hand hygiene, and staying home when sick. When these basic precautions are enforced, they are very effective at keeping COVID-19 from spreading. In contrast, people not following these precautions in informal or unsupervised settings has been largely responsible for community spread of COVID-19.

The decision to close a child care program should be based on COVID-19 cases in the child care, not on community COVID-19 rates, which may not reflect the conditions at the child care program. Any decisions should be made in consultation with the SFDPH Schools and Childcare Hub. In general, programs with smaller, more contained cohorts are less likely to need closure.

Situations where SFDPH may recommend closing a program may include the following:

- 25% or more of the cohorts in the program have had outbreaks¹ in the last 14 days.
- At least three outbreaks have occurred in the last 14 days AND more than 5% of the staff and children are infected.
- Investigation of an outbreak by SFDPH suggests ongoing COVID-19 transmission in the program.

Closures are generally for 10-14 days, and are meant to prevent further transmission within the program, as well as to better understand how transmission occurred, in order to prevent repeat outbreaks.

A more common situation is that **programs that do not limit contact between unvaccinated staff in different cohorts may have to close due to staff shortages after a staff member tests positive,** because other staff must quarantine.

¹ An outbreak is 3 or more COVID-19 cases in a child care program in a 14-day period, where people were likely infected at the program. For example, 3 cases in 3 siblings would not be considered an outbreak, nor would 3 cases in children who also play on a sports team already being investigated for an outbreak. Similarly, 3 cases in children or staff who happen to have COVID-19 at the same time, but were infected outside of the childcare, would not be considered an outbreak.

Resources

San Francisco Department of Public Health (SFDPH)

- SFDPH Schools and Childcare Hub for COVID-19 consultation and guidance (628) 217-7499 or email <u>Cases.schools@sfdph.org</u>
- COVID-19 guidance for the public, including employers: https://sfcdcp.org/covid19
- COVID-19 guidance for programs for children and youth: https://sfcdcp.org/school
 - o "Quick Guide for Suspected or Confirmed COVID-19"
 - "Parent and Caregiver Handout: COVID-19 Symptom and Exposure Check/Returning to School after Symptoms" I
 - Outreach Toolkit for Coronavirus. https://sf.gov/outreach-toolkit-coronavirus-covid-19

California Department of Public Health (CDPH)

- "COVID-19 Update Guidance: Child Care Programs and Providers" issued 7/17/2020 https://files.covid19.ca.gov/pdf/guidance-childcare--en.pdf
- "COVID-19 Case and Contact Management Within Child Care Facilities" issued 8/25/2020 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/contact-management-childcare-facilities.aspx
- Updated COVID-19 Guidance for Cohorts, Group Size, and Ratios in Licensed and License-Exempt Child Care Settings https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2020/CCP/PIN-20-22-CCP.pdf
- "Outdoor and Indoor Youth and Recreational Adult Sports" updated 4/6/2021
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx
- "Youth Sports Questions and Answers" updated 3/22/2021
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Youth-Sports-FAQ.aspx

Centers for Disease Control and Prevention (CDC)

- Guidance for Schools and Childcare https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html
- Guidance for Child Care Programs that Remain Open https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html
- Cleaning and Disinfection for Community Facilities
 https://www.cdc.gov/coronavirus/2019 ncov/community/organizations/cleaning disinfection.html



Explain:

Health Officer Directive No. 2020-14h (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Each Childcare Program must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Business/Entity name:		Contact name:	
Entity	Address:	Contact telephone:	
(You	may contact the person listed above v	with any questions or comments about this plan.)	
	Business is familiar with and complied Directive No. 2020-14, available at h	es with all requirements set forth in Health Officer ttp://www.sfdph.org/directives.	
	Designate a COVID-19 staff liaison.	Liaison name:	
	Plan in place to screen Personnel ar	nd for COVID-19 symptoms or exposure.	
	□ Parents/guardians are instructed to keep children home when ill.		
	Sick leave policies support personne	el to stay home when ill.	
	Non-essential visitors and volunteers 19 are limited.	s who have not been fully vaccinated for COVID-	
Р	hysical Distancing		
	Physical distancing between unvacc	inated adults is maintained as much as possible.	
	At naptime and when unmasked to e	eat, children are placed as far apart as possible.	
Fa	ce Coverings		
	All adults and children 2 years and o napping or otherwise exempt.	lder wear a face covering unless eating, drinking,	
	Face coverings are not placed on ch documented medical or behavioral c	ildren under 2 years old or children with ontraindications to face coverings.	
	Face coverings are never worn during	ng naps.	
Ve	entilation		
	Activities are done outdoors to the g	reatest extent possible.	
	Ventilation is maximized to the great (when safe to do so) and/or adjusting (outdoor) air ventilation, as appropriate	est extent possible through opening windows g mechanical ventilation to maximize fresh ate.	
Ot	her		
	Hand sanitizer is kept out of reach of	f young children.	
	Protocols have been established in t COVID-19, has close contact with a COVID-19.	he event a child or staff member has symptoms of person with COVID-19, or is diagnosed with	
<u>Ac</u>	dditional Measures		



Department of Public Health Health Officer Directive

DIRECTIVE OF THE HEALTH OFFICER No. 2020-21j

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR OUT OF SCHOOL TIME PROGRAMS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that out of school time programs as described below must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes industry-specific guidance as provided under Section 4 of Health Officer Order No. C19-07x, issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. This Directive applies to educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support distance learning, school-aged childcare programs, youth sports programs, and afterschool programs ("Out of School Time Programs" or "OST Programs") may open for all children, subject to the following limitations and conditions This Directive does not apply to schools or childcare programs for young children not yet in elementary school.
- 2. Attached as <u>Exhibit A</u> to this Directive is updated guidance from the Department of Public Health for Programs for Children and Youth: Childcare, Out-of-School Time Programs, and Day Camps ("Guidance"). All OST Programs must comply with all applicable requirements listed in the Guidance.
- 3. Each OST Program must create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
- 4. Each OST Program must (a) make the Health and Safety Plan available upon request to all Personnel working on site and to the parent(s) or guardian(s) of each child it serves, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that the OST Program operates within the City. Also, each OST Program must provide a copy of the Health and Safety Plan

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and evidence of its implementation to any authority enforcing this Directive or the Stay-Safer-At-Home Order upon demand.

- 5. Subject to agreement of the owner, and compliance with any relevant licensing requirements and land use laws, OST Programs may operate on sites that are otherwise not permitted to be open to the public.
- 6. Each OST Program subject to this Directive must provide items such as Face Coverings (as provided in Health Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that OST Program's Personnel. If any OST Program is unable to provide these required items to Personnel or otherwise fails to comply with required Guidance, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such OST Program is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
- 7. Each OST Program must cooperate with the San Francisco Department of Public Health (SFDPH) by working and collaborating with SFDPH, and otherwise following the direction of SFDPH, in relation to the OST Program and the subject matter of this Directive. Such cooperation includes, but is not limited to, all of the following:
 - Immediately (within one hour of learning of the result) reporting any COVID-19 diagnosis or positive or inconclusive test result received by any child, teacher, or other Personnel to SFDPH Schools and Childcare Hub: call 628-217-7499 or email Cases.Schools@sfdph.org (please put "SECURE" in the subject line);
 - Submitting a "List of Close Contacts of a Positive Covid-19 Case" (available at http:\www.sfdph.org\dph\files\ig\TEMPLATE-School-Contact-Tracing.docx) to the SFDPH Schools and Childcare Hub via email (Cases.Schools@sfdph.org) within 24 hours of learning of a positive COVID-19 case;
 - Promptly taking and responding to telephone calls, emails, and other inquiries and requests by representatives of SFDPH;
 - Allowing SFDPH personnel on-site without advance notice;
 - Responding to all SFDPH requests for information in a timely manner;
 - Communicating with Personnel, students, and their parent(s) or guardian(s) as directed by SFDPH; and
 - Taking immediate action as required by SFDPH in the event of an outbreak or other time-sensitive situation that poses a risk to the health and safety of youth, Personnel, or the community.
 - 8. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services



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onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers' markets); volunteers; and other individuals who regularly provide services onsite at the request of the Host. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.

- 9. This Directive may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All OST Programs must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.
- 10. OST Programs must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFDPH's guidance for improved ventilation available at https://www.sfcdcp.org/COVID-ventilation.
- 11. OST Programs must add all COVID-19 related signage as required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at https://sf.gov/outreach-toolkit-coronavirus-covid-19.
- 12. OST Programs must prepare, post, and implement a Social Distancing Protocol substantially in the form of Appendix A to the Stay-Safer-At-Home Order, as provided under applicable provisions of Section 4.d of the Stay-Safer-At-Home Order. The OST Program must follow those Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco

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Programs for Children and Youth: Childcare, Out-of-School Time Programs, and Day Camps

May 19, 2021

This guidance was developed by the San Francisco Department of Public Health (SFDPH) for local use. It will be posted at https://sfcdcp.org/school.

<u>AUDIENCE</u>: Programs for children and youth, including child care programs, out-of-school time programs, day camps, youth sports, community learning hubs, and other recreational and educational programs for children outside of school. Child care includes child care centers; child development facilities; family child care homes; preschools, transitional kindergarten, pre-kindergartens and kindergarten programs that are not part of an elementary school. Transitional kindergarten (TK) programs that are part of an elementary school and programs that are run by TK-12 schools should be refer to <u>SFDPH guidance for TK-12 Schools</u>.

Summary of changes since 5/6/2021

Major updates are highlighted in the document in blue color.

- Physical distancing is not required in the following situations:
 - For staff who are fully vaccinated for COVID-19, when interacting with children and youth in the program.
 - Between children and youth who are fully vaccinated for COVID-19
 - In childcares, between children who are wearing face masks
- Outdoors, only 3 foot distancing is required while eating, singing, or playing wind instruments.
- Cohorting is no longer required.
 - Children can participate in activities with different groups in the same program.
 - Programs can be shorter than 3 weeks. Drop-in and single-day programs are allowed.
 - Children and youth can enroll at any time during the program.
 - No limits on group size for higher-risk activities like singing, wind instruments, and sports.
- Programs can choose to put in measures, such as assigned seating or tracking who is sitting
 together, so that only close contacts will need to quarantine if someone with COVID-19 tests
 positive, instead of quarantining all groups that the positive case participated in.
- People who are fully vaccinated for COVID-19 may volunteer on-site.
- Parents and caregivers may enter the building briefly for pick-up and drop-off.

<u>PURPOSE</u>: To help programs for children and youth understand health and safety practices needed to prevent spread of COVID-19 in their programs.

The recommendations below are based on the best science available at this time and the current degree of COVID-19 transmission in San Francisco. They are subject to change as new knowledge emerges and local community transmission changes. Recommendations may also change as the number of staff, children and youth who are fully vaccinated for COVID-19 increases.

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Key messages

- COVID-19 vaccination of staff and children who are old enough to be vaccinated is one of the most effective ways to decrease the risk of COVID-19 in programs for children and youth.
- Address adult-to-adult transmission, and adults as sources of infection. In many cases, staff are the source of COVID-19 in a program. Although children can be infected with COVID-19 and can spread it to others, spread of infection between adults has been more common.
 - Discourage unvaccinated staff from eating together in break rooms. This is a common way that people are exposed to COVID-19 in work settings.
- Preventing person-to-person transmission via respiratory droplets is more important than cleaning and disinfection. Face masks, physical distancing, and good ventilation are more important to keep COVID-19 from spreading.

COVID-19 spreads from person-to-person in the air through respiratory droplets from an infected person. These droplets enter the air when people breathe, especially when they talk, sing, cough, sneeze or exercise. People get infected when they breathe in these infectious droplets, or when infectious droplets land in their eyes, nose of mouth.

COVID-19 can also spread if a person touches their eyes, nose or mouth after touching a contaminated surface, but this is rare.

- Exposure risk lies along a continuum. A rule of thumb is that a person must be within 6 feet of someone who has COVID-19 for a total of 15 minutes or more, over the course of a day, to be at risk of infection.
 - Being outdoors is much safer than being indoors.
 - More people using face coverings is safer than fewer people using face coverings.
 - o Smaller groups are safer than larger ones.
 - Spending less time together is safer than more time; being further apart is safer than being closer together.
 - Activities that produce fewer respiratory droplets are lower risk than those that produce many droplets (silence < quiet talking < loud talking < singing).
- When working with children, COVID-19 prevention must consider children's developmental
 and socio-emotional needs. The benefits of programs for children and youth are well-known,
 and children are at low risk for severe COVID-19.

Establishing procedures and protocols

- Designate a COVID-19 staff or adult liaison to be the single point of contact at each site for questions, concerns, or exposures. This person will also serve as a liaison to SFDPH.
- Establish health and safety protocols to prevent COVID-19 transmission.
- Establish protocols for adults or children with symptoms of COVID-19 and for communication with staff, families and children after a confirmed COVID-19 case in the program.
- Create a health and safety plan describing what your program will do to follow the requirements in this guidance and any relevant Health Officer Directives or Orders.
 - Share your plan with staff, families, and other members of your community.
 - Train staff and teach children about health and safety practices.

Considerations for Staff

Protect staff and adults, especially those at higher risk of severe COVID-19. See <u>sfcdcp.org/vulnerable</u> for a list of groups at higher risk for severe COVID-19.

- Encourage COVID-19 vaccination for staff.
- Staff who are fully vaccinated for COVID-19 should continue to follow the same precautions as unvaccinated people for now. Exceptions include physical distancing from children and quarantine. For more information, see www.sfcdcp.org/quarantineaftervaccination
- Employers must comply with Cal/OSHA COVID-19 Prevention Emergency Temporary Standards, at https://www.dir.ca.gov/dosh/coronavirus/ETS.html

- Offer options that limit exposure risk to unvaccinated staff who are in groups at higher risk for severe COVID-19 illness (e.g., telework, reassignment, or modified job duties).
 - Avoid assigning unvaccinated staff in groups at higher risk for severe COVID 19 to assess children and youth who feel sick or monitor/care for sick children waiting to be picked up.
 - Consider the use of face shields, to be used with face masks, for unvaccinated staff whose duties make it difficult to maintain physical distancing.
- Implement sick leave policies that support people staying home when sick.
- Plan for absences of 10 days due to COVID-19 infection or exposure in unvaccinated staff.

Considerations for Children and Youth

- Encourage COVID-19 vaccination for children and youth who are old enough to be vaccinated.
- Prioritize enrollment of the following groups:
 - At-risk children and youth, including:
 - Children and youth who are clients of Family and Children's Services (FCS) or are at risk of abuse, neglect, or exploitation
 - Children eligible through the Emergency Childcare Bridge Program for Foster Children
 - Children and youth experiencing homelessness
 - Children of domestic violence survivors
 - Children and youth with disabilities or special health care needs whose individualized education programs (IEP) and/or individual family support plans (IFSP) include ELC services
 - Children and youth from low-income families, including those who receive or are eligible for free or reduced school lunch, Medi-Cal, SNAP (food stamps), WIC, Head Start, CalWorks and other public assistance programs.
 - Children and youth of essential workers, followed by people who work in other businesses and organizations that are allowed to open under San Francisco Health Orders.
- Do not exclude children and youth because of medical conditions that may increase their risk of severe COVID-19. Let the child's medical team and family decide if it's safe for them to attend.

Required Signs

Programs must post the following signs:

- Reminder to wear a face covering, stay 6 feet apart, and stay home if ill.
 Post at all public entrances and other places where the signs will be easily noticed.
 SFDPH approved signs are online at sf.gov/outreach-toolkit-coronavirus-covid-19
- Reporting unsafe conditions related to COVID-19

Post in staff break rooms and other staff areas.

Online at https://sf.gov/file/reporting-health-order-violations-poster-11x17 and https://sf.gov/sites/default/files/2020-11/YourHealthOnTheJob-8.5x11-111220.pdf

Signs must say that staff can report violations of COVID-19 health orders and directives by calling 311 or at https://www.sf.gov/report-health-order-violation. Signs must also say that the employee's identity will not be disclosed to the employer.

• Ventilation Checklists (indoor programs only)

Post at all public entrances and in break rooms.

Online at https://sf.gov/file/ventilation-checklist-poster

Signs must list how the program is ventilated:

- All available windows and doors are kept open
- Fully operational HVAC systems
- Portable air cleaners in each room
- None of the above
- Take a Break Safely (new)

Post in staff break rooms. Online at https://sf.gov/file/covid-break-room.

• Indoor Risk of COVID-19 (indoor programs only)

Online at https://sf.gov/file/Indoor-Risk-poster

Signs must say that

- COVID-19 is transmitted through the air, and the risk is generally higher indoors.
- Seniors and those with health risks should avoid indoor settings with crowds.

Strategies to prevent spread of COVID-19

Prevent COVID-19 from entering the program

Because many people with COVID-19 don't have any symptoms, asking people about symptoms when they arrive is not very effective in keeping COVID-19 out of programs for children and youth. It is more important to instruct people to stay home if they are sick.

Tell staff to check themselves and families to check children for COVID-19 symptoms and exposure before they arrive.

- Give the symptoms and exposure questions to staff and families of children to review before they arrive at each day. Programs do not have to verify that children were checked or collect families' responses to the questions.
 - o Staff, Contractors, Volunteers: SFDPH Personnel Screening Form
 - o Parents or other adult visitors: SFDPH Screening Form for Non-Personnel
 - Children and Youth: <u>For Parents and Guardians: COVID-19 Symptom and Exposure Check</u>, at sfcdcp.org/school

The symptom list for children under 18 years old is shorter than for adults. This because some symptoms are so common in children that they are not helpful in determining if a child has COVID-19. Other symptoms are less common in children with COVID-19 than adults.

SFDPH does not recommend temperature checks at programs for children and youth.

For more information on symptom screening and adult screening forms, see <a href="screening-stre

Staff and children who are sick must stay home.

- Staff, children and youth with COVID-19 symptoms should stay home and get tested.
- Encourage family members of children and staff to get tested promptly if they have symptoms of COVID-19. This will lower the risk of infection spreading to people in the program.

Encourage staff, children and youth who have not been fully vaccinated for COVID-19 to quarantine after travel.

 People who are not fully vaccinated for COVID-19 should avoid non-essential travel outside of California. They should quarantine and get tested after arriving in or returning to San Francisco from other states or countries. For more information on quarantine after travel, see https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Travel-Advisory.aspx

Restrict unvaccinated visitors

- People who are fully vaccinated for COVID-19 may volunteer on-site. Limit non-essential visitors and volunteers who have not been fully vaccinated for COVID-19.
- Parents and caregivers may enter the building briefly for pick-up and drop-off, even if they are not fully vaccinated for COVID-19.
- Therapists who are not employees but provide direct services to children on-site, such as ABA
 providers, occupational therapists, and physical therapists should be allowed to provide
 services. Providers should also be allowed on-site for vision, hearing, and dental screening.
- Events that involve families, such as festivals and performances, must follow CDPH and SFDPH rules for gatherings. See https://www.sfdph.org/dph/alerts/covid-guidance/Gatherings-Tips.pdf.
- Tours and open houses must also meet CDPH and <u>SFDPH rules for gatherings</u>. Do not hold tours and open houses when children are present. Keep a log of all persons present, in case someone at a tour or open house later tests positive for COVID-19.

Cohorts are not required.

A cohort is a stable group that has the same group of people each day, stays together for all activities (lunch, recess, etc.), and avoids contact with people outside the group. Keeping people in the same small cohort lowers their exposure risk by limiting the number of people they interact with.

- Cohorting is no longer required in programs for children and youth.
- There is no maximum group size.
- There is no minimum duration for children to attend. Programs can add new children and youth at any time. Single-day programs and drop-in programs are allowed.
- Staff and volunteers may work with more than one group.
- Children may participate in more than one group within their program each day.
 - For example, a child may be with a regular group for most of the day, but also attend a cooking elective and choose between arts and crafts, dance or sports in the afternoon.
- Programs must record daily attendance for each activity or group.
- If a child tests positive and has been part of several groups within a program, a large number of children may need to quarantine.
- To reduce the number of people who may need to quarantine, programs should consider ways
 of tracking who is within 6 feet or others each day, for example, using assigned seating or
 recording where who is next to each other when unmasked for meals, snacks and naps.
 Programs that can determine which people had close contact in a group each day will not
 need to quarantine the entire cohort.

• Children and youth who are not vaccinated for COVID-19 are encouraged, but not required, to limit the number of programs they participate in.

Physical distancing

Physical distancing decreases the risk of COVID-19 from respiratory droplets. Physical distancing of 3 feet is effective at preventing transmission between children when face masks are worn, even when COVID-19 transmission in the community is high. However, adults are much more likely than children to infect others. For this reason, staff should continue to stay 6 feet away from children and from each other.

Physical distancing for adults

- Staff must stay at least 6 feet from other adults, including those in the same cohort.
 - o Set up offices and staff rooms so that staff do not work or sit within 6 feet of each other.
 - Encourage virtual meetings using video conferencing apps for meetings and discussions with parents, instead of meeting in-person.
- Staff who have been fully vaccinated for COVID-19 do not need distance themselves from children and youth in the program.
- Staff who are not fully vaccinated for COVID-19 can be closer than 6 feet to children when needed to meet developmental and learning needs.

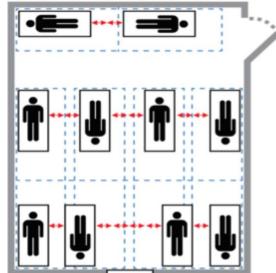
Physical distancing between children and youth

Physical distancing between younger children should be balanced with developmental and socio-emotional needs of this age group.

- Children and youth who have been fully vaccinated for COVID-19 do not need to distance themselves from each other.
- In child care programs, physical distancing is no longer required when children are wearing face masks. Physical distancing is still required when children are not wearing masks, for example, during meals and naps.
- In programs for school-aged children where children are typically seated at desks or tables, children and youth who are not fully vaccinated for COVID-19 must be seated at least 3 feet apart for individual activities.
 - Children and youth may move about the room to obtain supplies or to go to another part of the room, even if they pass within 3 feet of another while moving from one place to another. For example, children may leave their seats to be part of a reading group on a classroom rug.
- During group activities, playtime and recess, physical distancing may be relaxed for school-aged children, especially if outside and wearing face masks.
- When eating, children and youth who are not fully vaccinated for COVID-19 should be 6 feet away from others indoors, 3 feet away outdoors.

• If children nap at the program, place their mats or cribs as far apart as possible, so that their heads are at least 6 feet apart. Have children lie on their mats so that they are head-to-toe (see diagram).

- Examples of additional strategies in the classroom include:
 - Rearrange furniture and work/play spaces to prevent crowding and promote distancing between children who are not playing together.
 - Offer individual activities, such as painting or crafts. Choose group activities that do not involve close contact between children.
 - Arrange desks and workstations facing in the same direction, so that children do not sit facing each other.
- In shared spaces like bathrooms and elevators, limit the number of people to allow 3 feet of distancing.
 Adjacent bathroom stalls may be used. Post signs with occupancy limits.



• At places where people wait in line, mark spots 3 feet apart to indicate where to stand.

Sharing a large indoor space between more than one group

To limit the number of people who may have to quarantine if someone in the program tests positive for

COVID-19, minimize interactions between groups doing different activities. If groups in a space mingle,
all groups may need to quarantine if a person in any group tests positive for COVID-19. For example,
two teams with different coaches that practice in the same gym would need to follow these guidelines:

- To be considered separate groups, groups that use an indoor space must stay at least 6 feet
 apart, and at least 12 feet apart for activities that involve increased breathing, such as singing,
 sports and exercise.
- The boundaries of each group's space should be clearly marked.
 - Examples of boundaries include tape or markings on the floor, a row of empty chairs/desks or other barriers. Do not block access to emergency exits.
 - Temporary walls, also known as room dividers or partitions, can be used to separate indoor spaces. They must comply with the following:
 - Partitions must not interfere with ventilation of each space, obstruct sprinkler systems, or access to emergency exits.
 - Separate smoke detectors may be required on each side of the partition. Consult professionals as needed to ensure good ventilation and compliance with building codes.
 - Partitions must be made from solid non permeable, cleanable materials extending from the floor and at least 8 feet high.
- Keep groups from mixing in common areas like entrances, bathrooms, locker rooms, and at water fountains.

- Make sure that the shared space is well-ventilated.
 - o For exercise, band, singing, drama, and other higher-risk activities where people breathe harder or project their voices, use larger spaces with higher ceilings and good ventilation.
 - o If the room cannot be ventilated using strategies described in the <u>SFDPH Ventilation</u> <u>Guidance</u>, do not use the space for more than one group.
- Avoid having groups remove their masks in a shared indoor space. If groups must remove their masks, for example, for snacks or meals,
 - Stagger schedules so that only one cohort has their masks off at a time to eat inside and
 - Maximize the ventilation of the indoor space while masks are off. For example, open all windows and doors completely.

Face masks

Face masks and other cloth face coverings keep people from spreading infection, by trapping respiratory droplets before they can travel through the air. In programs where physical distancing can be challenging and children are too young to be vaccinated for COVID-19, face coverings are the one of the most important measures to prevent COVID-19.

For this guidance, "face masks" includes cloth face coverings that cover the mouth and nose. Face masks must not have an exhalation valve.

- All adults and children 24 months and older must wear face masks over <u>both their nose and mouth</u>, except when eating or sleeping. This includes family members and caregivers dropping off or picking up children at a program.
- Adults and children over 24 months old may not enter the program unless they are wearing a face mask or have documentation of a medical contraindication to face masks.
- Provide face masks to children and youth who forget to bring their face mask. Reusable cloth face masks can be sent home with families to be laundered.
- Keep a supply of face masks for other individuals who have forgotten to bring one.
- Some children and youth need additional support to consistently wear face masks. Programs should take into account equity and each child's individual circumstances when deciding how to best support a child in wearing face masks.
- Do not exclude children if they have a documented medical exemption to face masks. For children with medical exemptions due to developmental delay, autism or other conditions that limit their ability to tolerate face masks, encourage and remind them to wear their face mask as much as possible.

Prioritize consistent face mask use during the following times:

- When in hallways, bathrooms, or other shared spaces
- During times when physical distancing is relaxed.
- When in public spaces, for example, when walking to a nearby park
- O When a child is ill and waiting to be picked up (and is not asleep).
- Face masks must be removed for naps.

Avoid excluding children and youth or disciplining them for not wearing a facemask. Continue
to encourage and remind them to wear their face covering. A child who refuses to wear face
mask at home may be more willing to wear a face mask in a setting where others are
consistently wearing them.

Exemptions to face masks and cloth face coverings; use of face shields

- Children under 24 months old must not wear face coverings due to the risk of suffocation.
- People who are unconscious, asleep, or unable to remove a face mask independently.
- Children and youth with documented medical or behavioral contraindications to face masks are exempt. This includes children and youth who cannot tolerate face masks due to autism or sensory sensitivity, and those unable to remove a face mask independently due to disability.
- Asthma, claustrophobia, and anxiety are not generally considered to be contraindications to face masks.
- Staff with a medical contraindication to a face mask whose job involves regular contact with
 others must wear a non-restrictive alternative, such as a face shield with a drape on the bottom
 edge, as long as their condition permits it. Staff not wearing a face covering, face shield with a
 drape or other effective alternative, for any reason, should stay at least six feet apart from all
 other persons.
- Staff working alone in a private indoor space do not need to wear a face mask if the space is completely enclosed (i.e. a private office, not a cubicle).
- Adults working with children and youth who are hard-of-hearing may use a clear mask (a cloth face mask with a clear inset) or a face shield with a cloth drape tucked into the shirt. Adults must wear a face mask at other times, for example, in staff-only areas.
- Do not use face shields in place of face masks in other situations. Face shields have not been shown to keep the wearer from infecting others.
- Consider using a face shield in addition to a face mask. Face shields provide additional eye
 protection for the wearer. When used with a mask, a cloth drape is not needed.

For more information, see

https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx

Ventilation and outdoor spaces

Increasing outdoor air circulation lowers the risk of infection by "diluting" any infectious respiratory droplets with outdoor air. Being outside is even lower risk.

Outdoor spaces

- Do as many activities outside as possible, especially snacks/meals and exercise.
- Outdoor spaces may be covered with a tent, canopy, or other shelter, as long as the shelter complies with CDPH and SFDPH ventilation guidelines for outdoor structures, at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf).

• Outdoor playgrounds/natural play areas only need routine maintenance. Make sure that children and youth wash or sanitize their hands before and after using these spaces. When hand hygiene is emphasized, cleaning and disinfection is not needed between cohorts.

Indoor spaces

Ventilation systems can decrease the number of respiratory droplets and infectious particles in the air by replacing indoor air with fresh, uncontaminated air and/or filtering infectious droplets out of the air.

• Review <u>SFDPH Ventilation Guidance</u>. Make as many improvements as feasible. Note which improvements you made, and keep a copy of your notes.

You can also use ventilation guidance from the Centers for Disease Control (CDC), CDPH, or the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) instead.

General recommendations include:

- Open windows to increase natural ventilation with outdoor air when health and safety allow. When possible, consider also leaving room doors slightly open to promote flow of outdoor air through the indoor space.
- If open windows pose a risk of falls for children, use window locks to keep windows from opening more than 4 inches, or other safety devices to prevent falls.
- Do not prop or wedge open fire doors. Continue to follow fire and building safety requirements.
- If your building has an HVAC system (sometimes called mechanical ventilation, forced air, or central air),



- Make sure the HVAC system is checked by a professional and is working properly.
- Open outdoor air dampers and close recirculation dampers ("economizers"). This will
 maximize the amount of outdoor air that the HVAC system takes in, and minimize the
 amount of indoor air that is recirculated.
- If you can use higher-efficiency air filters without reducing airflow or damaging your HVAC system, use air filters rated MERV13 or better.
- Disable "demand-control ventilation controls" so fans keep running even when a room doesn't need to be heated or cooled.
- If your HVAC system has a timer, set it to run at least 1-2 hours before the building opens until 2-3 hours after everyone has left the building, including custodial staff.
- Consider portable air cleaners ("HEPA filters").
- If your program uses fans, adjust the direction of fans to so that air does not blow from one person's space to another's space.

For more information, see www.sfcdcp.org/COVID-ventilation and https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/ventilation.html

Hand hygiene

Frequent handwashing and hand sanitizer use removes COVID-19 germs from people's hands before they can infect themselves by touching their eyes, nose or mouth.

- Develop routines and schedules for staff and children to wash or sanitize their hands frequently, including:
 - Immediately after arriving,
 - Before and after eating,
 - Before naptime. Pay special attention to handwashing before and after naptime to children who suck their thumbs.
 - After going to the bathroom or diapering, and
 - After wiping noses, coughing, or sneezing.
- Post signs encouraging hand hygiene. Hand hygiene signs in multiple languages are at: http://eziz.org/assets/docs/IMM-825.pdf
 https://www.cdc.gov/handwashing/posters.html
- Keep hand sanitizer out of the reach of young children, and supervise use.
 - The California Department of Public Health (CDPH) does not recommend hand sanitizer for children under 24 months old.
 - o Call Poison Control if hand sanitizer is consumed at 1-800-222-1222.

Limit sharing

- Drinking fountains can be used if the program can ensure 6 feet distancing from the person
 using the fountain, since people must remove their masks to drink from the water fountain.
 Encourage the use of reusable water bottles. Water bottle filling stations, or "hydration
 stations," can be used.
- Children and youth may use shared supplies and equipment such as computers, books, games, play areas, and area rugs. Have children and youth wash or sanitize their hands before and after using shared supplies and equipment.

Cleaning and disinfection

Routine cleaning should continue, but additional disinfection to prevent COVID-19 is no longer recommended for programs for children and youth. Contaminated surfaces are not thought to be a significant route of transmission.

- Clean frequently touched surfaces daily and between cohorts. Routine cleaning focuses on frequently touched surfaces like door handles, shared desks and tables, light switches, sink handles, and keyboards.
 - o Toys that may be put in a child's mouth should be cleaned and sanitized.
 - Remove toys that are difficult to clean (e.g. soft toys, "loveys"), or make sure that they are used only by one child and not shared.
 - Paper-based materials like books, magazines and envelopes do not need routine cleaning between uses.
- Cleaning and disinfection are only needed in areas where a person with COVID-19 spent a large proportion of their time (classroom, or an administrator's office) within the last 24 hours.
 - If more than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, cleaning is enough.

o If more than 3 days have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning is needed.

For more information, see

https://www.cdc.gov/coronavirus/2019 ncov/community/disinfecting building facility.html and https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19-K12-Schools-InPerson-Instruction.aspx#Cleaning%20and%20Disinfection

Specific Situations

Staff break rooms and work rooms

Break rooms are a common source of COVID-19 exposure in all work settings. Staff often do not view themselves and colleagues as sources of infection. They may forget to take precautions with co-workers, especially during social interactions like breaks or lunch time.

- Discourage staff and volunteers who are not fully vaccinated for COVID-19 from eating together, especially indoors.
 - o Programs must notify staff that they should not eat indoors when possible.
 - o Programs must provide an outdoor break area, if feasible, for staff to eat.
- Discourage staff from gathering in break rooms and other indoor staff spaces.
- Limit the number of people in indoor break rooms and other staff spaces to the lesser of
 - a) 50% of the maximum occupancy or
 - b) The number of people allowed by 6 feet distancing.
- Post the maximum number of people allowed in break rooms and other staff areas.
- Post required signs in break rooms, including signs reminding staff to stay 6 feet apart, keep their facemasks on unless eating, and wash their hands before and after eating
- Open windows and doors to increase ventilation, when feasible, especially if staff are eating or if the room is near the maximum number of people allowed.

Transportation

Since vehicles are small enclosed spaces that do not allow physical distancing, they can be settings with higher risk of COVID-19 transmission. Biking and walking are lower risk than shared vehicles.

- Carpools and shared rides
 - Tell staff and families to try to carpool with the same stable group of people.
 - Open windows and turn the fan on high, set to outdoor air.
 - o Everyone in the vehicle should wear a face mask.
- Program Buses and Vans
 - Face masks are required for everyone riding the bus, including drivers. Bus drivers should carry a supply of face coverings in case a child or youth forgets theirs.
 - Children and youth must sit at least 6 feet away from the driver.
 - Maximize space between children and youth from different households.
 - Keep vehicle windows open when weather and safety permit.

- Additional disinfection for COVID-19 is needed only if anyone with COVID-19 has used the bus within the last 24 hours.
- Symptom and exposure screening is not required if the school or program already asks families to check for symptoms and exposures at home.

Walking School Buses

- Only staff and children may participate in walking school buses. Family members may not accompany walking school buses.
- Families should stay 6 feet away from staff and other households when dropping off children.
- Face masks are required for staff and children, as well as family members dropping off children.
- Prioritize pedestrian safety over physical distancing. Keep children from different households as far apart as feasible and safe.
- o Keep a record of staff and children on the walking school bus each day.
- Outdoor equipment such as walking ropes do not need additional cleaning. Instead, have children and staff wash or sanitize their hands before touching the equipment.
- Symptom and exposure screening is not required when if the school or program already asks families for to check for symptoms and exposures at home.

Drop-off and pick-up

If families from different households mingle at drop-off and pick-up, this creates an opportunity for COVID-19 to spread in your program's community.

Examples of strategies to minimize crowding at drop-off and pick-up include:

- Staggering arrival and dismissal times
- Assigning different entrances/exits for ages or groups
- Curbside drop-off and pick-up.
- Marking spaces for children and youth to stand while waiting to enter and for adults waiting to pick up children.

Meals and snacks

Eating together is especially high risk for COVID-19 transmission because people must remove their face coverings to eat and drink. Children often eat with their hands, and both children and adults often touch their mouths with their hands while eating. In addition, meals are usually considered time for talking together, which further increases risk, especially if children must speak loudly to be heard.

Children and youth who have not been fully vaccinated for COVID-19 should stay at least 6 feet apart when masks are off to eat indoors; 3 feet apart outdoors. Staff who have not been fully vaccinated for COVID-19 should be especially vigilant about staying 6 feet away from children when their face masks are off.

- Eating outdoors is safer than eating indoors.
 - If possible, designate an outdoor eating area for each group, and mark places to sit at least
 feet apart. Without marked spaces, children and youth may sit more closely.

- Outdoor eating areas may be covered (e.g., by a tent, canopy, or other shelter), as long as the shelter complies with both CDPH and SFDPH guidance, at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx and https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf.
- Consider staggering snack and lunch times so more people can eat outdoors without mixing cohorts.
- When eating inside, children and youth who have not been fully vaccinated for COVID-19 may need to change where they sit during snacks or meals, so that they are at least 6 feet apart while eating. Alternatives include staggering in-class meals such that half the cohort participates in an activity outside the room (such as recess) while the other half eats in the room.
- Use individually plated or bagged meals instead of family-style meals.
- Make sure that everyone washes their hands or use hand sanitizer immediately before and after eating. Pay special attention to children who like to suck/lick food off their hands.
- Consider starting lunch with silent eating time, followed by conversation time, to discourage talking while face coverings are off.

Field trips

• Outdoor field trips are allowed as long as they do not require shared vehicles or public transportation. For example, field trips that involve walking to a nearby park are allowed.

Fire Drills

- Designate an exit for each group, and the order in which groups will exit. Stagger exits so that group are at least 6 feet apart.
- Designate areas for each group outside, with enough space that people in the same group can be at least 3 feet apart, and different groups can stay at least 6 foot apart.
- Pedestrian safety is more important than physical distancing when walking to/from the designated waiting area.
- Create a written exit plan for children and youth with medical conditions that increase their risk
 of exposing others or being exposed to respiratory droplets (ex. unable to wear a
 mask, tracheostomy or on a ventilator). Decide when and in what order those children will exit.
 Pay special attention to physical distancing for these children and youth.

Sports, Dance, Exercise, Wind Instruments, Singing, and Related Activities

Sports, dance, exercise and activities involving singing, chanting, shouting, and playing wind instruments are higher risk for COVID-19 because people breathe more air and breathe out more forcefully when doing these activities. The risk is much higher indoors than outdoors, and higher without face masks.

Sports, Dance and Exercise

- For what's currently allowed, <u>see SFDPH guidance on sports, dance at fitness</u>
 at https://www.sfdph.org/dph/COVID-19/Sports-COVID.asp and to Health Directive 2021-01
 (https://www.sfdph.org/dph/alerts/files/Directive-2021-01-Sports-Youth-and-Adult.pdf)
- Children and youth, especially those who are unvaccinated, are encouraged, but not required, to limit their participation in multiple sports programs at the same time.

Physical movement and activity in the classroom are still allowed. For example, "air writing" and
other movement designed to help children learn letters, or distinguish left from right; clapping
hands or stomping feet, standing, stretching, meditation, and doing the "hokey pokey" to
recorded music are all acceptable activities.

Wind Instruments, Singing, and Related Activities

- Follow CDPH and SFDPH guidelines for low-contact youth recreational activities, except for
 physical distancing outdoors (see table below). See SFDPH guidance for sports, dance and fitness
 at https://www.sfdph.org/dph/COVID-19/Sports-COVID.asp or SFDPH Health Directive 2021-01
 at https://www.sfdph.org/dph/alerts/files/Directive-2021-01-Sports-Youth-and-Adult.pdf
- The following table summarizes additional health and safety requirements for singing, chanting, shouting, cheering, and performing with wind (woodwind and/or brass) instruments. These requirements apply to band, orchestra, chamber music, theater, drama, chorus, smaller singing groups, and other similar activities.

Table: Health & Safety Guidance for Wind Instruments, Singing, and Related Activities

Setting	Outdoors	Indoors
Risk Profile	Lower Risk	Higher Risk (activity is allowed but discouraged)
Required physical distance between performers	At least 3 feet	At least 6 feet
Face masks and covers for wind instruments*	Required if < 6 feet apart. Encouraged at all distances.	Required at all times
Ventilation	Not applicable	Optimize ventilation. See https://sfdph.org/ventilation

^{*} Instrument covers should be made of materials similar to those required for face masks. To cover their nose, individuals playing wind instruments may wear a face covering with a mouth-slit in addition to, but not in place of, an instrument cover.

Caring for infants and toddlers

Washing, Feeding, or Holding a Young Child

Washing, feeding or holding a child increases the risk of COVID-19 via respiratory droplets because of the close distance, especially if the child is crying. Skin contact with tears, mucus, and other secretions is much lower risk than the risk of breathing in respiratory droplets at such a close distance.

- Before holding a child aged 2 or over, the child should ideally be wearing a face covering over their mouth and nose, except when feeding. Unvaccinated caregivers can consider wearing a face shield in addition to a face covering for added protection.
- When holding or physically comforting a crying child, try to position the child so that they are
 not directly facing you (sitting sideways in a lap, for example, or standing slightly behind the
 child while rubbing their back). Try to keep your face away from child's face while holding or
 comforting them. Consider taking the child outside to comfort them.

- Consider covering your regular clothes with a smock or large shirt to keep tears, mucus, saliva
 or secretions from touching your clothing. For details, see
 https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#InfantsToddlers.
- Wash your hands, as well as any skin that a child's tears, mucus or other secretions has touched, as soon as possible.
- Staff who are not fully vaccinated should not be involved in brushing teeth at childcares.

Diapering

Although the virus that causes COVID-19 has been found in stool, there has been no known spread of COVID-19 from stool or diapering. However, norovirus and other infections can be spread by stool.

Follow the usual safe diapering procedures, including wearing gloves and handwashing before
and after. For more information, see
 https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#InfantsToddlers

Children and youth receiving special services

- Therapists and other support staff are considered essential staff and should be allowed onsite to provide services.
- Accommodations and related services for special education, learning disabilities and medical
 conditions should be met, even if it creates cross-over between cohorts. Provide supervision
 for children who need additional support maintaining physical distancing, wearing a face
 covering, or handwashing.

What to do when someone has COVID-19 symptoms or confirmed COVID-19

When staff, children and youth become ill at the program

- Staff who become ill at work must notify their supervisor and leave work as soon as they can.
- Send ill children and youth home. Keep children who are waiting to be picked up in a designated isolation room. Make sure that they keep their face masks on.
- When a parent or guardian arrives to pick up a child, have the child walk outside to meet them if
 possible instead of allowing the parent or guardian into the building. The parent may also have
 COVID-19, since children are most often infected by an adult in their home.

See the Quick Guide for Suspected or Confirmed COVID-19 for steps to take.

The <u>Quick Guide</u> has a summary chart of what to do when staff, children and youth have COVID-19 symptoms, have had close contact to someone with COVID-19 (for example, a parent or sibling), or test positive for COVID-19. It also lists steps to take if your program has a confirmed case of COVID-19.

Translations of the Quick Guide are at https://sfcdcp.org/school

Returning to the program after COVID-19 symptoms, exposure or a positive test See SFDPH criteria for children and youth to return to their program at https://sfdph.org/dph/COVID-19/Schools-Returning.asp

Deciding if your program should close due to COVID-19

Programs should <u>avoid unilaterally closing</u> due to community surges in COVID-19, without direction from public health officials. Doing so may not decrease the risk to staff and children, and in fact may lead to more COVID-19 infections due to staff and children spending more time in settings where the risk of transmission is higher than in child care programs.

Even when COVID-19 is widespread in the general community, spread of COVID-19 inside childcares is rare. Almost all cases of COVID-19 in childcares in San Francisco have been in staff and children who were infected outside of the childcare. Routine testing of elementary school staff and students has also provided reassuring evidence of the lack of transmission in programs for children.

This reflects the success of child care programs in implementing precautions like face masks, physical distancing, hand hygiene, and staying home when sick. When these basic precautions are enforced, they are very effective at keeping COVID-19 from spreading. In contrast, people not following these precautions in informal or unsupervised settings has been largely responsible for community spread of COVID-19.

The decision to close a child care program should be based on COVID-19 cases in the child care, not on community COVID-19 rates, which may not reflect the conditions at the child care program. Any decisions should be made in consultation with the SFDPH Schools and Childcare Hub. In general, programs with smaller, more contained cohorts are less likely to need closure.

Situations where SFDPH may recommend closing a program may include the following:

- 25% or more of the cohorts in the program have had outbreaks¹ in the last 14 days.
- At least three outbreaks have occurred in the last 14 days AND more than 5% of the staff and children are infected.
- Investigation of an outbreak by SFDPH suggests ongoing COVID-19 transmission in the program.

Closures are generally for 10-14 days, and are meant to prevent further transmission within the program, as well as to better understand how transmission occurred, in order to prevent repeat outbreaks.

A more common situation is that **programs that do not limit contact between unvaccinated staff in different cohorts may have to close due to staff shortages after a staff member tests positive,** because other staff must quarantine.

¹ An outbreak is 3 or more COVID-19 cases in a child care program in a 14-day period, where people were likely infected at the program. For example, 3 cases in 3 siblings would not be considered an outbreak, nor would 3 cases in children who also play on a sports team already being investigated for an outbreak. Similarly, 3 cases in children or staff who happen to have COVID-19 at the same time, but were infected outside of the childcare, would not be considered an outbreak.

Resources

San Francisco Department of Public Health (SFDPH)

- SFDPH Schools and Childcare Hub for COVID-19 consultation and guidance (628) 217-7499 or email <u>Cases.schools@sfdph.org</u>
- COVID-19 guidance for the public, including employers: https://sfcdcp.org/covid19
- COVID-19 guidance for programs for children and youth: https://sfcdcp.org/school
 - o "Quick Guide for Suspected or Confirmed COVID-19"
 - "Parent and Caregiver Handout: COVID-19 Symptom and Exposure Check/Returning to School after Symptoms" I
 - Outreach Toolkit for Coronavirus. https://sf.gov/outreach-toolkit-coronavirus-covid-19

California Department of Public Health (CDPH)

- "COVID-19 Update Guidance: Child Care Programs and Providers" issued 7/17/2020 https://files.covid19.ca.gov/pdf/guidance-childcare--en.pdf
- "COVID-19 Case and Contact Management Within Child Care Facilities" issued 8/25/2020 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/contact-management-childcare-facilities.aspx
- Updated COVID-19 Guidance for Cohorts, Group Size, and Ratios in Licensed and License-Exempt Child Care Settings https://www.cdss.ca.gov/Portals/9/CCLD/PINs/2020/CCP/PIN-20-22-CCP.pdf
- "Outdoor and Indoor Youth and Recreational Adult Sports" updated 4/6/2021
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/outdoor-indoor-recreational-sports.aspx
- "Youth Sports Questions and Answers" updated 3/22/2021
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Youth-Sports-FAQ.aspx

Centers for Disease Control and Prevention (CDC)

- Guidance for Schools and Childcare https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html
- Guidance for Child Care Programs that Remain Open https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html
- Cleaning and Disinfection for Community Facilities
 https://www.cdc.gov/coronavirus/2019 ncov/community/organizations/cleaning disinfection.html



Health Officer Directive No. 2020-21j (Exhibit B) Health and Safety Plan (issued 5/20/2021)

Each Out of School Time Program must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Busin	ess/Entity name:	Contact name:			
Entity	Address:	Contact telephone:			
(You may contact the person listed above with any questions or comments about this plan.)					
	Business is familiar with and complies with all requirements set forth in Health Officer Directive No. 2020-21, available at http://www.sfdph.org/directives .				
	Designate a COVID-19 staff liaison. Liaison name:				
	Protocols have been established in the e COVID-19, has close contact with a pers COVID-19.	event a child or staff member has symptoms of son with COVID-19, or is diagnosed with			
	people who work in essential businesses	sinesses and organizations that are allowed			
	Everyone who enters the facility is scree	ned for COVID-19 symptoms or exposure.			
	Parents/guardians are informed to keep	children home when ill.			
	Sick leave policies support personnel to	stay home when ill.			
	Limiting unvaccinated non-essential visit extent possible.	ors, including volunteers, to the greatest			
	Interaction between cohorts is minimized	I to the greatest extent feasible.			
	Physical distancing between adults is ma	aintained as much as possible.			
	Physical distancing between children is a nature and location of the activity.	encouraged as appropriate depending on the			
	All adults and children 2 years and older drinking or otherwise exempt.	wear a face covering unless eating or			
	Protocols for frequent hand washing and	or sanitizing are in place.			
	Activities are done outdoors to the greate	est extent possible.			
	Ventilation is maximized to the greatest of (when safe to do so) and/or adjusting me (outdoor) air ventilation, as appropriate.	extent possible through opening windows echanical ventilation to maximize fresh			
	Frequently touched surfaces, supplies an	nd other objects are cleaned regularly.			
	Children are placed as far apart as possi	ble during meals and snacks.			

Additional Measures

Explain:



DIRECTIVE OF THE HEALTH OFFICER No. 2020-33g

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR SCHOOLS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues industry-specific direction that schools as described below must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19," including SARS-CoV-2, the virus that causes the disease) pandemic. This Directive constitutes industry-specific guidance as provided under Section 4 of Health Officer Order No. C19-07x issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices to help prevent the transmission of COVID-19 and safeguard the health of workers, children, their families, and the community.

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. The Stay-Safer-at-Home Order allows transitional kindergarten (TK)-12 schools in the City and County of San Francisco ("Schools") to reopen for in-person, on-site instruction with advance written approval of a comprehensive Health and Safety Plan by the Health Officer. See Stay-Safer-At-Home Order Section 5(a).
- 2. Schools are also permitted to offer specialized and targeted support services to vulnerable children as provided in Section 5(a)(3) of the Stay-Safer-At-Home Order. Such services must be offered in compliance with the requirements set forth in Health Officer Directive No. 2020-26 and with the testing and cooperation requirements set forth below.
- 3. Attached as Exhibit A to this Directive is guidance from the Department of Public Health regarding reopening Schools for in-person, on-site instruction ("TK-12 Guidance"). All Schools offering in-person, on-site instruction must comply with all applicable requirements listed in the Guidance, including as it may be amended in the future.
- 4. Each School must (a) make their approved Health and Safety Plan available online at a permanent URL and in hard copy upon request, and (b) provide a summary of the plan to parent(s) and guardian(s) of students in the School, and to all Personnel working on site or otherwise in the City in relation to its operations. Also, each School must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Directive or the Stay-Safer-At-Home Order upon demand.

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- 5. Each School subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that School's Personnel. If any School is unable to provide these required items to Personnel or otherwise fails to comply with required Guidance, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, as to any non-compliant operation, any such School is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.
- 6. Schools must comply with the following requirements with respect to testing:
 - a. Symptomatic Testing
 - i. If any adults based in a School facility, including but not limited to teachers, staff, paraprofessionals, contracted janitorial staff, security, therapists, aides, essential volunteers, interns, and student teachers ("School-Based Adults") have symptoms of COVID-19, the School must send that person home in compliance with the procedures set forth in the TK-12 Guidance. The person must not be allowed to return to the School until the relevant criteria set forth in SFDPH's guidance on "Ending Isolation or Returning to Work for Those Who Have Confirmed or Suspected COVID-19" are satisfied. (The guidance is available at https://www.sfcdcp.org/rtw.) It is strongly recommended that the person be tested as soon as possible for COVID-19. Schools must take all steps necessary to ensure the School receives the results of these tests promptly as set forth in Section 5.a.3, above. Schools must immediately (within one hour of learning of the result) report any positive or inconclusive test result to the SFDPH Schools and Childcare Hub: call 628-217-7499 or email cases.schools@sfdph.org (please put "SECURE" in the subject line).
 - ii. If any student has symptoms of COVID-19, the School must send that student home in compliance with the procedures set forth in the TK-12 Guidance. The student must not be allowed to return to the School until the relevant criteria set forth in SFDPH's "Quick Guide for Schools, Childcares, and Programs for Children and Youth" are satisfied (available at https://www.sfdph.org/dph/files/ig/COVID-19-QuickGuide-Suspected-Confirmed-COVID-Schools-Childcares-Programs.pdf). It is strongly recommended that the student be tested as soon as possible for COVID-19. Schools must require parents or guardians to inform the School immediately (within one hour of learning of the test result) if their child tests positive or has an inconclusive test result and to provide documentation of the positive or inconclusive result within 48 hours. Schools must immediately (within one hour of learning of the test result) report any positive or inconclusive test result to the SFDPH Schools and Childcare Hub: call 628-217-7499 and email cases.schools@sfdph.org.



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b. General Requirements

- i. The School must share information about testing with SFDPH as required by this Directive and as requested by SFDPH at any time while this Directive is in effect. Such information may include and is not limited to information about attendance, contact information, health information, employment information (for School-Based Adults), and any other information related to this Directive required by SFDPH. The disclosure of any confidential information under this subsection is limited to the minimum necessary for public health purposes as determined by SFDPH, and any such information that is confidential must be protected by SFDPH as required by law.
- ii. All Testing must be done using tests that are authorized by the United States Food and Drug Administration or by the California Department of Public Health.
- iii. Testing results, including but not limited to the Testing Log, are considered confidential health information of staff and students, and must be handled accordingly. For example, Schools can consider the following measures:
 - If test results are to be faxed to the School, the fax machine must be placed in a private, secure area;
 - Hard copy documentation must be kept in a secure location, such as a locked file cabinet behind a locked door, and must not be left unsecured while unattended;
 - Electronic information must be stored on password-protected computers; and
 - Any electronically-stored information must not be maintained in a cloud-based system that is located outside the United States.
- iv. The School must maintain the confidentiality of information about testing results of School-Based Adults and students, and may only share such information as allowed or required by law.
- v. In relation to reporting test results for School-Based Adults or students, the School must provide all information requested by SFDPH.
- vi. The School must comply with SFDPH requirements regarding reporting of metrics as stated in "SFDPH Reporting Metrics" (available at https://www.sfdph.org/dph/covid-19/schools-education.asp).
- 7. Each School must cooperate with SFDPH by working and collaborating with SFDPH, and otherwise following the direction of SFDPH, in relation to the School and the



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subject matter of this Directive. Such cooperation includes, but is not limited to, all of the following:

- Submitting a "List of Close Contacts of a Positive Covid-19 Case" (available at http:\www.sfdph.org\dph\files\ig\TEMPLATE-School-Contact-Tracing.docx) to the SFDPH Schools and Childcare Hub via email (cases.schools@sfdph.org) within 24 hours of learning of a positive COVID-19 case;
- Promptly taking and responding to telephone calls, emails, and other inquiries and requests by representatives of SFDPH;
- Allowing SFDPH personnel on-site without advance notice;
- Responding to all SFDPH requests for information in a timely manner;
- Communicating with School-Based Adults, students, and their parent(s) or guardian(s) as directed by SFDPH; and
- Taking immediate action as required by SFDPH in the event of an outbreak or other time-sensitive situation that poses a risk to the health and safety of students, School-Based Adults, or the community.
- 8. Schools must advise all students and School-Based Adults that, unless they meet criteria set forth in SFDPH's "Quick Guide for Schools, Childcares, and Programs for Children and Youth" to be exempted from quarantine, they must notify the school and stay home if any household member or other close contact has a positive or inconclusive COVID-19 test or was otherwise diagnosed with COVID-19 by a healthcare provider. School-Based Adults and students may return to school when the relevant criteria set forth in SFDPH's "Quick Guide for Schools, Childcares, and Programs for Children and Youth" are satisfied (available at https://www.sfdph.org/dph/files/ig/COVID-19-QuickGuide-Suspected-Confirmed-COVID-Schools-Childcares-Programs.pdf). It is strongly recommended that unvaccinated individuals get tested for COVID-19 six days after their last close contact with the person with COVID-19.
- 9. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite (such as farmers or others who sell at stalls in farmers' markets); volunteers; and other individuals who regularly provide services onsite at the request of the Host. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
- 10. This Directive may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Schools must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/directives) regularly.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order.



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Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco





Reopening TK-12 Schools for In-Person, On-Site Instruction: Interim Guidance for School Year 2020-2021

May 20, 2021

This guidance was developed by the San Francisco Department of Public Health (SFDPH) for local use. It will be posted at https://sfcdcp.org/school

Summary of Changes since the 5/5/2021 Version

Major revisions are highlighted throughout the document in blue color.

- Fully vaccinated persons may volunteer on-site.
- Size limits on band, singing, and related activities have been removed
- Outdoors, only 3 foot physical distancing is required while eating, singing or playing wind instruments.

AUDIENCE: Public, private and parochial TK-12 schools in San Francisco. Transitional kindergarten (TK) programs that are not part of an elementary school should refer to SFDPH guidance for programs for children and youth.

PURPOSE: To help TK-12 schools understand COVID-19 health and safety practices needed for in-person instruction.

The recommendations below are based on the best science available at this time and the current degree of COVID-19 transmission in San Francisco. They are subject to change as new knowledge emerges and local community transmission changes. Recommendations may also change as the percentage of staff and students who are fully vaccinated for COVID-19 increases.

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Key messages

- **COVID-19 vaccination of staff and students who are old enough to be vaccinated** is one of the most effective ways to decrease the risk of COVID-19 in schools.
- Address staff-to-staff transmission and staff as sources of infection. In schools that have had
 outbreaks, staff who were not vaccinated for COVID-19 were significantly more likely to spread
 COVID-19 than students.
 - Discourage staff from eating together in break rooms. This is a common way that people are exposed to COVID-19 in work settings.
- Preventing spread of COVID-19 via respiratory droplets is more important than cleaning and disinfection. Face masks, physical distancing, and good ventilation are more important to keep COVID-19 from spreading.

COVID-19 spreads from person-to-person in the air through respiratory droplets from an infected person. These droplets enter the air when people breathe, especially when they talk, sing, cough, sneeze or exercise. People get infected when they breathe in these infectious droplets, or when infectious droplets land in their eyes, nose or mouth.

COVID-19 can also spread if a person touches their eyes, nose or mouth after touching a contaminated surface, but this is rare.

- **Exposure risk lies along a continuum**. A rule of thumb is that a person must spend a total of 15 minutes in 24 hours within 6 feet of someone with COVID-19 to be at risk of infection.
 - Being outdoors is much safer than being indoors.
 - More people using face masks is safer than fewer people using face masks.
 - o Smaller groups are safer than larger ones.
 - Spending less time together is safer than more time; being further apart is safer than being closer together.
 - Activities that produce fewer respiratory droplets are lower risk than those that produce many droplets (silence < quiet talking < loud talking < singing).

Prepare for reopening

Apply to reopen

Schools must submit an application and be approved by SFDPH to reopen.

- When San Francisco's adjusted COVID-19 case rate is less than 25 per 100,000 population per day, all schools whose applications have been approved by SFDPH may reopen. See the <u>CDPH</u> <u>Reopening Framework</u> for details.
- Submit an application to SFDPH. Your school will also need a facility review and site assessment to be approved to re-open for in-person instruction. For the application process, see https://www.sfdph.org/dph/COVID-19/Schools-Education.asp

Establish COVID-19 health and safety protocols

- Designate a COVID-19 staff liaison to be the single point of contact at each school for COVID-19 practices, protocols, or exposures. This person will also serve as a liaison to SFDPH.
- Establish health and safety protocols to prevent spread of COVID-19, as required by SFDPH Health Orders.
- Establish protocols for staff and students with symptoms of COVID-19 and for communication with staff, students and families after a confirmed COVID-19 case at school.
- Identify spaces where students with symptoms of COVID-19 can be isolated while waiting to be picked up. These students should wait in an area where others do not enter or pass through.
- Train staff and students on health and safety practices.
 - Cal/OSHA requires that employee training include specific COVID-19 information. See https://www.dir.ca.gov/dosh/coronavirus/COVID19FAQs.html
- Share your health and safety plan with staff, families, students and community members.

Staff considerations

Protect staff, especially those at high risk of severe COVID-19 illness. See <u>sfcdcp.org/vulnerable</u> for a list of groups at higher risk for severe COVID-19.

- Encourage COVID-19 vaccination for staff.
- Staff who are fully vaccinated for COVID-19 should follow State guidance for fully vaccinated persons, available at www.sfcdcp.org/lifeaftervaccination.
- Schools must comply with rules and regulations for employees provided by Cal/OSHA COVID-19
 Prevention Emergency Temporary Standards, available at
 https://www.dir.ca.gov/dosh/coronavirus/ETS.html
- Offer options that reduce exposure risk to unvaccinated staff who are in groups at higher risk for severe COVID-19 (e.g. telework, reassignment, or modified job duties that limit direct interaction with staff and students).
 - Avoid assigning non-medical staff in groups at higher risk for severe COVID-19 to assess students who feel sick or monitor/care for sick students waiting to be picked up.
 - Consider the use of face shields, to be used with face masks, for staff whose duties make it difficult to maintain physical distancing.
- Minimize in-person staff development, meetings, or team-building activities that bring together staff who will be working with different stable groups. This is particularly important when some persons in the group may not be fully vaccinated.
- Implement sick leave policies that support staff in staying home when ill.
- Monitor staff absenteeism. Plan for staff absences of 10 days due to COVID-19 infection or exposure. Have a roster of trained back-up staff.
 - Avoid combining stable groups when staff are absent, as this increases the risk of infection spreading in your school.

Student considerations

- Encourage COVID-19 vaccination for students who are old enough to be vaccinated.
- Prioritize students who are likely to experience the greatest negative impacts from not being able to attend school in-person, keeping equity in mind.
- Ensure that students, including students with disabilities, have access to instruction and services required by federal and state law.
- Offer distance learning to students for whom in-person attendance would pose a health risk to the student or their family/household. For a list of groups at higher risk of severe COVID-19, see sfcdcp.org/vulnerable.
- Do not exclude students from in-person attendance solely because of medical conditions that
 put them at higher risk of severe COVID-19. Allow the child's medical team and family to
 determine whether in-person attendance is safe.

Required signs

Schools that are open must post these signs:

- Reminder to wear a face covering, stay 6 feet apart, and stay home if ill
 Post at all public entrances and other places where the signs will be easily seen.
 SFDPH-approved signs are online at sf.gov/outreach-toolkit-coronavirus-covid-19
- Reporting unsafe conditions related to COVID-19

Post in staff break rooms and other staff areas.

Online at https://sf.gov/file/reporting-health-order-violations-poster-11x17 and https://sf.gov/sites/default/files/2020-11/YourHealthOnTheJob-8.5x11-111220.pdf

Signs must say that personnel can report violations of COVID-19 health orders and directives by calling 311 or online at https://www.sf.gov/report-health-order-violation, and that the employee's identity will not be disclosed to the employer.

Ventilation Checklists (indoor programs only)

Post in staff break rooms. Online at https://sf.gov/file/ventilation-checklist-poster Signs must list how the program is ventilated:

- o All available windows and doors are kept open
- Fully operational HVAC systems
- o Appropriately sized portable air cleaners in each room
- None of the above
- Take a Break Safely

Post in staff break rooms. Online at https://sf.gov/file/covid-break-room

Strategies to prevent the spread of COVID-19

Prevent COVID-19 from entering the school

Because many people with COVID-19 don't have any symptoms, asking people about symptoms when they arrive at school is not very effective in keeping COVID-19 out of school. It is more important to instruct people to stay home if they are sick.

Tell staff and students to check for COVID-19 symptoms and exposure before they arrive.

- Give staff and families of students the symptoms and exposure questions to review before they arrive at each day. Schools do not have to confirm that the students were checked or collect the responses to the questions.
 - Staff, Contractors, Volunteers: SFDPH Personnel Screening Form
 - Parents or other adult visitors: SFDPH Screening Form for Non-Personnel
 - Students: For Parents and Guardians: Daily COVID-19 Symptom and Exposure Check, at sfcdcp.org/school
- The symptom list for checking students is shorter than for adults. This because some symptoms are so common in children that they are not helpful in determining if a child likely to have COVID-19. Other symptoms are much less common in children with COVID-19 than adults.
- SFDPH does not recommend temperature checks at schools.

For more information on symptom screening and adult screening forms, see sfcdcp.org/screen

Staff and students who are sick must stay home.

- Staff and students with COVID-19 symptoms should stay home and get tested.
- Encourage family members of children and staff to get tested promptly if they have symptoms of COVID-19, to lower the risk of spreading infection to children and staff.
- If staff and students develop symptoms after they arrive, send them home. Keep students who are waiting to be picked up in a designated isolation room.

Encourage staff and students who have not been fully vaccinated for COVID-19 to quarantine after travel.

 People who are not fully vaccinated for COVID-19 should avoid non-essential travel outside of California. They should quarantine and get tested after arriving in or returning to San Francisco from other states or countries. For more information on quarantine after travel, see https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Travel-Advisory.aspx

Restrict non-essential visitors who have not been fully vaccinated

- **Fully vaccinated individuals may volunteer on-site.** Limit non-essential visitors or volunteers who have not been fully vaccinated.
- School tours and open houses must meet CDPH and SFDPH requirements for gatherings. For more information, see https://sfcdcp.org/gatheringtips. Do not hold tours and open houses when students are present. Keep a log of all persons present, in case someone at the tour or open house later tests positive for COVID-19.

Stable groups of staff and students

A stable group has the same staff and students each day, stays together for all activities (e.g., lunch, recess, etc.) and avoids contact with people outside the group. Keeping teachers and students in the same group lowers their exposure risk by decreasing the number of people they interact with each day. Keeping groups as small as feasible further reduces exposure risk.

- Elementary schools must keep students in stable classroom groups, no larger than the standard class size for each grade level, with the same teacher(s) for the entire day.
- Middle schools and high schools may have larger groups with students from more than one classroom. Keep stable groups as small as possible, while ensuring that groups are not segregated by race/ethnicity or socioeconomic class.
 - Limit cross-over of students and teachers as much as possible. Cross-over of students between groups is permitted to meet students' educational needs.
 - Consider block schedules or other schedules with longer classes and fewer subjects per day, to decrease the number of students that teachers interact with each day. This will also decrease opportunities for students to mix in hallways during class changes. If a block schedule is used, groups should change no more often than every 3-4 weeks.
- School staff should document visits to classrooms that are not part of their group. Consider a sign-in sheet/log on the classroom door.

Limit mixing of stable groups, including staff assigned to different groups.

• Stagger schedules for arrival/dismissal, recess and lunch to prevent mixing of groups.

- Designate specific routes to enter and exit the school for each group, using as many entrances/exits as feasible.
- Minimize movement of students through hallways Examples of strategies to keep hallways clear:
 - Have a small, stable set of teachers rotate into the classroom for different subjects while students remain in the classroom.
 - Stagger class change times so that only one group is in the hallway at any given time.
 - Consider creating one-way hallways to minimize congestion. Place physical guides, like tape, on floors and sidewalks to mark one-way routes.
 - Assign adjacent classrooms to teachers in the same group to minimize the distance that students travel between classes.
- Gatherings of more than one stable group are currently prohibited (i.e., school assemblies, performances, morning circle).

Physical distancing

Physical distancing decreases the risk of COVID-19 from respiratory droplets. Physical distancing of 3 feet is effective at preventing student transmission when face masks are worn, even when COVID-19 transmission in the community is high. However, staff are much more likely than students to infect others in the classroom. For this reason, staff should continue to stay 6 feet away from students and from each other.

Physical distancing for staff

- Staff must stay at least 6 feet from other adults, including staff in the same group, whenever possible.
 - Set up workspaces so that staff do not work or sit within 6 feet of each other.
 - Consider virtual meetings using video conferencing apps for parent-teacher meetings and staff meetings, even if all staff are on campus.
- When staff do not need to be closer to students to meet their developmental and learning needs, they should try to stay at least 6 feet away from students.

Physical distancing between students

- Elementary school: During group activities, playtime and recess, physical distancing may be relaxed for younger students in a classroom who are wearing face masks. When outside or in shared spaces, prioritize preventing interactions <u>between</u> stable groups over distancing of students within a group.
- Middle and high school: Physical distancing of students becomes more important when stable groups are larger than a single class, or if there is cross-over between stable groups.

In the classroom

- Staff seats must be at least 6 feet away from student seats, regardless of space limitations.
- Students must be seated at least 3 feet apart.
 - o If students eat in the classroom, they should be at least 6 feet apart when they remove their masks to eat. See Meals and Snacks for more information.

- Consider using alternative spaces like cafeterias and auditoriums for instruction to allow more space between students.
- Have students sit in the same seats each day if feasible. If groups change classrooms for different subjects, try to keep the same seating arrangements across classes.
- Students may move about the classroom to get supplies, turn in work, or to go to another part of the classroom, even if they pass within 3 feet of another student while moving from one place to another. For example, students may leave their desks to join a reading group on a classroom rug.

Outside the classroom

- Limit the number of people allowed in bathrooms, elevators, locker rooms, staff rooms, and other shared spaces to prevent crowding. Adjacent bathroom stalls may be used. Post signs with occupancy limits.
- At places where students congregate or wait in line, mark spots on the floor or the walls to indicate where to stand.
- Consider eliminating use of lockers in hallways and other shared spaces.
 Example: Assign lockers so that students in the same stable group are given lockers at least 3 feet apart, and stagger times for locker access between groups.
- Consider suspending uniform requirements for PE, so that students do not need to use the locker room to change.

Using a large indoor space for more than one stable group

Stable groups must stay clearly separated at all times. If groups in a space mingle, all groups may need to quarantine if a person in any groups tests positive for COVID-19.

- Groups that share a space must stay at least 6 feet apart, and at least 12 feet apart for activities that involve increased breathing, such as singing, sports and exercise.
- Designate and clearly mark the boundaries of each cohort's space.
 - Boundaries may include tape on the floor, a row of empty chairs/desks to serve as a border, or other barriers. Do not block access to emergency exits.
 - Temporary walls, also known as room dividers or partitions) can be used to separate indoor spaces. They must comply with the following:
 - Partitions must not interfere with ventilation of each space, obstruct sprinkler systems, or access to emergency exits.
 - Separate smoke detectors may be required on each side of the room divider.
 Consult professionals as needed to ensure good ventilation and compliance with building codes.
 - Partitions must be made from solid non permeable, cleanable materials extending from the floor and at least 8 feet high.
- Keep groups from mixing in common areas like entrances, bathrooms, water fountains, and other places where groups could mix. For example, schools can
 - Assign separate entrances and exits to each group, if possible

- Stagger schedules and bathroom breaks so groups do not mix
- Make sure that the shared space is well-ventilated.
 - For exercise, band, singing, drama, and other higher-risk activities where students breathe harder or project their voices, use larger spaces with higher ceilings and good ventilation.
 - If the room cannot be ventilated using strategies described in the <u>SFDPH Ventilation</u> <u>Guidance</u>, do not use the space for more than one group.
- Avoid having groups remove their masks in a shared indoor space. If groups must remove their masks, for example, for snacks or meals,
 - o Stagger schedules so that only one cohort has their masks off at a time to eat inside and
 - Maximize the ventilation of the indoor space while masks are off. For example, open all windows and doors completely.

Face masks

Face masks and other face coverings keep people from spreading the infection to others, by trapping respiratory droplets before they can travel through the air. They also help protect the person wearing the face covering from infection.

For this guidance, "face masks" includes cloth face coverings that cover the nose and mouth. Face masks must not have an exhalation valve.

- All adults and students must wear face masks over <u>both their nose and mouth</u> while on campus.
 This includes family members and caregivers dropping-off or picking-up students outside the building.
- People may not enter the building unless they are wearing a face mask or have documentation of a medical contraindication to face masks.
- Provide face masks to students who forget to bring their face mask to school. Reusable cloth face masks are recommended over disposable masks, and can be sent home with families to be laundered.
- Keep a supply of face masks for other individuals who have forgotten to bring one.
- CDPH requires schools to exclude students from in-person attendance if the student refuses to wear a face mask and does not have a medical exemption.
- Some students will need additional support to consistently wear face masks. Schools should take into account equity and each student's individual circumstances when deciding how to best support students in wearing face masks.
- Do not exclude students from in-person learning if they have an approved medical exemption to
 face masks. For students whose exemptions are due to developmental delay, autism or other
 conditions that limit their ability to tolerate face masks, encourage and remind them to wear
 their face mask as much as possible.

For these students and others who have difficulty wearing face masks at all times, prioritize consistent face mask use in the following situations:

o In hallways, bathrooms and other shared spaces where students may encounter staff and students from other stable groups.

- o For younger students, during times when physical distancing is relaxed.
- When off-campus in public spaces, for example, when walking to a nearby park or outside the building at drop-off or pick-up.
- When a student is ill and waiting to be picked up (and is not asleep).
- Exclusion from in-person learning should be done only after exhausting efforts to support students in consistently wearing a face mask. Offer alternative educational opportunities for students who must be excluded from campus.

Exemptions to face masks and cloth face coverings; use of face shields

- Students with documented medical or behavioral contraindications to face masks are exempt.
 This includes students who cannot tolerate face masks due to autism or developmental delay
 and students cannot independently remove face masks due to disability. Seat students who
 cannot wear face masks at least 6 feet away from other students, if possible to do so without
 stigmatizing the student.
- School districts' or independent schools' health teams must confirm student exemptions. Students with exemptions must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, if their condition permits it.
- Asthma, claustrophobia, and anxiety are not generally considered to be contraindications to face masks.
- Staff with a medical contraindication to a face mask whose job involves regular contact with others must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.
- Staff not wearing a face covering, face shield with a drape or other effective alternative, for any reason, should stay at least six feet apart from all other persons.
- Staff working alone in a private indoor space do not need to wear a face mask if the space is completely enclosed (i.e. a private office, not a cubicle).
- Staff working with students who are hard-of-hearing may use a clear mask (a disposable or cloth face mask with a clear inset). If this is not feasible, a face shield with a cloth drape tucked into the shirt may also be used. Staff should wear a face mask at other times.
- Do not use face shields in place of face masks in other situations. Face shields have not been shown to keep the wearer from infecting others.
- Consider using a face shield <u>in addition to</u> a face mask. Face shields provide additional eye protection for the wearer. When a face shield is used with a mask, a cloth drape is not needed.

For more information, see

https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx

Ventilation and outdoor spaces

Being outside is much lower risk than being inside. When indoors, increasing outdoor air circulation lowers the risk of infection by "diluting" any infectious respiratory virus in the air with fresh outdoor air.

Outdoor spaces

 Do as many activities outside as possible, especially higher-risk activities like snacks/meals and exercise.

- Stagger use of outdoor spaces to keep groups from mixing. If the outdoor space is large enough, consider designating separate spaces for each group.
- Outdoor spaces may be covered with a tent, canopy, or other shelter, as long as the shelter complies with CDPH and SFDPH ventilation guidelines for outdoor structures, at https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf
- Outdoor playgrounds/natural play areas only need routine maintenance. Make sure that children wash or sanitize their hands before and after using these areas. When hand hygiene is emphasized, cleaning of outdoor play structures is not needed between groups.

Indoor spaces

Ventilation systems can decrease the number of infectious respiratory droplets in the air by replacing indoor air with fresh, uncontaminated air and/or filtering droplets out of the air.

SFDPH reviews ventilation as part of all schools' applications to reopen for in-person instruction. Schools must make any ventilation improvements required by SFDPH.

General recommendations include:

- Open windows to increase natural ventilation with outdoor air when health and safety allow. When possible, consider also leaving room doors slightly open to promote flow of outdoor air through the indoor space.
- If open windows pose a risk of falls for children, use window locks to keep windows from opening more than 4 inches, or other safety devices to prevent falls.
- Do not prop or wedge open fire doors. Continue to follow fire and building safety requirements.
- If your program has an HVAC system (sometimes called mechanical ventilation, forced air, or central air), maximize the intake of outdoor air and minimizing recirculated air.
- Consider portable air cleaners ("HEPA filters").
- If the school uses fans, adjust the direction of fans to so that air does not blow from one person's space to another's space.

For detailed guidance, see https://www.sfcdcp.org/ventilation and https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/ventilation.html



Testing staff and students

When community rates are low and people are very unlikely to have COVID-19, positive tests can be false positives, meaning that the person does not actually have COVID-19. This may happen for many reasons. For example, a person's test could have been accidentally contaminated in with someone else's test. False positives are very rare, but when community rates of COVID-19 are low, the chance of a false positive can be greater than person's chance of being infected.

Testing in San Francisco schools have shown very low rates of COVID-19 in staff and students with no symptoms or known exposures at this time. For this reason, **SFDPH does not recommend routine** testing of fully vaccinated individuals, or of school staff and students in Yellow or Orange Tier.

SFDPH does not recommend routine testing of people in the following groups:

- Staff and students who are fully vaccinated for COVID-19 and have no symptoms
- o Staff or students who have had COVID-19 in the last 3 months, confirmed by a lab test.
- Staff without COVID-19 symptoms or known exposures, in Yellow or Orange Tiers.
- o Students without COVID-19 symptoms or known exposures, in any tier

SFDPH continues to recommend testing for the following groups

- People with symptoms of COVID-19
- Close contacts of persons with COVID-19, if they have not had COVID-19 in the last 3 months
- o People who play or coach sports where testing is required, per <u>SFDPH Sports Guidance</u>
- Staff when community rates are high, as listed in the chart below

Recommended COVID-19 Testing for Schools:

	Yellow/Orange	Red/Purple	Deep Purple when Adjusted Case Rate >14
Asymptomatic staff with no known exposures	Not recommended.	Staff who are not fully vaccinated for COVID-19, PCR every 2 weeks	Staff who are not fully vaccinated for COVID-19, weekly PCR or twice weekly antigen testing

- If a person <u>without</u> symptoms has a positive rapid antigen test, the result should be confirmed with a PCR test. If the PCR is negative, the person is considered NOT to have COVID-19. See https://www.cdc.gov/coronavirus/2019-ncov/lab/resources/antigen-tests-guidelines.html#evaluating-test-results
- For detailed information about required testing for schools, see Health Officer Directive No. 2020-33 at https://www.sfdph.org/directives

Hand hygiene

Frequent handwashing and hand sanitizer use removes COVID-19 germs from people's hands before they can infect themselves by touching their eyes, nose or mouth.

 Develop routines for staff and students in all grades to wash or sanitize their hands, especially before and after eating, when entering a room, and before and after using shared equipment.

- Every classroom/instructional space and common area (staff work rooms, eating areas) must have hand sanitizer or a place to wash hands upon entering.
- Establish procedures to ensure that sinks and handwashing stations do not run out of soap or paper towels, and that hand sanitizer does not run out.
- Post signs encouraging hand hygiene. Hand hygiene signs in multiple languages is available at http://eziz.org/assets/docs/IMM-825.pdf
 https://www.cdc.gov/handwashing/posters.html

Limit sharing

- Drinking fountains can be used if the school can ensure 6 feet distancing from the person using the fountain, since people must remove their masks to drink from the water fountain. Encourage the use of reusable water bottles. Water bottle filling stations, or "hydration stations," can be used.
- Students may use shared supplies and equipment such as computers, books, games, play areas, and area rugs. Have students wash or sanitize their hands before and after using shared supplies and equipment.

Cleaning and disinfection

Routine cleaning should continue, but routine disinfection is no longer recommended in schools by CDPH. Contaminated surfaces are not thought to be a significant route of transmission, and frequent disinfection can pose a health risk to students due to the strong chemicals often used.

- Clean frequently touched surfaces daily and between stable groups. Routine cleaning focuses on frequently touched surfaces like door handles, shared desks and tables, light switches, sink handles, and keyboards.
 - Desks and chairs that are only used by one person do not need to be cleaned daily.
 - Paper-based materials like books, magazines and envelopes do not need routine cleaning between uses.
- Cleaning and disinfection are only needed in areas where a person with COVID-19 spent a large proportion of their time (classroom, or an administrator's office) within the last 24 hours.
 - o If more than 24 hours have passed since the person who is sick or diagnosed with COVID-19 has been in the space, cleaning is enough.
 - If more than 3 days have passed since the person who is sick or diagnosed with COVID-19 has been in the space, no additional cleaning is needed.

For more information, see CDC guidelines on "Cleaning and Disinfecting Your Facility" at https://www.cdc.gov/coronavirus/2019 ncov/community/disinfecting building facility.html and CDPH COVID-19 and Reopening In-Person Instruction Framework, section on Cleaning and Disinfection at https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19-K12-Schools-InPerson-Instruction.aspx#Cleaning%20and%20Disinfection

Specific situations

Staff break rooms and work rooms

Break rooms are a common source of COVID-19 exposure in all work settings where people are not fully vaccinated. Staff often do not view themselves or colleagues as sources of infection. They may forget to take precautions with co-workers, especially during social interactions such as breaks or lunch time.

- Strongly discourage staff from eating together, especially indoors.
 - Schools must notify staff that they should not eat indoors when possible.
 - o Schools must provide an outdoor break area, if feasible, for staff to eat.
- Discourage staff from gathering in break rooms and other indoor staff spaces.
- Limit the number of people in indoor break rooms and other staff spaces to the lesser of
 - a) 50% of the maximum occupancy or
 - b) the number of people allowed by 6 feet distancing.
- Post the maximum number of people allowed in break rooms and other staff areas.
- Post required signs in break rooms, including signs reminding staff to stay 6 feet apart, keep their facemasks on unless eating, and wash their hands before and after eating
- Open windows and doors to maximize ventilation, when feasible, especially if staff are eating or
 if the room is near maximum number of people allowed.

Transportation

Since vehicles are small enclosed spaces that do not allow physical distancing, they can be settings with higher risk of COVID-19 transmission. Biking and walking are lower risk than shared vehicles.

- Carpools and shared rides: Tell staff and families to try to carpool with the same stable group of people. Open windows and maximize outdoor air circulation. Everyone in the vehicle should wear a face mask.
- School Buses
 - Face masks are required for staff and students. Bus drivers should carry a supply of face coverings in case a student forgets theirs.
 - Students must sit at least 6 feet away from the driver.
 - o Maximize space between students from different households.
 - o Keep vehicle windows open when weather and safety permit.
 - o Additional disinfection for COVID-19 is needed only if anyone with COVID-19 has used the bus within the last 24 hours.
 - Symptom and exposure screening is not required if the school or program already asks families to check for symptoms and exposures at home.
- Walking School Buses
 - Only staff and students may participate in walking school buses. Family members may not accompany walking school buses.

- Families should stay 6 feet away from staff and other households when dropping off their children.
- Face masks are required for staff and students, as well as family members dropping off children.
- Prioritize pedestrian safety over physical distancing. Keep children from different households as far apart as feasible and safe.
- Keep a record of staff and children on the walking school bus each day.
- Outdoor equipment such as walking ropes do not need additional cleaning. Instead, have children and staff wash or sanitize their hands before touching the equipment.
- Symptom and exposure screening is not required when if the school already asks families for to check for symptoms and exposures at home.

Arrival and dismissal

If students and parents/caregivers from different households gather and interact with each other during arrival and dismissal, this creates an opportunity for COVID-19 to spread in the school community.

- Stagger arrival and dismissal times to minimize contact, using different entrances/exits for each group.
- Mark spaces 6 feet apart for students waiting to enter the building and for adults waiting to pick
 up students. Post signs to remind family members to stay 6 feet away from people from other
 households when dropping off or picking up their student.
- People must wear face masks when dropping off or picking up children. Provide face masks for people who have forgotten theirs.

Meals and snacks

Eating together is especially high risk for COVID-19 transmission because people must remove their masks to eat and drink. People often touch their mouths with their hands when eating. In addition, meals are usually considered time for talking together, which further increases risk, especially if students must speak loudly to be heard.

- Students should stay at least 6 feet apart when masks are off to eat indoors; 3 feet apart outdoors. Staff who have not been fully vaccinated for COVID-19 should be especially vigilant about staying 6 feet away from students during meal times.
- Eating outdoors is much safer than eating indoors.
 - Designate an outdoor eating area for each class, and mark places 3 feet apart for students to sit. Without marked spaces, most students will sit more closely.
 - Outdoor eating areas may be covered (e.g., by a tent, canopy, or other shelter), as long as
 the shelter complies with both CDPH and SFDPH guidance, at
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Use-of-Temporary-Structures-for-Outdoor-Business-Operations.aspx and
 https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf.
- If using shared indoor spaces such as cafeterias or gymnasiums, stagger meal times to prevent mixing of groups, and maximize ventilation. Clean shared eating areas between different classes.

- If students eat in the classroom, some students may need to move during snacks or meals, so that students are at least 6 feet apart while eating. Alternatives include staggering in-class meals such that half the class participates in an out-of-classroom activity (such as recess) while the other half eats in the room.
- Use individually plated or bagged meals, when possible.
- Consider having meals delivered to the eating area instead of having students go to the cafeteria for meals.
- Everyone should wash their hands or use hand sanitizer immediately before and after eating.
 Pay special attention to younger students who are more likely to eat with their hands or suck/lick their hands clean.
- Consider starting lunch with silent eating time, followed by conversation time, to discourage talking while masks are off.

Field trips

- Outdoor field trips are allowed as long as they do not require shared vehicles or public transportation. For example, field trips that involve walking to a nearby park are allowed.
- Do not let students mix with people outside their stable group on field trips.

Sports, dance, wind instruments, singing, and related activities

Sports, dance and activities involving singing, chanting, shouting, and playing wind instruments are higher risk for COVID-19 because people breathe more air and breathe out more forcefully when doing these activities. The risk is much higher indoors than outdoors, and higher without face masks.

Sports, dance and group exercise

- For what's currently allowed <u>refer to SFDPH guidance on sports, dance at fitness</u> at <u>https://www.sfdph.org/dph/COVID-19/Sports-COVID.asp</u> and to Health Directive 2021-01 (<u>https://www.sfdph.org/dph/alerts/files/Directive-2021-01-Sports-Youth-and-Adult.pdf</u>)
- Physical movement and activity in the classroom are still allowed. For example, "air writing" and
 other movement designed to help children learn letters, or distinguish left from right; clapping
 hands or stomping feet, standing, stretching, meditation, and doing the "hokey pokey" to
 recorded music are all acceptable activities.

Wind instruments, singing and related activities

- Follow CDPH and SFDPH guidelines for low-contact youth recreational activities, except for physical distancing outdoors (see table below). See SFDPH guidance for sports, dance and fitness at https://www.sfdph.org/dph/COVID-19/Sports-COVID.asp or SFDPH Health Directive 2021-01 at https://www.sfdph.org/dph/alerts/files/Directive-2021-01-Sports-Youth-and-Adult.pdf
- The following table summarizes additional health and safety requirements for singing, chanting, shouting, and performing with wind (woodwind or brass) instruments. These requirements apply to band, orchestra, chamber music, theater, drama, chorus, smaller singing groups, and similar activities.

Table: Health & Safety Guidance for Wind Instruments, Singing, and Related Activities

Setting	Outdoors	Indoors
Risk Profile	Lower Risk	Higher Risk (activity is allowed but discouraged)
Required physical distance between performers	At least 3 feet	At least 6 feet
Face masks and covers for wind instruments*	Required if < 6 feet apart. Encouraged at all distances.	Required at all times
Ventilation	Not applicable	Optimize ventilation. See https://sfdph.org/ventilation

^{*} Instrument covers should be made of materials similar to those required for face masks. To cover their nose, individuals playing wind instruments may wear a face covering with a mouth-slit in addition to, but not in place of, an instrument cover.

Fire drills

- Designate an exit for each stable group, and the order in which groups will exit. Stagger exits of
 each group so that groups are at least 6 feet apart. Physical distancing between stable groups is
 more important than distancing between students in the same group when exiting the building.
- Designate areas for each stable group outside, with enough space that groups can be at least 3 feet apart, and students and staff at least 3 feet apart
- Pedestrian safety is more important than physical distancing when walking to/from the cohort's designated waiting area.
- Create a written exit plan for students with medical conditions that increase their risk of exposing others or being exposed to respiratory droplets (ex. unable to wear a mask, tracheostomy or on a ventilator). Decide when and in what order those students will exit. Pay special attention to physical distancing for these students.

Students receiving special services

 Provide accommodations and related services for special education, learning disabilities and medical conditions, even if it creates cross-over between stable groups.

- Additional accommodations may be needed for students to safely attend class. For example, a
 student who cannot tolerate a face covering due to a medical or developmental condition may
 need a desk with a partition or clear screen. Other students may need additional supervision
 and support around physical distancing, wearing a face covering, or handwashing.
- Nurses and therapists who are not school employees but work with students in schools, such as
 occupational therapists and physical therapists, are considered essential staff and should be
 allowed on campus to provide services.
- When students are unable to attend school due to COVID-19 infection or exposure, consider remote video sessions for therapy.

What to do when someone has COVID-19 symptoms or confirmed COVID-19

When staff or students become ill at school

- Staff who become ill at school must notify their supervisor and leave work as soon as they can.
- Send ill students home. Keep students who are waiting to be picked up in a designated isolation room. Make sure that students keep their face masks on.
- When a parent or guardian arrives to pick up a student, have the student walk outside to meet them if possible instead of allowing the parent or guardian into the building. The parent may also have COVID-19, since children are most often infected by an adult in their home.

See the Quick Guide for Suspected or Confirmed COVID-19 for steps to take.

The <u>Quick Guide</u> outlines what to do when staff and students have COVID-19 symptoms, exposures (for example, a parent or sibling tested positive), or test positive for COVID-19. Translations of the Quick Guide are at https://sfcdcp.org/school

Returning to school after COVID-19 symptoms, exposure or a positive test
See SFDPH criteria for returning to school at https://sfdph.org/dph/COVID-19/Schools-Returning.asp

Deciding if your school should close due to COVID-19

Schools should <u>avoid unilaterally closing</u> due to community surges in COVID-19, without direction from public health officials. Doing so may not decrease the risk to staff and students. In fact, it could lead to more COVID-19 infections if it results in staff and students spending more time in settings where the risk of becoming infected is higher than in school.

Even when COVID-19 is widespread in the general community, spread of COVID-19 in schools has remained rare. Almost all cases of COVID-19 in schools in San Francisco have been in staff and students who were infected outside of the school. Routine testing of elementary school staff and students has also provided reassuring evidence of the low risk of transmission in schools.

This reflects the success of schools in implementing precautions like face masks, physical distancing, hand hygiene, and staying home when sick. When these basic precautions are enforced, they are very effective at protecting people from COVID-19. In contrast, people not following these precautions in informal or unsupervised settings has been largely responsible for community spread of COVID-19.

The decision to close a school should be based on COVID-19 cases within the school, not on community COVID-19 rates, which may not reflect the conditions at the school. Any decisions should be made in consultation with SFDPH. In general, schools with smaller, more contained stable groups are less likely to require closure.

Situations where SFDPH may recommend closing a school may include the following:

- 25% or more of the stable groups in a school have had outbreaks¹ in the last 14 days.
- At least three outbreaks have occurred in the last 14 days AND more than 5% of the school population is infected.
- Investigation of an outbreak by SFDPH suggests ongoing COVID-19 transmission within the school.

A more common situation is that schools that do not limit interactions between staff assigned to different groups may be forced to close due to staff shortages after a staff member tests positive, if a number of other staff were exposed and must quarantine.

Closures are generally for 10-14 days, and are meant to prevent further transmission within the school as well as to better understand how transmission in a school occurred, in order to prevent repeat outbreaks.

Resources

San Francisco Department of Public Health (SFDPH)

- **SFDPH Schools and Childcare Hub** for COVID-19 consultation and guidance (628) 217-7499 or cases.schools@sfdph.org
- COVID-19 guidance for the public, including employers https://www.sfcdcp.org/covid19
- COVID-19 guidance for schools at https://sfcdcp.org/school

"Quick Guide for Suspected or Confirmed COVID-19"

"Parent Handout: Symptom and Exposure Check/Returning to School after Symptoms"

• Outreach Toolkit for Coronavirus. https://sf.gov/outreach-toolkit-coronavirus-COVID-19

California Department of Public Health (CDPH)

"COVID-19 and Reopening In-Person Instruction Framework & Public Health Guidance for K-12 Schools in California, 2020-2021 School Year" updated 3/20/2021
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19-K12-Schools-InPerson-Instruction.aspx

¹ An outbreak is 3 or more COVID-19 cases in a school in a 14-day period, where the transmission likely happened at school. For example, 3 cases in 3 siblings would not constitute an outbreak, nor would 3 cases in students who also play on a sports team already being investigated for an outbreak. Similarly, 3 cases in students or staff who do not have contact (or overlap in shared spaces) in the school would not be considered an outbreak.

- State of California Safe Schools for All https://schools.covid19.ca.gov/
 - Evidence Summary: TK-6 Schools and COVID-19 Transmission
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Safe-Schools-for-All-Plan-Science.aspx
- Guidance Related to Cohorts https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/small-groups-child-youth.aspx
- Guidance for the Use of Face Coverings
 https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx

Centers for Disease Control and Prevention (CDC)

- Schools and Child Care Programs
 https://www.cdc.gov/coronavirus/2019 ncov/community/schools childcare/index.html
- Operational Strategy for K-12 Schools through Phased Mitigation https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html

American Academy of Pediatrics

"COVID-19 Planning Considerations: Guidance for School Re-entry"
 https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/



Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact with in San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion requires that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households are urged to get vaccinated as soon as they can if they have not already done so.

DIRECTIVE OF THE HEALTH OFFICER No. 2020-34f

DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR INDOOR RELIGIOUS AND CULTURAL CEREMONIAL GATHERINGS

(PUBLIC HEALTH DIRECTIVE)

DATE OF DIRECTIVE: May 20, 2021

By this Directive, the Health Officer of the City and County of San Francisco (the "Health Officer") issues specific direction that Houses of Worship and people participating in Indoor Religious Gatherings, as described below, must follow as part of the local response to the Coronavirus Disease 2019 ("COVID-19") pandemic. This Directive constitutes guidance as provided under Sections 4e and 11 and Appendix C-2 of Health Officer Order No. C19-07x issued on May 20, 2021 (the "Stay-Safer-At-Home Order") and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.



Health Officer Directive No. 2020-34f

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS FOLLOWS:

- 1. This Directive applies to all individuals ("Participants") participating in, watching or visiting facilities hosting indoor gatherings for religious or cultural ceremonies or activities, such as worship, study, prayer, weddings, and funerals (collectively referred to as "Indoor Religious Gatherings") and all houses of worship, locations such as Residences hosting Indoor Religious Gatherings, or other providers of religious services or cultural ceremonies ("Houses of Worship") hosting, organizing, or otherwise involved in Indoor Religious Gatherings in the City and County of San Francisco (the "City"), including the clergy or other faith-based or cultural leaders of such Indoor Religious Gatherings ("Leaders"), as permitted under Section 9 of Appendix C-2 of the Stay-Safer-At-Home Order.
- 2. Attached as <u>Exhibit A</u> to this Directive is a list of best practices that apply to Houses of Worship engaged in Indoor Religious Gatherings (the "Best Practices"). All Houses of Worship must comply with all applicable requirements listed in the Best Practices.
- 3. Houses of Worship must, before they begin to host or otherwise facilitate Indoor Religious Gatherings, create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). The Health and Safety Plan must be substantially in the form attached to this Directive as <u>Exhibit B</u>.
- 4. If an aspect, service, or operation of the House of Worship is also covered by another Health Officer directive (all of which are available at http://www.sfdph.org/directives), then such House of Worship must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
- 5. Each House of Worship must (a) make the Health and Safety Plan available to anyone interested in participating in the Indoor Religious Gathering and to any involved Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that such House of Worship operates within the City. Also, each such House of Worship must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Order upon demand.
- 6. Each House of Worship subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12 and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies, to that House of Worship's Personnel, all as required by the Best Practices. Also, each House of Worship is encouraged to make clean Face Coverings available to Participants of Indoor Religious Gatherings at the entrances to the facilities and required to provide hand sanitizing or handwashing stations to Participants. Each House of Worship must ensure that all Participants and Personnel wear Face Coverings while on the premises of the facility and otherwise comply with the Best Practices that apply to Religious Gatherings or



Health Officer Directive No. 2020-34f

operation of the facility under this Directive. If any House of Worship is unable to provide the items required above or otherwise fails to comply with required Best Practices or, if applicable under subsections 3 or 4 above, fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, any Indoor Religious Gathering organized by such House of Worship where the House of Worship has failed to comply is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

- 7. For purposes of this Directive, "Personnel" includes all of the following people who provide goods or services associated with the House of Worship in the City: Leaders; employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the House of Worship. "Personnel" includes "gig workers" who perform work via the business's app or other online interface, if any.
- 8. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Houses of Worship must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website (www.sfdph.org/healthorders; www.sfdph.org/directives) regularly.
- 9. Implementation of this Directive augments—but does not limit—the obligations of each House of Worship under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 9 of Appendix C-2 of the Stay-Safer-At-Home Order. The House of Worship must follow these Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive.

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Date:

May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Exhibit A to Health Officer Directive No. 2020-34f (issued 5/20/21)

Best Practices for Houses of Worship Organizing or Facilitating Indoor Religious Gatherings

In addition to preparing, posting, and implementing the Social Distancing Protocol as required by Section 9 of Appendix C-2 of Health Officer Order C19-07 (the "Stay-Safer-At-Home Order") as it may be amended in the future, each House of Worship operating in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Participants and Houses of Worship must also comply with each of the applicable requirements listed below.

Requirements:

1. Section 1 – Understanding Risk:

1.1. All people, including those at risk for severe illness with COVID-19—such as unvaccinated older adults, and unvaccinated individuals with health risks—and members of their Household are strongly urged to get vaccinated before participating in activities with other people outside their Household where taking protective measures of wearing face masks and social distancing may be difficult, especially indoors or in crowded spaces.

2. Section 2 – Educating Personnel and Participants:

- **2.1.** Ensure that all Personnel have reviewed and understand the requirements of the Social Distancing Protocol, this Directive, and the Health and Safety Plan.
- 2.2. Develop and implement a plan to educate Participants or others who may attend Indoor Religious Gatherings about the relevant requirements of the Social Distancing Protocol, this Directive, and the Health and Safety Plan. For example, a House of Worship may inform its congregation through a combination of emails, clear and conspicuous signage, or frequent public announcements.
- **2.3.** Identify dedicated Personnel responsible for implementing all requirements of this Directive at a specific House of Worship. Identify dedicated Personnel to assist Participants in maintaining at least six feet physical distance, wearing Face Coverings, and otherwise complying with this Directive.
- 2.4. Prepare Personnel to respond to suspected or confirmed positive cases at the House of Worship in accordance with the Social Distancing Protocol. Guidance on responding to positive cases at your House of Worship can be found here under the tab for Businesses and Employers in the Information and Guidance for the Public section: https://www.sfcdcp.org/infectious-diseases-a-to-z/coronavirus-2019-novel-coronavirus/.

3. Section 3 – Making Indoor Spaces Safer:

3.1. If safe and feasible, make non-structural alterations to the physical indoor space to facilitate maximum social distancing (at least six feet of physical distance) between members of different Households by, for example, creating physical barriers, moving podiums, identifying dedicated paths of ingress and egress, prohibiting access to lobbies, meeting rooms or other common areas, moving or taping off seating, propping open doors at heavily used entry or exit points, closing every other parking space, and using signage or other indicators to control movement throughout the space and to remind people to



avoid touching common surfaces like door handles. In bathrooms, maximize ventilation and minimize crowding and touching of common surfaces by, for example (and only when feasible), keeping doors propped open, closing every other sink, and posting signage establishing a maximum capacity for bathrooms with clearly marked and distanced queueing areas. Mark off space in seating, prayer or counseling areas to assist Participants in maintaining at least six feet of distance from members of other Households. Indicate walking paths between spaces designated for Participants to kneel so that people do not walk where someone may touch their head to the floor.

- 3.2. Conspicuously post signage around the House of Worship including at all primary public entrances reminding people to adhere to physical distancing, hygiene, and Face Covering Requirements and to stay at home when they feel ill. Posted signage must include all signs required by Sections 4.g and 4.h of the Stay-Safer-At-Home Order. The County is making available templates for the signage available online at: https://sf.gov/outreachtoolkit-coronavirus-covid-19.
- 3.3. Adequate ventilation is critical to reducing the risk of airborne transmission of the virus in indoor settings, and especially settings where people stay in the same room for a prolonged period. All Houses of Worship must comply with the ventilation protocols at Section 4.i of the Stay-Safer-At-Home Order. Review SFDPH's guidance for improved ventilation available at: https://www.sfcdcp.org/COVID-ventilation.
 - 3.3.1. If a House of Worship hosts Indoor Religious Gatherings during which any person removes their Face Coverings as expressly permitted by this Directive, the House of Worship must use at least one of the following ventilation strategies: (1) All available windows and doors accessible to fresh outdoor air are kept open (doors and windows required to be kept closed for fire/life safety purposes are exempt; make sure open windows do not create falling hazards especially for children); (2) Fully operational HVAC systems; and/or (3) Portable Air Cleaners in each room that are appropriately sized for the room or area they are deployed in (see https://www.sfcdcp.org/COVID-ventilation for more information). If due to smoke or other conditions, a House of Worship cannot implement any of those measures, the House of Worship cannot have Participants or Personnel remove their Face Coverings until the ventilation measure(s) can be reinstated.
- 3.4. Clean high touch water vessels, fonts, fountains, and sinks at least once daily or more frequently if required by industry standards and otherwise in accordance with current CDC guidelines. When ceremonial or ritualistic use of water is required, consider using low-touch or single-use alternatives or empty and clean vessels at least once daily or more frequently if required by industry standards. If feasible, consider conducting necessary washing at home or otherwise before arriving at a House of Worship.
- **3.5.** Increase availability of hand sanitizer or hand washing stations around the House of Worship, including at entrances and exits. Ensure that restrooms are adequately stocked with soap and paper towels. Maintain adequate amounts of cleaning supplies, Face Coverings, or other appropriate personal protective equipment for Personnel.
- **3.6.** Develop and implement a plan to clean high-touch areas and surfaces touched by members of more than one Household at least once daily, or more frequently if required by industry standards and otherwise in accordance with current CDC guidelines. Cleaning does not have to occur after each individual person touches a surface unless a person appears



symptomatic or there is visible contamination from nasal or oral secretions. Participants and Hosts should avoid contact with high-touch surfaces when feasible and should practice good hand hygiene.

3.6.1. Require Personnel to clean high touch areas and surfaces following CDC guidelines found at: https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html. Provide Personnel adequate time and space to complete all sanitation duties. Disinfecting products must be approved for use against COVID-19 on the Environmental Protection Agency (EPA) – approved list found at: https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19

4. Section 4 – Managing Risk During Indoor Religious Gatherings:

- **4.1.** Strictly limit attendance at Indoor Religious Gatherings to 50% of the capacity of the building. Capacity limits include congregants, visitors and other Participants, but do not include Personnel. The capacity limits apply to discrete rooms or spaces within a House of Worship. For example, if a House of Worship includes a building with a capacity of 400 people, but holds services in a room with an individual capacity of 100 people, the service must be limited to 50 people or fewer (50% of the smaller room's capacity).
 - **4.1.1.** Conspicuously post signage stating the maximum capacity of the space and the maximum capacity currently permitted under the Stay-Safer-At-Home Order. Consider implementing a reservation system to ensure capacity limits are met. Houses of Worship are strongly encouraged to minimize the number of people engaged in an Indoor Religious Gathering.
 - **4.1.2.** Encourage Participants to meet with the same group of people at each gathering, particularly if a service meets frequently or requires a minimum number of people to be present.
 - 4.1.3. Simultaneous or overlapping Indoor Religious Gatherings are permitted only under the following circumstances: (1) the gatherings must occur in spaces that are completely physically separated from each other either in distinct rooms separated by sealed floor-to-ceiling walls or in separate buildings; (2) each distinct gathering meets all ventilation requirements of this Directive; (3) Participants at one gathering have completely separate avenues of ingress and egress from the House or Worship or, if a common path of ingress or egress must be used, the House of Worship ensures (such as by creating staggered start times for services) that Participants from different gatherings do not enter or exit the House of Worship at the same time; and (4) before hosting any simultaneous or overlapping gatherings, a House of Worship must develop and maintain a written plan detailing compliance with this subsection.
 - **4.1.3.1.** Houses of Worship may not combine groups in different rooms or spaces for a single ceremony or purpose. All Participants in an Indoor Religious Gathering must use the same indoor room or space to attend the same gathering. For example, a House of Worship may not host a single wedding ceremony where some Participants are seated in one indoor room and some are seated in another indoor room or outdoor space.



- **4.1.4.** The capacity limits for Indoor Religious Gatherings apply to religious or cultural ceremonies themselves, and not to any reception or similar gathering before or after. Indoor and outdoor receptions and similar gatherings are permitted only to the extent they comply with applicable provisions of the Stay-Safer-At-Home Order and any related Health Officer directives or guidance.
- 4.2. Unless otherwise specifically provided in this Directive, strictly follow and enforce all applicable requirements of Health Officer Order C19-07 (the "Stay-Safer-At-Home Order") and the Face Covering requirements of Health Officer Order C19-12 (the "Face Covering Order") as they may be amended. Strictly follow and enforce all requirements of this Directive at all times and prohibit all people who fail to comply with this Directive from entering the House of Worship.
- **4.3.** Develop and implement a process for screening Personnel for COVID-19 symptoms by having Personnel evaluate their symptoms prior to arriving on-site. Otherwise comply with the screening requirements and consider screening-related recommendations from Section 4.d of Health Officer Order No. C19-07x, including as that Order is updated in the future.
- **4.4.** Houses of Worship must be prepared to assist public health authorities in potential contact tracing efforts.
- **4.5.** Ensure that members of different Households remain at least six feet apart at all times during the Indoor Religious Gathering, except for seniors or people with disabilities who may be seated with their caregiver.
 - **4.5.1.** Members of different Households may briefly be closer than six feet from a House of Worship's Personnel if all the following conditions are met: (1) After carefully considering all possible alternatives, a Leader determines that a specific ritual or custom requires a Participant be closer than six feet from Personnel, (2) all people involved in the ritual or custom wear Face Coverings at all times they are within six feet of each other, and (3) the duration of the ritual or custom is as short as possible.
 - **4.5.2.** Fully Vaccinated Sections. A House of Worship may lift the distancing rules for a "fully vaccinated section" as allowed in the State Blueprint for a Safer Economy (https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/C OVID-19/Dimmer-Framework-September_2020.pdf) ("State Blueprint").
 - **4.5.2.1.** Participants seated in a fully vaccinated section count toward the overall capacity limit, which must not exceed the capacity limits established by this Directive and the Stay-Safer-At-Home Order.
 - **4.5.2.2.** Houses of Worship must confirm that all Participants age 12 and up in the fully vaccinated section are fully vaccinated before they are allowed to enter the section. The definition of "fully vaccinated" as well as the applicable methods for verifying vaccination status are set forth in the State Blueprint referenced above.
 - **4.5.2.3.** Participants in fully vaccinated sections who are under 12 may sit with their parents, guardians or sponsors. Children between the ages of two and 12 in that section must provide proof of a negative COVID-19 test (PCR test taken not more than 72 hours before the event or antigen test taken not more than 24 hours before the event).



- **4.5.2.4.** Distancing rules may be lifted only within a fully vaccinated section. Fully vaccinated sections must be separate, distinct, and clearly marked from any other section in the House of Worship. There must be at least six feet of distance between a fully vaccinated section and any other section in the venue.
- 4.6. Singing, chanting, playing wind instruments and other similar activities are permitted in strict accordance with Section 3.i. of the Stay-Safer-At-Home Order and subject to any more stringent applicable State restrictions. Activities such as singing, chanting and playing wind instruments greatly increase the distribution of contaminated exhalations which increases the potential for broad transmission of the virus, particularly in indoor settings. All people are strongly discouraged from engaging in indoor singing, chanting, playing wind instruments or other similar activities.
 - 4.6.1. Houses of Worship are strongly discouraged from organizing an event that encourages Participants to engage in singing, chanting, or shouting or otherwise encourage Participants from doing so during any Indoor Religious Gatherings.
 - 4.6.2. If a Leader or Participant is engaged in prolonged speaking such as during a sermon or reading, they must speak at least six feet from people who are not part of their Household at all times and must wear a Face Covering at all times unless otherwise specifically and expressly provided in this Directive. Leaders and other speakers should not raise their voice and should use microphones or other public address systems whenever feasible.
- **4.7.** Except as specified in this subsection, require that Face Covering be worn at all times by all people including and in particular while singing, chanting, speaking, reciting, or praying during Indoor Religious Gatherings unless a Participant is exempt from wearing a Face Covering under the Face Covering Order.
 - **4.7.1.** Face Coverings may be removed briefly to eat or drink but only where a Leader determines eating or drinking is essential to a ritual or ceremony and in those instances the Leader must to the greatest extent feasible limit the number of people who remove a Face Covering to one individual at a time;
 - 4.7.2. If a Leader determines it is essential to a ritual or ceremony that Face Coverings be removed, a single person may briefly remove their Face Covering (1) if they do not speak, recite, chant, shout or sing and maintain at least six feet of distance from others while their face is uncovered; or (2) to speak or recite only if they isolate themselves from all other people such as by speaking inside an enclosed chamber or behind a plastic or glass partition or face shield no more than 12 inches from the mouth of the speaker and greater than 12 feet away from any other person.
- **4.8.** Prohibit sharing utensils, food, drink or other items that could result in the transfer of oral or nasal secretions between different Households unless such items can be cleaned between uses.
- **4.9.** High touch objects and surfaces must be cleaned at least once daily, or more frequently if required by industry standards and otherwise in accordance with current CDC guidelines. Cleaning does not have to occur after each individual person touches a surface unless a person appears symptomatic or there is visible contamination from nasal or oral



secretions. Participants and Hosts should avoid contact with high-touch surfaces when feasible and should practice good hand hygiene.

- 4.10. Activities for children such as religious school are allowed if all relevant ventilation, Face Covering, physical distancing, sanitation and other requirements of this Directive and the Stay-Safer-At-Home Order are met at all times. Child care arrangements are allowed only to the extent they are specifically allowed under the Stay-Safer-At-Home Order. Unless as part of an approved child care arrangement, children who are unable to wear a Face Covering and maintain physical distance of at least six feet at all times such as very young children must remain in the care of those in their Household and not interact with children of other Households while visiting a House of Worship.
- 4.11. Use office space consistent with the requirements of the Stay-Safer-At-Home Order.
- **4.12.** The duration of all gatherings should be limited to the maximum extent possible.
- **4.13.** Houses of Worship should discourage informal gathering or congregating after services are complete unless such gatherings are conducted in accordance with the Stay-Safer-At-Home Order. Houses of Worship are encouraged to facilitate organized ingress and egress that minimizes grouping or queueing such as by having those seated in the back row exit the building first at the end of a service.
- 4.14. Schedule at least 30 minutes between Indoor Religious Gatherings during which Participants may safely exit and clear the area and House of Worship Personnel may conduct any necessary cleaning and otherwise prepare the space for the next gathering. Houses of Worship may permit Personnel to participate in sequential Indoor Religious Gatherings during a single day but are reminded of the increased potential to transmit the virus from one gathering to another. Personnel participating in sequential Indoor Religious Gatherings must thoroughly wash hands and clean or replace any items or clothing that have come in contact with Participants or different House of Worship Personnel during earlier gatherings.
- 4.15. Keep other areas of a House of Worship closed unless otherwise expressly permitted to operate under the Stay-Safer-At-Home Order. Facilities such as day care centers, schools, kitchens, food service areas, gymnasiums or indoor athletic facilities, and children's play structures and areas are not permitted to operate unless in compliance with the Stay-Safer-At-Home Order and any applicable Health Officer orders or directives.
- 4.16. This Directive establishes minimum best practices applicable generally to all Houses of Worship. Houses of Worship are encouraged to apply the concepts and spirit of this Directive to modify their rituals in a collective effort to mitigate the risk of transmission of the virus that causes COVID-19. Examples include, but are not limited to, discontinuing kissing of ritual objects, allowing rites to be performed by fewer people, discontinuing the use of a common cup, offering communion in the hand instead of on the tongue, or providing pre-packed communion items on chairs prior to service. Houses of Worship also must implement and enforce any additional or more restrictive guidance regarding religious gatherings provided by the Centers for Disease Control or the California Department of Public Health found at https://covid19.ca.gov/pdf/guidance-places-of-worship.pdf.



Nothing in this Section allows a House of Worship to replace, supplement, or change any restriction in the Stay-Safer-At -Home Order, this Directive, or any local, state, or federal health order or guidance related to COVID-19 with a less restrictive measure. For clarity, all Houses of Worship must strictly implement every measure in this Directive and should only supplement new or different safety measures to the extent they are more restrictive (i.e., more protective of public health) than any local, state, or federal health order or guidance related to COVID-19.



Health Officer Directive No. 2020-34f (Exhibit B) Health and Safety Plan (issued 5/20/21)

Each House of Worship must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

Busin	ess/Entity name:	Contact name:
Entity	Address:	Contact telephone:
(You i	may contact the person listed above wi	th any questions or comments about this plan.)
	Officer Directive No. 2020-34, available	complies with all requirements set forth in Health e at http://www.sfdph.org/directives and the https://www.sfdph.org/dph/alerts/files/C19-07-
	ensure adequate physical distancing to For example, House of Worship made outdoor space safely while maintaining demonstrate a 6-foot distance in areas	icility for an Indoor Religious Gathering to between and among Personnel and Participants. a plan for Participants to get in and out of the g social distancing, added physical markings to a Participants may be seated or congregating manage Participant arrival and departure times.
	House of Worship has placed signage Participants of their obligations to wea and engage in proper personal hygien	throughout the facility reminding Personnel and r Face Coverings, maintain physical distance, e.
	Personnel have been trained in the rethis Directive including obligations to e Covering requirements of the Directive	quirements of the Social Distancing Protocol and enforce the physical distancing and Face
	surfaces such as seating, doors, and o	plemented a plan for cleaning high touch other common high-touch surfaces or objects at ed by industry standards and current CDC
	House of Worship has implemented a identified in the Directive.	Il feasible HVAC and ventilation practices
	Gatherings are limited to 50% of room	capacity and kept as short as possible.
	Unless in a fully vaccinated section, si between people from different Househ	x feet of physical distance is maintained olds.
	Everyone, including Participants and L permitted under Health Officer Directive	eaders, wears a Face Covering unless re 2020-34 or otherwise exempt.
	Singing, chanting, and shouting are per the Stay-Safer-At-Home Order. House to sing, chant, or shout during the Indo	ermitted in strict accordance with Section 3.i. of es of Worship should not encourage Participants oor Religious Gathering.
	Participants are discouraged from info Religious Gatherings.	rmally congregating before or after Indoor



Health Officer Directive No. 2020-34f (Exhibit B) Health and Safety Plan (issued 5/20/21)

If House of Worship Personnel are taking part in sequential gatherings, there is sufficient time between gatherings to engage in turnover and cleaning procedures. If hosting simultaneous or overlapping services, the House of Worship developed and maintained a written plan in accordance with section 4.1.3 of the Directive.

Additional Measures

Explain:



Department of Public Health Health Officer Order

RESCISSION OF ORDER OF THE HEALTH OFFICER No. C19-08b

RESCISSION OF ORDER OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO RESTRICTING ROUTINE MEDICAL APPOINTMENTS AND ELECTIVE SURGERY, ENCOURAGING REMOTE APPOINTMENTS, ENCOURAGING DELIVERY OF CANNABIS PRODUCTS AND PRESCRIPTIONS, AND ESTABLISHING DIRECTIVES TO PERMIT FOR CERTAIN SURGERIES, PROCEDURES, AND VISITS TO OCCUR

(PUBLIC HEALTH EMERGENCY ORDER)

DATE OF RESCISSION: May 20, 2021

Effective immediately, Health Officer Order No. C19-08b, issued May 15, 2020, is rescinded in full. On May 4, 2021, the State of California advanced the City and County of San Francisco (the "City") to the yellow tier in its Blueprint for a Safer Economy, subject to local health orders. The yellow tier is the least restrictive tier in the Blueprint for a Safer Economy. On May 6, 2021, the City's Health Officer issued an order allowing the City to reopen and expand generally in alignment with the yellow tier, with some additional local restrictions. The City continues to meet the criteria for the yellow tier under the State's Blueprint framework, and case rates and hospitalizations have remained generally stable as vaccinations proceed. And the State has announced its intent to rescind its Blueprint for a Safer Economy by June 15, 2021. Although vaccination rates have begun to plateau in the City, San Francisco's vaccination rate compares favorably globally with countries with the highest vaccination rates. In light of these changes, along with the fact that providers of routine care have been learning and implementing best practices regarding the handling of COVID-19 since March 2020, the Health Officer has decided it now makes sense to remove local restrictions regarding elective surgeries and other ambulatory care. Such clinical providers will remain subject to industry best practices and other Health Officer orders and directives, including by way of example Health Officer Order No. C19-07x, as long as they remain in place during the pandemic.

Providers of elective surgery, ambulatory care, and other care are strongly recommended to refer to information about routine care available online at www.sfcdcp.org/routinecare and are reminded to follow industry best practices related to infection control and COVID-19. To the extent that Order No. C19-08b included language regarding cannabis dispensaries, such businesses permitted under Article 8A of the San Francisco Health Code are directed to new language addressing such businesses in Appendix C-1 of Health Officer Order No. C19-07x, including as that order is updated in the future.

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco

Date: May 20, 2021



RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER No. 2020-08b

RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR ELECTIVE SURGERIES

(PUBLIC HEALTH DIRECTIVE)
DATE OF RESCISSION: May 20, 2021

Effective immediately, Health Officer Directive No. 2020-08b, issued November 6, 2020, is rescinded in full. Health Officer Order No. C19-08b, issued May 15, 2020, has also been concurrently rescinded. On May 4, 2021, the State of California advanced the City and County of San Francisco (the "City") to the yellow tier in its Blueprint for a Safer Economy, subject to local health orders. The yellow tier is the least restrictive tier in the Blueprint for a Safer Economy. On May 6, 2021, the City's Health Officer issued an order allowing the City to reopen and expand generally in alignment with the yellow tier, with some additional local restrictions. The City continues to meet the criteria for the vellow tier under the State's Blueprint framework, and case rates and hospitalizations have remained generally stable as vaccinations proceed. And the State has announced its intent to rescind its Blueprint for a Safer Economy by June 15, 2021. Although vaccination rates have begun to plateau in the City, San Francisco's vaccination rate compares favorably globally with countries with the highest vaccination rates. In light of these changes, along with the fact that providers of routine care have been learning and implementing best practices regarding the handling of COVID-19 since March 2020, the Health Officer has decided it now makes sense to remove local restrictions regarding elective surgeries and other ambulatory care. Such clinical providers will remain subject to industry best practices and other Health Officer orders and directives, including by way of example Health Officer Order No. C19-07x, as long as they remain in place during the pandemic.

Providers of elective surgery are strongly recommended to refer to information about routine care available online at www.sfcdcp.org/routinecare and are reminded to follow industry best practices related to infection control and COVID-19.

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco

Date: May 20, 2021



RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER No. 2020-09c

RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR DENTAL HEALTH CARE

(PUBLIC HEALTH DIRECTIVE) DATE OF RESCISSION: May 20, 2021

Effective immediately, Health Officer Directive No. 2020-09c, issued June 15, 2020, is rescinded in full. Health Officer Order No. C19-08b, issued May 15, 2020, has also been concurrently rescinded. On May 4, 2021, the State of California advanced the City and County of San Francisco (the "City") to the yellow tier in its Blueprint for a Safer Economy, subject to local health orders. The yellow tier is the least restrictive tier in the Blueprint for a Safer Economy. On May 6, 2021, the City's Health Officer issued an order allowing the City to reopen and expand generally in alignment with the yellow tier, with some additional local restrictions. The City continues to meet the criteria for the vellow tier under the State's Blueprint framework, and case rates and hospitalizations have remained generally stable as vaccinations proceed. And the State has announced its intent to rescind its Blueprint for a Safer Economy by June 15, 2021. Although vaccination rates have begun to plateau in the City, San Francisco's vaccination rate compares favorably globally with countries with the highest vaccination rates. In light of these changes, along with the fact that providers of routine care have been learning and implementing best practices regarding the handling of COVID-19 since March 2020, the Health Officer has decided it now makes sense to remove local restrictions regarding elective surgeries and other ambulatory care. Such clinical providers will remain subject to industry best practices and other Health Officer orders and directives, including by way of example Health Officer Order No. C19-07x, as long as they remain in place during the pandemic.

Providers of dental health care are strongly recommended to refer to information about routine care available online at www.sfcdcp.org/routinecare and are reminded to follow industry best practices related to infection control and COVID-19.

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco

Date: May 20, 2021



RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER No. 2020-20c

RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER OF
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST
PRACTICES FOR AMBULATORY CARE SERVICES, INCLUDING
COUNSELING AND OTHER HEALING ARTS

(PUBLIC HEALTH DIRECTIVE)
DATE OF RESCISSION: May 20, 2021

Effective immediately, Health Officer Directive No. 2020-20c, issued November 6, 2020, is rescinded in full. Health Officer Order No. C19-08b, issued May 15, 2020, has also been concurrently rescinded. On May 4, 2021, the State of California advanced the City and County of San Francisco (the "City") to the yellow tier in its Blueprint for a Safer Economy, subject to local health orders. The yellow tier is the least restrictive tier in the Blueprint for a Safer Economy. On May 6, 2021, the City's Health Officer issued an order allowing the City to reopen and expand generally in alignment with the yellow tier, with some additional local restrictions. The City continues to meet the criteria for the yellow tier under the State's Blueprint framework, and case rates and hospitalizations have remained generally stable as vaccinations proceed. And the State has announced its intent to rescind its Blueprint for a Safer Economy by June 15, 2021. Although vaccination rates have begun to plateau in the City, San Francisco's vaccination rate compares favorably globally with countries with the highest vaccination rates. In light of these changes, along with the fact that providers of routine care have been learning and implementing best practices regarding the handling of COVID-19 since March 2020, the Health Officer has decided it now makes sense to remove local restrictions regarding elective surgeries and other ambulatory care. Such clinical providers will remain subject to industry best practices and other Health Officer orders and directives, including by way of example Health Officer Order No. C19-07x, as long as they remain in place during the pandemic.

Providers of ambulatory care services, including counseling and other healing arts, are strongly recommended to refer to information about routine care available online at www.sfcdcp.org/routinecare and are reminded to follow industry best practices related to infection control and COVID-19.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER No. 2020-06

RESCISSION OF DIRECTIVE OF THE HEALTH OFFICER OF THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST PRACTICES FOR SHIPPING OR DELIVERY ESSENTIAL BUSINESSES

(PUBLIC HEALTH DIRECTIVE) DATE OF RESCISSION: May 20, 2021

Effective immediately, Health Officer Directive No. 2020-06, issued May 8, 2020, and updated May 15, 2020, is rescinded in full. On May 4, 2021, the State of California advanced the City and County of San Francisco (the "City") to the yellow tier in its Blueprint for a Safer Economy, subject to local health orders. The yellow tier is the least restrictive tier in the Blueprint for a Safer Economy. On May 6, 2021, the City's Health Officer issued an order allowing the City to reopen and expand generally in alignment with the yellow tier, with some additional local restrictions. The City continues to meet the criteria for the vellow tier under the State's Blueprint framework, and case rates and hospitalizations have remained generally stable as vaccinations proceed. And the State has announced its intent to rescind its Blueprint for a Safer Economy by June 15, 2021. Although vaccination rates have begun to plateau in the City, San Francisco's vaccination rate compares favorably globally with countries with the highest vaccination rates. In light of these changes, along with updated directives regarding retail businesses in general, the Health Officer has decided it now makes sense to remove the specific rules related to shipping and delivery essential businesses. Such businesses will remain subject to industry best practices and other Health Officer orders and directives, including as they are updated in the future. This includes, by way of example, Health Officer Order No. C19-07x (and Appendix A, the Social Distancing Protocol, which lists requirements for all businesses) and Health Officer Directive No. 2020-17d (regarding retail businesses in general). Such businesses are also reminded to follow industry best practices related to infection control and COVID-19.

Date: May 20, 2021

Susan Philip, MD, MPH, Health Officer of the

City and County of San Francisco



Notice of Allowances and Restrictions of Indoor and Outdoor Activity

May 20th, 2021

Even though COVID-19 case rates have come down significantly from their peak in the third surge and more people are vaccinated, there remains a risk that people who you may come into contact with when you are outside your residence may have COVID-19. Most COVID-19 infections are caused by people who have no symptoms of illness. There are people you may come into contact within San Francisco who are not yet fully vaccinated. We have also seen surges in other parts of the country and the world, increasingly impacting younger adults.

The opening or expansion of sectors does not necessarily signify that these activities are "safe." The purpose of the required safety protocols contained in San Francisco's Stay-Safer-At-Home Order and companion health directives is to make these activities and sectors safer for workers and the public. But reopening and expansion require that all individuals and businesses use particular care and do their part to make these activities as safe as possible by strictly and consistently wearing face coverings indoors and outdoors in large crowds and following social distancing requirements and all other safety protocols.

Everyone who is eligible, including people at risk for severe illness with COVID-19 – such as unvaccinated older adults and unvaccinated individuals with health risks – and members of their households, are urged to get vaccinated as soon as they can if they have not already done so.

Any prior changes in business capacities and other activities required under the amendments must have been implemented by their respective effective dates, and any new changes will take effect by May 20th, 2021. If cases rise, the Health Officer may further restrict or suspend other activities currently allowed under Health Officer Order C19-07.

Important Notes: The Health Officer ordered suspensions or restrictions on capacity limits of the activities as shown in the table below. Suspended or restricted businesses may still engage in Minimum Basic Operations as defined in Health Officer Order C19-07. These suspensions or restrictions amend any related orders, directives, or guidance. All impacted people and entities are required to adhere to these new limits and must otherwise continue to monitor and comply with all applicable Health Orders and Directives. The Health Order and Directives take precedence over any discrepancies listed in the table below.

and comply with all ap	nd comply with all applicable Health Orders and Directives. The Health Order and Directives take precedence over any discrepancies listed in the table below.				
	Business Capacities and Activities Table				
Activity and Amended Order or Directive	Amended Order or Affected Groups Indoor or Outdoor		Change as of effective date △ = New Update		
Retail Directive 2020-07 Directive 2020-17 Order No. C19-07	Retail Stores, Indoor Shopping Centers, Grocery Stores, Cannabis Lounges, Libraries Retail rective 2020-07 rective 2020-17		 Changes as of Thursday, May 20, 2021 Capacity limits up to 50% (not including personnel). Self-serve bulk foods, reusable bags and containers allowed with restrictions. Eating or drinking allowed in cafes and restaurants inside retail (see indoor dining). Indoor food courts capacity limits up to 50% (not including personnel). Indoor common areas may open with distancing, and other safety protocols. Cannabis lounges permitted under Health Code Article 8A are allowed as follows: △ If serving edibles, must comply with indoor dining rules (see indoor dining). Lounges with Type C permits allowed only if they obtain proof of full vaccination from all patrons before entering. Libraries may open with capacity limits up to 50% (not including personnel) consistent with retail distancing, and other safety protocols. On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Section 29 of Order No. C19-07). △ Vaccination and Ventilation signage must be posted in area for personnel. 		
		Outdoor Allowed	Change as of Sunday, November 29, 2020 1. Outdoor encouraged over indoor.		
Office Facilities Directive 2020-18 Nonessential offices Changes as of Thursday, May 6, 2021 1. Nonessential offices capacity limits up to 50% (excluding fully vaccinate 2. Indoor conference rooms and meetings capacity limits up to 50% (excluding fully vaccinate individuals). 3. Indoor breakrooms allowed up to 50% (including vaccinated individual required. If eating or drinking (see indoor dining). 4. Outdoor eating with others allowed (see outdoor dining).		Changes as of Thursday, May 6, 2021 1. Nonessential offices capacity limits up to 50% (excluding fully vaccinated individuals). 2. Indoor conference rooms and meetings capacity limits up to 50% (excluding fully vaccinated individuals). 3. Indoor breakrooms allowed up to 50% (including vaccinated individuals), 6 feet of distance required. If eating or drinking (see indoor dining). 4. Outdoor eating with others allowed (see outdoor dining). 5. Mask required. You can be unmasked only if you're working alone and other are not likely to use the same space after you.			



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	Hotels, Lodging		Changes as of Thursday, May 20, 2021
	Facilities		1. Lodging facilities may accept reservations for all visitors in accordance with CDPH Travel
			 Advisory. 2. Lodging facilities are encouraged to provide a copy of tips for staying in lodging Facilities and self-screening handout to all guests. △
Hotels and			3. If not vaccinated, it is strongly recommended to quarantine for 10 days for any travel.
Lodging			4. Dining allowed (See Dining).
Facilities		Indoor Restricted	5. Indoor gyms, fitness centers, saunas, steam rooms and hot tubs allowed (see gyms / fitness centers).
Directive 2020-29		Restricted	6. Conference rooms, business centers, lounge areas and other gathering places allowed for
Appendix C-1			convention and meeting events with capacity limits up to 200, 300, or 400 (excluding fully vaccinated individuals) based off indoor / outdoor, COVID-19 testing requirements,
			vaccination status and other restrictions.
			7. <u>Vaccination</u> and <u>Ventilation signage</u> must be posted in area for personnel.
			8. In-room spa services allowed with restrictions.
	Doetourouto Doro		9. Some Hotel staff strongly recommended to wear well-fitted or N-95 masks.
	Restaurants, Bars, Wineries, Breweries,		Changes as of Thursday, May 20, 2021 1. Indoor dining capacity limits, up to 50% (not including personnel); must maintain at least 6
	and Distilleries,		feet distance between dining groups.
	Shopping malls with		2. Indoor bars (without a meal) allowed up to 25% (max. 100 people, not including
	food, Hotels with		personnel) and consistent with indoor dining rules.
	Restaurants,		3. Patrons may stand at a table while eating or drinking. △
	Museums, Zoos and		a. Per table limit up to 8 people with <u>no household limit</u> .
	Aquariums with		b. Must maintain at least 6 feet distance between dining groups.
	Restaurants, Gyms		4. Stationary entertainment fixtures (e.g., pool tables) allowed up to 25% in that room. △
	with food, Coffee		a. Limit up to 8 people per each stationary entertainment equipment.
	Shops, Office		b. Must maintain at least 6 feet distance between groups.
	Cafeterias		5. Tabletop cooking by personnel or patrons is allowed.
		Indoor Restricted	a. Relaxed distancing between patrons and personnel is allowed where distancing is not feasible. \triangle
			6. Self-service and buffets allowed with sanitation, distancing, and other safety protocols.
			7. Live entertainment allowed including singing, speaking, chanting and wind instruments (see indoor gatherings).
			8. Personnel who interact with patrons are required to wear a well-fitted mask.
			9. Patrons with <u>health risks</u> and members of their household are strongly encouraged to get
			fully vaccinated.
Dining Order C19-07			10. If any activity involves removal of masks, business is required to post <u>Ventilation Checklist</u> and implement at least one measure.
Appendix C-1			11. Required <u>Dining and Vaccination</u> signage must be posted.
Directive 2020-16			12. Designate and implement a COVID-19 Worksite Safety Monitor.
			13. For take-out, no eating or drinking while waiting for your food.
			14. <u>Vaccination</u> and <u>Ventilation signage</u> must be posted in area for personnel.
			Changes as of Thursday, May 20, 2021 1. Outdoor restaurants, bars, breweries, distilleries and wineries allowed. All patrons must be
			seated to be served.
			2. Patrons may stand at a table while eating or drinking. △
			a. Per table limit up to 8 people with <u>no household limit</u> .
			b. Must maintain at least 6 feet distance between groups.
			3. Group reservations of (max. 25 people). Must implement measure to keep groups
			separated.
		Outdoor	4. Self-service and buffets allowed with sanitation, distancing, and other safety protocols.
		Restricted	5. Live entertainment allowed including singing, speaking, chanting and wind instruments. (see outdoor gatherings).
			6. Tables must be spaced at least 6 feet apart between groups of patrons; per State
			requirements, no barriers in lieu of 6 feet distance. Only exception is for barriers installed
			before Dec 6.
			7. Mask no longer required for patrons (see outdoor gatherings).
			8. Patrons with <u>health risks</u> and members of their household are strongly encouraged to get
			fully vaccinated.
			9. Designate and implement a COVID-19 Worksite Safety Monitor.



	T.		
	Gyms, Fitness Centers,		Changes as of Thursday, May 6, 2021
	Climbing Gyms, Group		1. Indoor gyms / fitness centers capacity limits up to 50 % (not including personnel).
	Fitness Classes		a. Masks required.
	(including cardio,		b. 6 feet of physical distance allowed if the business posts the Ventilation Checklist and
	aerobic, spin, boot		implements at least one measure in the room. Otherwise 12 feet distancing required
	camp, kickboxing,		between people engaged in aerobic exercise.
	stretching, yoga)		c. Group fitness classes maximum 200 people not including personnel.
	Stationary Exercise		
	Equipment (such as a	Indoor	1. Indoor gyms / fitness centers capacity limits up to 50% (not including personnel). a. Masks required. b. 6 feet of physical distance allowed if the business posts the Ventilation Checklist and implements at least one measure in the room. Otherwise 12 feet distancing required between people engaged in aerobic exercise. c. Group fitness classes maximum 200 people not including personnel. 2. Hot tubs capacity limits up to 50% with physical distancing. 3. Locker rooms and showers allowed up to 25% with implementation of at least one ventilation measure plus additional restrictions. 4. Saunas and steam rooms capacity limits up to 25%. 5. Eating is allowed in a separate room or separate space which must be 12 feet from other (see dining for additional guidance). 6. On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Order No. C19-07). △ 7. If any activity involves removal of masks, business is required to post Ventilation Checkle and implement at least one measure. 8. Vaccination and Ventilation signage must be posted in area for personnel. Change as of Thursday, May 6, 2021 1. Outdoor gyms and fitness classes allowed, no capacity limits. 2. Outdoor hot tubs capacity limits up to 100% with physical distancing. 3. Six feet physical distancing and mask required (see outdoor gatherings). 4. On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Order No. C19-07). △ Changes as of Thursday, May 20, 2021 1. Personal services capacity limits up to 50% (not including personnel). 2. Implement metering system to enforce capacity limits. 3. Services that involve removal of masks are allowed but must be done at least 6 feet fro others or in a separate room. Personnel are required to wear eye protection and a well fitted mask. N95s are strongly recommended. 4. Saunas, steam rooms, and hot tubs allowed (see indoor gyms/fitness centers). 5. For massage or body art involving the neck, mouth, or face, patrons m
Gyms / Fitness	stationary bikes or	Restricted	
Centers	treadmills)		·
Order C19-07			
Appendix C-1			
Directive 2020-27			
Directive 2020-27			
Directive 2020-31			
		Outdoor	· · · · · ·
		Restricted	
	Hair Salons, Barber		
	Shops, Nail Salons,		
	Massage, Estheticians,		
	Skin Care,		
	Cosmetology,		
	Electrology, Tattooing,	Indoor	
Personal	Piercing, Microblading	Restricted	 Personal services capacity limits up to 50% (not including personnel). Implement metering system to enforce capacity limits. Services that involve removal of masks are allowed but must be done at least 6 feet from others or in a separate room. Personnel are required to wear eye protection and a well-fitted mask. N95s are strongly recommended. Saunas, steam rooms, and hot tubs allowed (see indoor gyms/fitness centers). For massage or body art involving the neck, mouth, or face, patrons may remove masks. △
Services			
Directive 2020-23			
Directive 2020-23			
Directive 2020-30			
		Outdoor	
		Allowed	others. Personnel are required to wear eye protection and a well-fitted mask. N95s are
	Museums, Aquariums,		
	and Zoos		
			2. Interactive exhibits may open with sanitation, distancing, and other safety protocols.
			3. Coat check may open.
			4. Auditoriums may open for movie and live performances.
Museums			5. Conference rooms, business centers, lounge areas and other gathering places allowed for
Museums,		Indoor	convention and meeting events with capacity limits up to 200, 300, or 400 based off
Aquariums,		Restricted	indoor / outdoor, COVID-19 testing requirements, vaccination status and other
and Zoos			restrictions.
Directive 2020-32			6. Indoor dining, food and beverage concessions allowed (see indoor dining).
Appendix C-1			7. Indoor retail allowed (see retail store capacity limits).
			8. On-site pre-entry health screening of patrons is no longer required, except where State
			guidance requires it (see Order No. C19-07). △
			9. <u>Vaccination</u> and <u>Ventilation signage</u> must be posted in area for personnel.
		Outdoor	Change as of Thursday, April 15, 2021
			1. Outdoor Museums, Aquariums, and Zoos allowed, no capacity limits.
		Allowed	1. Outdoor widecums, Aquantums, and 2003 anowed, no capacity innits.



01461 613 07		Indoor Restricted	 Changes as of Thursday, May 20, 2021 Movie theaters capacity limits up to 50% (max. 500 people per screen). a. Live performances up to 200 patrons allowed consistent with Movie Theater rules. b. Live performances for over 200 patrons must follow indoor seated performances rules (see section 27 of Order No. C19-07v – Appendix C-1) c. Accompanying live performances (e.g., spoken introduction or solo musician) allowed at all capacities Food and beverage concessions allowed. Food and beverage must be consumed at assigned movie theater seat or designated seating area. (see indoor dining) a. Inside the movie screening room group capacity limit is up to 8 people with no household limit. Each group must be 6 feet from others. b. Outside the movie screening room, designated eating seating area is allowed in a separate room or separate space which must be 12 feet from others. On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Order No. C19-07). △ If any activity involves removal of masks, business is required to post Ventilation Checklist per screen and implement at least one measure. Patrons with health risks and members of their household are strongly encouraged to get fully vaccinated. Vaccination and Ventilation signage must be posted in area for personnel. Designate and implement a COVID-19 Worksite Safety Monitor.
and Family Entertainment Centers Appendix C-1 Appendix C-2 Appendix C-2 Appendix C-2 Appendix C-2 Activities (Arcade Game Centers, Ice and Roller Skating Rinks, and Indoor Playgrounds), Outdoor (Skate parks, Roller and Ice rinks, Batting Cages Mini-Golf and		Indoor Restricted Outdoor Restricted	 Changes as of Thursday, May 20, 2021 Naturally distanced and naturally closer activities a. Capacity limit up to 50% (not including personnel). b. Mask required. Indoor dining allowed in a separate room or designated dining space must be 12 feet from others. (see dining for additional guidance). On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Order No. C19-07). △ Vaccination and Ventilation signage must be posted in area for personnel. Change as of Thursday, May 6, 2021 Ferris wheels, carrousels, trampolines, and train rides allowed, mask required, each space must be 6 feet apart Outdoor skate parks, outdoor roller and ice rinks are allowed. Outdoor playgrounds, outdoor batting cages & outdoor mini-golf allowed.



Religious and Cultural Ceremonies Order No. C19-07 Directive 2020-34	Churches, Temples, Synagogues, Mosques and other Places of Worship (including primary residences or other facilities)	Indoor Restricted	 Change as of Thursday, May 20, 2021 Religious, Cultural Ceremonies, and other religious exercise capacity limits up to 50% (not including personnel). Singing, speaking, chanting and wind instruments allowed (see indoor gatherings). On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Order No. C19-07). △ Religious and political activities may have a fully vaccinated section without distancing: △ Follow State rules. Confirm all attendees ages 12 and up are fully vaccinated prior to entering. Participants seated in a fully vaccinated section count toward the 50% capacity limit. Attendees with health risks and members of their household are strongly encouraged to get fully vaccinated. If any activity involves removal of masks, business is required to post Ventilation Checklist and implement at least one measure. Vaccination and Ventilation signage must be posted in area for personnel. See Gatherings (Religious Activities and Political Protests)
Gatherings	Religious Activities,	Gutuooi	Change as of Thursday, May 6, 2021
(Religious Activities and Political Protests) Order No. C19-07 Appendix C-2 Directive 2020-19	Political Protests	Outdoor Restricted	 Religious Activities and Political Protest allowed, no capacity limits, social distancing is required. Singing, raised voices, chanting and wind instruments allowed (see outdoor gatherings).
Indoor Gatherings Order No. C19-07 Directive 2020-19	Small Gatherings (small groups in non- private settings e.g. Adult Day Programs, Community Centers for Older Adults and Adults with Disabilities, religious exercise) Private Social Gatherings (in private settings, primary residences, or setting not involving a business or facility staff, includes religious exercise)	Indoor Restricted	 Changes as of Thursday, May 20, 2021 Indoor Small Gatherings a. Capacity limit up to 50% of facility (max. 50 people) and mask required. b. Eating or drinking allowed (see indoor dining). Indoor Private Social Gatherings a. Capacity limit up to 50% of facility (max. 50 people) and mask required for unvaccinated individuals. b. Eating or drinking allowed (see indoor dining). △ c. Gatherings involving multiple households can include unmasked fully vaccinated individuals with: (1) unmasked fully vaccinated individuals or (2) unmasked unvaccinated low risk individuals from a single household. 3. Singing, raised voices, chanting and playing wind instruments. Performers must be 6 feet of distance from other households. Anyone who is singing, speaking, or chanting must wear a mask and anyone playing any wind instruments must have an instrument cover.
Outdoor Gatherings Order No. C19-07 Directive 2020-19 Directive 2020-28	Small Gatherings (e.g. receptions, gatherings at a park) Drive-In Gatherings (Drive in Movie Theaters)	Outdoor Restricted	Changes as of Thursday, May 6, 2021 1. Outdoor Small Gatherings a. A maximum of 75 people may gather outdoors, and eating is allowed. 2. Drive-In Gatherings a. Capacity limits of up to 100 Vehicles. b. Food and beverage concessions allowed. Must follow distancing and masking protocols with ordering and pickup. 3. Singing, raised voices, chanting and playing wind instruments. Individual performers and audience members must be 6 feet of distance from others outside their household and follow masking protocols. 4. Masking: Masks should be kept-on hand and do not need to be worn unless: a) Physical distancing from others cannot be maintained, 6 feet distancing recommended. b) If present at a crowded (over 300 people) event or setting, regardless of distancing. c) Going indoors for any reason. d) Personnel are required to wear a well-fitted mask when interacting with the public. e) If you're unvaccinated you are urged to wear masks.



Outdoor Music and Art Festivals and Performances	Outdoor Performances	Outdoor Restricted	 Changes as of Thursday, May 20, 2021 A maximum of 100 people may attend festival or performance with seating. No assigned seating required but members of different households must maintain physical distance, 6 feet distancing recommended. If food is available, seated groups up to 8 people with no household limits. Food and beverage are allowed for consumption only while in assigned seating. Live entertainment allowed including singing, speaking, chanting and wind instruments (see outdoor gatherings).
Directive 2021-02			 6. On-site pre-entry health screening of patrons is no longer required, except where State guidance requires it (see Order No. C19-07). △ 7. The organizer must submit a health and safety plan. 8. Must be in-state resident or fully vaccinated out-of-state resident to attend festival.
Indoor Recreation Order No. C19-07 Appendix C-1 Appendix C-2 Directive 2020-24 Directive 2021-01	CA State's List Low Contact (badminton, bowling, curling, dancing without contact, gymnastics, ice skating, physical training, swimming and diving, singles tennis and pickleball, track and field) Moderate Contact (volleyball, squash, racquetball, partner dance, dodgeball, kickball, doubles tennis and pickleball) and High Contact (basketball, ice hockey, martial arts, water polo, wrestling)	Indoor Restricted	 Changes as of Thursday, May 20, 2021 If any activity involves removal of masks, business is required to post Ventilation Checklist, strongly encouraged to implement at least one measure. Indoor recreation facilities capacity limits up to 50% (max. 200 people). Spectators are allowed. See indoor gatherings or indoor seated performances rules (see section 27 of Order No. C19-07v – Appendix C-1) Locker rooms and showers are allowed (see gyms/fitness center). Informal/individual sports Allowed for all ages and masks required for all participants and personnel, except for swimming and diving. Low and moderate contact sports with up to 12 people High contact sports not allowed. Organized/supervised sports Allowed for all ages and masks required, except for sports with suffocation risk (e.g., wrestling, water sports, judo) which also include COVID testing requirements. Low, moderate, and high contact sports with no size limit. △ C. Can compete with only one other team per day. Out-of-state travel not allowed; cannot play out-of-state teams. Swimming Pools No classes allowed (except swimming safety) with total capacity limits up to 50%, must have distancing requirements between swimmers. 2 swimmers allowed per swim lane. Must wear a mask except while swimming and diving. Hot tubs capacity limits up to 50% with physical distancing. Saunas, steam rooms allowed with capacity limits up to 25%.



		l	
	CA State's List		Changes as of Thursday, May 20, 2021
	Low Contact (frisbee,		1. Spectators are allowed. See outdoor gatherings or outdoor seated performances rules (see
	bocce ball, lawn		section 27 of Order No. C19-07v – Appendix C-1)
	bowling, walking,		2. Informal/individual sports
	running, hiking, biking,		a. Allowed for all ages, 6 feet distancing required, except for transient contact or if fully
	throwing a ball,		vaccinated.
	swimming and diving		b. Masks required for all participants and personnel, except for low contact sports
	tennis, pickleball, golf),		maintaining 6 feet distancing.
	Moderate Contact		c. Low, moderate, and high contact sports with up to 25 people.
	(badminton, baseball,		d. If the sport cannot be played with a mask, it is not allowed.
Outdoor	cheerleading,		3. Organized/supervised sports
Recreation	dodgeball, field		a. Low, moderate, and high contact sports allowed for all ages with no team size limit. \triangle
Order No. C19-07	hockey, gymnastics,	Outdoor	b. Masks required for all participants and personnel, as tolerated, except for (1) low
Appendix C-2	kickball, softball,	Restricted	contact sports, and (2) when all participants and personnel show proof of full
Directive 2020-24	tennis, pickleball and		vaccination. 🛆
Directive 2021-01	women's lacrosse) and		c. Can compete with only one other team per day, except for sports where players
	High Contact		compete individually or when all teams comply with rigorous state rules for collegiate
	(basketball, football,		sports.
	men's lacrosse, rugby,		d. Out-of-state travel not allowed; cannot play out-of-state teams.
	rowing/crew, soccer,		4. Swimming Pools
	water polo)		a. Swimming lessons and low-impact classes allowed, must have distancing requirements
			between swimmers.
			b. 4 swimmers allowed per swim lane.
			c. Must wear a mask except while swimming and diving.
			d. Locker rooms and showers are allowed (see gyms/fitness center).
			e. Outdoor hot tubs capacity limits up to 100% with physical distancing.
	Includes:		Change as of Thursday, March 10, 2021
	Skilled Nursing		1. Visitation implementation must align with CA State Guidance (CDPH and CDSS) or visitation
	Facilities (SNF);		at Long Term Care Facilities. Review CA state guidance for policies and procedures.
	Resident Care Facilities		a. "Necessary" visits may occur when there is an urgent health, legal, time-sensitive, or
Long Term Care	for the Elderly (RCFE);		other critical need.
Facilities	Adult Residential		b. "Allowed" Indoors in both a communal space and in-room.
Order No. C19-03c	Facility (ARF);	Outdoor /	c. Alternatives to indoor visits (such as facility window visits , vehicle visits , outdoor visits ,
Order No. C19-01d	Residential Care	Indoor	and telephone/video visits).
Order No. C19-09c	Facilities – Continuing	Restricted	
	Care, Social		
	Rehabilitation		
	Facilities, and		
	Residential Care		
	Facility for the		
	Chronically III.		

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>; <u>BOS-Legislative Aides</u>; <u>BOS-Administrative Aides</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS)

Subject: FW: Immigrant Rights Commission statement in support of Board of Supervisors Resolution 210541 (Supervisors

Haney and Preston)

Date: Tuesday, May 18, 2021 8:24:00 AM
Attachments: IRC Statement on Colombia 5.17.21.pdf

From: Shore, Elena (ADM) <elena.shore@sfgov.org>

Sent: Monday, May 17, 2021 5:50 PM

To: Engagement, Civic (ADM) < civic.engagement@sfgov.org>

Cc: Pon, Adrienne (ADM) <adrienne.pon@sfgov.org>

Subject: Immigrant Rights Commission statement in support of Board of Supervisors Resolution

210541 (Supervisors Haney and Preston)

Dear Supervisors,

On behalf of Director Adrienne Pon, attached is a statement that was authorized by the Immigrant Rights Commission at its Full Commission meeting on May 10, 2021, and finalized at its Executive Committee meeting on May 14, 2021, in support of the San Francisco Board of Supervisors Resolution 210541 Opposing Human Rights Violations in Colombia (Supervisors Haney and Preston).

Please let us know if you have any questions or need additional information.

Thank you,

Elena

Elena Shore | Senior Immigrant Affairs Advisor | Clerk, Immigrant Rights Commission

Pronouns: She, Her, Hers

Office of Civic Engagement & Immigrant Affairs | City & County of San Francisco

elena.shore@sfgov.org | OCEIA | Immigrant Rights Commission

1155 Market Street, 1st Floor | San Francisco, CA 94103

CITY AND COUNTY OF SAN FRANCISCO



IMMIGRANT RIGHTS COMMISSION

May 17, 2021

STATEMENT IN SUPPORT OF SAN FRANCISCO BOARD OF SUPERVISORS RESOLUTION OPPOSING HUMAN RIGHTS VIOLATIONS IN COLOMBIA (SUPERVISORS HANEY, PRESTON)

The Immigrant Rights Commission condemns the violation of human rights in Colombia, including the killing and abuse of human rights defenders and social leaders, as outlined in the amicus brief filed by Human Rights Watch. The IRC furthermore supports the <u>resolution</u> proposed by Supervisors Haney and Preston opposing human rights violations in Colombia and demanding the implementation of the Leahy Law to suspend economic assistance to the Colombian Anti-Riot Police Force, also known as the Mobile Anti-Disturbances Squadron. Colombian police have been documented firing at protesters and activists, and hundreds have gathered in San Francisco to protest the ongoing police brutality and to show support for the international Colombian community. We urge the Board of Supervisors and the Mayor to support Resolution 210541 [Opposing Human Rights Violations in Colombia].

1

From: Board of Supervisors, (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS)

Subject: FW: Ethics Commission Post-Election Public Financing Report

Date: Wednesday, May 19, 2021 5:57:00 PM

Attachments: 2020 Post-Election Public Campaign Financing Report Transmittal May 2021.pdf

From: Pelham, Leeann (ETH) < leeann.pelham@sfgov.org>

Sent: Wednesday, May 19, 2021 5:08 PM

To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>

Cc: Ford, Patrick (ETH) <patrick.ford@sfgov.org>; Canning, Michael (ETH)

<michael.a.canning@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>

Subject: Ethics Commission Post-Election Public Financing Report

Dear Ms. Calvillo,

The Ethics Commission transmits here its 2020 Post-Election Public Campaign Financing Report to the Board of Supervisors for its information.

We thank you in advance for the assistance of your office in distributing the attached to all Members of the Board.

If you or your staff have any questions or would like any additional information from our office, please free to let me know.

Best Regards, LeeAnn

LeeAnn Pelham

Executive Director
San Francisco Ethics Commission
415-252-3100 | sfethics.org
leeann.pelham@sfgov.org





ETHICS COMMISSION CITY AND COUNTY OF SAN FRANCISCO

NOREEN AMBROSE CHAIR May 19, 2021

By Electronic Mail Only

YVONNE LEE VICE-CHAIR

Daina Chiu Commissioner

LARRY BUSH
COMMISSIONER

JAMES BELL COMMISSIONER

LEEANN PELHAM EXECUTIVE DIRECTOR

The Honorable London Breed, Mayor The Honorable Board of Supervisors City and County of San Francisco City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Dear Mayor Breed and Honorable Board Members:

This transmits for your information the Ethics Commission's "Report on San Francisco's Public Campaign Financing Program" for the November 2020 election.

Following each election in which the Mayor or members of the Board of Supervisors are elected, the San Francisco Ethics Commission is required by Section 1.156 of the SF Campaign and Governmental Conduct Code to submit to the Mayor and Board a report on public financing in that election.

As you will recall, San Francisco's voluntary system of limited public financing for City offices was first enacted through Proposition O, a ballot measure approved by the voters in November 2000. Prop. O established public financing for candidates for the Board of Supervisors, and in 2006, the program was extended in City law to include Mayoral candidates, as well.

The attached report is designed to provide background for benchmarking key program components across election cycles to help increase understanding of the public financing program and maximize its effectiveness in City campaigns. The report includes data on the number of participating and non-participating candidates; the number of candidates who received public funding; the amount of public funds disbursed; the amount of qualified campaign expenditures made by all candidates; the amount of independent expenditures made in connection with the election; and other relevant information the Commission may wish to include.

If you have any questions about this report or would like additional information about the program, please feel free to let me know. Our office also welcomes your perspectives and insights about the administration and impact of the City's public financing program and welcomes any feedback you may wish to share.

Sincerely,

LeeAnn Pelham

LeeAnn Pelham, Executive Director

Attachment

25 Van Ness Avenue, Suite 220 • San Francisco, CA 94102-6053 • Phone (415) 252-3100 • Fax (415) 252-3112 E-Mail Address: ethics.commission@sfgov.org Web site: https://www.sfethics.org



ETHICS COMMISSION CITY AND COUNTY OF SAN FRANCISCO

Report on San Francisco's Public Campaign Financing Program November 3, 2020 Election

San Francisco Ethics Commission 25 Van Ness Avenue, Suite 220 San Francisco, CA 94102 415.252.3100 ethics.commission@sfgov.org sfethics.org



I. Introduction

The San Francisco Ethics Commission administers a public campaign financing program for qualifying candidates running for Mayor or Supervisor. The Campaign and Governmental Conduct Code requires that "[f]ollowing each election at which the Mayor or members of the Board of Supervisors are elected, the Ethics Commission shall submit a report to the Mayor and Board of Supervisors" that provides certain information about the use of the public financing program in that election. The report may also contain other relevant information the Commission may wish to include and provides those observations in the concluding section of the report. The Ethics Commission prepared this report to provide background for benchmarking program components across election cycles to help increase understanding of the program and maximize its effectiveness in City campaigns.

In the November 3, 2020 election, voters elected members of the Board of Supervisors representing Districts 1, 3, 5, 7, 9, and 11. The information presented in this report is based on disclosure statements filed by campaign committees covering the period ending December 31, 2020, the last date for which information is available at the time this report was prepared. The report also includes information from disclosures filed by independent committees and from Commission records of public funds disbursements to participating candidates.

II. Program Goals and Overview

San Francisco's voluntary program of limited public campaign financing for candidates was first established by Proposition O, a ballot measure approved by the voters in November 2000. Prop O established public financing for candidates for the Board of Supervisors, and in 2006 the program was expanded to include Mayoral candidates. This section discusses the programs goals, describes recent changes to the program, and provides an overview of the program's rules.

A. Program Goals

The City's public campaign financing program serves many important public policy goals. The program seeks to ensure that candidates with a demonstrated level of community support can secure sufficient resources to mount a viable campaign. In doing so, public financing reduces candidates' dependence on large private contributions, which lessens the potential for and appearance of undue influence by contributors and serves to improve the public's trust in local government. Public financing also seeks to enable candidates to spend less time fundraising and more time interacting with voters and engaging in discussions on important issues. The availability of public funds also encourages citizens to be more politically active by incentivizing and empowering small-dollar contributions. By supporting candidates who have community support, public financing can also lead to more competitive races, which is important in ensuring quality representation of constituents.

B. New Features of the Program in 2020

From 2018 to 2019, the Ethics Commission undertook a comprehensive review of the public financing program. The review project was undertaken by the Commission through a year-long review process that examined all aspects of the program to strengthen its impact while also reducing unnecessary administrative burdens for participating candidates. The Commission engaged at length with community stakeholders, former candidates, good government advocates, and professional campaign treasurers to understand how the program could be improved. The review project resulted in two ordinances, three sets of regulation amendments, and various improvements to the Commission's written compliance materials regarding public financing. The project also improved the candidate application process. The November 2020 election was the

¹ Campaign & Gov. Conduct Code § 1.156.

first election in which all of the changes instituted by the project were in place.

Prior to the review project, candidates for the Board of Supervisors could qualify to receive only up to \$155,000 in public funding for non-incumbents and \$152,500 for incumbent candidates. But beginning in 2020, candidates for the Board of Supervisors were able to qualify to receive up to \$255,000, as explained above in Section II.C below.² This change was made to allow publicly financed candidates to access funds needed to run a viable campaign as the cost of campaigning in San Francisco continues to increase.

In addition, a new formula for allocating public funds to candidates was instituted in 2020. Previously, eligible contributions from San Francisco residents were matched at a two-to-one rate and were matched up to the full \$500 limit that candidates are permitted to receive from any individual contributor. Beginning in 2020, contributions were matched at a six-to-one rate, but only the first \$150 of an eligible contribution was matched. This change was designed to encourage candidates to focus their fundraising on a broader base of donors and to engage more with all voters, including those who cannot afford to contribute \$500 to a candidate. By enabling smaller contributions to have a larger impact by being matched at a six-to-one rate, this change also serves as an incentive for a broader base of voters to become more active in local campaigns.

Finally, the initial level of a candidate's spending limit (individual expenditure ceiling, or IEC) was different beginning in 2020. Previously, Supervisorial candidates had a starting IEC of \$250,000. Beginning in 2020, Supervisorial candidates began with an IEC of \$350,000.³ As described in Section II.C below, the initial IEC is only a starting spending limit. The law requires candidates' IECs to be adjusted upward based on financial activity in the candidate's race. The higher initial IECs are designed to more accurately reflect the average cost of running a competitive campaign for elective office in San Francisco so that participating candidates may be competitive without having to rely on excessive adjustments to their IECs.

C. Program Overview

1. Program Funding Source

San Francisco's public financing program is funded through the Election Campaign Fund (the "Fund") established by the City's Campaign Finance Reform Ordinance ("CFRO"). CFRO requires that the Fund receive an annual General Fund appropriation of \$2.75 per resident each fiscal year. Given a current City population of approximately 875,000, this results in a required annual appropriation of approximately \$2.4 million be added to the Fund. Money in the fund that is not used is required to be carried forward to the next year. Notwithstanding the baseline annual appropriations formula and the carry-forward provision, annual appropriations should not make the Fund's balance exceed \$7 million. When a special election is held to fill a vacancy for the office of Mayor or Supervisor, CFRO may require additional appropriations into the Fund to ensure that sufficient funds are available to allow for the program's effectiveness in that election. Additional appropriations may occur before a regularly scheduled election as well if the Fund's balance does not meet prescribed statutory minimums.

² Candidates for Mayor could previously qualify to receive only up to \$975,000. Candidates for Mayor are now able to receive up to \$1.2 million.

³ Mayoral candidates previously began with an IEC of \$1,475,000, and will now begin with an IEC of \$1,700,000.

⁴ Id. at § 1.138(b).

⁵ Id at § 1.138(b)(1).

⁶ *Id*.

⁷ Id. at § 1.138(b)(3)–(4).

⁸ Id. at § 1.154(b)(1)–(2). CFRO sets \$7.50 per resident, plus fifteen percent for administrative costs, as the minimum for a regularly scheduled mayoral election and \$1.50 per resident plus fifteenpercent as the minimum for a regular Supervisorial election.

These funding requirements are established in CFRO, a chapter of the Campaign and Governmental Conduct Code. On January 1, 2020 the available balance in the election campaign fund was \$11.20 million, which was adjusted to \$7 million by the Controller's Office at the end of that fiscal year.

2. Eligibility

To establish eligibility to receive public financing, candidates must demonstrate a base of community support by raising a minimum number and total dollar amount of contributions from City residents. To be certified for public funding in the 2020 election, a non-incumbent Supervisorial candidate was required to raise contributions of at least \$10,000 from at least one hundred City residents, while an incumbent candidate was required to raise at least \$15,000 in qualifying contributions from at least 150 residents. Only contributions of \$10 to \$100 count as qualifying contributions. These qualifying contributions must be received by the candidate no earlier than 18 months before the date of the election and no later than the 70th day before the election.

Candidates must also abide by a campaign spending limit, cannot accept loans from others, can contribute only a limited amount of their own funds to their campaigns, and must agree to debate their opponents. ¹⁰ Finally, in order to qualify, a candidate must be opposed by a candidate who has received contributions or made expenditures over a certain amount; Supervisorial candidates must face an opponent that has raised or spent at least \$10,000 in order to be eligible.

3. Candidate Disbursements

Once certified as eligible for the program, candidates receive an initial grant. Supervisorial candidates receive an initial grant of \$60,000. After receiving the initial grant, a candidate may receive matching funds distributed at a six-to-one ratio for every dollar of contributions received, but only up to \$150 from any contributor can be matched. Non-incumbent candidates can have up to \$32,500 in private contributions matched (for a maximum of \$255,000 of public financing), while incumbent candidates can have up to \$32,000 in contributions matched (for a maximum of \$252,000 of public financing).

4. Spending Limit Adjustments

Based on financial activity in a candidate's race, the candidate's spending limit (or Individual Expenditure Ceiling, "IEC") must be raised by the Ethics Commission. This provision intends for candidates who are bound by a spending limit to have the ability to respond when independent expenditures and opponent fundraising exceed the candidate's initial IEC. Three factors are assessed to increase a candidate's IEC: (1) contributions received by the candidate's best funded opponent, (2) independent expenditures in support of the candidate's best funded opponent, and (3) independent expenditures in opposition of the candidate. If these three factors, together, exceed the candidate's current IEC by any amount, then the candidate's spending limit must be increased. Each Supervisorial candidate's IEC starts at \$350,000 and is adjusted in increments of \$50,000. Spending limits are regularly reviewed by Commission staff and, if necessary, adjusted daily on a candidate-by-candidate basis.

III. Information Regarding the November 2020 Election

In the November 2020 general election, all odd-numbered Supervisorial districts appeared on the ballot, and candidates running in those races could apply to receive funds under the public financing program. This section provides information about the amount of funds received by these candidates (including private contributions and public financing), how much the candidates spent, changes in their respective spending

⁹ For a contribution over \$100, up to \$100 of such a contribution is counted as a qualifying contribution.

¹⁰ Campaign & Gov. Conduct Code § 1.140.

limits, and independent expenditures in the races reported by third parties.

A. Candidates

The following table indicates for each Supervisorial race the number of candidates qualified by the Department of Elections to appear on the ballot and how many candidates the Ethics Commission certified as eligible to receive public financing. For the November 2020 election, 16, or roughly 62 percent, of the 26 Supervisorial candidates who qualified to appear on the ballot applied for public financing by filing a Qualifying Request. One hundred percent of the 16 candidates who applied were certified as eligible to receive public financing.¹¹

Table 1 - Candidates in November 2020 Election

Supervisor Election Race	Candidates Qualified to Appear on Ballot	Candidates Certified as Eligible for Public Financing	Percent
District 1	7	4	57%
District 3*	4	2	50%
District 5*	4	2	50%
District 7	7	6	86%
District 9**	1	0	0%
District 11*	3	2	67%
Total	26	16	62%

^{*}Denotes election with incumbent candidate

B. Candidate Fundraising, Public Financing, and Spending

As discussed above, of the 26 Supervisorial candidates appearing on the November 2020 ballot, 16 (62 percent) were certified as eligible to receive public financing. Together, those candidates received over \$3.45 million under the program. Table 2 below shows the total amount of public funds disbursed, as well as the average per participating candidate average.

Table 2 - Total Public Funds Disbursed

	Total	Participating Candidate Average	
Public Funds Disbursed	\$3,455,177	\$215,949	

Of the 16 candidates certified as eligible to receive matching funds, eight (50 percent) qualified to receive the maximum amount of public financing allowed. On average, candidates qualified to receive approximately 85 percent of the maximum amount of public financing allowed. Table 3 summarizes the amount each candidate was eligible to receive based on program maximums and the actual amount disbursed based on the candidate's submissions.

^{**} Incumbent was not opposed and therefore not eligible for public financing in this election.

¹¹ Candidates apply for public financing by submitting a Qualifying Request, also known as a Declaration. In this filing, a candidate must agree to all program rules and must demonstrate having met all requirements, including the minimum fundraising threshold.

Table 3 – Public Funds Disbursed vs. Maximum Eligible Funds, by Candidate

Candidate Name	District	Public Funds Disbursed	Maximum Eligible Funds	Percent of Eligible Max. Received
Chan, Connie	1	\$255,000	\$255,000	100%
Lee, David	1	\$255,000	\$255,000	100%
Philhour, Marjan	1	\$255,000	\$255,000	100%
Brown, Vallie	5	\$255,000	\$255,000	100%
Preston, Dean (I)	5	\$252,000	\$252,000	100%
Engardio, Joel	7	\$255,000	\$255,000	100%
Melgar, Myrna	7	\$255,000	\$255,000	100%
Nguyen, Vilaska	7	\$255,000	\$255,000	100%
Avalos, John	11	\$254,430	\$255,000	99.8%
Murase, Emily	7	\$236,064	\$255,000	92.6%
Sauter, Danny	3	\$234,381	\$255,000	92%
Peskin, Aaron (I)	3	\$203,598	\$252,000	80.8%
Matranga, Ben	7	\$178,710	\$255,000	70%
Safai, Ahsha (I)	11	\$141,049	\$252,000	56%
Martin-Pinto, Stephen	7	\$101,478	\$255,000	39.8%
Shinzato, Veronica	1	\$68,466	\$255,000	26.8%

⁽I) denotes an Incumbent

Tables 3a through 3e indicate, by District, the level and make-up of each Supervisorial candidate's fundraising, and the candidate's total reported expenditures. The table shows how much public financing each candidate received through the program, how much each candidate raised in private fund (not including loans or non-monetary contributions), total campaign funds, the percentage of total campaign funds attributable to public funds received through the program, and total campaign expenditures reported through December 31, 2020.

The tables below include only candidates whose committees reached at least \$2,000 in contributions raised or expenditures made, and therefore were required to file the FPPC Form 460 Campaign Statement. Candidates who qualified to appear on the ballot but did not reach the required disclosure threshold have been excluded. The Supervisorial election for District 9 was not included in the tables below as no candidate reached the \$2,000 reporting threshold.

Table 3a – District 1 Candidates: Public Funds, Contributions, and Spending in the November 2020 Election

Candidate Name	Public Funds	Private Contributions	Total Funds	Public Funds as % of Total Funds	Total Expenditures
Chan, Connie*	\$255,000	\$121,427	\$376,427	67.74%	\$372,281
Lee, David	\$255,000	\$69,504	\$324,504	78.58%	\$325,172
Philhour, Marjan	\$255,000	\$193,483	\$448,483	56.86%	\$448,483
Shinzato, Veronica	\$68,466	\$21,241	\$89,707	76.32%	\$97,359
Total	\$833,466	\$405,655	\$1,239,121		\$1,243,295

^{*} Indicates candidate elected. (I) indicates incumbent.

Table 3b – District 3 Candidates: Public Funds, Contributions, and Spending in the November 2020 Election

Candidate Name	Public Funds	Private Contributions	Total Funds	Public Funds as % of Total Funds	Total Expenditures
Peskin, Aaron (I)*	\$203,598	\$195,817	\$399,415	50.97%	\$353,881
Sauter, Danny	\$234,381	\$88,550	\$322,931	72.58%	\$310,036
Simonsen, Spencer	N/A	\$13,983	\$13,983	N/A	\$13,986
Belle, Charles	N/A	\$9,333	\$9,333	N/A	\$21,358
Total	\$437,979	\$307,683	\$745,662	·	\$699,261

^{*} Indicates candidate elected. (I) indicates incumbent.

Table 3c – District 5 Candidates: Public Funds, Contributions, and Spending in the November 2020 Election

Candidate Name	Public Funds	Private Contributions	Total Funds	Public Funds as % of Total Funds	Total Expenditures
Brown, Vallie	\$255,000	\$246,449	\$501,449	50.85%	\$501,464
Cook, Stevon	N/A	\$26,432	\$26,432	N/A	\$27,862
Preston, Dean (I)*	\$252,000	\$231,595	\$483,595	52.11%	\$485,131
Total	\$507,000	\$505,906	\$1,012,906		\$1,016,486

^{*} Indicates candidate elected. (I) indicates incumbent.

Table 3d - District 7 Candidates: Public Funds, Contributions, and Spending in the November 2020 Election

Candidate Name	Public Funds	Private Contributions	Total Funds	Public Funds as % of Total Funds	Total Expenditures
Engardio, Joel	\$255,000	\$188,845	\$443,854	57.45%	\$448,802
Martin-Pinto, Stephen	\$101,478	\$29,700	\$131,178	77.36%	\$128,908
Matranga, Ben	\$178,710	\$63,516	\$242,226	73.78%	\$249,940
Melgar, Myrna*	\$255,000	\$143,625	\$398,625	63.97%	\$129,908
Murase, Emily	\$236,064	\$98,908	\$334,972	70.47%	\$310,539
Nguyen, Vilaska	\$255,000	\$185,178	\$440,178	57.93%	\$440,551
Total	\$1,281,252	\$709,772	\$1,991,033		\$1,708,648

^{*} Indicates candidate elected. (I) indicates incumbent.

Table 3e - District 11 Candidates: Public Funds, Contributions, and Spending in the November 2020 Election

Candidate Name	Public Funds	Private Contributions	Total Funds	Public Funds as % of Total Funds	Total Expenditures
Safai, Ahsha (I)*	\$141,050	\$266,751	\$407,801	34.59%	\$403,551
Avalos, John	\$254,430	\$122,905	\$377,335	67.43%	\$357,441
Total	\$395,480	\$389,656	\$785,136		\$760,992

^{*} Indicates candidate elected. (I) indicates incumbent.

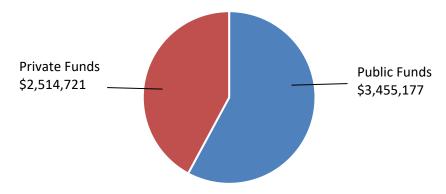
Overall, in these five District elections, public financing represented approximately 60 percent of these Supervisorial candidates' total campaign funds for the November 2020 election. Table 4 and Chart 1 show the total amount of public financing received and private contributions raised by candidates across all districts.

Table 4 – All Five Supervisorial Districts: Total Public Funds Disbursed vs. Private Contributions Raised

Total Public Funds Disbursed	Total Private Contributions Raised	Total Funds Received	Public Funds as % of Total Funds Raised
\$3,455,177	\$2,318,672	\$5,773,858	59.8%

¹² As noted in Appendix 1, if candidate expenditures (rather than candidate total funds received) are analyzed, distributions made through the program were equal to approximately 64 percent of candidate expenditures.

Chart 1 - All Five Supervisorial Districts: Total Public Funds Disbursed vs. Private Contributions Raised



C. Candidate Individual Expenditure Ceilings

As described in Section II above, spending limits are in place for publicly financed candidates that limit the total amount of expenditures a candidate can make or accrue. The Commission is required to increase the Individual Expenditure Ceiling (IEC) for an individual candidate based on the reported fundraising, spending, and independent expenditures in that candidate's race.

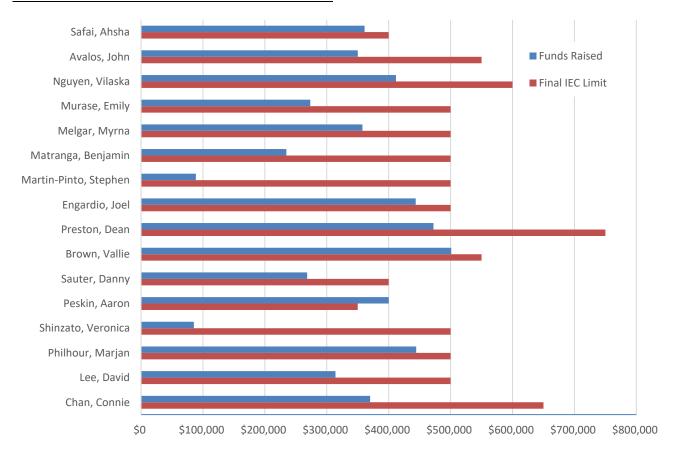
For the November 2020 elections, Commission staff determined that a total of 46 adjustments to candidate's spending limits were required. Of the 16 candidates certified eligible to receive public financing, 15 had their IEC limit raised. At the end of the election cycle, none of these candidates had total funds that were near their respective final IEC limit.

Table 5 below indicates the number of spending limit increases experienced by each publicly financed candidate and the final level to which each candidate's spending limit was adjusted. The table also indicates each candidate's level of total funds raised up to the date of the election.

Table 5 – Highest Individual Expenditure Ceilings (IEC) for November 2020 Candidates

Candidate	District	Number of IEC Adjustments	Highest Adjusted IEC	Total Funds Raised By Election Day
Chan, Connie	1	5	\$650,000	\$370,024
Lee, David	1	3	\$500,000	\$314,059
Philhour, Marjan	1	3	\$500,000	\$444,461
Shinzato, Veronica	1	3	\$500,000	\$85,306
Peskin, Aaron	3	0	\$350,000	\$400,099
Sauter, Danny	3	1	\$400,000	\$268,249
Brown, Vallie	5	2	\$550,000	\$500,999
Preston, Dean	5	5	\$750,000	\$472,326
Engardio, Joel	7	3	\$500,000	\$443,685
Martin-Pinto, Stephen	7	3	\$500,000	\$88,508
Matranga, Benjamin	7	3	\$500,000	\$234,726
Melgar, Myrna	7	3	\$500,000	\$357,527
Murase, Emily	7	3	\$500,000	\$273,329
Nguyen, Vilaska	7	5	\$600,000	\$411,794
Avalos, John	11	3	\$550,000	\$350,122
Safai, Ahsha	11	1	\$400,000	\$361,134

Chart 2 compares the total funds (private contributions plus public financing) raised by a candidate through the election date and the candidate's final IEC limit.



<u>Chart 2 – Candidate Funds Raised and Final IEC Limit</u>

D. <u>Third-Party Spending (Independent Expenditures)</u>

A total of 116 third-party spending forms, were filed in connection with the November 2020 Supervisorial elections. Third-party committees (including general purpose and primarily formed independent expenditure committees) and individuals not affiliated with candidates reported spending a total of \$1,101,084 in connection with these races.

Of this third-party spending, \$538,308 (49 percent) was spent in support of a candidate, while \$562,775 (51 percent) was in opposition to a candidate, as represented in Chart 3.

Chart 3 – Overall Third-Party Spending in November 2020 Election

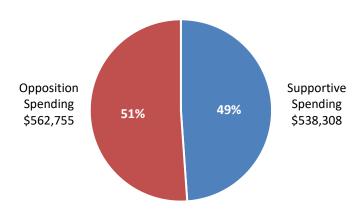


Table 6 outlines the amount of supportive and opposition third-party spending by election race. The elections for District 1 and 7 were open races that featured no incumbents, and the District 9 race was not contested and therefore could not have any publicly funded candidate. The elections for District 3, 5, and 11 featured incumbents who won re-election.

Table 6 - Third-Party Spending in November 2020 by Supervisorial Race

Contest	Supportive	Opposition	Total Spending
Board of Supervisors District 1	\$148,999	\$154,451	\$303,451
Board of Supervisors District 3	\$13,808	\$0	\$13,808
Board of Supervisors District 5	\$122,792	\$195,787	\$318,579
Board of Supervisors District 7	\$136,342	\$145,305	\$281,647
Board of Supervisors District 9	\$3,373	\$0	\$3,373
Board of Supervisors District 11	\$112,992	\$67,231	\$180,223
Total for Election	\$538,308	\$562,775	\$1,101,084

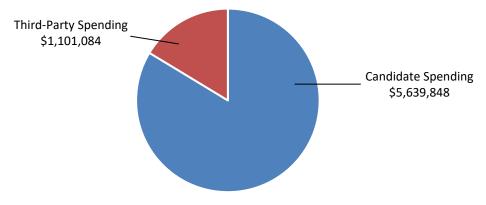
Table 7 compares and contrasts the total spending by all candidates and third parties (both supportive and opposition spending) in each Supervisorial race. As previously noted, no candidate in the District 9 race reached the reporting threshold and therefore information regarding candidate spending was not available.

Table 7 – Candidate vs Third-Party Spending in November 2020 by Supervisorial Race

	Candidate	Third-Party	% of Spending by
Contest	Spending	Spending	Third Parties
Board of Supervisors District 1	\$1,243,295	\$303,451	20%
Board of Supervisors District 3	\$699,261	\$13,809	2%
Board of Supervisors District 5	\$914,457	\$314,579	26%
Board of Supervisors District 7	\$2,021,843	\$281,648	12%
Board of Supervisors District 9	\$0	\$3,373	100%
Board of Supervisors District 11	\$760,992	\$184,224	19%
Total for Election	\$5,639,848	\$1,101,084	16%

Chart 4 shows the total amount of third-party spending relative to candidate spending across all Supervisorial races. Third-party spending represented approximately 16 percent of all spending.

Chart 4 – Candidate vs Third-Party Spending in November 2020



Third-party spending in the November 2020 Supervisorial races affected 13 candidates in six races. All 13 candidates received supportive spending, while seven candidates were also the object of opposition spending. Table 8 and Chart 6 show the amount of third-party supportive and opposition spending by candidate.

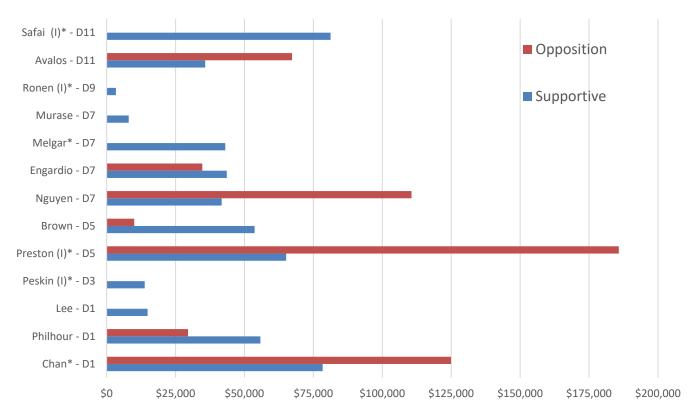
Table 8 – Third-Party Spending in November 2020 Election by Candidate

Affected Candidate	Race	Supportive Spending	Opposition Spending	Total 3rd Party Spending
Chan, Connie*	D1	\$78,365	\$124,943	\$203,309
Philhour, Marjan	D1	\$55,776	\$29,508	\$85,284
Lee, David	D1	\$14,857	N/A	\$14,857
Peskin, Aaron (I)*	D3	\$13,808	N/A	\$13,808
Preston, Dean (I)*	D5	\$65,117	\$185,787	\$250,905
Brown, Vallie	D5	\$53,674	\$10,000	\$63,674
Nguyen, Vilaska	D7	\$41,719	\$110,602	\$152,321
Engardio, Joel	D7	\$43,578	\$34,702	\$78,281
Melgar, Myrna*	D7	\$43,045	N/A	\$43,045
Murase, Emily	D7	\$8,000	N/A	\$8,000
Ronen, Hilary*	D9	\$3,373	N/A	\$3,373
Avalos, John	D11	\$35,753	\$67,231	\$102,984
Safai, Ahsha (I)*	D11	\$81,238	N/A	\$81,238
Total		\$538,308	\$562,775	\$1,101,084

⁽I) Denotes incumbent candidate

^{*} Denotes candidate elected

Chart 6 - Third-Party Spending in November 2020 Election by Candidate



(I) Denotes incumbent candidate

IV. Conclusion

The purpose of this report is to provide background for benchmarking program components across election cycles to help increase understanding and participation in the program and maximize its effectiveness in City campaigns. Prior reports have been produced for each election in which the program has been utilized. This reporting history creates a consistent, high-level record of the program's use throughout its existence. By producing and publishing this information, the Ethics Commission seeks to ensure that the public and City officials have transparency into the use of public funds and access to the most current information about the program – both of which are vital to supporting both its availability and effectiveness in future City elections. The report also assists with ongoing efforts to study and improve the program, which, as discussed in section II above, was done most recently in 2018-19.

This report is primarily descriptive, and a more comprehensive analysis of the recent changes to the program will be performed in the future through a separate review process. However, there are certain noteworthy observations that can be made from the data provided in the report and Appendix 1, which provides select data for each election since 2002 in which a Supervisorial election occurred.

Highest rate of participation in a regular election since program inception. First, the 2020 election represented the highest rate of participation in the program during any regular Supervisorial election since the program's creation. Sixteen of 26 candidates who appeared on the ballot received public financing. That represents a participation rate of 62 percent. No other regular election has had a participation rate above 50 percent; the previous high was 48 percent in 2010.¹³

^{*} Denotes candidate elected

¹³ In 2015, a special election has held for District 3. Two of the three candidates who appeared on the ballot received public financing. This is the only year in which the participation rate (67%) was higher than in 2020.

Public funds were a higher proportion of total candidate spending. Additionally, public financing represented a higher proportion of total candidate spending in 2020 than in any prior Supervisorial election. Combining all candidates who ran for supervisor in 2020, candidates spent a collective \$5,428,682 during the 2020 election. The program distributed \$3,455,177 to 16 of those candidates. This means that public funds distributed through the program were equal to approximately 64 percent of total candidate spending. The previous high was 41 percent, observed in both the 2010 and 2012 elections.

Third-party spending was low, but may not signal a trend. Although not necessarily related to the public financing program, the amount of independent ("IE") spending in the 2020 election was low when compared to previous elections. Third party committees spent \$1,101,084 to influence the outcome of the supervisorial contests. This results in an average of \$202,217 of independent spending for each of the five contested districts. With the exception of 2014 (in which only \$24,152 of IE spending occurred on average in each of the four Board seats up for election), this was the lowest average IE spending per district since 2006. Again with the exception of 2014 (in which only \$96,610 was spent in total IEs), this is the lowest overall IE spending in a regular supervisorial election year since 2006.

Campaigning in the time of COVID. Finally, candidates were able to participate in the program and access public financing despite obstacles presented by running election campaigns during the COVID-19 pandemic. How candidates adapted to new techniques of engaging with voters during a period of limited in-person and public gatherings and what impact, if any, this may have for future election campaigns remain to be seen. Implementing the administrative processes necessary to ensure program continuity and funding distribution during the COVID shutdown of the City's physical offices was a priority for the Commission. That work provided unique insights into sustaining the efficient and effective administration of the public financing program going forward.

Ethics Commission Staff will continue to evaluate these trends to determine the effects of the changes made to the program during the recent review project and to assess the possible need for any future changes. Data from the 2022 election will be necessary in order to provide a broader set of data and to correct for any unique effects caused by the COVID-19 pandemic.

For more information about the public financing program, please visit the Ethics Commission's website.¹⁴ Data regarding campaign finance in the 2020 election, including the data used to compile this report, is available through the Commission's Data Dashboards¹⁵, by viewing public disclosures filed by campaign committees¹⁶, or as open-source data derived from these public filings.¹⁷

¹⁴ Information available at https://sfethics.org/compliance/campaigns/candidates/public-financing-program.

¹⁵ Available at https://sfethics.org/disclosures/campaign-finance-disclosure/campaign-finance-disclosure-november-3-2015-election-dashboards.

¹⁶ Available at https://public.netfile.com/pub2/?aid=sfo.

¹⁷ Available at https://sfethics.org/disclosures/campaign-finance-disclosure/campaign-finance-disclosure-data.

APPENDIX 1: Overview of Data for the Public Financing Program

The table below provides summary data of prior supervisorial elections since the creation of the public financing program.

Election Year	2002	2004	2006	2008	2010	2012	2014	2015	2016	2018*	2019	2020
Amount of Public Funds Disbursed	\$281,989	\$757,678	\$216,784	\$1,315,470	\$1,477,713	\$1,228,097	\$194,710	\$307,500	\$1,522,296	\$1,513,465	\$307,500	\$3,455,177
Average Amount of Public Funds Disbursed	\$31,332	\$32,943	\$36,131	\$69,235	\$67,169	\$102,341	\$97,355	\$153,750	\$126,858	\$137,588	\$153,750	\$215,948
Number of Candidates who Qualified for the Ballot	28	65	26	42	46	26	17	3	28	25	4	26
Number of Participating Candidates	9	23	6	19	22	12	2	2	12	11	2	16
Participating Candidates as % of All Candidates on Ballot	32%	35%	23%	45%	48%	46%	12%	67%	43%	44%	50%	62%
Number of Seats up for Election	5	7	5	7	5	6	5	1	6	6	1	6
Number of Contested Seats	4	7	5	7	4	4	4	1	6	6	1	5

Election Year	2002	2004	2006	2008	2010	2012	2014	2015	2016	2018	2019	2020
Contested Seats as % of All Seats up for Election	80%	100%	100%	100%	80%	67%	80%	100%	100%	100%	100%	83%
Percentage of Elected Candidates who were Publicly Financed	60%	43%	20%	71%	60%	50%	0%	100%	67%	83%	100%	83%
Percentage of Incumbents Re-Elected	100%	100%	100%	100%	100%	80%	100%	0%	100%	67%	0%	100%
Total Amount of Candidate Spending	\$2,213,316	\$3,654,616	\$1,781,148	\$3,875,551	\$3,581,175	\$2,987,290	\$1,542,741	\$1,075,617	\$3,916,575	\$5,374,143	\$935,675	\$5,428,682
Public Financing Distributed as % of Total Candidate Spending	12.7%	20.7%	12.2%	33.9%	41.3%	41.1%	12.6%	28.6%	38.9%	28.2%	32.9%	63.6%
Amount of Third-Party Spending	\$261,906	\$251,201	\$543,063	\$1,324,241	\$1,305,460	\$1,507,057	\$96,610	\$1,037,259	\$2,130,147	\$2,272,744	\$363,126	\$1,101,084

^{*}Data for both the June 2018 special election and November 2018 midterm election are combined. District Six appeared on both the June and November ballots in 2018.

From: Board of Supervisors, (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Nq, Wilson (BOS); Mchugh, Eileen (BOS)

Subject: FW: 5/18 Full Board - DPH 2020 Health & Recovery Bond Allocation (agenda items #7-9)

Date: Tuesday, May 18, 2021 8:39:00 AM

From: Lindsay, Claire (DPH) <claire.lindsay@sfdph.org>

Sent: Monday, May 17, 2021 12:13 PM

To: BOS-Supervisors

 slgov.org>

Cc: BOS-Legislative Aides <bos-legislative_aides@sfgov.org>; Jung, Kathy (DPH)

<kathy.jung@sfdph.org>; Primeau, Mark (DPH) <mark.primeau@sfdph.org>; Hammer, Hali (DPH)

<hali.hammer@sfdph.org>; Pating, David (DPH) <david.pating@sfdph.org>; Patil, Sneha (DPH)

<sneha.patil@sfdph.org>; Fleisher, Arielle (DPH) <arielle.fleisher@sfdph.org>

Subject: 5/18 Full Board - DPH 2020 Health & Recovery Bond Allocation (agenda items #7-9)

Hello Honorable Members of the Board of Supervisors:

The Department of Public Health (DPH) is respectfully requesting authorization for the issuance and sale of general obligation bonds for the 2020 Health and Recovery bond program at the May 18, 2021 Full Board of Supervisors meeting. DPH is proposing to invest in important facility acquisitions, renovations, and expansions across the continuum of care – from renovating and expanding Psychiatric Emergency Services (PES) at ZSFG to better serve clients in crisis to acquiring buildings to support placements for much needed treatment and long-term care support. We've provided a brief summary of the proposed investments and links to the legislation files below.

Please let us know if you have any questions.

DPH Issuance - \$60 million

1. \$43.6M - Behavioral Health Acquisitions & Rehabilitation

DPH will utilize bond funds to acquire and rehabilitate buildings to provide priority bed placements for critical behavioral health services, such as board and care and other residential care, locked acute and sub-acute treatment facilities, psychiatric skilled nursing facilities, residential treatment facilities, or residential stepdown facilities. Buildings may also serve as locations for access and delivery of necessary outpatient or patient access and engagement services.

2. \$11.4M - Psychiatric Emergency Services (PES) Renovation & Expansion at ZSFG

PES patient volume has increased by approximately 50% since the current facility opened in 1987. The PES environment is currently inadequate to provide patients an appropriately respectful amount of personal space, and to allow PES staff to use best practices to maintain a safe treatment setting for patients and staff. PES is the only psychiatric emergency service in SF and the only place in the City where patients can receive emergency care in a secure, locked setting from psychiatric nurses and attending physicians on a 24/7/365 basis. These bond funds will expand and enhance this clinical site so that it is more welcoming and safer for patients and

staff.

3. \$5M – Planning, Program and Project Management

Legislation Files for Reference

- File no. 210422 (agenda item #7) Appropriation Ordinance
- File no. <u>210387</u> (agenda item #8) Issuance of General Obligation Bonds (Health and Recovery, 2020) Not to Exceed \$487,500,000
- File no. <u>210388</u> (agenda item #9) Sale of General Obligation Bonds (Health and Recovery, 2020) Not to Exceed \$425,000,000

Thank you for your time and consideration,

Claire

Claire Lindsay, MPH

Senior Health Program Planner | Office of Policy and Planning
San Francisco Department of Public Health

<u>claire.lindsay@sfdph.org</u> | desk: 415-554-2667 | mobile: 831-239-1094

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); "alisa.somera@sfqov.org"; Nq, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram,

Sekhar (BOS); Mchugh, Eileen (BOS); Wong, Linda (BOS)

Subject: FW: Capital Planning Committee (CPC) Memo Submission, 05/12/21

 Date:
 Tuesday, May 18, 2021 9:56:00 AM

 Attachments:
 CPC BOS Memo 2021-05-12.pdf

From: Administrator, City (ADM) <city.administrator@sfgov.org>

Sent: Monday, May 17, 2021 6:33 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Cc: Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Strong, Brian (ADM) <bri>dllen, Samantha (ADM) <samantha.allen@sfgov.org>; Faust, Kate (ADM) <kate.faust@sfgov.org>; Phan, Kay (ADM) <kay.phan@sfgov.org>; Rivoire, Heidi (ADM) <heidi.rivoire@sfgov.org>; Khaw, Lynn (ADM) <lynn.khaw@sfgov.org>

Subject: RE: Capital Planning Committee (CPC) Memo Submission, 05/12/21

Please kindly confirm the receipt and distribution of the attached memo. Thanks. Lynn

From: Administrator, City (ADM)

Sent: Wednesday, May 12, 2021 7:17 AM

To: Board of Supervisors, (BOS) < board.of.supervisors@sfgov.org >

Cc: Khaw, Lynn (ADM) < lynn.khaw@sfgov.org>; Joshi, Nishad (ADM) < nishad.joshi@sfgov.org>;

Strong, Brian (ADM) < brian.strong@sfgov.org >; Allen, Samantha (ADM)

<samantha.allen@sfgov.org>; Faust, Kate (ADM) <kate.faust@sfgov.org>; Phan, Kay (ADM)

kay.phan@sfgov.org; Rivoire, Heidi (ADM) heidi.rivoire@sfgov.org;

Subject: Capital Planning Committee (CPC) Memo Submission, 05/12/21

Hello,

Please find attached a memorandum for the Clerk of the Board's Office regarding Capital Planning Committee's (CPC) Memo to the Board of Supervisors, dated 05/12/21.

Kindly confirm that this has been received and routed to the Board members.

Sincerely,

Office of the City Administrator City Hall, Room 362 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

City & County of San Francisco

London N. Breed, Mayor



Capital Planning Committee

Carmen Chu, City Administrator, Chair

Chy

MEMORANDUM

May 12, 2021

To: Members of the Board of Supervisors

From: Carmen Chu, City Administrator & Capital Planning Committee Chair

Copy: Angela Calvillo, Clerk of the Board

Capital Planning Committee

Regarding: (1) General Fund Capital Budget Approval (2) Critical Repairs and Recovery

Stimulus Certificates of Participation (3) Treasure Island Special Tax Bonds

In accordance with Section 3.21 of the Administrative Code, on May 10, 2021, the Capital Planning Committee (CPC) approved the following action items to be considered by the Board of Supervisors. The CPC's recommendations are set forth below.

1. Board File Number: TBD Approval of the FY2022 and FY2023 General Fund

Department Capital Budget totaling not to exceed

\$97,200,000

Recommendation: Recommend the Board of Supervisors approve the General

Fund Department Capital Budget.

Comments: The CPC recommends approval of this item by a vote of

9-0.

Committee members or representatives in favor:

Brian Strong, City Administrator's Office; Ashley Groffenberger, Mayor's Budget Director; Shamann Walton, Board President; Alaric Degrafinried, Acting Director, Public Works; Anna Van Degna, Controller's Office; Jonathan Rewers, SFMTA; Ivar Satero, Director, Airport; Toks Ajike, Recreation and Parks Department;

Kathy How, SF Public Utilities Commission.

2. Board File Number: TBD Approval of the FY2022 Critical Repairs and Recovery

Stimulus Certificates of Participation in an amount not to

exceed \$130,000,000

Recommendation: Recommend the Board of Supervisors approve the

Certificates of Participation.

CPC Memo to the Board of Supervisors, 05/12/21 Page **2** of **2**

Comments: The CPC recommends approval of this item by a vote of

9-0.

Committee members or representatives in favor:

Brian Strong, City Administrator's Office; Ashley Groffenberger, Mayor's Budget Director; Shamann Walton, Board President; Alaric Degrafinried, Acting Director, Public Works; Anna Van Degna, Controller's Office; Jonathan Rewers, SFMTA; Ivar Satero, Director, Airport; Toks Ajike, Recreation and Parks Department;

Kathy How, SF Public Utilities Commission.

3. Board File Number: TBD Approval of the resolution authorizing the issuance and sale

of Special Tax Bonds for the City and County of San Francisco Community Facilities District No. 2016-1 (Treasure Island) in an aggregate principal amount not to

exceed \$41,340,000

Recommendation: Recommend the Board of Supervisors approve the

resolution.

Comments: The CPC recommends approval of this item by a vote of

10-0.

Committee members or representatives in favor:

Brian Strong, City Administrator's Office; Adrian Liu, Mayor's Budget Office; Shamann Walton, Board President; Alaric Degrafinried, Acting Director, Public Works; Anna

Van Degna, Controller's Office; Jonathan Rewers, SFMTA; Ivar Satero, Director, Airport; Rich Hillis, Director, Planning; Toks Ajike, Recreation and Parks Department; Kathy How, SF Public Utilities Commission. Commissioners
Peter S. Silva, President
Jamul
Samantha Murray, Vice President
Del Mar
Jacque Hostler-Carmesin, Member
McKinleyville
Eric Sklar, Member
Saint Helena
Erika Zavaleta, Member
Santa Cruz

STATE OF CALIFORNIA Gavin Newsom, Governor

Fish and Game Commission



Celebrating 150 Years of Wildlife Heritage and Conservation!

Melissa Miller-Henson
Executive Director
P.O. Box 944209
Sacramento, CA 94244-2090
(916) 653-4899
fgc@fgc.ca.gov

www.fgc.ca.gov

CALIFORNIA FISH AND GAME COMMISSION NOTICE OF FINAL CONSIDERATION OF PETITIONS

NOTICE IS HEREBY GIVEN pursuant to the provisions of Fish and Game Code Section 2078, that the California Fish and Game Commission (Commission), has scheduled final consideration of petitions to list Clara Hunt's milkvetch (*Astragalus claranus*), Northern California summer steelhead (*Oncorhynchus mykiss*) and Upper Klamath-Trinity River spring Chinook salmon (*Oncorhynchus tshawytscha*) as threatened or endangered species for its June 16-17, 2021 meeting. Consideration of the petitions will be heard June 16, 2021 via webinar/teleconference.

The agenda of the June 16-17, 2021 meeting, and the agendas and video archive of previous meetings where actions were taken on Clara Hunt's milkvetch, northern California summer steelhead, and Upper Klamath-Trinity River spring Chinook salmon are available online at http://www.fgc.ca.gov/meetings/.

Pursuant to the provisions of Fish and Game Code, sections 2075 and 2075.5, the Commission will consider the petitions and all other information in the records before the Commission to determine whether listing Clara Hunt's milkvetch, northern California summer steelhead, and Upper Klamath-Trinity River spring Chinook salmon as threatened or endangered species is warranted.

The petitions, the California Department of Fish and Wildlife's evaluation reports, and other information in the records before the Commission are posted on the Commission website at https://fgc.ca.gov/CESA.

California Fish and Game Commission

April 28, 2021

Melissa Miller-Henson Executive Director



Commissioners
Peter S. Silva, President
Jamul
Samantha Murray, Vice President
Del Mar
Jacque Hostler-Carmesin, Member
McKinleyville
Eric Sklar, Member
Saint Helena
Erika Zavaleta, Member
Santa Cruz

STATE OF CALIFORNIA Gavin Newsom, Governor

Fish and Game Commission



Wildlife Heritage and Conservation Since 1870 Melissa Miller-Henson
Executive Director
P.O. Box 944209
Sacramento, CA 94244-2090
(916) 653-4899
fgc@fgc.ca.gov

www.fgc,ca.gov

May 13, 2021

TO ALL AFFECTED AND INTERESTED PARTIES:

This is to provide you with a Notice of Final Consideration concerning the petitions to list Clara Hunt's milkvetch (*Astragalus claranus*), Northern California summer steelhead (*Oncorhynchus mykiss*) and Upper Klamath-Trinity River spring Chinook salmon (*Oncorhynchus tshawytscha*) as threatened or endangered species under the California Endangered Species Act. This notice will be published in the California Notice Register on May 14, 2021.

Sincerely,

Jenn Greaves Associate Governmental Program Analyst

Attachment

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Ngasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: U.S. Fish and Wildlife Service initiates 5-Year Reviews on 20 species in northern California

Date: Thursday, May 20, 2021 8:48:00 AM

From: Snow, Meghan K < meghan snow@fws.gov>

Sent: Thursday, May 20, 2021 8:13 AM

To: Snow, Meghan K <meghan_snow@fws.gov>

Subject: U.S. Fish and Wildlife Service initiates 5-Year Reviews on 20 species in northern California

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Partner,

Under the Endangered Species Act of 1973, as amended (Act), the U.S. Fish and Wildlife Service (Service) maintain lists of endangered and threatened wildlife and plant species in the Code of Federal Regulations (CFR) at 50 CFR 17.11 (for wildlife) and 17.12 (for plants). Section 4(c)(2)(A) of the Act requires us to review each listed species' status at least once every 5 years. We are writing to inform you the Sacramento Field Office of the Service is initiating 5-year status reviews for the 20 species listed below under the Act. A 5-year review is based on the best scientific and commercial data available at the time of the review; therefore, we are requesting submission of any new information on these species that has become available since the last review.

- California freshwater shrimp (Syncaris pacifica)
- Chinese Camp brodiaea (Brodiaea pallida)
- Conservancy fairy shrimp (Branchinecta conservatio)
- Franciscan manzanita (*Arctostaphylos franciscana*)
- Hartweg's golden sunburst (Pseudobahia bahiifolia)
- Ione buckwheat (*Eriogonum apricum* (incl. var. *prostratum*))
- Ione manzanita (Arctostaphylos myrtifolia)
- Little Kern golden trout (Oncorhynchus aguabonita whitei)
- Longhorn fairy shrimp (Branchinecta longiantenna)
- Mariposa pussypaws (Calyptridium pulchellum)
- Pallid manzanita (Arctostaphylos pallida)
- Presidio clarkia (Clarkia franciscana)
- Presidio manzanita (Arctostaphylos hookeri var. ravenii)
- Red Hills vervain (Verbena californica)
- San Francisco lessingia (Lessingia germanorum (=L.g. var. germanorum))
- San Joaquin adobe sunburst (Pseudobahia peirsonii)
- Shasta crayfish (Pacifastacus fortis)
- Springville clarkia (Clarkia springvillensis)
- Vernal pool fairy shrimp (Branchinecta lynchi)

• Vernal pool tadpole shrimp (Lepidurus packardi)

These reviews will ensure listing classifications under the Act are accurate and recommend changes in status where appropriate based on the latest science. In addition to reviewing the classification of these species, the review is an opportunity to track species' recovery progress and provides valuable information to guide future conservation efforts.

A Notice of Intent (NOI) was <u>published in the Federal Register</u> on May 20, 2021, requesting submission of new information no later than July 20, 2021; however, we will continue to accept new information about any species at any time. If you would like to submit information on any of the species listed above to the Sacramento Field Office, please send that information to Josh Hull, Listing and Recovery Division Manager at fws.gov.

We greatly appreciate our long-standing partnership to conserve rare species in California, and we look forward to continued coordination in the future. If you would like additional information or have any questions about the NOI, please contact Amber Aguilera, Senior Fish and Wildlife Biologist, at (916) 414–6626 (amber_aguilera@fws.gov), or Josh Hull, Listing and Recovery Division Manager, at (916) 414–6742 (josh_hull@fws.gov).

Take Care, Meghan

Meghan Snow
Public Affairs Officer
U.S. Fish and Wildlife Service - Sacramento Fish and Wildlife Office

meghan snow@fws.gov
(916) 414-6671
(916) 539-7494

In an effort to slow the spread of the coronavirus (COVID-19), staff in the Sacramento Fish and Wildlife Office have implemented an aggressive telework schedule. At this time, we are responding to requests for information via email or phone as often as possible as we do not have the in-office capacity to support regular mail service. We appreciate your understanding.

From: Board of Supervisors, (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: CCSF Monthly Pooled Investment Report for April 2021

Date: Monday, May 17, 2021 12:11:00 PM

Attachments: CCSF Monthly Pooled Investment Report for April 2021.pdf

From: Dion, Ichieh (TTX) <ichieh.dion@sfgov.org>

Sent: Monday, May 17, 2021 11:14 AM

Subject: CCSF Monthly Pooled Investment Report for April 2021

All-

Please find the CCSF Pooled Investment Report for the month of April attached for your use.

Regards,

Ichieh Dion City and County of San Francisco 1 Dr. Carlton B. Goodlett Place, Room 140 San Francisco, CA 94102 415-554-5433

Office of the Treasurer & Tax Collector City and County of San Francisco

Tajel Shah, Chief Assistant Treasurer Robert L. Shaw, CFA, Chief Investment Officer



José Cisneros, Treasurer

Investment Report for the month of April 2021

May 15, 2021

The Honorable London N. Breed Mayor of San Francisco City Hall, Room 200 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4638 The Honorable Board of Supervisors City and County of San Franicsco City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4638

Colleagues,

In accordance with the provisions of California State Government Code, Section 53646, we forward this report detailing the City's pooled fund portfolio as of April 30, 2021. These investments provide sufficient liquidity to meet expenditure requirements for the next six months and are in compliance with our statement of investment policy and California Code.

This correspondence and its attachments show the investment activity for the month of April 2021 for the portfolios under the Treasurer's management. All pricing and valuation data is obtained from Interactive Data Corporation.

CCSF Pooled Fund Investment Earnings Statistics *

		Current Month		Prior Month
(in \$ million)	Fiscal YTD	April 2021	Fiscal YTD	March 2021
Average Daily Balance	\$ 11,903	\$ 13,348	\$ 11,745	\$ 12,234
Net Earnings	72.78	5.50	67.27	5.90
Earned Income Yield	0.73%	0.50%	0.76%	0.57%

CCSF Pooled Fund Statistics *

(in \$ million)	% of	Book	Market	Wtd. Avg.	Wtd. Avg.	
Investment Type	Portfolio	Value	Value	Coupon	YTM	WAM
U.S. Treasuries	51.63%	\$ 7,010.6	\$ 7,007.2	0.69%	0.36%	352
Federal Agencies	23.78%	3,204.2	3,227.4	1.06%	1.04%	524
State & Local Government						
Agency Obligations	0.16%	21.6	22.0	1.71%	1.70%	1
Public Time Deposits	0.29%	40.0	40.0	0.15%	0.15%	94
Negotiable CDs	13.68%	1,855.0	1,856.2	0.19%	0.19%	242
Money Market Funds	7.52%	1,021.0	1,021.0	0.03%	0.03%	1
Supranationals	2.93%	397.4	397.7	0.38%	0.69%	571
Totals	100.0%	\$ 13,549.8	\$ 13,571.6	0.67%	0.48%	356

In the remainder of this report, we provide additional information and analytics at the security-level and portfolio-level, as recommended by the California Debt and Investment Advisory Commission.

Respectfully,

José Cisneros Treasurer

cc: Treasury Oversight Committee: Aimee Brown, Kevin Kone, Brenda Kwee McNulty, Eric Sandler, Meghan Wallace

Ben Rosenfield - Controller, Office of the Controller

Mark de la Rosa - Acting Audits Director, Office of the Controller

Mayor's Office of Public Policy and Finance

San Francisco County Transportation Authority

San Francisco Public Library

San Francisco Health Service System

City Hall - Room 140 • 1 Dr Carlton B. Goodlett Place • San Francisco, CA 94102-4638

Telephones: 415-554-4487 & 415-554-5210 • Facsimile: 415-554-4672

Portfolio Summary Pooled Fund

As of April 30, 2021

(in \$ million)		Book	Market	Market/Book	Current %	Max. Policy	
Security Type	Par Value	Value	Value	Price	Allocation	Allocation	Compliant?
U.S. Treasuries	\$ 6,973.9	\$ 7,010.6	\$ 7,007.2	99.95	51.63%	100%	Yes
Federal Agencies	3,201.2	3,204.2	3,227.4	100.72	23.78%	100%	Yes
State & Local Government							
Agency Obligations	22.0	21.6	22.0	101.72	0.16%	20%	Yes
Public Time Deposits	40.0	40.0	40.0	100.00	0.29%	100%	Yes
Negotiable CDs	1,855.0	1,855.0	1,856.2	100.06	13.68%	30%	Yes
Bankers Acceptances	-	-	-	-	0.00%	40%	Yes
Commercial Paper	-	-	-	-	0.00%	25%	Yes
Medium Term Notes	-	-	-	-	0.00%	25%	Yes
Repurchase Agreements	-	-	-	-	0.00%	10%	Yes
Reverse Repurchase/							
Securities Lending Agreements	-	-	-	-	0.00%	\$75mm	Yes
Money Market Funds - Government	1,021.0	1,021.0	1,021.0	100.00	7.52%	20%	Yes
LAIF	-	-	-	-	0.00%	\$50mm	Yes
Supranationals	392.1	397.4	397.7	100.09	2.93%	30%	Yes
TOTAL	\$ 13,505.1	\$ 13,549.8	\$ 13,571.6	100.16	100.00%	-	Yes

The City and County of San Francisco uses the following methodology to determine compliance: Compliance is pre-trade and calculated on both a par and market value basis, using the result with the lowest percentage of the overall portfolio value. Cash balances are included in the City's compliance calculations.

Please note the information in this report does not include cash balances. Due to fluctuations in the market value of the securities held in the Pooled Fund and changes in the City's cash position, the allocation limits may be exceeded on a post-trade compliance basis. In these instances, no compliance violation has occurred, as the policy limits were not exceeded prior to trade execution.

The full Investment Policy can be found at https://sftreasurer.org/banking-investments/investments

Totals may not add due to rounding.

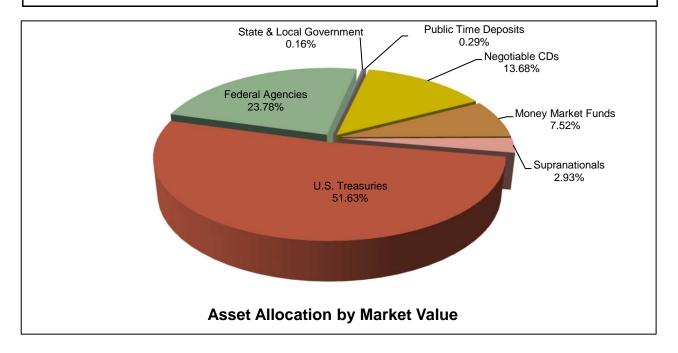
City and County of San Francisco

Pooled Fund Portfolio Statistics

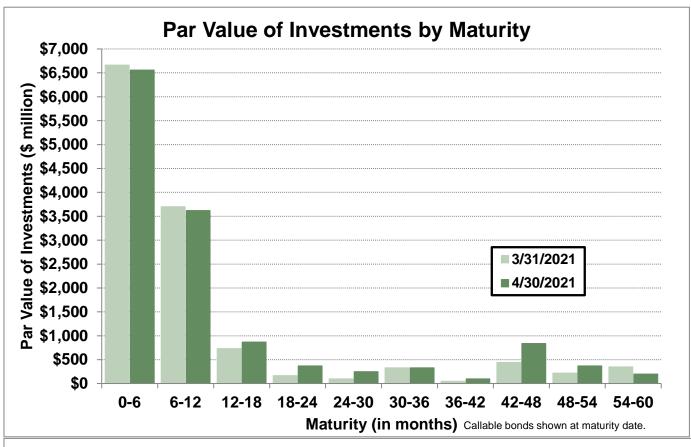
For the month ended April 30, 2021

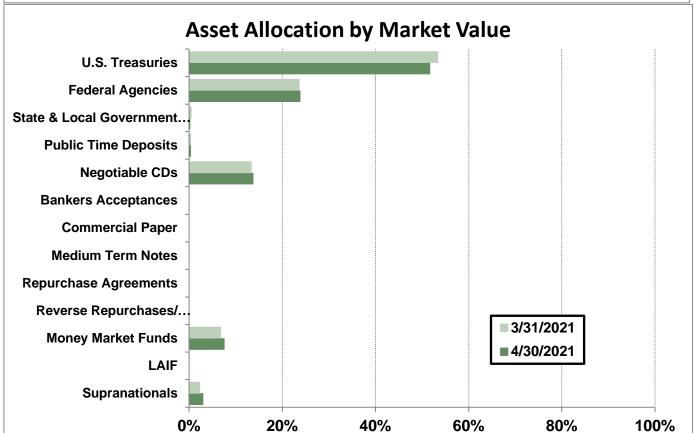
Average Daily Balance \$13,348,166,325
Net Earnings \$5,503,117
Earned Income Yield 0.50%
Weighted Average Maturity 356 days

Investment Type	(\$ million)	Par Value	Book Value	Market Value
U.S. Treasuries		\$ 6,973.9	\$ 7,010.6	\$ 7,007.2
Federal Agencies		3,201.2	3,204.2	3,227.4
State & Local Government				
Agency Obligations		22.0	21.6	22.0
Public Time Deposits		40.0	40.0	40.0
Negotiable CDs		1,855.0	1,855.0	1,856.2
Money Market Funds		1,021.0	1,021.0	1,021.0
Supranationals		392.1	397.4	397.7
Total		\$ 13,505.1	\$ 13,549.8	\$ 13,571.6

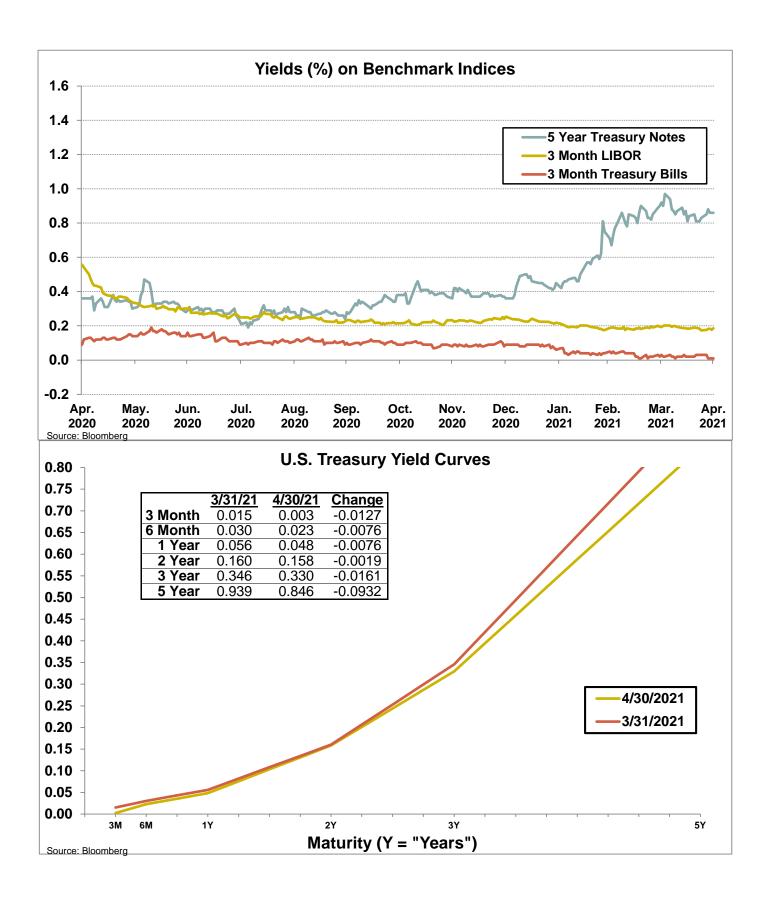


Portfolio Analysis Pooled Fund





Yield Curves



Investment Inventory Pooled Fund

As of April 30, 2021

As of April 30, 2021									
				<u>Maturity</u>				<u>Amortized</u>	
Type of Investment	CUSIP	Issuer Name	Settle Date	<u>Date</u>	Coupon	Par Value	Book Value	Book Value	Market Value
U.S. Treasuries	912796F79	TREASURY BILL	12/2/2020	5/4/2021	0.00 \$	50,000,000 \$	49,981,285 \$	49,999,635 \$	50,000,000
U.S. Treasuries	912796F79	TREASURY BILL	12/2/2020	5/4/2021	0.00	50,000,000	49,981,300	49,999,633	50,000,000
U.S. Treasuries	912796F79	TREASURY BILL	12/29/2020	5/4/2021	0.00	50,000,000	49,983,506	49,999,607	50,000,000
U.S. Treasuries	9127965A3	TREASURY BILL	11/5/2020	5/6/2021	0.00	50,000,000	49,974,722	49,999,306	50,000,000
U.S. Treasuries	9127965A3	TREASURY BILL	11/5/2020	5/6/2021	0.00	50,000,000	49,975,228	49,999,319	50,000,000
U.S. Treasuries	9127965A3	TREASURY BILL	11/5/2020	5/6/2021	0.00	50,000,000	49,976,618	49,999,358	50,000,000
U.S. Treasuries	912796F87	TREASURY BILL	12/9/2020	5/11/2021	0.00	50,000,000	49,982,469	49,998,854	50,000,000
U.S. Treasuries	912796F87	TREASURY BILL	12/10/2020	5/11/2021	0.00	50,000,000	49,982,583	49,998,854	50,000,000
U.S. Treasuries	912796F87	TREASURY BILL	12/14/2020	5/11/2021	0.00	50,000,000	49,983,535	49,998,888	50,000,000
U.S. Treasuries	912796A25	TREASURY BILL	11/12/2020	5/13/2021	0.00	150,000,000	149,916,584	149,994,500	150,000,000
U.S. Treasuries	912796F95	TREASURY BILL	12/16/2020	5/18/2021	0.00	50,000,000	49,981,916	49,997,991	50,000,000
U.S. Treasuries	912796F95	TREASURY BILL	12/15/2020	5/18/2021	0.00	50,000,000	49,982,675	49,998,088	50,000,000
U.S. Treasuries	912796F95	TREASURY BILL	12/17/2020	5/18/2021	0.00	50,000,000	49,981,844	49,997,969	50,000,000
U.S. Treasuries	9127962Y4	TREASURY BILL	10/21/2020	5/20/2021	0.00	50,000,000	49,970,694	49,997,361	50,000,000
U.S. Treasuries	9127962Y4	TREASURY BILL	11/19/2020	5/20/2021	0.00	100,000,000	99,949,444	99,994,722	100,000,000
U.S. Treasuries	912796G29	TREASURY BILL	12/22/2020	5/25/2021	0.00	25,000,000	24,990,803	24,998,567	25,000,000
U.S. Treasuries	912796G29	TREASURY BILL	12/22/2020	5/25/2021	0.00	50,000,000	49,980,750	49,997,000	50,000,000
U.S. Treasuries	912796G29	TREASURY BILL	12/22/2020	5/25/2021	0.00	50,000,000	49,980,322	49,996,933	50,000,000
U.S. Treasuries	912796G37	TREASURY BILL	1/19/2021	6/1/2021	0.00	50,000,000	49,986,146	49,996,771	49,999,500
U.S. Treasuries	912796A41	TREASURY BILL	12/3/2020	6/3/2021	0.00	50,000,000	49,978,009	49,996,013	50,000,000
U.S. Treasuries	912796A41	TREASURY BILL	1/11/2021	6/3/2021	0.00	50,000,000	49,983,913	49,996,288	50,000,000
U.S. Treasuries	912796A41	TREASURY BILL	1/12/2021	6/3/2021	0.00	50,000,000	49,983,236	49,996,104	50,000,000
U.S. Treasuries	912796G86	TREASURY BILL	1/12/2021	6/8/2021	0.00	50,000,000	49,982,135	49,995,382	49,999,500
U.S. Treasuries	912796G86	TREASURY BILL	1/15/2021	6/8/2021	0.00	50,000,000	49,982,960	49,995,503	49,999,500
U.S. Treasuries	912796G86	TREASURY BILL	1/19/2021	6/8/2021	0.00	50,000,000	49,983,472	49,995,514	49,999,500
U.S. Treasuries	912796B24	TREASURY BILL	12/10/2020	6/10/2021	0.00	50,000,000	49,978,514	49,995,278	49,999,500
U.S. Treasuries	912796B24	TREASURY BILL	12/10/2020	6/10/2021	0.00	50,000,000	49,978,261	49,995,222	49,999,500
U.S. Treasuries	912796B24	TREASURY BILL	12/10/2020	6/10/2021	0.00	50,000,000	49,978,009	49,995,167	49,999,500
U.S. Treasuries	9128284T4	US TREASURY	11/26/2019	6/15/2021	2.63	50,000,000	50,732,422	50,058,129	50,152,000
U.S. Treasuries	9128284T4	US TREASURY	11/27/2019	6/15/2021	2.63	50,000,000	50,744,141	50,059,163	50,152,000
U.S. Treasuries	9128284T4	US TREASURY	12/11/2019	6/15/2021	2.63	50,000,000	50,697,266	50,056,842	50,152,000
U.S. Treasuries	9128284T4	US TREASURY	12/18/2019	6/15/2021	2.63	50,000,000	50,714,844	50,059,024	50,152,000
U.S. Treasuries	9128284T4	US TREASURY	11/10/2020	6/15/2021	2.63	50,000,000	50,750,000	50,155,530	50,152,000
U.S. Treasuries	9127963H0	TREASURY BILL	12/17/2020	6/17/2021	0.00	200,000,000	199,914,056	199,977,806	199,998,000
U.S. Treasuries	912796B32	TREASURY BILL	12/24/2020	6/24/2021	0.00	200,000,000	199,909,000	199,973,000	199,998,000
U.S. Treasuries	912796H36	TREASURY BILL	1/27/2021	6/29/2021	0.00	50,000,000	49,985,550	49,994,428	49,999,000
U.S. Treasuries	9128287A2	US TREASURY	11/8/2019	6/30/2021	1.63	50,000,000	49,933,594	49,993,359	50,126,000
U.S. Treasuries	9128287A2	US TREASURY	12/3/2019	6/30/2021	1.63	50,000,000	49,968,750	49,996,739	50,126,000
U.S. Treasuries	9128287A2	US TREASURY	12/9/2019	6/30/2021	1.63	50,000,000	49,978,516	49,997,735	50,126,000
U.S. Treasuries	9128287A2	US TREASURY	10/23/2020	6/30/2021	1.63	50,000,000	50,517,578	50,124,219	50,126,000
U.S. Treasuries	9128287A2	US TREASURY	1/12/2021	6/30/2021	1.63	75,000,000	75,576,533	75,190,343	75,189,000
U.S. Treasuries	912828S27	US TREASURY	8/15/2017	6/30/2021	1.13	25,000,000	24,519,531	24,979,627	25,043,000
U.S. Treasuries	912828S27	US TREASURY	11/5/2020	6/30/2021	1.13	50,000,000	50,332,031	50,084,059	50,086,000
U.S. Treasuries	912796B40	TREASURY BILL	12/31/2020	7/1/2021	0.00	50,000,000	49,975,986	49,991,951	49,999,000
U.S. Treasuries	912796B40	TREASURY BILL	12/31/2020	7/1/2021	0.00	50,000,000	49,975,986	49,991,951	49,999,000
U.S. Treasuries	912796B57	TREASURY BILL	1/14/2021	7/1/2021	0.00	50,000,000	49,978,125	49,991,500	49,998,500
U.S. Treasuries	9127963S6	TREASURY BILL	1/14/2021	7/0/2021	0.00	100,000,000	99,954,500	99,981,250	99,998,000
U.S. Treasuries	912790330 912828Y20	US TREASURY	12/12/2019	7/15/2021	2.63	50,000,000	50,728,516	50,094,042	50,259,500
U.S. Treasuries	912796C49	TREASURY BILL	1/26/2021	7/13/2021	0.00	50,000,000	49,979,719	49,990,604	49,998,500
U.S. HEASUNES	312130049	INLAGUNI DILL	1/20/2021	1/22/2021	0.00	50,000,000	+5,515,115	4 3,330,00 4	+5,550,500

Investment Inventory

Pooled Fund

				Maturity				Amortized	
Type of Investment	CUSIP	Issuer Name	Settle Date	Date	Coupon	Par Value	Book Value	Book Value	Market Value
U.S. Treasuries	912796C49	TREASURY BILL	1/21/2021	7/22/2021	0.00	100,000,000	99,951,972	99,978,361	99,997,000
U.S. Treasuries	912796C56	TREASURY BILL	1/28/2021	7/29/2021	0.00	100,000,000	99,957,028	99,978,986	99,996,000
U.S. Treasuries	912796C64	TREASURY BILL	2/4/2021	8/5/2021	0.00	100,000,000	99,964,611	99,981,333	99,995,000
U.S. Treasuries	9127964B2	TREASURY BILL	2/11/2021	8/12/2021	0.00	100,000,000	99,974,722	99,985,694	99,997,000
U.S. Treasuries	912828YC8	US TREASURY	12/9/2019	8/31/2021	1.50	50,000,000	49,865,234	49,973,944	50,236,500
U.S. Treasuries	9127964L0	TREASURY BILL	10/29/2020	9/9/2021	0.00	50,000,000	49,951,438	49,979,804	49,996,500
U.S. Treasuries	9127964L0	TREASURY BILL	11/10/2020	9/9/2021	0.00	50,000,000	49,956,865	49,981,351	49,996,500
U.S. Treasuries	9128285A4	US TREASURY	11/19/2020	9/15/2021	2.75	50,000,000	51,082,031	50,494,128	50,500,000
U.S. Treasuries	9128285A4	US TREASURY	12/3/2020	9/15/2021	2.75	50,000,000	51,033,203	50,494,926	50,500,000
U.S. Treasuries	912828T34	US TREASURY	12/11/2019	9/30/2021	1.13	50,000,000	49,498,047	49,884,223	50,224,500
U.S. Treasuries	9127964V8	TREASURY BILL	10/29/2020	10/7/2021	0.00	50,000,000	49,944,977	49,974,494	49,995,500
U.S. Treasuries	9127964V8	TREASURY BILL	10/29/2020	10/7/2021	0.00	50,000,000	49,945,216	49,974,604	49,995,500
U.S. Treasuries	9127964V8	TREASURY BILL	12/3/2020	10/7/2021	0.00	50,000,000	49,960,217	49,979,463	49,995,500
U.S. Treasuries	9128285F3	US TREASURY	10/29/2020		2.88	50,000,000	51,318,359	50,627,254	50,640,500
U.S. Treasuries	912828T67	US TREASURY	11/10/2016		1.25	50,000,000	49,574,219	49,957,094	50,297,000
U.S. Treasuries	9127964W6	TREASURY BILL	11/5/2020	11/4/2021	0.00	23,860,000	23,827,431	23,843,268	23,855,944
U.S. Treasuries	9127964W6	TREASURY BILL	11/5/2020	11/4/2021	0.00	50,000,000	49,930,486	49,964,288	49,991,500
U.S. Treasuries	9127964W6	TREASURY BILL	11/10/2020	11/4/2021	0.00	50,000,000	49,940,167	49,968,833	49,991,500
U.S. Treasuries	9127964W6	TREASURY BILL	11/19/2020	11/4/2021	0.00	50,000,000	49,951,389	49,974,028	49,991,500
U.S. Treasuries	912828U65	US TREASURY	12/14/2020		1.75	50,000,000	50,828,576	50,482,388	50,492,000
U.S. Treasuries	912828U65	US TREASURY	12/13/2016		1.75	100,000,000	99,312,500	99,919,229	100,984,000
U.S. Treasuries	9127965G0	TREASURY BILL	12/17/2020	12/2/2021	0.00	50,000,000	49,956,250	49,973,125	49,991,000
U.S. Treasuries	9127965G0	TREASURY BILL	12/3/2020	12/2/2021	0.00	100,000,000	99,888,778	99,934,306	99,982,000
U.S. Treasuries	9128285R7	US TREASURY		12/15/2021	2.63	50.000,000	51,291,016	50,782,850	50,795,000
U.S. Treasuries	9128285R7	US TREASURY		12/15/2021	2.63	50,000,000	51,281,250	50,785,282	50,795,000
U.S. Treasuries	9128285R7	US TREASURY		12/15/2021	2.63	50,000,000	51,277,344	50,784,998	50,795,000
U.S. Treasuries	9128285R7	US TREASURY	12/15/2020		2.63	50,000,000	51,257,813	50,785,702	50,795,000
U.S. Treasuries	912796A90	TREASURY BILL		12/30/2021	0.00	50,000,000	49,957,703	49,969,591	49,989,000
U.S. Treasuries	912828U81	US TREASURY	11/22/2019		2.00	50,000,000	50,402,344	50,127,496	50,638,500
U.S. Treasuries	912796C31	TREASURY BILL	1/28/2021	1/27/2022	0.00	100,000,000	99,909,000	99,932,250	99,974,000
U.S. Treasuries	912828Z60	US TREASURY	1/13/2021	1/31/2022	1.38	50,000,000	50,666,016	50,478,210	50,490,500
U.S. Treasuries	912828Z60	US TREASURY	1/15/2021	1/31/2022	1.38	50,000,000	50,664,063	50,479,310	50,490,500
U.S. Treasuries	912796F38	TREASURY BILL	4/19/2021	3/24/2022	0.00	50,000,000	49,972,692	49,973,658	49,979,500
U.S. Treasuries	912828ZG8	US TREASURY	4/8/2021	3/31/2022	0.38	50,000,000	50,154,489	50,140,702	50,144,500
U.S. Treasuries	912796G45	TREASURY BILL	4/22/2021	4/21/2022	0.00	100,000,000	99,934,278	99,935,903	99,951,000
U.S. Treasuries	9128286Y1	US TREASURY	4/8/2021	6/15/2022	1.75	50,000,000	51,264,278	50,937,641	50,931,500
U.S. Treasuries	9128286Y1	US TREASURY	4/28/2021	6/15/2022	1.75	50,000,000	51,259,615	50,930,690	50,931,500
U.S. Treasuries	912828XW5	US TREASURY	8/15/2017	6/30/2022	1.75	25,000,000	24,977,539	24,994,637	25,482,500
U.S. Treasuries	912828ZX1	US TREASURY	3/12/2021	6/30/2022	0.13	50,000,000	50,023,977	50,010,485	50,023,500
U.S. Treasuries	912828ZX1	US TREASURY	3/31/2021	6/30/2022	0.13	50,000,000	50,023,977	50,020,024	50,023,500
U.S. Treasuries	912828ZX1	US TREASURY	4/8/2021	6/30/2022	0.13	50,000,000	50,037,023	50,020,024	50,023,500
U.S. Treasuries	912828ZX1	US TREASURY	4/15/2021	6/30/2022	0.13	50,000,000	50,042,311	50,024,067	50,023,500
U.S. Treasuries	912828ZX1			6/30/2022	0.13			· ·	
U.S. Treasuries	912828ZX1	US TREASURY US TREASURY	4/16/2021 4/19/2021	6/30/2022	0.13	50,000,000 50,000,000	50,037,832 50,038,350	50,018,865 50,018,995	50,023,500 50,023,500
	912828YA2		3/30/2021	8/15/2022		100,000,000			
U.S. Treasuries		US TREASURY	3/30/2021		1.50		102,111,771	101,810,582	101,813,000
U.S. Treasuries	91282CAG6	US TREASURY		8/31/2022	0.13	50,000,000	50,024,626	50,018,327	50,013,500
U.S. Treasuries	912828TY6	US TREASURY		11/15/2022	1.63	50,000,000	51,524,376	51,154,027	51,146,500
U.S. Treasuries	912828ZD5	US TREASURY	3/18/2021	3/15/2023	0.50	50,000,000	50,337,976	50,315,606	50,320,500
U.S. Treasuries	912828ZU7	US TREASURY	3/12/2021	6/15/2023	0.25	50,000,000	50,096,283	50,062,382	50,066,500
U.S. Treasuries	912828ZU7	US TREASURY	4/8/2021	6/15/2023	0.25	50,000,000	50,111,414	50,070,183	50,066,500

Investment Inventory Pooled Fund

				Maturity				Amortized	
Type of Investment	CUSIP	Issuer Name	Settle Date	Date	Coupon	Par Value	Book Value	Book Value	Market Value
U.S. Treasuries	912828S35	US TREASURY	1/9/2020	6/30/2023	1.38	50.000.000	49,605,469	49,754,196	51,267,500
U.S. Treasuries	912828S92	US TREASURY	4/1/2021	7/31/2023	1.25	50.000,000	51,324,294	51,177,670	51,168,000
U.S. Treasuries	912828S92	US TREASURY	4/1/2021	7/31/2023	1.25	50,000,000	51,322,341	51,175,786	51,168,000
U.S. Treasuries	912828WE6	US TREASURY	12/17/2019		2.75	50,000,000	51,960,938	51,273,443	53,154,500
U.S. Treasuries	91282CBA8	US TREASURY		12/15/2023	0.13	50,000,000	49,783,718	49,777,562	49,810,500
U.S. Treasuries	912828Y87	US TREASURY	3/30/2021	7/31/2024	1.75	50,000,000	52,351,131	52,152,898	52,179,500
U.S. Treasuries	912828YM6	US TREASURY		10/31/2024	1.50	50,000,000	51,746,094	51,724,520	51,769,500
U.S. Treasuries	912828G38	US TREASURY		11/15/2024	2.25	50,000,000	53,514,438	53,035,815	53,095,500
U.S. Treasuries	912828G38	US TREASURY		11/15/2024	2.25	50,000,000	53,592,121	53,108,407	53,095,500
U.S. Treasuries	912828YY0	US TREASURY		12/31/2024	1.75	50,000,000	52,405,430	52,151,113	52,232,500
U.S. Treasuries	912828Z52	US TREASURY	3/30/2021	1/31/2025	1.38	50,000,000	51,625,777	51,481,056	51,543,000
U.S. Treasuries	912828Z52	US TREASURY	4/15/2021	1/31/2025	1.38	50,000,000	51,648,351	51,490,419	51,543,000
U.S. Treasuries	912828ZC7	US TREASURY	3/15/2021	2/28/2025	1.13	50,000,000	51,034,647	50,978,834	51,064,500
U.S. Treasuries	912828ZC7	US TREASURY	3/31/2021	2/28/2025	1.13	50,000,000	51,045,431	50,976,411	51,064,500
U.S. Treasuries	912828ZF0	US TREASURY	4/15/2021	3/31/2025	0.50	50,000,000	49,789,543	49,781,739	49,832,000
U.S. Treasuries	912828ZF0	US TREASURY	4/19/2021	3/31/2025	0.50	50,000,000	49,852,822	49,841,177	49,832,000
U.S. Treasuries	912828ZW3	US TREASURY	3/8/2021	6/30/2025	0.25	50,000,000	49,163,760	49,170,089	49,168,000
U.S. Treasuries	912828ZW3	US TREASURY	3/9/2021	6/30/2025	0.25	50,000,000	49,066,449	49,075,194	49,168,000
U.S. Treasuries	91282CAT8	US TREASURY		10/31/2025	0.25	50,000,000	49,298,828	49,325,496	48,912,000
U.S. Treasuries	91282CAT8	US TREASURY	3/2/2021	10/31/2025	0.25	50,000,000	49,078,125	49,110,585	48,912,000
U.S. Treasuries	91282CAT8	US TREASURY		10/31/2025	0.25	50,000,000	49,048,828	49,081,242	48,912,000
U.S. Treasuries	91282CBC4	US TREASURY	2/25/2021	12/31/2025	0.38	50,000,000	49,484,084	49,475,089	49,056,500
U.S. Treasuries	91282CBC4	US TREASURY	2/26/2021	12/31/2025	0.38	50,000,000	49,301,008	49,297,841	49,056,500
Subtotals					0.69 \$	6,973,860,000 \$	7,010,587,953 \$		7,007,223,944
			_,,	_,,_,_,					
Federal Agencies	3133EJNS4	FEDERAL FARM CREDIT BANK	5/22/2018	5/10/2021	2.70 \$	17,700,000 \$			17,708,850
Federal Agencies	313385GB6	FED HOME LN DISCOUNT NT	11/30/2020	5/26/2021	0.00	50,000,000	49,977,875	49,996,875	50,000,000
Federal Agencies	3135G0U35	FANNIE MAE	6/25/2018	6/22/2021	2.75	25,000,000	24,994,250	24,999,726	25,093,750
Federal Agencies	313313HN1	FED FARM CRD DISCOUNT NT	11/12/2020	6/30/2021	0.00	25,000,000	24,982,431	24,995,417	25,000,000
Federal Agencies	313313HP6	FED FARM CRD DISCOUNT NT	12/15/2020	7/1/2021	0.00	50,000,000	49,975,250	49,992,375	49,999,000
Federal Agencies	313385HP4	FED HOME LN DISCOUNT NT	12/10/2020	7/1/2021	0.00	100,000,000	99,949,250	99,984,750	99,998,000
Federal Agencies	3130AGLD5	FEDERAL HOME LOAN BANK	2/4/2021	7/7/2021	1.88	26,830,000	27,073,477	26,920,098	26,916,393
Federal Agencies	313313JY5	FED FARM CRD DISCOUNT NT	12/18/2020	8/3/2021	0.00	50,000,000	49,968,333	49,986,944	49,997,500
Federal Agencies	313313KP2	FED FARM CRD DISCOUNT NT	12/2/2020	8/18/2021	0.00	28,700,000	28,681,417	28,692,179	28,698,278
Federal Agencies	313313KX5	FED FARM CRD DISCOUNT NT	11/25/2020	8/26/2021	0.00	50,000,000	49,961,945	49,983,750	49,997,000
Federal Agencies	313313LE6	FED FARM CRD DISCOUNT NT	11/16/2020	9/2/2021	0.00	10,000,000	9,990,333	9,995,867	9,999,300
Federal Agencies	313313LV8	FED FARM CRD DISCOUNT NT	12/21/2020	9/17/2021	0.00	10,000,000	9,992,500	9,996,139	9,999,200
Federal Agencies	313313MK1	FED FARM CRD DISCOUNT NT	11/18/2020	10/1/2021	0.00	5,000,000	4,994,717	4,997,450	4,999,350
Federal Agencies	3135G0Q89	FANNIE MAE	10/21/2016	10/7/2021	1.38	25,000,000	25,000,000	25,000,000	25,143,250
Federal Agencies	3133EJK24	FEDERAL FARM CREDIT BANK	10/19/2018		3.00	25,000,000	24,980,900	24,997,020	25,340,000
Federal Agencies	313313NF1 313313NF1	FED FARM CRD DISCOUNT NT	12/21/2020		0.00	5,000,000	4,995,778	4,997,597	4,999,300
Federal Agencies		FED FARM CRD DISCOUNT NT	11/19/2020		0.00	16,000,000	15,983,573	15,991,542	15,997,760
Federal Agencies	313313NK0 313313NK0	FED FARM CRD DISCOUNT NT FED FARM CRD DISCOUNT NT	11/23/2020 11/30/2020		0.00	20,000,000	19,979,467	19,989,183	19,997,000
Federal Agencies	.5 1.5.5 (.5IVK()	LED LAKIN CKD DISCOUNT NT	11/30/2020	10/25/2021	0.00	50,000,000	49,949,736	49,972,958	49,992,500
				10/25/2024	1 20		14 500 000	14 500 000	11 E07 070
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	10/25/2016		1.38	14,500,000	14,500,000	14,500,000	14,587,870
Federal Agencies	3133EGZJ7 3133EGZJ7	FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK	10/25/2016 10/25/2016	10/25/2021	1.38	14,500,000 15,000,000	15,000,000	15,000,000	15,090,900
Federal Agencies Federal Agencies	3133EGZJ7 3133EGZJ7 3133ELWS9	FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK	10/25/2016 10/25/2016 4/15/2020	10/25/2021 10/25/2021	1.38 0.40	14,500,000 15,000,000 50,000,000	15,000,000 49,992,387	15,000,000 49,997,585	15,090,900 50,085,500
Federal Agencies Federal Agencies Federal Agencies	3133EGZJ7 3133EGZJ7 3133ELWS9 3133ELWS9	FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK	10/25/2016 10/25/2016 4/15/2020 4/15/2020	10/25/2021 10/25/2021 10/25/2021	1.38 0.40 0.40	14,500,000 15,000,000 50,000,000 50,000,000	15,000,000 49,992,387 49,992,387	15,000,000 49,997,585 49,997,585	15,090,900 50,085,500 50,085,500
Federal Agencies Federal Agencies	3133EGZJ7 3133EGZJ7 3133ELWS9	FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK FEDERAL FARM CREDIT BANK	10/25/2016 10/25/2016 4/15/2020 4/15/2020	10/25/2021 10/25/2021 10/25/2021 10/27/2021	1.38 0.40	14,500,000 15,000,000 50,000,000	15,000,000 49,992,387	15,000,000 49,997,585	15,090,900 50,085,500

Investment Inventory

Pooled Fund

Probabil Agencies Statistics Statistic				Mat	urity			Amortized	
Federal Agencies 31334L174 FEDERAL FARN CREDIT BANK 117/62/018 11/19/2021 1.63 17/000,000 16,970,900 16,	Type of Investment	CHSIB	Issuer Name			Dar Value	Book Value		Market Value
Federal Agencies 3130A-HJV FEDERAL HOME LOAN BANK 118/2019 11/19/2021 1.63 2.5000.000 24.987.250 24.989.362 22.214.259 Federal Agencies 3130A-HJV FEDERAL HOME LOAN BANK 118/2019 11/19/2021 1.63 2.5000.000 24.987.250 24.989.362 22.214.259 Federal Agencies 3130A-HJV FEDERAL HOME LOAN BANK 118/2019 11/19/2021 1.63 25.000.000 24.987.250 24.989.362 25.214.259 11/19/2021 1.63 25.000.000 24.987.250 24.989.362 25.214.259 11/19/2021 1.63 25.000.000 24.987.250 24.989.362 25.214.259 11/19/2021 1.63 25.000.000 24.987.250 24.989.362 25.214.259 11/19/2021 1.63 25.000.000 24.987.250 24.989.362 25.214.259 11/19/2021 1.63 25.000.000 24.987.250 24.988.362 25.214.259 24.989.362 25.214.259 24.989.362 25.214.259 24.989.362 25.214.259 24.989.362 25.214.259 24.989.362 25.214.259 24.989.362 25.214.259 24.989.362 24.989									
Federal Agencies 3100A-HV0 FEDERAL HOME LOAN BANK 11/8/2019 11/19/2021 1.63 25,000,000 24,957,250 24,986,362 25,214,250 Federal Agencies 3100A-HV0 FEDERAL HOME LOAN BANK 11/8/2019 11/19/2021 1.63 25,000,000 24,957,250 24,986,362 25,214,250 Federal Agencies 3100A-HV0 FEDERAL HOME LOAN BANK 11/8/2019 11/19/2021 1.63 45,000,000 44,973,061 45,386,565 45,482,560 44,973,061 45,386,565 45,482,560 44,973,061 45,386,565 45,482,560 44,973,061 45,386,565 45,482,560 44,974,061 45,386,565 45,482,560 44,974,061 45,386,565 45,482,560 44,974,061 45,386,565 45,482,560 44,974,061 45,386,565 45,482,560 44,974,061 45,386,565 45,482,560 44,974,661 44,974,061 45,386,565 45,482,560 44,974,661 44,974,061	<u> </u>					,,	· · ·	· · · ·	· ·
Federal Agencies 3130A-HJV0 FEDERAL HOME LOAN BANK 11/8/2019 11/19/2021 1.63 25,000,000 24,957,250 24,988,362 25,214,250 Federal Agencies 3130A-HJV0 FEDERAL HOME LOAN BANK 11/8/2019 11/19/2021 1.63 45,000,000 44,923.50 44,979,051 45,385,565 Federal Agencies 3130A-HJV0 FEDERAL HOME LOAN BANK 11/8/2019 11/19/2021 1.63 50,000,000 49,911,500 49,976,724 50,429,600 Federal Agencies 3130A-HJV0 FEDERAL FARM CREDIT BANK 11/8/2019 11/19/2021 1.63 50,000,000 49,911,500 49,976,724 50,429,600 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 11/8/2019 11/19/2021 1.63 50,000,000 49,911,500 49,976,724 50,429,600 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,596 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,596 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,596 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,596 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,596 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/12/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,596 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/202219 12/202211 1.63 22,500,000 24,974,250 24,992,488 25,430,250 Federal Agencies 3130B-HJS FEDERAL FARM CREDIT BANK 12/202210 1.63 22,500,000 62,437,745 60 24,992,489 24,992,489 24,992,489 24,992,499 24,9						, ,	-,	· · · ·	· ·
Federal Agencies 3130A-HJV	S					- / /			
Federal Agencies 31330A-IIV0 FEDERAL HOME LOAN BANK 1/8/2019 11/19/2021 1.63 5,000,000 49,914,500 49,976,724 50,428,500 14,998,4	S					-,,	, ,	, ,	, ,
Federal Agencies 3133130A9 FED FARM CRD DISCOUNT NT 12/22/2020 12/3/2021 0.000 15,000,0000 14,985,583 14,991,000 14,995,500 Federal Agencies 313312B33 FEDERAL FARM CRD DISCOUNT NT 12/20/2020 12/17/2021 2.80 19,000,000 19,977,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,677,730 19,244,323 19,326,990 19,476,200	<u> </u>					, ,	· · ·		· ·
Federal Agencies 31331340.5 FED FARM CRD DISCOUNT NT 12/30/2020 27/13/2021 2.80 25,000,000 49,946,833 49,965,472 49,987,500 49,946,833 45,000 49,946,831 49,965,472 49,987,500 49,946,831 49,965,472 49,987,500 49,946,833 45,000 49,946,831 49,965,472 49,987,500 49,946,831 49,965,472 49,987,500 49,946,831						, ,		· · · ·	
Federal Agencies 3133EJ383 FEDERAL FARM CREDIT BANK 3/19/2020 12/17/2021 2.80 19,000,000 19,677,730 19,244,323 19,326,989 Federal Agencies 313EJ383 FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,989 25,490,250 Federal Agencies 313EJ383 FEDERAL FARM CREDIT BANK 12/17/2018 12/17/2021 2.80 25,000,000 24,974,250 24,994,989 25,490,250 Federal Agencies 313EJ4N18 FEDERAL HOME LOAN BANK 12/20/2019 12/20/2021 12/20/2021 12/20/2021 22/20/2021 1.63 22,500,000 24,475,700 22,482,255 22,722,975 Federal Agencies 313EJ4N10 FEDERAL FARM CREDIT BANK 12/20/2019 12/20/2021 1.63 22,500,000 24,475,000 24,975,530 49,979,262 24,994,265 22,722,975 24,994,265 24,994,2						, ,	, ,		
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Federal Agencies 3133EJ383 FEDERAL FARM CREDIT BANK 12/17/2018	S					, ,			
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Federal Agencies 3135G0T45 FANNIE MAE 6/6/2017 4/5/2022 1.88 25,000,000 25,072,250 25,013,885 25,415,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,000 24,974,113 25,514,250 25,000,000 24,974,113 25,514,250 25,000,000 24,974,113 25,514,250 25,000,000 24,974,113 25,514,250 25,000,000 24,974,113 25,514,250 25,000,000 24,974,113 25,514,250 25,000,000 24,974,113 25,514,250 25,000,000 24,974,113 25,000,000 25,000,000 24,98,36,000 24,98,870 24,98,870 24,982,404 25,000,000 24,98,870 24,982,404 25,000,000 24,982,500 24,982,404 25,000,000 24,992,405 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,250 25,425,25	Federal Agencies		FEDERAL FARM CREDIT BANK	3/25/2020 3/25	5/2022 0.70	25,000,000	24,996,000	24,998,203	25,136,000
Federal Agencies 3135G0V59 FANNIE MAE 4/12/2019 4/12/2022 2.25 25,000,000 24,918,000 24,974,113 25,514,250	Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	3/25/2020 3/25	5/2022 0.70	25,000,000			
Federal Agencies 3135G0V59 FANNIE MAE 4/12/2019 4/12/2022 2.25 50,000,000 49,836,000 49,948,226 51,028,500 Federal Agencies 3133G0V59 FANNIE MAE 4/12/2019 4/12/2022 2.25 50,000,000 49,836,000 49,948,226 51,028,500 Federal Agencies 3133EKHB5 FEDERAL FARM CREDIT BANK 4/18/2019 4/18/2022 2.35 50,000,000 49,869,500 49,948,226 51,028,500 Federal Agencies 3133EKHB5 FEDERAL FARM CREDIT BANK 4/28/2014 4/27/2022 0.06 19,550,000 19,548,390 19,548,371 19,546,090 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 25,000,000 24,949,250 24,982,404 25,556,250 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 2.25 35,000,000 34,928,950 34,975,366 35,768,750 Federal Agencies 3133ELLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 50,059,250 50,012,910 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 6/9/2017 6/15/2022 1.63 20,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 3/18/2020 10/3/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELWB FEDERAL FARM CREDIT BANK 3/18/2020 10/3/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELWB FEDERAL FARM CREDIT BANK 3/18/2020 10/3/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133EWB FEDERAL FARM CREDIT BANK 3/18/2020 10/3/2022 1.63 25,000,000 24,998,676 24,999,405 25,397,823 25,512,50 Federal Agencies 3133EWB FEDERAL FARM CREDIT BANK 3/18/2020 3/13/2021 3/13/2020 3/13 20,000,000 39,990,000 39,994,304 40,318,800 Federal	Federal Agencies	3135G0T45	FANNIE MAE	6/6/2017 4/5	5/2022 1.88	3 25,000,000	25,072,250	25,013,885	25,415,000
Federal Agencies 3135G0V59 FANNIE MAE 4/12/2019 4/12/2022 2.25 50,000,000 49,836,000 49,948,226 51,028,500 Federal Agencies 3133EKHMN7 FEDERAL FARM CREDIT BANK 4/18/2019 4/18/2022 2.35 50,000,000 49,969,500 49,990,204 51,078,000 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 25,000,000 24,949,250 24,948,371 19,546,090 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 25,000,000 24,949,250 24,948,240 25,556,250 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 35,000,000 34,928,950 34,975,366 35,778,750 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 34,928,950 34,975,366 35,778,750 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 20,000,000 19,998,940 19,999,524 20,340,200 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELJK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELJK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133EMJH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 49,934,000 49,935,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000 24,967,000	Federal Agencies	3135G0V59	FANNIE MAE	4/12/2019 4/12	2/2022 2.25	25,000,000	24,918,000	24,974,113	25,514,250
Federal Agencies 3133EKHB5 FEDERAL FARM CREDIT BANK 4/18/2019 4/18/2022 2.35 50,000,000 49,969,500 49,990,204 51,078,000 Federal Agencies 3133EMXN7 FEDERAL FARM CREDIT BANK 4/28/2021 4/27/2022 0.06 19,550,000 19,548,390 19,548,371 19,546,090 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 25,000,000 24,949,250 24,982,404 25,556,250 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 35,000,000 34,928,950 34,975,366 35,778,750 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 50,059,250 50,012,910 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63	Federal Agencies	3135G0V59	FANNIE MAE	4/12/2019 4/12	2/2022 2.25	50,000,000	49,836,000	49,948,226	51,028,500
Federal Agencies 3133EMXN7 FEDERAL FARM CREDIT BANK 4/28/2021 4/27/2022 0.06 19,550,000 19,548,390 19,548,371 19,546,090 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2012 2.25 25,000,000 24,949,250 24,982,404 25,556,250 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2012 2.25 35,000,000 34,928,950 34,975,366 35,778,750 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 <td>Federal Agencies</td> <td>3135G0V59</td> <td>FANNIE MAE</td> <td>4/12/2019 4/12</td> <td>2/2022 2.25</td> <td>50,000,000</td> <td>49,836,000</td> <td>49,948,226</td> <td>51,028,500</td>	Federal Agencies	3135G0V59	FANNIE MAE	4/12/2019 4/12	2/2022 2.25	50,000,000	49,836,000	49,948,226	51,028,500
Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 25,000,000 24,949,250 24,982,404 25,556,250 Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 35,000,000 34,928,950 34,975,366 35,778,750 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 50,059,250 50,012,910 50,956,500 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 20,000,000 19,998,940 19,999,524 20,340,200 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELV15 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELV15 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 49,934,000 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ENVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ENVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 40,950,604 20,820,112 21,117,228	Federal Agencies	3133EKHB5	FEDERAL FARM CREDIT BANK	4/18/2019 4/18	3/2022 2.35	50,000,000	49,969,500	49,990,204	51,078,000
Federal Agencies 3133EKLR5 FEDERAL FARM CREDIT BANK 5/16/2019 5/16/2022 2.25 35,000,000 34,929,950 34,975,366 35,778,750 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 50,059,250 50,012,910 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 20,000,000 19,998,940 19,999,524 20,340,200 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133EMVH3 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMVH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 24,967,000	Federal Agencies	3133EMXN7	FEDERAL FARM CREDIT BANK	4/28/2021 4/27	7/2022 0.06	19,550,000	19,548,390	19,548,371	19,546,090
Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/6/2017 6/2/2022 1.88 50,000,000 50,059,250 50,012,910 50,956,500 Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 20,000,000 19,998,940 19,999,524 20,340,200 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELVT FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELVL5 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 <td>Federal Agencies</td> <td>3133EKLR5</td> <td>FEDERAL FARM CREDIT BANK</td> <td>5/16/2019 5/16</td> <td>5/2022 2.25</td> <td>5 25,000,000</td> <td>24,949,250</td> <td>24,982,404</td> <td>25,556,250</td>	Federal Agencies	3133EKLR5	FEDERAL FARM CREDIT BANK	5/16/2019 5/16	5/2022 2.25	5 25,000,000	24,949,250	24,982,404	25,556,250
Federal Agencies 3133EHLY7 FEDERAL FARM CREDIT BANK 6/9/2017 6/2/2022 1.88 50,000,000 49,997,500 49,999,454 50,956,500 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 20,000,000 19,998,940 19,999,524 20,340,200 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELVL5 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ENVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 20,950,604 20,820,112 21,117,228	Federal Agencies	3133EKLR5	FEDERAL FARM CREDIT BANK	5/16/2019 5/16	6/2022 2.25	35,000,000		34,975,366	35,778,750
Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 20,000,000 19,999,940 19,999,524 20,340,200 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELVE1 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELVL5 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,411 10,289,223 10,383,461 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13	Federal Agencies	3133EHLY7	FEDERAL FARM CREDIT BANK	6/6/2017 6/2	2/2022 1.88	50,000,000	50,059,250	50,012,910	50,956,500
Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELZP1 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,411 10,289,223 10,383,461 Federal Agencies 3133EMUP4 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13<	Federal Agencies	3133EHLY7	FEDERAL FARM CREDIT BANK				49,997,500	49,999,454	50,956,500
Federal Agencies 3133ELDK7 FEDERAL FARM CREDIT BANK 12/16/2019 6/15/2022 1.63 25,000,000 24,998,676 24,999,405 25,425,250 Federal Agencies 3133ELZP1 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELVL5 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 </td <td>Federal Agencies</td> <td>3133ELDK7</td> <td>FEDERAL FARM CREDIT BANK</td> <td>12/16/2019 6/15</td> <td>5/2022 1.63</td> <td>3 20,000,000</td> <td>19,998,940</td> <td>19,999,524</td> <td>20,340,200</td>	Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	12/16/2019 6/15	5/2022 1.63	3 20,000,000	19,998,940	19,999,524	20,340,200
Federal Agencies 3133EHZP1 FEDERAL FARM CREDIT BANK 3/18/2020 9/20/2022 1.85 25,000,000 25,718,750 25,397,823 25,591,750 Federal Agencies 3133ELVL5 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMVH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 <td>Federal Agencies</td> <td>3133ELDK7</td> <td>FEDERAL FARM CREDIT BANK</td> <td>12/16/2019 6/15</td> <td>5/2022 1.63</td> <td>3 25,000,000</td> <td>24,998,676</td> <td>24,999,405</td> <td>25,425,250</td>	Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	12/16/2019 6/15	5/2022 1.63	3 25,000,000	24,998,676	24,999,405	25,425,250
Federal Agencies 3133ELVL5 FEDERAL FARM CREDIT BANK 4/3/2020 10/3/2022 0.70 40,000,000 39,990,000 39,994,304 40,318,800 Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 <td>Federal Agencies</td> <td></td> <td>FEDERAL FARM CREDIT BANK</td> <td>12/16/2019 6/15</td> <td>5/2022 1.63</td> <td>3 25,000,000</td> <td>24,998,676</td> <td>24,999,405</td> <td>25,425,250</td>	Federal Agencies		FEDERAL FARM CREDIT BANK	12/16/2019 6/15	5/2022 1.63	3 25,000,000	24,998,676	24,999,405	25,425,250
Federal Agencies 3133ELJH8 FEDERAL FARM CREDIT BANK 3/25/2020 1/23/2023 1.60 10,140,000 10,384,141 10,289,223 10,383,461 Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 20,495,000 20,950,604 20,820,112 21,117,228	Federal Agencies	3133EHZP1	FEDERAL FARM CREDIT BANK	3/18/2020 9/20	0/2022 1.85	5 25,000,000	25,718,750	25,397,823	25,591,750
Federal Agencies 3133EMUH3 FEDERAL FARM CREDIT BANK 3/31/2021 3/23/2023 0.13 65,000,000 64,956,956 64,957,076 64,933,700 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 20,495,000 20,950,604 20,820,112 21,117,228	Federal Agencies	3133ELVL5	FEDERAL FARM CREDIT BANK	4/3/2020 10/3	3/2022 0.70	40,000,000	39,990,000	39,994,304	40,318,800
Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 20,000,000 19,973,600 19,974,251 19,983,800 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 20,495,000 20,950,604 20,820,112 21,117,228									
Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 25,000,000 24,967,000 24,967,814 24,979,750 Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 20,495,000 20,950,604 20,820,112 21,117,228						, ,		· · · ·	· · ·
Federal Agencies 3133EMVP4 FEDERAL FARM CREDIT BANK 4/13/2021 4/13/2023 0.13 50,000,000 49,934,000 49,935,627 49,959,500 Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 20,495,000 20,950,604 20,820,112 21,117,228								19,974,251	
Federal Agencies 3133ELNE0 FEDERAL FARM CREDIT BANK 3/18/2020 2/14/2024 1.43 20,495,000 20,950,604 20,820,112 21,117,228	S					, ,	, ,		
	J					, ,		, ,	, ,
Federal Agencies 3133EMRZ7 FEDERAL FARM CREDIT BANK 2/26/2021 2/26/2024 0.25 5,000,000 4,998,200 4,998,305 4,987,650	S					, ,	, ,	, ,	, ,
	Federal Agencies	3133EMRZ7	FEDERAL FARM CREDIT BANK	2/26/2021 2/26	6/2024 0.25	5,000,000	4,998,200	4,998,305	4,987,650

Investment Inventory Pooled Fund

				Maturity						Amortized		
Type of Investment	CUSIP	Issuer Name	Settle Date	Date	Coupon	Par Value		Book Value		Book Value		Market Value
Federal Agencies	3133EMRZ7	FEDERAL FARM CREDIT BANK	2/26/2021	2/26/2024	0.25	5,000,000		4.998.200		4,998,305		4,987,650
Federal Agencies	3133EMRZ7	FEDERAL FARM CREDIT BANK	2/26/2021	2/26/2024	0.25	100.000.000		99.964.000		99.966.104		99.753.000
Federal Agencies		FEDERAL FARM CREDIT BANK	3/18/2021	3/18/2024	0.30	50,000,000		49,939,500		49,941,929		49,935,500
Federal Agencies		FEDERAL FARM CREDIT BANK	3/18/2021	3/18/2024	0.30	50,000,000		49,939,450		49,941,881		49,935,500
Federal Agencies	3133ELCP7	FEDERAL FARM CREDIT BANK	12/3/2019	12/3/2024	1.63	25,000,000		24,960,000		24,971,275		26,019,250
Federal Agencies	3135G0X24	FANNIE MAE	4/21/2021	1/7/2025	1.63	39,060,000		40,815,921		40,620,967		40,596,620
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	5,000,000		4,996,150		4,997,082		5,174,050
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	5,000,000		4,996,150		4,997,082		5,174,050
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	5,000,000		4,996,150		4,997,082		5,174,050
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	15,000,000		14,988,450		14,991,247		15,522,150
Federal Agencies	3137EAEP0	FREDDIE MAC	2/14/2020	2/12/2025	1.50	50,000,000		49,961,500		49,970,824		51,740,500
Federal Agencies	3137EAEP0	FREDDIE MAC	4/21/2021	2/12/2025	1.50	53,532,000		55,603,956		55,436,282		55,395,449
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	3/23/2020	3/3/2025	1.21	16,000,000		15,990,720		15,992,796		16,366,400
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	3/23/2020	3/3/2025	1.21	24,000,000		23,964,240		23,972,239		24,549,600
Federal Agencies	3133EMWT5	FEDERAL FARM CREDIT BANK	4/21/2021	4/21/2025	0.60	50,000,000		49,973,500		49,973,681		49,878,500
Federal Agencies	3135G05X7	FANNIE MAE	3/4/2021	8/25/2025	0.38	25,000,000		24,686,594		24,695,451		24,660,250
Federal Agencies	3135G05X7	FANNIE MAE	2/25/2021	8/25/2025	0.38	72,500,000		71,862,000		71,887,256		71,514,725
Federal Agencies	3137EAEX3	FREDDIE MAC	3/4/2021	9/23/2025	0.38	22,600,000		22,295,352		22,305,971		22,240,434
Federal Agencies	3130ALPE8	FEDERAL HOME LOAN BANK	3/23/2021	3/23/2026	1.08	100,000,000		100,000,000		100,000,000		99,925,000
Subtotals					1.06 \$	3,201,182,000	\$	3,204,240,287	\$	3,203,667,794	\$	3,227,439,164
Ctata/Lacal Associas	42000VTVE	CALIFORNIA CT DEDT OF WITH DEC	0/0/0047	E/4/0004	4 7 4	04.007.444	Φ.	04 505 705	Φ	04.007.44.4	Φ	04 007 444
State/Local Agencies Subtotals	13066YTY5	CALIFORNIA ST DEPT OF WTR RES	2/6/2017	5/1/2021	1.71 \$ 1.71 \$	21,967,414 21,967,414	\$	21,595,725 21,595,725	\$ \$	21,967,414 21,967,414		21,967,414 21,967,414
Subiolais					1./Ι Φ	21,907,414	Ф	21,595,725	Ф	21,907,414	Φ_	21,907,414
Public Time Deposits	PPE91C5A0	BANK OF SAN FRANCISCO	12/7/2020	6/7/2021	0.20 \$	10,000,000	\$	10,000,000	\$	10,000,000	\$	10,000,000
Public Time Deposits	PPE51K841	BRIDGE BANK	12/23/2020	6/21/2021	0.20	10,000,000	Ψ	10,000,000	Ψ	10,000,000	Ψ	10,000,000
Public Time Deposits	PPE52B4L6	BANK OF SAN FRANCISCO	3/22/2021	9/20/2021	0.10	10,000,000		10,000,000		10,000,000		10,000,000
Public Time Deposits	PPE62M5Z8	BRIDGE BANK	3/22/2021	9/20/2021	0.10	10,000,000		10,000,000		10,000,000		10,000,000
Subtotals					0.15 \$	40,000,000	\$	40,000,000	\$	40,000,000	\$	40,000,000
Negotiable CDs	06367CBC0	BANK OF MONTREAL CHICAGO	2/17/2021	7/2/2021	0.15 \$	50,000,000	\$	50,000,000	\$	50,000,000	\$	50,008,748
Negotiable CDs	06367CBD8	BANK OF MONTREAL CHICAGO	2/17/2021	7/6/2021	0.15	50,000,000		50,000,000		50,000,000		50,009,304
Negotiable CDs	06367CBS5	BANK OF MONTREAL CHICAGO	3/1/2021	8/25/2021	0.16	50,000,000		50,000,000		50,000,000		50,011,368
Negotiable CDs	06367CBT3	BANK OF MONTREAL CHICAGO	3/1/2021	8/30/2021	0.16	50,000,000		50,000,000		50,000,000		50,011,854
Negotiable CDs	89114W2V6	TORONTO DOMINION BANK NY	3/2/2021	9/3/2021	0.16	50,000,000		50,000,000		50,000,000		50,012,242
Negotiable CDs	78012UJ63			011010001						100,000,000		100,033,981
Negotiable CDs		ROYAL BANK OF CANADA NY	3/16/2021	9/13/2021	0.18	100,000,000		100,000,000				
	89114W2T1	TORONTO DOMINION BANK NY	3/2/2021	9/24/2021	0.18 0.16	70,000,000		70,000,000		70,000,000		70,019,994
Negotiable CDs	89114W2T1 78012UG41	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY	3/2/2021 2/23/2021	9/24/2021 9/27/2021	0.18 0.16 0.14	70,000,000 100,000,000		70,000,000 100,000,000		70,000,000 100,000,000		100,021,245
Negotiable CDs Negotiable CDs	89114W2T1 78012UG41 89114W2U8	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY	3/2/2021 2/23/2021 3/2/2021	9/24/2021 9/27/2021 9/29/2021	0.18 0.16 0.14 0.16	70,000,000 100,000,000 40,000,000		70,000,000 100,000,000 40,000,000		70,000,000 100,000,000 40,000,000		100,021,245 40,011,814
Negotiable CDs Negotiable CDs Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY	3/2/2021 2/23/2021 3/2/2021 2/23/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021	0.18 0.16 0.14 0.16 0.14	70,000,000 100,000,000 40,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000		100,021,245 40,011,814 50,011,402
Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022	0.18 0.16 0.14 0.16 0.14 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000		100,021,245 40,011,814 50,011,402 50,020,633
Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799
Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057
Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021 2/18/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022 1/14/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057 100,028,713
Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021 2/18/2021 3/11/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022 1/14/2022 1/20/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057 100,028,713 50,022,047
Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8 89114W3W3	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021 2/18/2021 3/11/2021 3/11/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022 1/14/2022 1/20/2022 1/20/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18 0.20 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057 100,028,713 50,022,047 50,022,047
Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8 89114W3W3 06367CBA4	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021 2/18/2021 3/11/2021 3/11/2021 2/16/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022 1/14/2022 1/20/2022 2/14/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18 0.20 0.20 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057 100,028,713 50,022,047 50,022,047 75,060,344
Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W2B0 06367CCQ8 89114W3W3 06367CBA4 78012UG82	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO ROYAL BANK OF CANADA NY	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021 2/18/2021 3/11/2021 2/16/2021 2/26/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022 1/14/2022 1/20/2022 2/14/2022 2/16/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18 0.20 0.20 0.20 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 75,000,000 50,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 75,000,000 50,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000 50,000,000		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057 100,028,713 50,022,047 75,062,047 75,060,344 50,048,539
Negotiable CDs	89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8 89114W3W3 06367CBA4	TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO	3/2/2021 2/23/2021 3/2/2021 2/23/2021 3/8/2021 3/8/2021 3/4/2021 2/18/2021 3/11/2021 3/11/2021 2/16/2021	9/24/2021 9/27/2021 9/29/2021 10/25/2021 1/3/2022 1/5/2022 1/6/2022 1/14/2022 1/20/2022 2/14/2022	0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18 0.20 0.20 0.20	70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000		70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 60,000,000 100,000,000 50,000,000 50,000,000 75,000,000		100,021,245 40,011,814 50,011,402 50,020,633 50,020,799 60,025,057 100,028,713 50,022,047 50,022,047 75,060,344

Investment Inventory Pooled Fund

				Maturity						Amortized		
Type of Investment	CUSIP	Issuer Name	Settle Date	Date	Coupon	Par Value	В	ook Value		Book Value		Market Value
Negotiable CDs	06367CDY0	BANK OF MONTREAL CHICAGO	4/6/2021	2/28/2022	0.20	50,000,000	50	0,000,000		50,000,000		50,042,181
Negotiable CDs	78012UH57	ROYAL BANK OF CANADA NY	3/9/2021	2/28/2022	0.21	50,000,000	50	0,000,000		50,000,000		50,044,468
Negotiable CDs	06367CBZ9	BANK OF MONTREAL CHICAGO	3/3/2021	3/2/2022	0.21	100,000,000	100	0,000,000		100,000,000		100,097,035
Negotiable CDs	89114W3C7	TORONTO DOMINION BANK NY	3/4/2021	3/4/2022	0.21	50,000,000	50	0,000,000		50,000,000		50,047,001
Negotiable CDs	78012UJ30	ROYAL BANK OF CANADA NY	3/11/2021	3/11/2022	0.23	50,000,000	50	0,000,000		50,000,000		50,056,812
Negotiable CDs	89114W4K8	TORONTO DOMINION BANK NY	3/15/2021	3/15/2022	0.23	50,000,000	50	0,000,000		50,000,000		50,057,533
Negotiable CDs	06367CCY1	BANK OF MONTREAL CHICAGO	3/16/2021	3/16/2022	0.24	50,000,000	50	0,000,000		50,000,000		50,061,963
Negotiable CDs	78012UH73	ROYAL BANK OF CANADA NY	3/11/2021	3/16/2022	0.22	50,000,000	50	0,000,000		50,000,000		50,053,273
Negotiable CDs	78012UK46	ROYAL BANK OF CANADA NY	3/30/2021	3/28/2022	0.23	50,000,000	50	0,000,000		50,000,000		50,059,880
Negotiable CDs	89114W5N1	TORONTO DOMINION BANK NY	3/30/2021	3/28/2022	0.22	50,000,000	50	0,000,000		50,000,000		50,055,274
Negotiable CDs	78012UK53	ROYAL BANK OF CANADA NY	4/6/2021	4/6/2022	0.23	50,000,000	50	0,000,000		50,000,000		50,061,504
Negotiable CDs	89114W6T7	TORONTO DOMINION BANK NY	4/13/2021	4/11/2022	0.22	50,000,000		0,000,000		50,000,000		50,057,607
Subtotals					0.19 \$	1,855,000,000	\$ 1,85	5,000,000	\$	1,855,000,000	\$	1,856,198,555
Money Market Funds	262006208	DREYFUS GOVERN CASH MGMT-I	4/30/2021	5/1/2021	0.03 \$	735,651,607		5,651,607	\$	735,651,607	\$	735,651,607
Money Market Funds	608919718	FEDERATED GOVERNMENT OBL-PI	.,	5/1/2021	0.04	171,066,207		,066,207		171,066,207		171,066,207
Money Market Funds	09248U718	BLACKROCK LIQ INST GOV FUND	4/30/2021	5/1/2021	0.02	10,545,971),545,971		10,545,971		10,545,971
Money Market Funds	31607A703	FIDELITY INST GOV FUND	4/30/2021	5/1/2021	0.01	92,341,451		2,341,451		92,341,451		92,341,451
Money Market Funds	61747C707	MORGAN STANLEY INST GOVT FUN	4/30/2021	5/1/2021	0.03	11,386,086		,386,086		11,386,086		11,386,086
Subtotals					0.03 \$	1,020,991,323	\$ 1,020),991,323	\$	1,020,991,323	\$	1,020,991,323
Supranationals	45818LGB0	INTER-AMERICAN DEVEL BK DISC	1/21/2021	5/26/2021	0.00 \$	30,000,000	\$ 29	9,989,583	Ф	29,997,917	Ф	30,000,000
Supranationals	459515HP0	INTL FINANCE CORP DISC	11/23/2020	7/1/2021	0.00 \$	20,000,000		9,989,000	φ	19,996,950	φ	19,999,600
Supranationals	459515HP0	INTL FINANCE CORP DISC	11/17/2020	7/1/2021	0.00	35,000,000		1,978,028		34,994,069		34,999,300
Supranationals	459515HP0	INTL FINANCE CORP DISC	11/24/2020	7/1/2021	0.00	45.000,000		1,975,363		44,993,138		44,999,100
Supranationals	45950KCJ7	INTL FINANCE CORP	5/23/2018	7/20/2021	1.13	12,135,000		1,496,942		12,090,767		12,160,848
Supranationals	459058GH0	INTL BK RECON & DEVELOP	7/25/2018	7/23/2021	2.75	50,000,000		9,883,000		49,991,123		50,286,500
Supranationals	459058JV6	INTL BK RECON & DEVELOP	4/20/2021	4/20/2023	0.13	100.000,000		9,793,000		99.796.119		99,808,000
Supranationals	4581X0CM8	INTER-AMERICAN DEVEL BK	4/26/2021	1/15/2025	2.13	100,000,000		5,272,181		105,655,132		105,489,000
Subtotals	100171001110	THE TOTAL DEVEL BIT	1/20/2021	1, 10,2020	0.98 \$	392,135,000		7,377,096	\$	397,515,216	\$	397,742,348
					J.55 V	,,	, 30	, ,	_	30.,0.0,2.0	_	30. ,,0 10
Grand Totals					0.67 \$	13,505,135,737	\$ 13,549	9,792,384	\$	13,539,109,887	\$	13,571,562,747

For month ended April 30, 2021

For month ended Ap	ril 30, 2021										
							<u>Maturity</u>		Amort.	Realized	Earned Income
Type of Investment	CUSIP	Issuer Name	Par Value (Coupon	YTM ¹	Settle Date	Date	Earned Interest	Expense	Gain/(Loss)	/Net Earnings
U.S. Treasuries	9127964P1	TREASURY BILL	0	0	0.1051	10/1/20	4/1/21	0	0	0	0
U.S. Treasuries	9127964P1	TREASURY BILL	0	0	0.1026	10/1/20	4/1/21	0.00	0	0.00	0
U.S. Treasuries	9127964X4	TREASURY BILL	0	0	0.1076	10/8/20	4/8/21	0	1045.14	0	1045.14
U.S. Treasuries	9127964X4	TREASURY BILL	0	0	0.015	4/5/21	4/8/21	0	62.5	0	62.5
U.S. Treasuries	9127964X4	TREASURY BILL	0	0	0.015	4/5/21	4/8/21	0.00	62.5	0.00	62.5
U.S. Treasuries	9128284G2	US TREASURY	0	2.375	2.3609	4/9/19	4/15/21	45673.08	-259.71	0.00	45413.37
U.S. Treasuries	9128284G2	US TREASURY	0	2.375	1.6776	12/9/19	4/15/21	45673.08	-13144.97	0	32528.11
U.S. Treasuries	9128284G2	US TREASURY	0	2.375	1.6836	12/11/19	4/15/21	45673.08	-13031.44	0	32641.64
U.S. Treasuries	912796D97	TREASURY BILL	0	0	0.086	11/19/20	4/20/21	0	2269.44	0	2269.44
U.S. Treasuries	9127962Q1	TREASURY BILL	0	0	0.1056	10/22/20	4/22/21	0	3077.08	0	3077.08
U.S. Treasuries	9127962Q1	TREASURY BILL	0	0	0.0625	1/27/21	4/22/21	0	1822.92	0	1822.92
U.S. Treasuries	9127962Q1	TREASURY BILL	0	0	0.03	3/11/21	4/22/21	0	525	0	525
U.S. Treasuries	912796F20	TREASURY BILL	0	0	0.087	11/24/20	4/27/21	0.00	3141.67	0.00	3141.67
U.S. Treasuries	912796F20	TREASURY BILL	0	0	0.08	12/10/20	4/27/21	0	2888.89	0	2888.89
U.S. Treasuries	9127964Z9	TREASURY BILL	0	0	0.1006	10/29/20	4/29/21	0.00	3908.33	0.00	3908.33
U.S. Treasuries	9127964Z9	TREASURY BILL	0	0	0.08	1/28/21	4/29/21	0.00	3111.08	0.00	3111.08
U.S. Treasuries	912796F79	TREASURY BILL	50000000	0	0.0875	12/1/20	5/4/21	0	3645.84	0	3645.84
U.S. Treasuries	912796F79	TREASURY BILL	50000000	0	0.088	12/2/20	5/4/21	0.00	3666.66	0.00	3666.66
U.S. Treasuries	912796F79	TREASURY BILL	50000000	0	0.0943	12/29/20	5/4/21	0.00	3927.08	0.00	3927.08
U.S. Treasuries	9127965A3	TREASURY BILL	50000000	0	0.1001	11/5/20	5/6/21	0.00	4166.67	0.00	4166.67
U.S. Treasuries	9127965A3	TREASURY BILL	50000000	0	0.098	11/5/20	5/6/21	0	4083.33	0	4083.33
U.S. Treasuries	9127965A3	TREASURY BILL	50000000	Õ	0.0925	11/5/20	5/6/21	0.00	3854.17	0.00	3854.17
U.S. Treasuries	912796F87	TREASURY BILL	50000000	0	0.0825	12/9/20	5/11/21	0.00	3437.5	0.00	3437.5
U.S. Treasuries	912796F87	TREASURY BILL	50000000	0	0.0825	12/10/20	5/11/21	0	3437.5	0	3437.5
U.S. Treasuries	912796F87	TREASURY BILL	50000000	Õ	0.0801	12/14/20	5/11/21	0	3337.5	Ö	3337.5
U.S. Treasuries	912796A25	TREASURY BILL	150000000	0	0.1101	11/12/20	5/13/21	0.00	13749.97	0.00	13749.97
U.S. Treasuries	912796F95	TREASURY BILL	50000000	0	0.0851	12/16/20	5/18/21	0.00	3545.83	0.00	3545.83
U.S. Treasuries	912796F95	TREASURY BILL	50000000	0	0.081	12/15/20	5/18/21	0	3375	0	3375
U.S. Treasuries	912796F95	TREASURY BILL	50000000	0	0.086	12/17/20	5/18/21	Ő	3583.33	0	3583.33
U.S. Treasuries	9127962Y4	TREASURY BILL	50000000	0	0.1001	10/21/20	5/20/21	0	4166.67	0	4166.67
U.S. Treasuries	9127962Y4	TREASURY BILL	100000000	0	0.1001	11/19/20	5/20/21	0	8333.41	0	8333.41
U.S. Treasuries	912796G29	TREASURY BILL	25000000	0	0.086	12/22/20	5/25/21	0.00	1791.67	0.00	1791.67
U.S. Treasuries	912796G29	TREASURY BILL	50000000	0	0.09	12/22/20	5/25/21	0.00	3750	0.00	3750
U.S. Treasuries	912796G29	TREASURY BILL	50000000	0	0.092	12/22/20	5/25/21	0	3833.33	0	3833.33
U.S. Treasuries	912796G37	TREASURY BILL	50000000	0	0.075	1/19/21	6/1/21	0.00	3125	0.00	3125
U.S. Treasuries	912796A41	TREASURY BILL	50000000	0	0.073	12/3/20	6/3/21	0.00	3624.97	0.00	3624.97
U.S. Treasuries	912796A41	TREASURY BILL	50000000	0	0.081	1/11/21	6/3/21	0.00	3375	0.00	3375
U.S. Treasuries	912796A41	TREASURY BILL	50000000	0	0.085	1/12/21	6/3/21	0.00	3541.69	0.00	3541.69
U.S. Treasuries	912796G86	TREASURY BILL	50000000	0	0.0875	1/12/21	6/8/21	0.00	3645.84	0.00	3645.84
U.S. Treasuries	912796G86	TREASURY BILL	50000000	0	0.0852	1/15/21	6/8/21	0.00	3550	0.00	3550
U.S. Treasuries	912796G86	TREASURY BILL	50000000	0	0.085	1/19/21	6/8/21	0.00	3541.67	0.00	3541.67
U.S. Treasuries	912796B24	TREASURY BILL	50000000	0	0.085	12/10/20	6/10/21	0.00	3541.67	0.00	3541.67
U.S. Treasuries	912796B24	TREASURY BILL	50000000	0	0.086	12/10/20	6/10/21	0.00	3583.33	0.00	3583.33
U.S. Treasuries	912796B24	TREASURY BILL	50000000	0	0.087	12/10/20	6/10/21	0.00	3624.97	0.00	3624.97
U.S. Treasuries	9128284T4	US TREASURY	50000000	2.625	1.6646	11/26/19	6/15/21	108173.07	-38752.48	0.00	69420.59
U.S. Treasuries	9128284T4	US TREASURY	50000000	2.625	1.6477	11/27/19	6/15/21	108173.07	-39442.09	0.00	68730.98
U.S. Treasuries	9128284T4	US TREASURY	50000000	2.625	1.6863	12/11/19	6/15/21	108173.07	-37894.87	0.00	70278.2
U.S. Treasuries	9128284T4	US TREASURY	50000000	2.625	1.6508	12/11/19	6/15/21	108173.07	-39349.19	0.00	68823.88
	9128284T4	US TREASURY	50000000	2.625	0.1051	11/10/19	6/15/21	108173.07	-103686.64	0.00	4486.43
U.S. Treasuries U.S. Treasuries	912828414 9127963H0	TREASURY BILL	200000000	2.625	0.1051	12/17/20	6/17/21	108173.07	14166.59	0.00	4486.43 14166.59
		TREASURY BILL TREASURY BILL		0	0.085			0		0	
U.S. Treasuries	912796B32		200000000	0		12/24/20	6/24/21	0	15000	0	15000
U.S. Treasuries	912796H36	TREASURY BILL	50000000	·	0.068	1/27/21	6/29/21	•	2833.34	•	2833.34
U.S. Treasuries	9128287A2	US TREASURY	50000000	1.625	1.7068	11/8/19	6/30/21	67334.25	3320.32	0	70654.57

							<u>Maturity</u>		Amort.	<u>Realized</u>	Earned Income
Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	<u>Date</u>	Earned Interest	Expense	Gain/(Loss)	/Net Earnings
U.S. Treasuries	9128287A2	US TREASURY	50000000	1.625	1.6651	12/3/19	6/30/21	67334.25	1630.43	0.00	68964.68
U.S. Treasuries	9128287A2	US TREASURY	50000000	1.625	1.6528	12/9/19	6/30/21	67334.25	1132.74	0.00	68466.99
U.S. Treasuries	9128287A2	US TREASURY	50000000	1.625	0.1182	10/23/20	6/30/21	67334.25	-62109.38	0.00	5224.87
U.S. Treasuries	9128287A2	US TREASURY	75000000	1.625	0.0931	1/12/21	6/30/21	101001.39	-95171.5	0.00	5829.89
U.S. Treasuries	912828S27	US TREASURY	25000000	1.125	1.6388	8/15/17	6/30/21	23308.01	10186.62	0	33494.63
U.S. Treasuries	912828S27	US TREASURY	50000000	1.125	0.1061	11/5/20	6/30/21	46616.03	-42029.28	0	4586.75
U.S. Treasuries	912796B40	TREASURY BILL	50000000	0	0.095	12/31/20	7/1/21	0.00	3958.33	0.00	3958.33
U.S. Treasuries	912796B40	TREASURY BILL	50000000	Ö	0.095	12/31/20	7/1/21	0	3958.33	0.00	3958.33
U.S. Treasuries	912796B57	TREASURY BILL	50000000	0	0.09	1/14/21	7/8/21	0	3750	0	3750
U.S. Treasuries	9127963S6	TREASURY BILL	100000000	0	0.09	1/14/21	7/15/21	0	7500	0	7500
U.S. Treasuries	912828Y20	US TREASURY	50000000	2.625	1.6932	12/12/19	7/15/21	108770.71	-37616.98	0.00	71153.73
U.S. Treasuries	912796C49	TREASURY BILL	50000000	0	0.0825	1/26/21	7/22/21	0.00	3437.5	0.00	3437.5
U.S. Treasuries	912796C49	TREASURY BILL	100000000	0	0.095	1/21/21	7/22/21	0.00	7916.7	0.00	7916.7
U.S. Treasuries	912796C56	TREASURY BILL	100000000	0	0.085	1/28/21	7/29/21	0.00	7083.3	0.00	7083.3
U.S. Treasuries	912796C64	TREASURY BILL	100000000	Ö	0.07	2/4/21	8/5/21	0.00	5833.35	0.00	5833.35
U.S. Treasuries	9127964B2	TREASURY BILL	100000000	0	0.05	2/11/21	8/12/21	0.00	4166.7	0.00	4166.7
U.S. Treasuries	912828YC8	US TREASURY	50000000	1.5	1.6587	12/9/19	8/31/21	61141.31	6407.24	0.00	67548.55
U.S. Treasuries	9127964L0	TREASURY BILL	50000000	0	0.1111	10/29/20	9/9/21	01141.01	4625	0	4625
U.S. Treasuries	9127964L0	TREASURY BILL	50000000	0	0.1026	11/10/20	9/9/21	0.00	4270.83	0.00	4270.83
U.S. Treasuries	9128285A4	US TREASURY	50000000	2.75	0.1103	11/19/20	9/15/21	112092.39	-108203.13	0.00	3889.26
U.S. Treasuries	9128285A4	US TREASURY	50000000	2.75	0.1103	12/3/20	9/15/21	112092.39	-108377.96	0.00	3714.43
U.S. Treasuries	912828T34	US TREASURY	50000000	1.125	1.6923	12/11/19	9/30/21	46106.55	22850.68	0.00	68957.23
U.S. Treasuries	9127964V8	TREASURY BILL	50000000	0	0.1156	10/29/20	10/7/21	40100.33	4812.5	0.00	4812.5
U.S. Treasuries	9127964V8	TREASURY BILL	50000000	0	0.1151	10/29/20	10/7/21	0	4791.65	0	4791.65
U.S. Treasuries	9127964V8	TREASURY BILL	50000000	0	0.0931	12/3/20	10/7/21	0	3875	0	3875
U.S. Treasuries	9127904V8 9128285F3	US TREASURY	50000000	2.875	0.0931	10/29/20	10/7/21	118129.99	-112680.29	0.00	5449.7
U.S. Treasuries	912828T67	US TREASURY	50000000	1.25	1.428	11/10/16	10/13/21	51767.43	7033.83	0.00	58801.26
U.S. Treasuries	9127964W6	TREASURY BILL	23860000	0	0.1352	11/5/20	11/4/21	0	2684.25	0	2684.25
U.S. Treasuries	9127964W6	TREASURY BILL	5000000	0	0.1332	11/5/20	11/4/21	0.00	5729.18	0.00	5729.18
U.S. Treasuries	9127964W6	TREASURY BILL	50000000	0	0.1377	11/3/20	11/4/21	0.00	5000	0.00	5000
U.S. Treasuries	9127964W6	TREASURY BILL	50000000	0	0.1201	11/19/20	11/4/21	0.00	4166.67	0.00	4166.67
U.S. Treasuries	9127904W0 912828U65	US TREASURY		1.75	0.1001	12/14/20			-67942.04	0.00	
U.S. Treasuries	912828U65	US TREASURY	50000000 100000000	1.75	1.8957	12/14/20	11/30/21 11/30/21	72115.39 144230.77	11376.17	0.00	4173.35 155606.94
U.S. Treasuries	9127965G0	TREASURY BILL	50000000	1.73	0.0901	12/13/10	12/2/21	0.00	3750	0.00	3750
		TREASURY BILL		0				0.00	9166.65	0.00	9166.65
U.S. Treasuries	9127965G0		100000000		0.1101	12/3/20	12/2/21				
U.S. Treasuries	9128285R7 9128285R7	US TREASURY	50000000	2.625	0.1161	12/4/20	12/15/21	108173.07	-103006.57	0 0.00	5166.5
U.S. Treasuries U.S. Treasuries	9128285R7	US TREASURY US TREASURY	50000000 50000000	2.625 2.625	0.1085 0.1094	12/8/20 12/9/20	12/15/21 12/15/21	108173.07 108173.07	-103326.61 -103289.25	0.00	4846.46 4883.82
U.S. Treasuries	9128285R7			2.625	0.1094	12/9/20	12/15/21		-103269.25	0	4791.22
	9120203R7 912796A90	US TREASURY TREASURY BILL	50000000	2.625				108173.07 0		0	
U.S. Treasuries			50000000		0.0902	1/26/21	12/30/21		3754.16	•	3754.16
U.S. Treasuries	912828U81	US TREASURY	50000000	2	1.6095	11/22/19	12/31/21	82872.92 0	-15675.73	0	67197.19
U.S. Treasuries	912796C31	TREASURY BILL	100000000	0	0.0901	1/28/21	1/27/22	-	7500	-	7500
U.S. Treasuries	912828Z60	US TREASURY	50000000	1.375	0.104	1/13/21	1/31/22	56975.13	-52168.32	0.00	4806.81
U.S. Treasuries	912828Z60	US TREASURY	50000000	1.375	0.1012	1/15/21	1/31/22	56975.13	-52288.39	0.00	4686.74
U.S. Treasuries	912796F38	TREASURY BILL	50000000	0	0.058	4/19/21	3/24/22	0.00	966.67	0.00	966.67
U.S. Treasuries	912828ZG8	US TREASURY	50000000	0.375		4/8/21	3/31/22	11782.79	-9689.03	0.00	2093.76
U.S. Treasuries	912796G45	TREASURY BILL	100000000	1 75	0.065	4/22/21	4/21/22	0 55399.46	1624.99	0	1624.99
U.S. Treasuries	9128286Y1	US TREASURY	50000000	1.75	0.0801	4/8/21	6/15/22	55288.46	-52599.35	•	2689.11
U.S. Treasuries	9128286Y1	US TREASURY	50000000	1.75	0.0922	4/28/21	6/15/22	7211.54	-6809.93	0	401.61
U.S. Treasuries	912828XW5	US TREASURY	25000000	1.75	1.7692	8/15/17	6/30/22	36256.91	378.56	0	36635.47
U.S. Treasuries	912828ZX1	US TREASURY	50000000	0.125	0.107	3/12/21	6/30/22	5179.56	-740.13	0.00	4439.43
U.S. Treasuries	912828ZX1	US TREASURY	50000000	0.125	0.0906	3/31/21	6/30/22	5179.56	-1413.45	0	3766.11
U.S. Treasuries	912828ZX1	US TREASURY	50000000	0.125	0.0837	4/8/21	6/30/22	3970.99	-1303.54	0.00	2667.45
U.S. Treasuries	912828ZX1	US TREASURY	50000000	0.125	0.0927	4/15/21	6/30/22	2762.43	-708.62	0	2053.81

								Maturity		Amort.	Realized	Earned Income
Type of Investment	CUSIP	Issuer Name		Par Value	Coupon	YTM ¹	Settle Date	Date	Earned Interest	Expense	Gain/(Loss)	/Net Earnings
U.S. Treasuries	912828ZX1	US TREASURY		50000000	0.125	0.0926	4/16/21	6/30/22	2589.78	-665.84	0.00	1923.94
U.S. Treasuries	912828ZX1	US TREASURY		50000000	0.125		4/19/21	6/30/22	2071.82	-536.33	0	1535.49
U.S. Treasuries	912828YA2	US TREASURY		100000000	1.5	0.0988	3/30/21	8/15/22	124309.40	-115323.68	0.00	8985.72
U.S. Treasuries	91282CAG6	US TREASURY		50000000	0.125	0.0974	3/30/21	8/31/22	5095.11	-1128.98	0.00	3966.13
U.S. Treasuries	912828TY6	US TREASURY		50000000	1.625	0.1236	4/8/21	11/15/22	51622.93	-47144.97	0	4477.96
U.S. Treasuries	912828ZD5	US TREASURY		50000000	0.5	0.162	3/18/21	3/15/23	20380.43	-13862.62	0.00	6517.81
U.S. Treasuries	912828ZU7	US TREASURY		50000000	0.25	0.1911	3/12/21	6/15/23	10302.20	-2414.77	0.00	7887.43
U.S. Treasuries	912828ZU7	US TREASURY		50000000	0.25	0.1837	4/8/21	6/15/23	7898.35	-2082.84	0.00	5815.51
U.S. Treasuries	912828S35	US TREASURY		50000000	1.375	1.6093	1/9/20	6/30/23	56975.13	9334.34	0.00	66309.47
U.S. Treasuries	912828S92	US TREASURY		50000000	1.25	0.2011	4/1/21	7/31/23	51795.58	-43033.01	0	8762.57
U.S. Treasuries	912828S92	US TREASURY		50000000	1.25	0.2027	4/1/21	7/31/23	51795.58	-42964.16	0.00	8831.42
U.S. Treasuries	912828WE6			50000000	2.75	1.7091	12/17/19	11/15/23	113950.27	-41167.33	0.00	72782.94
U.S. Treasuries	91282CBA8	US TREASURY		50000000	0.125	0.2954	3/19/21	12/15/23	5151.1	6965.69	0	12116.79
U.S. Treasuries	912828Y87	US TREASURY		50000000	1.75	0.4154	3/30/21	7/31/24	72513.82	-54411.92	0	18101.9
U.S. Treasuries	912828YM6	US TREASURY		50000000	1.5	0.5038	4/15/21	10/31/24	33115.39	-21573.36	0.00	11542.03
U.S. Treasuries	912828G38	US TREASURY		50000000	2.25	0.5162	3/9/21	11/15/24	93232.04	-70382.1	0	22849.94
U.S. Treasuries	912828G38 912828YY0	US TREASURY		50000000	2.25	0.4762 0.5625	3/12/21 3/15/21	11/15/24 12/31/24	93232.04 72513.81	-72065.08	0	21166.96
U.S. Treasuries U.S. Treasuries	912828Z52	US TREASURY US TREASURY		50000000 50000000	1.75 1.375	0.5625	3/30/21	1/31/25	56975.14	-48159.25 -32408.23	0.00	24354.56 24566.91
U.S. Treasuries	912828Z52	US TREASURY		50000000	1.375	0.5707	4/15/21	1/31/25	30386.74	-17393.66	0.00	12993.08
U.S. Treasuries	912828ZC7	US TREASURY		50000000	1.125	0.607	3/15/21	2/28/25	45855.98	-20990.02	0	24865.96
U.S. Treasuries	912828ZC7	US TREASURY		50000000	1.125	0.6083	3/31/21	2/28/25	45855.98	-20938.05	0	24917.93
U.S. Treasuries	912828ZF0	US TREASURY		50000000	0.5	0.613	4/15/21	3/31/25	10928.96	2442.08	0	13371.04
U.S. Treasuries	912828ZF0	US TREASURY		50000000	0.5	0.5822	4/19/21	3/31/25	8196.72	1332.78	0	9529.5
U.S. Treasuries	912828ZW3	US TREASURY		50000000	0.25	0.6546	3/8/21	6/30/25	10359.12	16369.05	0	26728.17
U.S. Treasuries	912828ZW3	US TREASURY		50000000	0.25	0.7014	3/9/21	6/30/25	10359.11	18240.75	0	28599.86
U.S. Treasuries	91282CAT8	US TREASURY		50000000	0.25	0.5542	2/25/21	10/31/25	10353.48	12308.46	0.00	22661.94
U.S. Treasuries	91282CAT8	US TREASURY		50000000	0.25	0.6521	3/2/21	10/31/25	10353.48	16230.2	0.00	26583.68
U.S. Treasuries	91282CAT8	US TREASURY		50000000	0.25	0.6655	3/4/21	10/31/25	10353.48	16765.66	0	27119.14
U.S. Treasuries	91282CBC4	US TREASURY		50000000	0.375	0.6036	2/25/21	12/31/25	15538.68	9235.97	Ö	24774.65
U.S. Treasuries	91282CBC4			50000000	0.375	0.6814	2/26/21	12/31/25	15538.67	12354.7	0	27893.37
Subtotals			\$	6,973,860,000					\$ 3,851,342	\$ (1,725,767)	\$ -	\$ 2,125,575
- · · · ·	040051/500	EEDEDAL EADM ODEDIT DANK	•		0.00	0.40	4/5/40	4/5/04	Φ 0.404	0 457	•	0.054
Federal Agencies	3133EKFP6	FEDERAL FARM CREDIT BANK	\$	-	2.23	2.40 2.40	4/5/19	4/5/21		\$ 457 451	*	\$ 6,651
Federal Agencies	3133EKFP6	FEDERAL FARM CREDIT BANK		17 700 000	2.23 2.70	2.40 2.79	4/5/19 5/22/18	4/5/21	6,194		-	6,646
Federal Agencies	3133EJNS4 313385GB6	FEDERAL FARM CREDIT BANK FED HOME LN DISCOUNT NT		17,700,000 50,000,000	0.00	0.09	11/30/20	5/10/21 5/26/21	39,825	1,298 3,750	-	41,123 3,750
Federal Agencies Federal Agencies	3135G0U35	FANNIE MAE		25,000,000	2.75	2.76	6/25/18	6/22/21	57,292	3,750 158	-	57,449
Federal Agencies	313313HN1	FED FARM CRD DISCOUNT NT		25,000,000	0.00	0.11	11/12/20	6/30/21	31,292	2,292		2,292
Federal Agencies	313313HP6	FED FARM CRD DISCOUNT NT		50,000,000	0.00	0.09	12/15/20	7/1/21	_	3,750	_	3,750
Federal Agencies	313385HP4	FED HOME LN DISCOUNT NT		100,000,000	0.00	0.09	12/10/20	7/1/21	_	7,500	_	7,500
Federal Agencies	3130AGLD5	FEDERAL HOME LOAN BANK		26,830,000	1.88	0.07	2/4/21	7/7/21	41,922	(40,343)	_	1,579
Federal Agencies	313313JY5	FED FARM CRD DISCOUNT NT		50,000,000	0.00	0.10	12/18/20	8/3/21		4,167	_	4,167
Federal Agencies	313313KP2	FED FARM CRD DISCOUNT NT		28,700,000	0.00	0.09	12/2/20	8/18/21	_	2,153	_	2,153
Federal Agencies	313313KX5	FED FARM CRD DISCOUNT NT		50,000,000	0.00	0.10	11/25/20	8/26/21	_	4,167	_	4,167
Federal Agencies	313313LE6	FED FARM CRD DISCOUNT NT		10,000,000	0.00	0.12	11/16/20	9/2/21	-	1,000	-	1,000
Federal Agencies	313313LV8	FED FARM CRD DISCOUNT NT		10,000,000	0.00	0.10	12/21/20	9/17/21	_	833	-	833
Federal Agencies	313313MK1	FED FARM CRD DISCOUNT NT		5,000,000	0.00	0.12	11/18/20	10/1/21	-	500	-	500
Federal Agencies	3135G0Q89	FANNIE MAE		25,000,000	1.38	1.38	10/21/16	10/7/21	28,646	-	-	28,646
Federal Agencies	3133EJK24	FEDERAL FARM CREDIT BANK		25,000,000	3.00	3.03	10/19/18	10/19/21	62,500	523	-	63,023
Federal Agencies	313313NF1	FED FARM CRD DISCOUNT NT		5,000,000	0.00	0.10	12/21/20	10/21/21	· -	417	-	417
Federal Agencies	313313NF1	FED FARM CRD DISCOUNT NT		16,000,000	0.00	0.11	11/19/20	10/21/21	-	1,467	-	1,467
Federal Agencies	313313NK0	FED FARM CRD DISCOUNT NT		20,000,000	0.00	0.11	11/23/20	10/25/21	-	1,833	-	1,833
Federal Agencies	313313NK0	FED FARM CRD DISCOUNT NT		50,000,000	0.00	0.11	11/30/20	10/25/21	-	4,583	-	4,583

							Maturity		Amort.	Realized	Earned Income
Type of Investment	CUSIP	Issuer Name	Par Value	Coupon	YTM ¹	Settle Date	Date	Earned Interest	Expense	Gain/(Loss)	/Net Earnings
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	14,500,000	1.38	1.38	10/25/16	10/25/21	16,615	-	-	16,615
Federal Agencies	3133EGZJ7	FEDERAL FARM CREDIT BANK	15,000,000	1.38	1.38	10/25/16	10/25/21	17,188	-	-	17,188
Federal Agencies	3133ELWS9	FEDERAL FARM CREDIT BANK	50,000,000	0.40	0.41	4/15/20	10/25/21	16,667	409	-	17,076
Federal Agencies	3133ELWS9	FEDERAL FARM CREDIT BANK	50,000,000	0.40	0.41	4/15/20	10/25/21	16,667	409	-	17,076
Federal Agencies	313313NM6	FED FARM CRD DISCOUNT NT	30,000,000	0.00	0.10	12/3/20	10/27/21	· -	2,500	-	2,500
Federal Agencies	313313NN4	FED FARM CRD DISCOUNT NT	50,000,000	0.00	0.10	11/24/20	10/28/21	-	4,167	-	4,167
Federal Agencies	3133EJT74	FEDERAL FARM CREDIT BANK	50,000,000	3.05	3.09	11/15/18	11/15/21	127,083	1,369	-	128,452
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	17,000,000	1.63	1.71	11/8/19	11/19/21	23,021	1,175	-	24,196
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	25,000,000	1.63	1.71	11/8/19	11/19/21	33,854	1,728	-	35,583
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	25,000,000	1.63	1.71	11/8/19	11/19/21	33,854	1,728	-	35,583
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	45,000,000	1.63	1.71	11/8/19	11/19/21	60,938	3,111	-	64,049
Federal Agencies	3130AHJY0	FEDERAL HOME LOAN BANK	50,000,000	1.63	1.71	11/8/19	11/19/21	67,708	3,457	-	71,165
Federal Agencies	313313QA9	FED FARM CRD DISCOUNT NT	15,000,000	0.00	0.10	12/22/20	12/3/21	-	1,250	-	1,250
Federal Agencies	313313QL5	FED FARM CRD DISCOUNT NT	50,000,000	0.00	0.11	12/30/20	12/13/21	-	4,583	-	4,583
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	19,000,000	2.80	0.74	3/19/20	12/17/21	44,333	(31,868)	-	12,465
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	25,000,000	2.80	2.84	12/17/18	12/17/21	58,333	705	-	59,038
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	25,000,000	2.80	2.84	12/17/18	12/17/21	58,333	705	-	59,038
Federal Agencies	3133EJ3B3	FEDERAL FARM CREDIT BANK	25,000,000	2.80	2.85	12/17/18	12/17/21	58,333	979	-	59,312
Federal Agencies	3130AHSR5	FEDERAL HOME LOAN BANK	22,500,000	1.63	1.68	12/20/19	12/20/21	30,469	997	-	31,466
Federal Agencies		FEDERAL FARM CREDIT BANK	62,500,000	0.09	0.11	1/20/21	12/29/21	4,688	834	-	5,522
Federal Agencies	313313RK6	FED FARM CRD DISCOUNT NT	50,000,000	0.00	0.06	3/30/21	1/5/22	-	2,500	-	2,500
Federal Agencies	3133ELTN4	FEDERAL FARM CREDIT BANK	50,000,000	0.53	0.82	3/18/20	1/18/22	22,083	5,075	-	27,158
Federal Agencies	3133ELTN4	FEDERAL FARM CREDIT BANK	63,450,000	0.53	0.67	3/23/20	1/18/22	28,024	7,231	-	35,255
Federal Agencies	3133ELKN3	FEDERAL FARM CREDIT BANK	100,000,000	1.55	1.55	1/28/20	1/28/22	129,167	328	-	129,495
Federal Agencies	3133EKAK2	FEDERAL FARM CREDIT BANK	20.700.000	2.53	2.56	2/19/19	2/14/22	43,643	478	_	44,121
Federal Agencies	3133EKBV7	FEDERAL FARM CREDIT BANK	10,000,000	2.55	2.56	3/1/19	3/1/22	21,250	77	-	21,327
Federal Agencies		FEDERAL HOME LOAN BANK	17,780,000	2.50	2.36	4/5/19	3/11/22	37,042	(1,932)	_	35,109
Federal Agencies		FEDERAL HOME LOAN BANK	40,000,000	2.50	2.36	4/5/19	3/11/22	83,333	(4,436)	_	78,897
Federal Agencies	3133EKDC7	FEDERAL FARM CREDIT BANK	26,145,000	2.47	2.36	4/8/19	3/14/22	53,815	(2,270)	_	51,545
Federal Agencies	3133EKDC7	FEDERAL FARM CREDIT BANK	45,500,000	2.47	2.36	4/8/19	3/14/22	93,654	(3,773)	-	89,882
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.70	3/25/20	3/25/22	14,583	41	-	14,624
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.71	3/25/20	3/25/22	14,583	288	-	14,871
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.71	3/25/20	3/25/22	14,583	164	_	14,748
Federal Agencies	3133ELUQ5	FEDERAL FARM CREDIT BANK	25,000,000	0.70	0.73	3/25/20	3/25/22	14,583	688	-	15,272
Federal Agencies	3135G0T45	FANNIE MAE	25,000,000	1.88	1.81	6/6/17	4/5/22	39,063	(1,229)	-	37,834
Federal Agencies	3135G0V59	FANNIE MAE	25,000,000	2.25	2.36	4/12/19	4/12/22	46,875	2,245	-	49,120
Federal Agencies	3135G0V59	FANNIE MAE	50,000,000	2.25	2.36	4/12/19	4/12/22	93,750	4,489	-	98,239
Federal Agencies	3135G0V59	FANNIE MAE	50,000,000	2.25	2.36	4/12/19	4/12/22	93,750	4,489	-	98,239
Federal Agencies	3133EKHB5	FEDERAL FARM CREDIT BANK	50,000,000	2.35	2.37	4/18/19	4/18/22	97,917	835	_	98,752
Federal Agencies		FEDERAL FARM CREDIT BANK	19,550,000	0.06	0.07	4/28/21	4/27/22	98	14	-	111
Federal Agencies	3133EKLR5	FEDERAL FARM CREDIT BANK	25,000,000	2.25	2.32	5/16/19	5/16/22	46,875	1,389	-	48,264
Federal Agencies	3133EKLR5	FEDERAL FARM CREDIT BANK	35,000,000	2.25	2.32	5/16/19	5/16/22	65,625	1,945	-	67,570
Federal Agencies	3133EHLY7	FEDERAL FARM CREDIT BANK	50,000,000	1.88	1.85	6/6/17	6/2/22	78,125	(976)	_	77,149
Federal Agencies	3133EHLY7	FEDERAL FARM CREDIT BANK	50,000,000	1.88	1.88	6/9/17	6/2/22	78,125	41	-	78,166
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	20,000,000	1.63	1.63	12/16/19	6/15/22	27,167	35	_	27,202
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	25,000,000	1.63	1.63	12/16/19	6/15/22	33,958	44	_	34,002
Federal Agencies	3133ELDK7	FEDERAL FARM CREDIT BANK	25,000,000	1.63	1.63	12/16/19	6/15/22	33,958	44	_	34,002
Federal Agencies	3133EHZP1	FEDERAL FARM CREDIT BANK	25,000,000	1.85	0.69	3/18/20	9/20/22	38,542	(23,540)	-	15,002
Federal Agencies	3133ELVL5	FEDERAL FARM CREDIT BANK	40,000,000	0.70	0.71	4/3/20	10/3/22	23,333	329	_	23,662
Federal Agencies	3133ELJH8	FEDERAL FARM CREDIT BANK	10,140,000	1.60	0.74	3/25/20	1/23/23	13,520	(7,083)	_	6,437
Federal Agencies	3133EMUH3		65,000,000	0.13	0.16	3/31/21	3/23/23	6,771	1,864	-	8,634
Federal Agencies	3133EMVP4	FEDERAL FARM CREDIT BANK	20,000,000	0.13	0.19	4/13/21	4/13/23	1,250	651	_	1,901
Federal Agencies		FEDERAL FARM CREDIT BANK	25,000,000	0.13	0.19	4/13/21	4/13/23	1,563	814	_	2,376
Federal Agencies		FEDERAL FARM CREDIT BANK	50,000,000	0.13	0.19	4/13/21	4/13/23	3,125	1,627	_	4,752
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							Maturity		Amort.	Realized	Earned Income
Type of Investment	CUSIP	Issuer Name	Par Valu	e Coupon	YTM ¹	Settle Date	Date	Earned Interest	Expense	Gain/(Loss)	/Net Earnings
Federal Agencies	3133ELNE0	FEDERAL FARM CREDIT BANK	20,495,00		0.85	3/18/20	2/14/24	24,423	(9,572)	-	14,852
Federal Agencies	3133EMRZ7	FEDERAL FARM CREDIT BANK	5,000,00		0.26	2/26/21	2/26/24	1,042	49	-	1,091
Federal Agencies	3133EMRZ7	FEDERAL FARM CREDIT BANK	5,000,00		0.26	2/26/21	2/26/24	1,042	49	_	1,091
Federal Agencies		FEDERAL FARM CREDIT BANK	100,000,00		0.26	2/26/21	2/26/24	20.833	986	_	21.820
Federal Agencies		FEDERAL FARM CREDIT BANK	50,000,00		0.34	3/18/21	3/18/24	12,500	1,656	_	14,156
Federal Agencies		FEDERAL FARM CREDIT BANK	50,000,00		0.34	3/18/21	3/18/24	12,500	1,657	_	14,157
Federal Agencies	3133ELCP7	FEDERAL FARM CREDIT BANK	25,000,00		1.66	12/3/19	12/3/24	33,854	657	_	34,511
Federal Agencies	3135G0X24	FANNIE MAE	39,060,00		0.53	4/21/21	1/7/25	17,631	(11,588)	_	6,043
Federal Agencies	3137EAEP0	FREDDIE MAC	5,000,00		1.52	2/14/20	2/12/25	6,250	63	_	6,313
Federal Agencies	3137EAEP0	FREDDIE MAC	5,000,00		1.52	2/14/20	2/12/25	6,250	63	_	6,313
Federal Agencies	3137EAEP0	FREDDIE MAC	5,000,00		1.52	2/14/20	2/12/25	6,250	63	_	6,313
Federal Agencies	3137EAEP0	FREDDIE MAC	15,000,00		1.52	2/14/20	2/12/25	18,750	190	_	18,940
Federal Agencies	3137EAEP0	FREDDIE MAC	50,000,00		1.52	2/14/20	2/12/25	62,500	633	_	63,133
Federal Agencies	3137EAEP0	FREDDIE MAC	53,532,00		0.55	4/21/21	2/12/25	22,305	(13,769)	_	8,536
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	16,000,00		1.22	3/23/20	3/3/25	16,133	154	_	16,287
Federal Agencies	3133ELQY3	FEDERAL FARM CREDIT BANK	24,000,00		1.24	3/23/20	3/3/25	24,200	594	_	24,794
Federal Agencies		FEDERAL FARM CREDIT BANK	50,000,00		0.61	4/21/21	4/21/25	8,333	181	_	8,515
Federal Agencies	3135G05X7	FANNIE MAE	25,000,00		0.66	3/4/21	8/25/25	7,813	5.794	_	13,606
Federal Agencies	3135G05X7	FANNIE MAE	72,500,00		0.57	2/25/21	8/25/25	22,656	11,657	_	34,313
Federal Agencies	3137EAEX3	FREDDIE MAC	22,600,00		0.68	3/4/21	9/23/25	7,063	5,492	_	12,555
Federal Agencies	3130ALPE8	FEDERAL HOME LOAN BANK	100,000,00		1.08	3/23/21	3/23/26	90.000	5,432	_	90.000
Subtotals	O TOO/ NET EO	TEBEROLE HOME EOVILA BUILD	\$ 3,201,182,00		1.00	0/20/21	0/20/20	\$ 2,726,717	\$ (13,311)	s - 9	2,713,406
			v 0,201,102,00					*	+ (10,011)	,	
State/Local Agencies	13063DGA0	CALIFORNIA ST	\$	2.80	2.80	4/25/18	4/1/21	\$ -	\$ -	\$ - 9	-
State/Local Agencies		CALIFORNIA ST DEPT OF WTR RESO	21,967,41	1.71	1.70	2/6/17	5/1/21	31,358	7,217	-	38,576
Subtotals			\$ 21,967,41					\$ 31,358	\$ 7,217	\$ - 9	38,576
Public Time Deposits	PPE91C5A0	DANK OF CAN EDANGICO									
		BAINK OF SAN FRANCISCO	\$ 10,000,00	0.20	0.20	12/7/20	6/7/21	\$ 1.644	\$ -	S - 9	5 1.644
Public Time Deposits			\$ 10,000,000 10,000,000		0.20	12/7/20 12/23/20	6/7/21 6/21/21		\$ -	\$ - 5	
Public Time Deposits	PPE51K841	BRIDGE BANK	10,000,00	0.20	0.20	12/23/20	6/21/21	1,644	\$ - - -	\$ - S - -	1,644
Public Time Deposits	PPE51K841 PPE52B4L6	BRIDGE BANK BANK OF SAN FRANCISCO	10,000,000 10,000,000	0.20 0.10	0.20 0.10	12/23/20 3/22/21	6/21/21 9/20/21	1,644 833	\$ - - -	\$ - \$ - -	1,644 833
•	PPE51K841 PPE52B4L6	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK	10,000,00	0.20 0.10 0.10	0.20	12/23/20	6/21/21 9/20/21 9/20/21	1,644	- - -	\$ - \$ - - - \$ - \$	1,644 833 822
Public Time Deposits Public Time Deposits Subtotals	PPE51K841 PPE52B4L6 PPE62M5Z8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK	10,000,000 10,000,000 10,000,000 40,000,00	0.20 0.10 0.10	0.20 0.10 0.10	12/23/20 3/22/21 3/22/21	6/21/21 9/20/21 9/20/21	1,644 833 822 \$ 4,943	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO	10,000,000 10,000,000 10,000,000 40,000,00 \$ 50,000,000	0.20 0.10 0.10 0.10	0.20 0.10 0.10	12/23/20 3/22/21 3/22/21 2/17/21	6/21/21 9/20/21 9/20/21 7/2/21	1,644 833 822 \$ 4,943 \$ 6,250	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO	10,000,000 10,000,000 10,000,000 \$ 40,000,00 \$ 50,000,000 50,000,000	0.20 0.10 0.10 0.10 0.15 0.15	0.20 0.10 0.10 0.15 0.15	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21	1,644 833 822 \$ 4,943 \$ 6,250 6,250	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,250
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBD8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO	10,000,000 10,000,000 10,000,000 \$ 40,000,00 \$ 50,000,000 50,000,000	0.20 0.10 0.10 0.10 0.15 0.15 0.15 0.16	0.20 0.10 0.10	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21	1,644 833 822 \$ 4,943 \$ 6,250 6,250 6,667	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO	10,000,000 10,000,000 10,000,000 \$ 40,000,00 \$ 50,000,000 50,000,000 50,000,000	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21	1,644 833 822 \$ 4,943 \$ 6,250 6,250 6,667 6,667	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,667 6,667
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY	10,000,000 10,000,000 10,000,000 \$ 40,000,00 \$ 50,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21	1,644 833 822 \$ 4,943 \$ 6,250 6,250 6,667 6,667 6,667	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,250 6,667 6,667 6,667
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 40,000,000 \$ 50,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.18	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.16	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/16/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21	1,644 833 822 \$ 4,943 \$ 6,250 6,250 6,667 6,667 6,667 15,000	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 6,667 15,000
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY	\$ 50,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.18 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/16/21 3/2/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/24/21	\$ 4,943 \$ 6,250 6,250 6,667 6,667 15,000 9,333	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 6,667 15,000 9,333
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W271 78012UJ63 89114W2T1 78012UJG41	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY ROYAL BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 40,000,000 \$ 50,000,000 50,000,000 50,000,000 100,000,000 70,000,000 100,000,000	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16 0.14	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/16/21 3/2/21 2/23/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/3/21 9/24/21 9/27/21	\$ 4,943 \$ 6,250 6,250 6,667 6,667 15,000 9,333 11,615	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 6,667 15,000 9,333 11,615
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY	\$ 50,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.18 0.16 0.14 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.18 0.16 0.14	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/16/21 3/2/21 2/23/21 3/2/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/24/21 9/27/21	\$ 4,943 \$ 4,943 \$ 6,250 6,250 6,667 6,667 15,000 9,333 11,615 5,333	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 40,000,000 \$ 50,000,000 50,000,000 50,000,000 100,000,000 100,000,000 40,000,000 50,000,000	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.18 0.16 0.16 0.16 0.16 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.18 0.16 0.14 0.14	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/16/21 3/2/21 2/23/21 2/23/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/3/21 9/24/21 9/27/21 9/29/21 10/25/21	\$ 6,250 6,250 6,667 6,667 6,667 15,000 9,333 11,615 5,333 5,759	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.18 0.0.16 0.0.14 0.0.14 0.0.14	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16 0.14 0.14	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 3/2/21 2/23/21 3/8/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/3/21 9/24/21 9/27/21 9/29/21 10/25/21 1/3/22	\$ 6,250 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY	\$ 50,000,000 50,000,000 50,000,000 50,000,000 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,000 50,000,000 50,000,000 50,000,000	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.16 0.16 0.14 0.14 0.20 0.20	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.14 0.14 0.14 0.20 0.20	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 2/23/21 2/23/21 3/8/21 3/8/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/27/21 9/27/21 10/25/21 1/3/22 1/5/22	\$ 4,943 \$ 6,250 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3L7	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF CANADA NY BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,000 50,000,000 60,000,000	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.0.16 0.0.16 0.0.16 0.0.14 0.0.14 0.0.14 0.0.14 0.0.20 0.20 0.20	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16 0.14 0.16 0.14 0.20 0.20	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 3/2/21 2/23/21 3/8/21 3/8/21 3/8/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/27/21 9/29/21 10/25/21 1/3/22 1/5/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UJ641 89114W2U8 78012UJ658 06367CCF2 89114W3B9 89114W3B9	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.16 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.18	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 2/23/21 3/8/21 3/8/21 3/4/21 2/18/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/3/21 9/27/21 9/29/21 10/25/21 1/3/22 1/5/22 1/6/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3B9 89114W3B9 89114W3B9	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 100,000,000 70,000,000 100,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.20	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16 0.14 0.20 0.20 0.20 0.18 0.20	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/16/21 3/2/21 2/23/21 2/23/21 3/8/21 3/8/21 3/8/21 3/4/21 2/18/21 3/1/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/3/21 9/27/21 9/29/21 10/25/21 1/3/22 1/5/22 1/6/22 1/14/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 10,000 15,000 8,333	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 100,000,000 100,000,000 40,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.18 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.20 0.20	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.18 0.16 0.14 0.20 0.20 0.20 0.20 0.20	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 3/8/21 2/23/21 3/8/21 2/23/21 3/8/21 3/4/21 2/18/21 3/11/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/3/21 9/24/21 9/27/21 9/29/21 10/25/21 1/3/22 1/5/22 1/6/22 1/14/22 1/20/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 10,000 15,000 8,333 8,333	- - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333
Public Time Deposits Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8 89114W3W3 06367CCA4	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.16 0.16 0.14 0.20 0.20 0.20 0.20 0.20 0.20 0.20	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.20 0.20 0.20	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 3/2/21 2/23/21 3/8/21 3/8/21 3/8/21 3/4/21 2/18/21 3/11/21 3/11/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/27/21 10/25/21 1/3/22 1/5/22 1/6/22 1/20/22 2/14/22	\$ 6,250 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 10,000 15,000 8,333 8,333	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333
Public Time Deposits Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8 89114W3W3 06367CCQ8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO ROYAL BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.16 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.20 0.20 0.20 0.20 0.2	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 3/2/21 2/23/21 3/8/21 3/8/21 3/8/21 3/4/21 2/18/21 3/11/21 3/11/21 2/16/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/27/21 9/29/21 10/25/21 1/3/22 1/6/22 1/14/22 1/20/22 2/14/22 2/16/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333 12,500 9,156	- - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333 12,500 9,156
Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBS3 89114W2V6 78012UJ63 89114W2T1 78012UJ641 89114W2U8 78012UJG58 06367CCF2 89114W3L7 89114W3B9 89114W3B9 89114W3B0 06367CCQ8 89114W3W3 06367CBA4 78012UJG82 78012UJG90	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO ROYAL BANK OF CANADA NY ROYAL BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 50,000,000 50,000,000 100,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.14 0.16 0.14 0.12 0.20 0.20 0.20 0.20 0.20 0.20 0.20	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.20 0.20 0.20 0.22	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 2/23/21 3/8/21 3/8/21 3/8/21 3/4/21 2/18/21 3/11/21 2/16/21 2/26/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/24/21 9/27/21 10/25/21 1/3/22 1/6/22 1/14/22 1/20/22 2/14/22 2/16/22 2/16/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 10,000 15,000 8,333 8,333 12,500 9,156 10,988	- - - - \$ -	- - - \$ - \$	1,644 833 822 6 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333 12,500 9,156 10,988
Public Time Deposits Public Time Deposits Public Time Deposits Subtotals Negotiable CDs	PPE51K841 PPE52B4L6 PPE62M5Z8 06367CBC0 06367CBD8 06367CBS5 06367CBT3 89114W2V6 78012UJ63 89114W2T1 78012UG41 89114W2U8 78012UG58 06367CCF2 89114W3L7 89114W3B9 89114W2B0 06367CCQ8 89114W3W3 06367CCQ8	BRIDGE BANK BANK OF SAN FRANCISCO BRIDGE BANK BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY TORONTO DOMINION BANK NY ROYAL BANK OF CANADA NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO TORONTO DOMINION BANK NY BANK OF MONTREAL CHICAGO ROYAL BANK OF CANADA NY	10,000,000 10,000,000 10,000,000 \$ 50,000,000 50,000,000 50,000,000 70,000,000 100,000,000 50,000,000 50,000,000 50,000,00	0.20 0.10 0.10 0.10 0.10 0.15 0.15 0.16 0.16 0.16 0.16 0.16 0.16 0.16 0.16	0.20 0.10 0.10 0.15 0.15 0.16 0.16 0.14 0.16 0.14 0.20 0.20 0.20 0.20 0.20 0.20 0.20 0.2	12/23/20 3/22/21 3/22/21 2/17/21 2/17/21 3/1/21 3/1/21 3/2/21 3/2/21 2/23/21 3/2/21 2/23/21 3/8/21 3/8/21 3/8/21 3/4/21 2/18/21 3/11/21 3/11/21 2/16/21	6/21/21 9/20/21 9/20/21 7/2/21 7/6/21 8/25/21 8/30/21 9/3/21 9/13/21 9/27/21 9/29/21 10/25/21 1/3/22 1/6/22 1/14/22 1/20/22 2/14/22 2/16/22	\$ 4,943 \$ 4,943 \$ 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333 12,500 9,156	- - - - \$ -	- - - \$ - \$	1,644 833 822 4,943 6 6,250 6,667 6,667 15,000 9,333 11,615 5,333 5,759 8,333 8,333 10,000 15,000 8,333 8,333 12,500 9,156

								Maturity			Amort.	Realized	Earned	Income
Type of Investment	CUSIP	Issuer Name		Par Value	Coupon	YTM ¹	Settle Date	Date I	Earned Interest		Expense	Gain/(Loss)	/Net E	Earnings
Negotiable CDs	78012UH57	ROYAL BANK OF CANADA NY		50,000,000	0.21	0.21	3/9/21	2/28/22	8,558		-	-		8,558
Negotiable CDs	06367CBZ9	BANK OF MONTREAL CHICAGO	1	100,000,000	0.21	0.21	3/3/21	3/2/22	17,854		-	-		17,854
Negotiable CDs	89114W3C7	TORONTO DOMINION BANK NY		50,000,000	0.21	0.21	3/4/21	3/4/22	8,750		-	-		8,750
Negotiable CDs	78012UJ30	ROYAL BANK OF CANADA NY		50,000,000	0.23	0.23	3/11/21	3/11/22	9,583		-	-		9,583
Negotiable CDs	89114W4K8	TORONTO DOMINION BANK NY		50,000,000	0.23	0.23	3/15/21	3/15/22	9,583		-	-		9,583
Negotiable CDs	06367CCY1	BANK OF MONTREAL CHICAGO		50,000,000	0.24	0.24	3/16/21	3/16/22	9,979		-	-		9,979
Negotiable CDs	78012UH73	ROYAL BANK OF CANADA NY		50,000,000	0.22	0.22	3/11/21	3/16/22	9,167		-	-		9,167
Negotiable CDs	78012UK46	ROYAL BANK OF CANADA NY		50,000,000	0.23	0.23	3/30/21	3/28/22	9,583		-	-		9,583
Negotiable CDs	89114W5N1	TORONTO DOMINION BANK NY		50,000,000	0.22	0.22	3/30/21	3/28/22	9,167		-	-		9,167
Negotiable CDs	78012UK53	ROYAL BANK OF CANADA NY		50,000,000	0.23	0.23	4/6/21	4/6/22	7,986		-	-		7,986
Negotiable CDs	89114W6T7	TORONTO DOMINION BANK NY		50,000,000	0.22	0.22	4/13/21	4/11/22	5,500		-	-		5,500
Subtotals			\$ 1,8	855,000,000				9	\$ 291,730	\$	-	\$ -	\$ 2	291,730
												_	_	
Money Market Funds	262006208	DREYFUS GOVERN CASH MGMT-I	*	735,651,607	0.03	0.03	11/1/20	5/1/21		\$	-	\$ -	\$	19,785
,	608919718	FEDERATED GOVERNMENT OBL-PRM		171,066,207	0.04	0.04	11/1/20	5/1/21	4,722		-	-		4,722
	09248U718	BLACKROCK LIQ INST GOV FUND		10,545,971	0.02	0.02	11/1/20	5/1/21	209		-	-		209
,	31607A703	FIDELITY INST GOV FUND		92,341,451	0.01	0.01	11/1/20	5/1/21	819		-	-		819
Money Market Funds	61747C707	MORGAN STANLEY INST GOVT FUND		11,386,086	0.03	0.03	11/1/20	5/1/21	243		-			243
Subtotals			\$ 1,0	020,991,323					\$ 25,778	\$	-	\$ -	\$	25,778
Supranationals	4581X0DB1	INTER-AMERICAN DEVEL BK	\$	_	2.63	2.70	4/19/18	4/19/21	59.063	\$	1,626	\$ -	\$	60,688
Supranationals	4581X0DB1	INTER-AMERICAN DEVEL BK	•	-	2.63	2.84	5/16/18	4/19/21	65,625	•	5,153	-	•	70,778
Supranationals	45818LGB0	INTER-AMERICAN DEVEL BK DISC		30,000,000	0.00	0.10	1/21/21	5/26/21	-		2,500	-		2,500
Supranationals	459515HP0	INTL FINANCE CORP DISC		20,000,000	0.00	0.09	11/23/20	7/1/21	-		1,500	-		1,500
Supranationals	459515HP0	INTL FINANCE CORP DISC		35,000,000	0.00	0.10	11/17/20	7/1/21	-		2,917	-		2,917
Supranationals	459515HP0	INTL FINANCE CORP DISC		45,000,000	0.00	0.09	11/24/20	7/1/21			3,375	-		3,375
Supranationals	45950KCJ7	INTL FINANCE CORP		12,135,000	1.13	2.97	5/23/18	7/20/21	11,387		16,587	-		27,974
Supranationals	459058GH0	INTL BK RECON & DEVELOP		50,000,000	2.75	2.85	7/25/18	7/23/21	114,583		3,208	-		117,792
Supranationals Supranationals	459058JV6 4581X0CM8	INTL BK RECON & DEVELOP INTER-AMERICAN DEVEL BK		100,000,000 100,000,000	0.13 2.13	0.23 0.58	4/20/21 4/26/21	4/20/23 1/15/25	3,819 29,514		3,119 (20,868)	-		6,939 8,646
Subtotals	456 I AUCIVIO	INTER-AWERICAN DEVEL BR		392,135,000	2.13	0.56	4/20/21	1/15/25	\$ 283,991	\$	· · · · · · · · · · · · · · · · · · ·	\$ -	ė ,	303,109
JUDIOLAIS			Ψ	332,133,000				•	φ <u>203,391</u>	Ψ	13,110	φ -	Ψ ,	303,109
Grand Totals			\$ 13.5	505,135,737					\$ 7.215.859	\$ (1,712,743)	\$ -	\$ 5.	503,117

Yield to maturity is calculated at purchase

Investment Transactions

Pooled Fund

For month ended April 30, 2021

For month ended	<u> </u>											
Transaction Se		<u>Maturity</u>	Type of Investment		<u>CUSIP</u>		<u>Par Value</u>		<u>YTM</u>	<u>Price</u>	<u>Interest</u>	<u>Transaction</u>
Purchase	4/1/21	7/31/23	U.S. Treasuries	US TREASURY	912828S92	\$	50,000,000	1.25			\$ 103,591	
Purchase	4/1/21	7/31/23	U.S. Treasuries	US TREASURY	912828S92		50,000,000	1.25	0.20	102.44	103,591	51,322,341
Purchase	4/5/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208		65,000,000	0.03	0.03	100.00	-	65,000,000
Purchase	4/5/21	5/1/21	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718		75,000,000	0.04	0.04	100.00	-	75,000,000
Purchase	4/5/21	4/8/21	U.S. Treasuries	TREASURY BILL	9127964X4		50,000,000	0.00	0.02	100.00	-	49,999,938
Purchase	4/5/21	4/8/21	U.S. Treasuries	TREASURY BILL	9127964X4		50,000,000	0.00	0.02	100.00	-	49,999,938
Purchase	4/6/21	2/28/22	Negotiable CDs	BANK OF MONTREAL CHICAGO	06367CDY0		50,000,000	0.20	0.20	100.00	-	50,000,000
Purchase	4/6/21	4/6/22	Negotiable CDs	ROYAL BANK OF CANADA NY	78012UK53		50,000,000	0.23	0.23	100.00	-	50,000,000
Purchase	4/7/21	5/1/21		DREYFUS GOVERN CASH MGMT	262006208		100,000,000	0.03	0.03	100.00	_	100,000,000
Purchase	4/7/21	5/1/21	,	FEDERATED GOVERNMENT OBL	608919718		75,000,000	0.04	0.04	100.00	_	75,000,000
Purchase	4/8/21	5/1/21	•	DREYFUS GOVERN CASH MGMT	262006208		25,000,000	0.03	0.03	100.00	_	25,000,000
Purchase	4/8/21	6/15/22	U.S. Treasuries	US TREASURY	9128286Y1		50,000,000	1.75	0.08	101.98	274,038	51,264,278
Purchase	4/8/21	11/15/22	U.S. Treasuries	US TREASURY	912828TY6		50,000,000	1.63	0.12	101.30	323,204	51,524,376
Purchase	4/8/21	3/31/22	U.S. Treasuries	US TREASURY	912828ZG8		50.000.000	0.38	0.12	102.40	4.098	50,154,489
	4/8/21	6/15/23	U.S. Treasuries	US TREASURY	912828ZU7		50,000,000	0.36	0.07	100.30	39,148	, ,
Purchase							, ,				,	50,111,414
Purchase	4/8/21	6/30/22	U.S. Treasuries	US TREASURY	912828ZX1		50,000,000	0.13	0.08	100.05	16,920	50,042,311
Purchase	4/9/21	5/1/21		DREYFUS GOVERN CASH MGMT	262006208		80,000,000	0.03	0.03	100.00	-	80,000,000
Purchase	4/12/21	5/1/21		DREYFUS GOVERN CASH MGMT	262006208		87,000,000	0.03	0.03	100.00	-	87,000,000
Purchase	4/13/21	4/13/23	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EMVP4		20,000,000	0.13	0.19	99.87	-	19,973,600
Purchase	4/13/21	4/13/23	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EMVP4		25,000,000	0.13	0.19	99.87	-	24,967,000
Purchase	4/13/21	4/13/23	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EMVP4		50,000,000	0.13	0.19	99.87	-	49,934,000
Purchase	4/13/21	4/11/22	Negotiable CDs	TORONTO DOMINION BANK NY	89114W6T7		50,000,000	0.22	0.22	100.00	-	50,000,000
Purchase	4/15/21	10/31/24	U.S. Treasuries	US TREASURY	912828YM6		50,000,000	1.50	0.50	103.49	343,923	52,090,016
Purchase	4/15/21	1/31/25	U.S. Treasuries	US TREASURY	912828Z52		50,000,000	1.38	0.57	103.02	140,539	51,648,351
Purchase	4/15/21	3/31/25	U.S. Treasuries	US TREASURY	912828ZF0		50,000,000	0.50	0.61	99.56	10,246	49,789,543
Purchase	4/15/21	6/30/22	U.S. Treasuries	US TREASURY	912828ZX1		50,000,000	0.13	0.09	100.04	18,128	50,037,660
Purchase	4/16/21	6/30/22	U.S. Treasuries	US TREASURY	912828ZX1		50,000,000	0.13	0.09	100.04	18,301	50,037,832
Purchase	4/19/21	3/24/22	U.S. Treasuries	TREASURY BILL	912796F38		50,000,000	0.00	0.06	99.95	-	49,972,692
Purchase	4/19/21	3/31/25	U.S. Treasuries	US TREASURY	912828ZF0		50,000,000	0.50	0.58	99.68	12,978	49,852,822
Purchase	4/19/21	6/30/22	U.S. Treasuries	US TREASURY	912828ZX1		50.000.000	0.13	0.09	100.04	18,819	50,038,350
Purchase	4/20/21	4/20/23	Supranationals	INTL BK RECON & DEVELOP	459058JV6		100,000,000	0.13	0.23	99.79		99,793,000
Purchase	4/21/21	4/21/25	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EMWT5		50,000,000	0.60	0.61	99.95	_	49,973,500
Purchase	4/21/21	1/7/25	Federal Agencies	FANNIE MAE	3135G0X24		39,060,000	1.63	0.53	104.03	183,365	40,815,921
Purchase	4/21/21	2/12/25	Federal Agencies	FREDDIE MAC	3137EAEP0		53,532,000	1.50	0.55	103.58	153,905	55,603,956
Purchase	4/22/21	4/21/22	U.S. Treasuries	TREASURY BILL	912796G45		100,000,000	0.00	0.07	99.93	100,000	99,934,278
Purchase	4/26/21	5/1/21		FEDERATED GOVERNMENT OBL	608919718		41,000,000	0.00	0.04	100.00		41,000,000
Purchase	4/26/21	1/15/25	Supranationals	INTER-AMERICAN DEVEL BK	4581X0CM8		100,000,000	2.13	0.58	105.68	596,181	
				DREYFUS GOVERN CASH MGMT	262006208		, ,		0.38		•	106,272,181
Purchase	4/27/21	5/1/21	,				100,000,000	0.03		100.00	-	100,000,000
Purchase	4/27/21	5/1/21		FEDERATED GOVERNMENT OBL	608919718		55,000,000	0.04	0.04	100.00	-	55,000,000
Purchase	4/28/21	5/1/21	,	DREYFUS GOVERN CASH MGMT	262006208		30,000,000	0.03	0.03	100.00	-	30,000,000
Purchase	4/28/21	4/27/22	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EMXN7		19,550,000	0.06	0.07	99.99	33	19,548,390
Purchase	4/28/21	6/15/22	U.S. Treasuries	US TREASURY	9128286Y1		50,000,000	1.75	0.09	101.88	322,115	51,259,615
Purchase	4/29/21	5/1/21	,	DREYFUS GOVERN CASH MGMT	262006208		35,000,000	0.03	0.03	100.00	-	35,000,000
Purchase	4/30/21	5/1/21		DREYFUS GOVERN CASH MGMT	262006208		19,785	0.03	0.03	100.00	-	19,785
Purchase	4/30/21	5/1/21		DREYFUS GOVERN CASH MGMT	262006208		111,000,000	0.03	0.03	100.00	-	111,000,000
Purchase	4/30/21	5/1/21		FEDERATED GOVERNMENT OBL	608919718		4,722	0.04	0.04	100.00	-	4,722
Purchase	4/30/21	5/1/21		BLACKROCK LIQ INST GOV F	09248U718		209	0.02	0.02	100.00	-	209
Purchase	4/30/21	5/1/21	Money Market Funds	FIDELITY INST GOV FUND	31607A703		819	0.01	0.01	100.00	-	819
Purchase	4/30/21	5/1/21		MORGAN STANLEY INST GOVT	61747C707		243	0.03	0.03	100.00	-	243
Subtotals						\$2,	486,167,778	0.44	0.17 \$	100.70	\$ 2,683,124	\$2,506,311,864

Investment Transactions

Pooled Fund

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP		Par Value	Coupon	YTM	Price	<u>Ir</u>	terest		Transaction
Sale	4/13/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208	\$	100,000,000	0.03	0.03 \$	100.00	\$	-	\$	100,000,000
Sale	4/15/21	5/1/21	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718		30,000,000	0.04	0.04	100.00		-		30,000,000
Sale	4/16/21	5/1/21	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718		20,000,000	0.04	0.04	100.00		-		20,000,000
Sale	4/19/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208		32,000,000	0.03	0.03	100.00		-		32,000,000
Sale	4/20/21	5/1/21	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718		60,000,000	0.04	0.04	100.00		-		60,000,000
Sale	4/21/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208		118,000,000	0.03	0.03	100.00		-		118,000,000
Sale	4/23/21	5/1/21	Money Market Funds	FIDELITY INST GOV FUND	31607A703		10,000,000	0.01	0.01	100.00		-		10,000,000
Sale	4/26/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208		200,000,000	0.03	0.03	100.00		-		200,000,000
Sale	4/28/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208		115,000,000	0.03	0.03	100.00		-		115,000,000
Sale	4/29/21	5/1/21	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718		40,000,000	0.04	0.04	100.00		-		40,000,000
Subtotals						\$	725,000,000	0.03	0.03 \$	100.00	\$	-	\$	725,000,000
Maturity	4/1/21	4/1/21	State/Local Agencies		13063DGA0	\$	33,000,000	2.80	2.80	100.00	\$ 46	2,000	\$	33,462,000
Maturity	4/1/21	4/1/21	U.S. Treasuries	TREASURY BILL	9127964P1		50,000,000	0.00	0.10	100.00		-		50,000,000
Maturity	4/1/21	4/1/21	U.S. Treasuries	TREASURY BILL	9127964P1		100,000,000	0.00	0.11	100.00		-		100,000,000
Maturity	4/5/21	4/5/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKFP6		25,000,000	2.23	2.40	100.00		8,750		25,278,750
Maturity	4/5/21	4/5/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKFP6		25,000,000	2.23	2.40	100.00	27	8,750		25,278,750
Maturity	4/8/21	4/8/21	U.S. Treasuries	TREASURY BILL	9127964X4		50,000,000	0.00	0.11	100.00		-		50,000,000
Maturity	4/8/21	4/8/21	U.S. Treasuries	TREASURY BILL	9127964X4		50,000,000	0.00	0.02	100.00		-		50,000,000
Maturity	4/8/21	4/8/21	U.S. Treasuries	TREASURY BILL	9127964X4		50,000,000	0.00	0.02	100.00		-		50,000,000
Maturity	4/15/21	4/15/21	U.S. Treasuries	US TREASURY	9128284G2		50,000,000	2.38	2.36	100.00	59	3,750		50,593,750
Maturity	4/15/21	4/15/21	U.S. Treasuries	US TREASURY	9128284G2		50,000,000	2.38	1.68	100.00		3,750		50,593,750
Maturity	4/15/21	4/15/21	U.S. Treasuries	US TREASURY	9128284G2		50,000,000	2.38	1.68	100.00	59	3,750		50,593,750
Maturity	4/19/21	4/19/21	Supranationals	INTER-AMERICAN DEVEL BK	4581X0DB1		45,000,000	2.63	2.70	100.00	59	0,625		45,590,625
Maturity	4/19/21	4/19/21	Supranationals	INTER-AMERICAN DEVEL BK	4581X0DB1		50,000,000	2.63	2.84	100.00	65	6,250		50,656,250
Maturity	4/20/21	4/20/21	U.S. Treasuries	TREASURY BILL	912796D97		50,000,000	0.00	0.09	100.00		-		50,000,000
Maturity	4/22/21	4/22/21	U.S. Treasuries	TREASURY BILL	9127962Q1		30,000,000	0.00	0.03	100.00		-		30,000,000
Maturity	4/22/21	4/22/21	U.S. Treasuries	TREASURY BILL	9127962Q1		50,000,000	0.00	0.11	100.00		-		50,000,000
Maturity	4/22/21	4/22/21	U.S. Treasuries	TREASURY BILL	9127962Q1		50,000,000	0.00	0.06	100.00		-		50,000,000
Maturity	4/27/21	4/27/21	U.S. Treasuries	TREASURY BILL	912796F20		50,000,000	0.00	0.09	100.00		-		50,000,000
Maturity	4/27/21	4/27/21	U.S. Treasuries	TREASURY BILL	912796F20		50,000,000	0.00	0.08	100.00		-		50,000,000
Maturity	4/29/21	4/29/21	U.S. Treasuries	TREASURY BILL	9127964Z9		50,000,000	0.00	0.10	100.00		-		50,000,000
Maturity	4/29/21	4/29/21	U.S. Treasuries	TREASURY BILL	9127964Z9		50,000,000	0.00	0.08	100.00		-		50,000,000
Subtotals						\$1	,008,000,000	0.80	0.81 \$	-	\$ 4,04	7,625	\$1	,012,047,625

Investment Transactions

Pooled Fund

Transaction	Settle Date	Maturity	Type of Investment	Issuer Name	CUSIP		Par Value	Coupon	YTM	Price	<u>Interest</u>	Transaction
Interest	4/3/21	10/3/22	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ELVL5	\$	40,000,000	0.70	0.71	0.00	0.00 \$	140,000
Interest	4/5/21	4/5/22	Federal Agencies	FANNIE MAE	3135G0T45		25,000,000	1.88	1.81	0.00	0.00	234,375
Interest	4/7/21	10/7/21	Federal Agencies	FANNIE MAE	3135G0Q89		25,000,000	1.38	1.38	0.00	0.00	171,875
Interest	4/12/21	4/12/22	Federal Agencies	FANNIE MAE	3135G0V59		25,000,000	2.25	2.36	0.00	0.00	281,250
Interest	4/12/21	4/12/22	Federal Agencies	FANNIE MAE	3135G0V59		50,000,000	2.25	2.36	0.00	0.00	562,500
Interest	4/12/21	4/12/22	Federal Agencies	FANNIE MAE	3135G0V59		50,000,000	2.25	2.36	0.00	0.00	562,500
Interest	4/15/21	10/15/21	U.S. Treasuries	US TREASURY	9128285F3		50,000,000	2.88	0.13	0.00	0.00	718,750
Interest	4/18/21	4/18/22	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EKHB5		50,000,000	2.35	2.37	0.00	0.00	587,500
Interest	4/19/21	10/19/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EJK24		25,000,000	3.00	3.03	0.00	0.00	375,000
Interest	4/25/21	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EGZJ7		14,500,000	1.38	1.38	0.00	0.00	99,688
Interest	4/25/21	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133EGZJ7		15,000,000	1.38	1.38	0.00	0.00	103,125
Interest	4/25/21	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ELWS9		50,000,000	0.40	0.41	0.00	0.00	100,000
Interest	4/25/21	10/25/21	Federal Agencies	FEDERAL FARM CREDIT BANK	3133ELWS9		50,000,000	0.40	0.41	0.00	0.00	100,000
Interest	4/26/21	10/25/21	Negotiable CDs	ROYAL BANK OF CANADA NY	78012UG58		50,000,000	0.14	0.14	0.00	0.00	6,161
Interest	4/27/21	9/27/21	Negotiable CDs	ROYAL BANK OF CANADA NY	78012UG41		100,000,000	0.14	0.14	0.00	0.00	11,208
Interest	4/30/21	5/1/21	Money Market Funds	DREYFUS GOVERN CASH MGMT	262006208		691,651,607	0.03	0.03	0.00	0.00	19,785
Interest	4/30/21	5/1/21	Money Market Funds	FEDERATED GOVERNMENT OBL	608919718		321,066,207	0.04	0.04	0.00	0.00	4,722
Interest	4/30/21	5/1/21	Money Market Funds	BLACKROCK LIQ INST GOV F	09248U718		10,545,971	0.02	0.02	0.00	0.00	209
Interest	4/30/21	5/1/21	Money Market Funds	FIDELITY INST GOV FUND	31607A703		120,341,451	0.01	0.01	0.00	0.00	819
Interest	4/30/21	5/1/21	Money Market Funds	MORGAN STANLEY INST GOVT	61747C707		11,386,086	0.03	0.03	0.00	0.00	243
Interest	4/30/21	10/31/21	U.S. Treasuries	US TREASURY	912828T67		50,000,000	1.25	1.43	0.00	0.00	312,500
Interest	4/30/21	10/31/24	U.S. Treasuries	US TREASURY	912828YM6		50,000,000	1.50	0.50	0.00	0.00	375,000
Interest	4/30/21	10/31/25	U.S. Treasuries	US TREASURY	91282CAT8		50,000,000	0.25	0.55	0.00	0.00	62,500
Interest	4/30/21	10/31/25	U.S. Treasuries	US TREASURY	91282CAT8		50,000,000	0.25	0.65	0.00	0.00	62,500
Interest	4/30/21	10/31/25	U.S. Treasuries	US TREASURY	91282CAT8		50,000,000	0.25	0.67	0.00	0.00	62,500
Subtotals				_	<u> </u>	\$2,	024,491,323	0.51	0.46 \$	-	\$ - \$	4,954,710

Grand Totals	49	Purchases
	(10)	Sales
	(21)	Maturities / Calls
	18	Change in number of positions



London N. Breed Mayor

Alaric Degrafinried Acting Director

49 South Van Ness Ave. Suite 1600 San Francisco, CA 94103 (628) 271-2677

sfpublicworks.org facebook.com/sfpublicworks twitter.com/sfpublicworks San Francisco Board of Supervisors City Hall, Room 244 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

Date: May 18, 2021

RE: Green Benefit District Annual Reporting

Honorable Supervisors:

San Francisco Public Works oversees the Dogpatch & Northwest Potrero Hill Green Benefit District (GBD). Located in District 10, it is the only such entity in the City. It recently has come to our attention that the GBD's annual reports have not been properly filed with the Clerk of the Board of Supervisors, as required by the GBD's agreement with the City and the California Streets and Highways Code.

Since the 2016-2017 fiscal year, the GBD has submitted its mid-year and annual reports directly to Public Works. The GBD has also provided our department with a mailing list of entities who were mailed physical copies of the report. The mass-mailing distribution list includes the District 10 Supervisor's Office. However, the GBD did not file a copy with the Clerk of the Board. It was under our authority that the GBD should have performed this task and we take responsibility for this oversight.

Public Works staff has regularly reviewed the GBD's annual and mid-year reports and found the operations have been managed in compliance with all rules and regulations under their administrative agreement.

In addition to the GBD submitting the reports to Public Works and reporting that the documents were sent to the District 10 Supervisor's Office via its mass-mailing distribution, the reports have been published on the GBD website, alongside an independent Certified Public Account's review of the GBD's financial statements for public review. The GBD's tax returns also are available online.

To achieve compliance, the GBD now has submitted all reports, from 2016 to 2020, to the Clerk of the Board. We understand this action traditionally coincides with the oversight department working with the District Supervisor's Office on a resolution for the Board of Supervisors to approve the reports. We are more than happy to work with President Walton to craft this measure for the board consideration.

Moving forward, Public Works is committed to formally submit the required GBD reporting documents to the Clerk of the Board in the correct and timely manner.

If you have any questions, please feel free to contact me directly at ramses.alvarez@sfdpw.org or 415-641-2349.

Respectfully,

Ramses Alvarez Public Works GBD Liaison From: Mchugh, Eileen (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS); Nagasundaram, Sekhar

(BOS)

 Subject:
 2015-16 GBD Annual Report

 Date:
 Monday, May 17, 2021 9:03:00 AM

Attachments: 21 05 14 GBD Angele Calvillio Annual Reports.pdf

GBD 2015-16 Annual Report.pdf

Hello,

Please see the attached Dogpatch & NW Potrero Hill Green Benefit District Annual Report for 2015-16. I will be sending the rest shortly.

Thank you,

Eileen McHugh
Executive Assistant
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244
San Francisco, CA 94102-4689

Phone: (415) 554-7703 | Fax: (415) 554-5163 eileen.e.mchugh@sfgov.org | www.sfbos.org



Ms. Angela Calvillo
Office of the Clerk of the San Francisco Board of Supervisors
1 Carlton B Goodlett Place #244
San Francisco, CA 94102

May 14, 2021

Hello, Ms. Calvillo

It has recently come to our attention that all of the annual reports for the Dogpatch & NW Potrero Hill Green Benefit District may not be stored in your office's records as required by our agreement with Public Works and the State laws under which we are chartered. We are rectifying that through delivery of the attached electronic files of annual reports for the following years:

2015/16

2016/17

2017/18

2018/19

2019/20

These reports were delivered to our district Supervisors, Cohen and Walton, to department heads at Public Works, Planning, Recreation and Parks, and SFMTA as well as to the Mayor and other City and State officials and staff. They meet all requirements for reporting of budgets, performance metrics, project updates, etc. We request that you include them in the Clerk's records so that we may be in compliance with that requirement.

Thank you for your help.

Best Regards,

Julie Christensen Executive Director





If you have received this, you are a valued stakeholder of the Dogpatch & NW Potrero Hill Green Benefit District. With your support, the GBD has, in its first half-year, made our neighborhood both cleaner and greener and has helped position our district to better withstand the changes and challenges ahead. We are reaching out to let you know what your GBD has been doing and to encourage your input and participation in the year ahead.

The GBD was created by Dogpatch and Potrero Hill neighbors to better focus the power and resources of City government through the awareness and insights of local residents and business owners. The GBD augments baseline City services like sidewalk cleaning, graffiti abatement and trash removal. We maintain, improve and expand public green spaces like Progress Park, Woods Yard Park, Fallen Bridges and Minnesota Grove and add street trees and sidewalk gardens. We advocate for pedestrian and bicycle route improvements. We encourage and support neighborhood volunteerism to further enhance our public realm. The GBD helps insure that the needs of our district are being considered, addressed and funded.

There are currently 14 benefit districts across San Francisco, mostly in commercial districts like Union Square and Fisherman's Wharf. The Dogpatch & NW Potrero Hill Green Benefit District is the first to focus on a residential neighborhood and on parks and greening. Neighborhoods all over San Francisco and far beyond are looking to us as a model for how to create, improve, and sustain the kind of communities we want to live in.

We'd love to hear from you. We are YOUR GBD and we look forward to working with you in the coming year.

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Cheers,

Julie Christensen Executive Director

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GBD ANNUAL REPORT 15/16 -3- GreenBenefit.org



WITH YOUR SUPPORT, THE GBD IS ABLE TO PROVIDE:

Cleaner sidewalks and public areas

Our crews are out 5 days a week, picking up litter and debris, removing graffiti and reporting unsafe and unsightly conditions.

Care, upgrades and expansion of our unique, neighborcreated greenspaces

We've repaired pathways and retaining walls, added new plants and pruned trees. We've converted weed-and trashstrewn areas to public amenities. We've supported neighborled efforts to green alleys and verges and add sidewalk seating.

Advocacy that emphasizes district needs to City departments and elected officials.

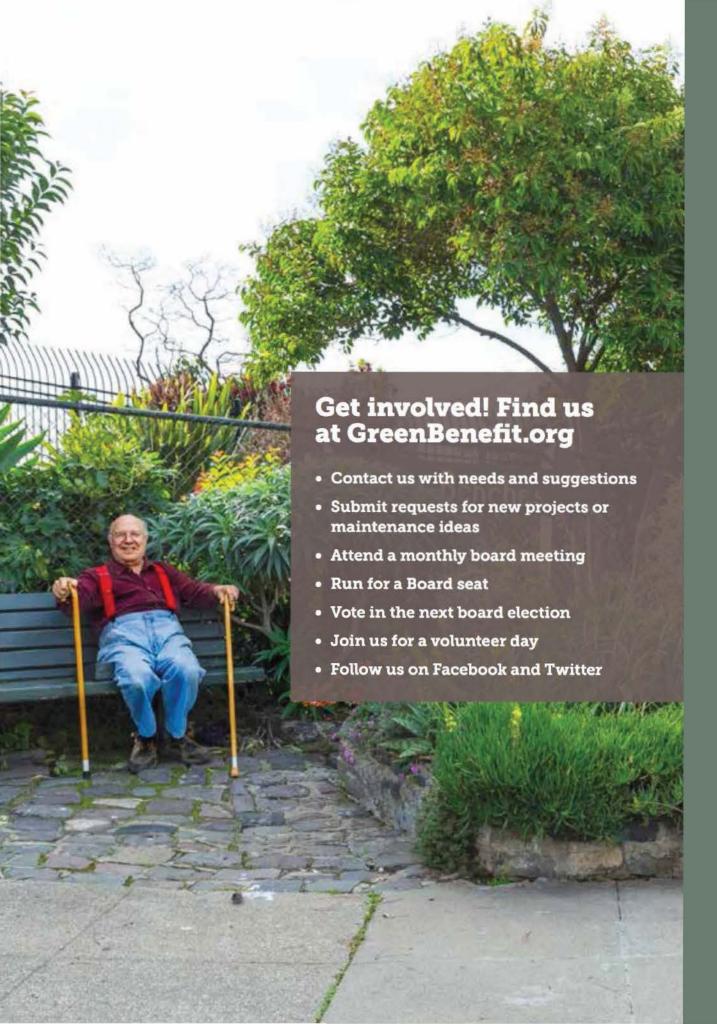
Neighborhoods in every compass direction are changing and new developments are popping up everywhere. Dogpatch and Potrero Hill are in the crosshairs of multiple City planning efforts. The GBD is working to make sure that our neighborhoods get their fair share of impact fees and other funding and that those funds are directed to projects our community supports.

GBD Activities and Accomplishments In

2015/16

- The first GBD elections were held and a 13-member Board of Directors was empaneled in December 2015.
- The GBD was registered as a 501(c)(3) charitable organization, making many contributions to the GBD tax-deductible donations.
- The Jumpstarts program funded park improvements to Esprit Park, Angel Alley, Minnesota Grove, Fallen Bridge and 4 other District green spaces in the GBD's first half year of operations.
- An Executive Director was hired. Julie Christensen came on board in June, 2016.
- The GBD contracted with two local District 10 maintenance businesses, Frank & Grossman and Aim To Please, to help clean and maintain our parks and greenspaces and to clean sidewalks and remove graffiti and debris throughout the district.





GBD Priorities For

2016/17

- Greening and pedestrian safety upgrades to 22nd Street, in partnership with Public Works.
- Planning for upgrades to Woods Yard and the 22nd Street Caltrain station entrance.
- Protection & expansion of Minnesota Grove and the addition of sidewalks, lighting and crosswalks, with the support of the Minnesota Street Arts Project and area residents and businesses.
- Support for the next design phases of the Loop Project which will convert 101 freeway verges around 17th Street into usable greenspaces.
- Upgrades to parks throughout the district, including Benches and Fallen Bridge on either side of 101 near 18th.
- Development of a street tree planting and maintenance program.
- Upgrading our website

 to improve communication
 between GBD stakeholders
 and community members
 and the GBD and its services.

- Studying the probable impacts of sea level rise and climate change on our district – subject to both drought and flooding - and looking for ways we can plan for and help mitigate the negative impacts.
- Advocating on behalf of the Dogpatch and Potrero Hill with UCSF, Pier70, the Planning Department, the Mayor's Office of Economic & Workforce Development, the Municipal Transportation Agency, the Recreation and Parks Department, Public Works, Caltrain, Caltrans, our elected officials and private sector businesses and individuals, making sure that district green spaces and public amenities are a priority in City planning and funding.
- Leveraging GBD resources
 to take advantage of impact fees,
 grant programs, City initiatives
 and other revenue sources to fund
 district priorities.

GBD ANNUAL REPORT 15/16 -7- GreenBenefit.org

GBD Board of Directors



Jean Bogiages

As a longtime neighborhood park supporter and retired software engineer, I support the GBD goals of transparency and community engagement in order to enable neighborhood green governance resulting in positive environmental change. I have worked to reclaim Caltrans right-of-way parcels for public use and to incorporate sound environmental practices in urban public open space projects.

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Robert Broucaret

I have a had a long career gardening, landscaping and teaching landscaping in SF. I joined the GBD to bring what I hope is a sensible viewpoint to landscaping and maintenance in the GBD. My goal is to make our area a model for others.

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Michele Davis

On behalf of UCSF, I have worked with neighbors to beautify and green Dogpatch. From various volunteer gardening projects to working with residents and leaders to identify how UCSF can actively participate in meaningful public realm improvements elevating neighborhood quality of life and improving safety, UCSF is a committed neighbor.

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Janet Carpinelli

I am a Dogpatch resident committed to GBD's fair and fiscally responsible use of our tax dollars and an advocate for local CA native plant habitat. I helped facilitate transfer of Esprit Park to the City. As Green Trust SF chair, I led creation of the 22nd Street Greening Master Plan, sidewalk gardens for 22 Dogpatch homes and Scott School and the Minnesota /22nd St. bulb-out.

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Susan Eslick

I am a 20-year property and business owner in Dogpatch and former president and vice president of the Dogpatch Neighborhood Association. I served on the GBD formation committee for three years and have served as the GBD's first Treasurer. The initial year of the GBD found us forming and legalizing a 501c3 and following the guideline of our Management Plan. Now that the GBD is up and running I'm looking forward to the creation and enhancement of more green spaces.

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Jesse Herzog

I am a 6th generation San Franciscan dedicated to positive renewal and beautification of City's green infrastructure with 10+ years' experience working with San Francisco on building public green spaces. I serve on the executive committee and services committee of the GBD and am currently overseeing construction of new 10,000 sq ft publicly accessible open space in Dogpatch.

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Lisa Jacobs

I am a native San Franciscan, a Northwest Potrero Hill tenant and a self-employed writer with communications, advocacy, and governance expertise to contribute to the GBD Board. As a dog owner and public park enthusiast, I support community involvement in city planning and development, especially for new green initiatives and parks.

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GBD ANNUAL REPORT 15/16 -8- GreenBenefit.org GBD ANNUAL REPORT 15/16 -9- GreenBenefit.org



Adam Mendelson

The GBD is a wonderful opportunity for neighborhood involvement in civil society – an organization mandated to identity, maintain, and protect green spaces. We worked directly with neighbors, City agencies, and nonprofits to make a meaningful difference in green infrastructure. The GBD represents the very notion of "think global, act local."

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James Naylor

I am a Bay Area native working in real estate management, currently with the American Industrial Center, one of the City's key PDR centers. I joined the GBD representing property owners to protect existing greenspace in the Dogpatch and to increase the number of parks and recreation areas for its inhabitants. I will continue to push hard for beautification of the Dogpatch as the area grows and develops.

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Phillip Pierce

As a director with Friends of the Urban Forest, I organized 100's of greening projects in SF including street tree plantings, schoolyard greening and work inside our parks. At the GBD it was exciting to work with neighbors to creatively improve the green spaces and incorporate new/unique ideas.

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Kat Sawyer

As a green space advocate for the GBD, it is my goal to support the development of projects that enhance the livability of the city and its vibrant neighborhoods.

With more than a decade of experience implementing community-driven greening projects in San Francisco in the nonprofit realm, my aim is to strengthen the connection between natural spaces and the urban environment.

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Alison Sullivan

I'm a resident and property owner in the neighborhood since 2012. Working on the Dogpatch Playground and serving on the GBD BOD for the last year, I'm already invested. I want to keep improving the "felt sense" that GBD's greening and beautifying have brought to Dogpatch & Northwest Potrero Hill.

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Michael Yarne

I am a principal at Build, a local company, with over 15 years of experience in entitlements, project management and public-private partnerships. Prior to Build, I served as advisor in the Mayor's Office and was an attorney at Farella, Braun + Martell. I have served on many non-profit boards, including City CarShare and the Bicycle Coalition.

My passion for service began in the Peace Corps.

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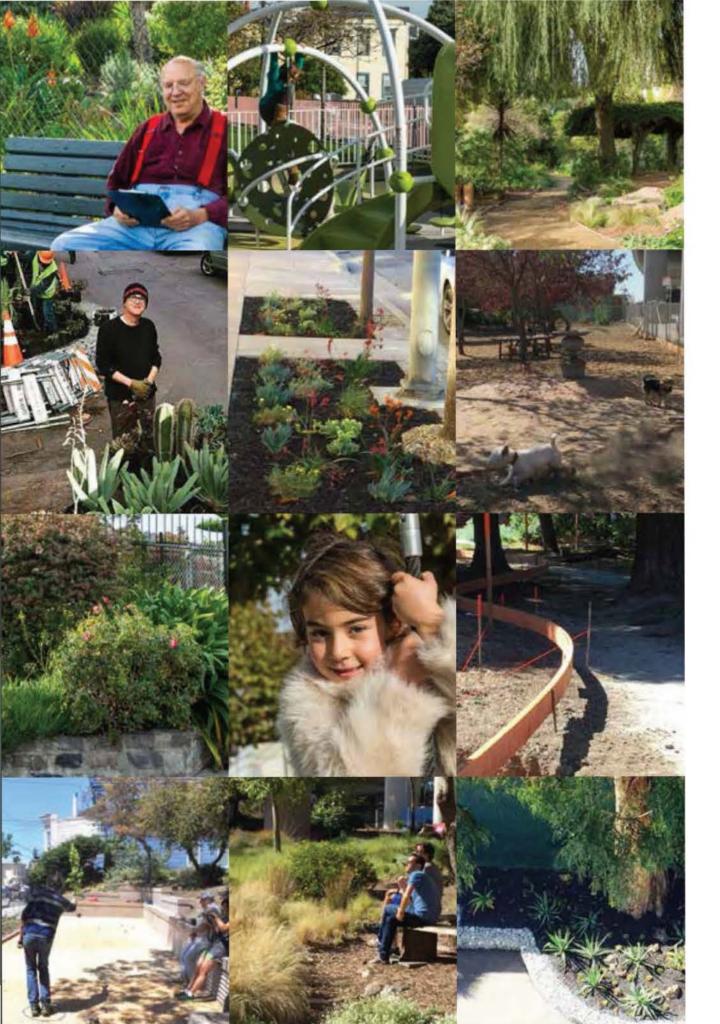
2016 BOARD OF DIRECTORS ELECTION

Candidates! Sign up online at GreenBenefit.org by **FEB 17**.

Voting by mailed ballots
MAR 8 - MAR 28

Information online at **GreenBenefit.org**

GBD ANNUAL REPORT 15/16 -10- GreenBenefit.org GBD ANNUAL REPORT 15/16 -11- GreenBenefit.org



The GBD is Seeking Candidates For Its Board of Directors

If you enjoy participating in neighborhood activities, consider running for a spot on the GBD Board. This is an exciting time for our fledgling organization and serving on the GBD Board offers great opportunity to make an impact on the district.

The 15 Directors that make up the GBD Board are elected by the district property owners whose assessments support the GBD and its programs. The Directors develop and manage GBD priorities and projects, direct and oversee organizational and project finances and interact with stakeholders and the district community at large. The GBD is a volunteer-driven organization so, in addition to monthly board meetings, Directors typically serve on one or more working groups to help support the goals and activities of the organization.

There are 7 Board seats open in the coming election with 3 incumbents running to retain the seats they have held on the interim Board.

This means there are 4 or more seats to be filled in the 2017 election.

Interested? More detailed information about qualifications, terms and application can be found on the GBD website at GreenBenefit.org. If you would like to apply as a candidate, you must fill out an online application at the GBD website by February 17, 2017.

Candidates should plan to attend the GBD open house the evening of March 8, 2017. Elections will be held via mailed ballots from March 8 through March 29. Winning candidates will be seated with the Board on April 19th and begin their terms in May, 2017.

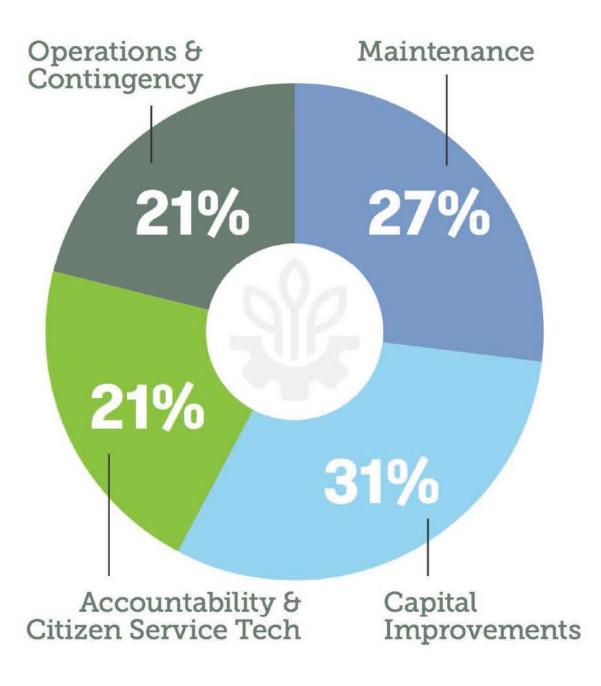
Questions? Contact:

Executive Director Julie Christensen at Julie@GreenBenefit.org
Board President Jean Bogiages at Jean@GreenBenefit.org
Board Treasurer Susan Eslick at Susan@GreenBenefit.org

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The GBD operates on a July 1 to June 30 fiscal year synchronized with City fiscal schedules. The GBD Board was empaneled in December, 2015; initial funding was received in January, 2016 and the organization began operations in spring of 2016. This first financial report covers a partial year of operations. The 2016-17 financial report, due in fall of 2017, will cover the GBD's first full year of operations.



REVENUE				
ī.	Assessments (net)	\$457,345	89%	
:	Other & Donations	\$32,605	6%	
	In Kind Donations	\$21,560	4%	
TOTAL REVENUE		\$511,511	100%	

EXPENSES		DOGPATC	Ħ	NW POTRERO HILL	Ì	TOTAL
	Maintenance	\$34,994	17%	\$18,847	9%	\$53,841
	Capital Improvements	\$56,883	28%	\$6,142	3%	\$63,025
	Accountability & Citizen Service Tech	\$35,469	17%	\$7,171	4%	\$42,641
	Operations & Contingency	\$35,964	18%	\$7,632	4%	\$43,595
TOTAL		\$163,310	80%	\$39,792	20%	\$203,102
TOTAL EXPENSES		\$203,102				

NET ASSETS				
-		DOGPATCH	NW POTRERO HILL	TOTAL
·	Maintenance	\$79,335	\$14,394	\$93,729
	Capital Improvements	\$80,601	\$10,869	\$91,470
	ACSC	\$57,070	\$9,856	\$66,926
	Ops & Cont	\$38,794	\$6,983	\$45,777
TOTAL		\$255,800	\$42,102	\$297,902
Other				
	General Fund	\$10,506		
TOTAL NET		\$308,408		
ASSETS AS				

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OF 6/30/16





DOGPATCH &
NW POTRERO HILL

DOGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT

PO BOX 369 SAN FRANCISCO CA 94104

SAVE THE DATE

Meet the Board Candidates

MARCH 8, 2017 6 - 8 PM

Dogpatch & NW Potrero Hill Green Benefit District ANNUAL GATHERING of

Stakeholders & Friends

BOARD CANDIDATES!

Sign up online at

GreenBenefit.org by **FEB 17.**Voting by mailed ballots

MAR 8 - MAR 28

Information online at

GreenBenefit.org

The improvements and activities provided for 15/16

Maintenance

- Issued RFPs for landscape and general maintenance contractors
- Provided initial landscape maintenance for GBD parks pruning, mulching, planting, painting, weed removal, graffiti removal, Picked up trash; removed graffiti; reported bulky items to 311

Capital

• Created the Jumpstarts program to identify, fund and execute park and sidewalk garden improvements for 8 district greenspaces including path and drainage repairs and lighting installation.

Accountability, Outreach & Advocacy

- Built political and financial support for a Green Benefit District
- Conducted a neighborhood survey and identified supportive areas in the district
- Defined likely GBD boundaries and identified properties within those boundaries
- Created a website
- Developed and approved a Management Plan
- Created the Green Vision Plan
- Managed the petition and ballot phases in the founding of the GBD
- Created an interim board of directors
- Wrote and approved bylaws
- Held first board of directors election

Operations

- Had Articles of Incorporation approved
- Applied to the IRS for an EIN and was approved as a 501(c)(3)
- · Determined an assessment method
- Applied for and received City vendor status
- Executed a Management Agreement with the City
- Hired legal consultants
- Conducted search for and hired an Executive Director

The GBD received its first assessments in late January of 2016, the month after its first board of directors was elected and empaneled. This first fiscal year ended five months later, in June. Much of this partial first year was spent in foundation work – establishing governing parameters, gaining legal tax status as a nonprofit, determining the conditions and needs of the district greenspaces. But, in the midst of these transitions, the board also found time to identify and execute 7 capital and maintenance projects and hire landscaping and general maintenance contractors and an executive director.

The method and basis of levying the assessment in sufficient detail to allow each real property or business owner, as appropriate, to estimate the amount of the assessment to be levied against his or her property or business for that fiscal year.

Assessments are calculated by multiplying each parcel's assessable square footage by the applicable assessment rate.

Land Use	Rate per Lot or Bldg Sq Ft
Commercial/Residential (standard rate)	\$0.0951
Industrial (50% standard rate)	\$0.0475
Greenspace parcels (25% standard rate)	\$0.238
Non-accessible parcels (0 rate)	\$0
Vacant/parking lots (standard rate)	\$0.0951

The amount of any surplus or deficit revenues to be carried over from a previous fiscal year.

As 2015/16 was the GBD's initial period of operation, there were no funds carried forward from a previous year.

20165/16 Funds carried over to 2016/17 totaled \$294,687.

Due to the offset in the City/GBD fiscal year and the receipt of annual assessments, funds from any given calendar year are reserved to fund the first 2 quarters of the following year.

FY 2015/16 Carryover to FY 2017/18	Zone 1 - Dogpatch	Zone 2 – NW Potrero	Total
Maintenance	\$79,335	\$14,394	\$93,729
Capital	\$80,601	\$10,869	\$91,470
Accountability	\$57,070	\$9,856	\$66,926
Operations	\$36,061	\$6,501	\$42,562
Total	\$253,067	\$41,620	\$294,687

 The amount of any contributions made from sources other than assessments levied.

The required General Benefit amount for 2015/16 is \$21,993. In 2015/16, the GBD accrued \$45,832 in non-assessment income.

Non-assessment Income 2015/16	
Donations	\$22,500
In-Kind Donations	\$21,560
Penalties	\$1,667
Interest	\$105
Total	\$45,832

Proposed changes in the boundaries of the property and business improvement district or in any benefit zones or classification of property or businesses within the district.

2016/16 was the first period of operation for the GBD and provides the initial baseline.

There are no comparisons from previous years.

- Summary of performance metrics
- Total amount of trash collected in pounds
 Regular crews did not begin service until July of 2016. Data began being collected at that time.
- Total number of instances of graffiti removed or addressed
 Regular crews did not begin service until July of 2016. Data
 began being collected at that time.
- Total number of landscape, parks, and green space maintenance requests addressed
 Regular crews did not begin service until July of 2016. Data began being collected at that time.
- 4. Total number of volunteers and cumulative volunteer hours

Volunteer Hours 2015/16	# of Volunteers	# of Hours
Board & committee meetings	18	380
Maintenance & Capital Administration	13	256
Administration	5	25
TOTAL		661

Total number of commercial and industrial vacancies
 The GBD is not aware of any commercial or industrial vacancies during the reporting period.

From: Mchugh, Eileen (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS); Nagasundaram, Sekhar

(BOS)

Subject: FW: 2016-17 GBD Annual Report

Date: Monday, May 17, 2021 9:03:00 AM

Attachments: GBD 2016-17 Annual Report.pdf

----Original Message-----

From: Julie Christensen < julie@greenbenefit.org>

Sent: Friday, May 14, 2021 6:24 PM

To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org> Cc: Alvarez, Ramses (DPW) <ramses.alvarez@sfdpw.org>

Subject: 2016-17 GBD Annual Report

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

2016-17 Annual Report attached below.

Julie Christensen, Executive Director DOGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT 1459 18th St. San Francisco CA 94107

W: GreenBenefit.org E: julie@greenbenefit.org

W: 4151.851.1570. C: 415.269.1948





Greetings from your GBD!

2016/17 Was the GBD's first full fiscal year of operation and we spent a lot of effort on the basics: With the help of the City and others, we have tried to bring our district to a reasonable standard of order and cleanliness. We hope you noticed some improvement – your sidewalk a bit cleaner, that nearby trouble spot kept free of graffiti and trash, the brush and weeds by the freeway cut back and swept. And we've worked to make our public green spaces and parks more attractive and resilient.

The GBD was also formed to improve and create greenspaces and public realm amenities. We did greening makeovers of Pennsylvania Avenue and Tennessee Street near 23rd and participated in the planning of upgrades to 22nd Street. The GBD is spearheading improvements to the Caltrain station entrances. We will add fitness workout equipment to Progress Park and reconfigure Benches Park. We are working with Planning and RecPark on the renovation of Esprit Park and will begin outreach about potential improvements to Woods Yard Park.

We also worked hard to leverage the funds that district stakeholders provide by bringing in grants and donations and by advocacy that has already helped to bring millions more in impact fees and City dollars to our district. GBD advocacy has helped focus the attention of City departments on needs and opportunities in Dogpatch and NW Potrero Hill.

Thank you to all who have helped, advised, contributed and volunteered in 2016/17. Our district - and the GBD - is better for it.

Cheers,

Julie Christensen
Executive Director

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WHAT DID THE GBD DO IN 16/17?

The GBD keeps the district cleaner

GBD crews augment City services by crisscrossing the district 5 days a week to pick up trash, remove graffiti and report dumping and other problems. We work with our contractors on a monthly high-priority list that targets problem areas to break old habits and to discourage camping, dumping and graffiti.

The GBD also advocates with City and State departments to highlight district needs and ensure that we receive the services to which the district is entitled. We work collaboratively with the City and State to plan maintenance and address problem areas.

The GBD takes care of district parks and greenspaces

Over half of the parks and greenspaces in the district are not Recreation & Park Department facilities, but were created by

neighbors from freeway verges, street ends and odd bits of public right of ways. The GBD supports the work of our volunteer park stewards with weekly maintenance in a dozen of these spaces, making repairs as needed and providing upgrades like lighting, irrigation and path improvements.

The GBD makes the district greener, safer, better

The GBD planned and executed over 50 capital projects in FY 16/17 including completion of path repairs and upgrades at Esprit Park; the creation of a 320 ft.-long pedestrian path and garden along Pennsylvania Avenue near 23rd; new paths and seating areas at Progress Park; upgraded paths at Fallen Bridge; lighting upgrades at Benches Garden and installation of water-efficient irrigation systems at Angel Alley, Progress Park and Fallen Bridge.

The GBD leverages stakeholder funding

The GBD was able to augment property owner assessments by bringing in almost \$50,000 in donations from the Minnesota Street Project, SPARC, the Warriors and Pier 70. The GBD successfully applied for two SF Community Challenge grants that will bring in \$74,000 for park improvement projects in FY17/18

The GBD also participated in negotiations with UCSF that resulted in \$10.5 million being allocated by UCSF for GBD priority projects, including \$5 million towards the renovation of Esprit park, \$600,000 for the installation of a stoplight at Minnesota and 18th Streets, \$500,000 towards the completion of the 22nd Street stair connecting Potrero Hill and Dogpatch, and \$250,000 for improvements to the 22nd Street Caltrain station. The GBD worked with RecPark and the EN CAC to earmark \$2.7 million in development impact fees for Esprit Park.

GBD Crews removed

- **16,000** lbs. of trash
- 8,900 lbs. of green compost
- 140 graffiti tags
- 300 hypodermic needle
- The GBD maintains over
 50% of the parks and greenspaces in the district
- 3,000 volunteer hours
- 50 Capital projects planned and executed
- **\$49,730** in donations
- \$74,000 Qualified Grant Funding for 17/18
- \$2,700,000 EN CAC Esprit Park Allocation
- \$10,500,000 UCSF Community Funding

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The GBD advocates for planning and capital improvements

During the last year, the GBD has worked with Public Works, the Planning Department, the Recreation and Park Department, the Municipal Transportation Agency, the Mayor's Office of Economic and Workforce development, the Mayor's Office of Housing and Community Development, the Mayor's Fix-It Team, Supervisor Cohen's office, Caltrain, Caltrans, Senator Scott Weiner, Assemblymembers Phil Ting and David Chui and the Eastern Neighborhood Community Advisory Committee to elevate district needs and concerns and have them adopted as priorities in government planning and budgets.

The GBD worked collaboratively with neighborhood organizations like the Dogpatch Neighborhood Association, the Potrero Hill Boosters and the Dogpatch Merchants Association to develop a prioritized consensus list of the district's large capital improvement needs that helps all our organizations speak with a consistent voice about district needs and opportunities.

Through these efforts, the GBD was able to accelerate the City's planning for streetscape improvements in south Dogpatch and highlight the need for a comprehensive district-wide pedestrian master plan. We have lobbied City Hall for creation of a public plaza under the 18th Street overpass on Indiana. We are working with City staff to prioritize streets for the City's Green Connections program.

This year the GBD elevated district needs through

- 7 City departments
- 2 State departments
- 4 Elected officials



On the Horizon 017/18

While a lot of energy in 2016/17 went into getting the GBD organization up and running, groundwork was laid for a number of projects we plan to tackle in the coming year.

Coming soon

- Creation of an outdoor fitness area at Progress Park.
- Improvements to Benches garden and plaza.
- Remodeling of the 22nd St Caltrain station entrances.
- The makeover of Tennessee St between 23rd and 24th.

2017/18 will also see

- Upgrades to 22nd St between Pennsylvania & 3rd.
- Renovation planning for Esprit Park.
- Planning for upgrades to Woods Yard Park.
- Progress on the conversion of Caltrans land at San Bruno and 17th to the Potrero Gateway Loop public space.

And work on longerrange plans

- Conversion of additional Caltrans parcels to recreational and open space use.
- The creation of the USOP (UnderSide of the OverPass) public plaza at 18th and Indiana.
- Dogpatch sidewalk, crosswalk and lighting improvements.
- Expansion of Minnesota Grove.







Get Involved

You are part of a bold experiment in how community members can have more influence in the condition and direction of our neighborhood. Join us and be a part of positive change!

Be a part of it.

- Sign up to receive updates on neighborhood projects and news.
- Send us ideas for improvements or projects.
- Join us for a volunteer event like gardening or tree planting.
- Participate in community
 meetings on projects of interest
 like renovations of Esprit Park,
 the Caltrain Station entrances or
 Woods Yard Park.
- Represent your community as a member of the GBD Board of Directors. Help establish goals, funding priorities and policy for the organization. Sign-up and nomination for new board members begin on the GBD website on January 24, 2018.

Check us out at **GreenBenefit.org**

You can:

- · Report a problem.
- · Sign up for monthly news.
- Find information about GBD projects and activities.

Or email us with questions or suggestions

Info@GreenBenefit.org

Save the date! The GBD Annual Members party is on Thursday, March 8, 2018.



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Support for the GBD

The GBD has not only greatly contributed to the upkeep of green spaces and human places that already enliven the area, it is embarking on a series of exciting large capital projects which will provide further enhancements for all who come here.

Additionally, the GBD has engaged the community directly and clearly in discussions about their work, goals and progress in as complete and transparent a fashion as possible.

I am impressed with the quality and vigor that the GBD has demonstrated in improving the public realm of Dogpatch.

— Mc Allen DNA BoD Member At Large

The green spaces developed and maintained by the GBD are an important and integral part of Dogpatch and add immeasurably to the vibrancy of the neighborhood. They enable experiences in and around our facilities that would be impossible otherwise.

Equally important to us is the role the GBD is playing as our partner in broader development of our Dogpatch neighborhood. The GBD has tremendous insight into how to balance the various needs of businesses and residents in the neighborhood and has been instrumental in integrating our needs and preferences into the City's ongoing planning and development projects.

- Andy Rappaport Co-managing Member Minnesota Street Project

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As an industrial property owner in Dogpatch for over 50 years, I welcome the GBD and appreciate its help in fighting graffiti, maintaining open spaces, introducing pedestrian-centric landscaping while recognizing and supporting common sense parking solutions for all stakeholders.

The GBD is helping bridge the divide between competing forces in our changing neighborhood. An area that was once the primary domain of industrial properties is now equally supportive of a growing residential component. Conflicting needs between those different groups is unavoidable but through compromise a better neighborhood for all is possible.

-James Fuller Fuller Family Properties

My family and I are big fans of the GBD. In their short tenure as an organization, they have proven effective in the mission to maintain and thoughtfully enhance our shared spaces. As a tenant on Indiana Street near 25th, we benefit most immediately from the improvements made to Progress Park and Minnesota Grove.

My wife Joanna had the idea of hosting an Easter Egg hunt at Progress Park for the growing population of parents and young children. The event drew about twenty families from the neighborhood and will recur for years to come.

Thank you for your commitment to improving and maintaining the shared spaces of our fine neighborhood.

- Adam Gould



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GBD Governance

The business of the GBD – goal setting, project selection, financial allocations – is done by a 15-member Board of Directors elected by the district property owners whose assessments fund the GBD. Five seats, one-third of the total, are up for election each March. The reconstituted board is then empaneled to work on the goals and budget for the following July-to-June fiscal year. Directors can serve up to 2 consecutive 3-year terms. The GBD Management Plan outlines a preferred mix of Dogpatch and NW Potrero Hill representatives, commercial and residential owners and tenants, and greenspace advocates with expertise relevant to the mission of the GBD. The directives of the board and the day-to-day business of the GBD are carried out by the board and its Executive Director.

Consider serving on the GBD board. It is a way to have a lasting impact on your neighborhood.

The 2016/17 GBD Board of Directors



Jean Bogiages, President
(2015-19, Potrero residential property owner)



Jesse Herzog, Vice President (2015-20, Dogpatch commercial property owner)



Susan Eslick, Treasurer (2015-19, Dogpatch residential property owner)



Kate Eppler, Secretary
(2015-18. Potrero residential tenant)



Robert Broucaret (2015-18, Potrero residential property owner)



James Naylor (2015-18, Dogpatch commercial property owner)



Janet Carpinelli (2015-19, Dogpatch residential property owner)



Phil Pierce (2015-19, Greenspace advocate)



Kristel Craven (2017-20, Dogpatch commercial tenant)



Kat Sawyer (2017-20, Greenspace advocate)



Michele Davis (2015-18, Potrero commercial property owner)



Alison Sullivan (2017-20, Dogpatch residential property owner)



Alex Goretsky (2017-20, Dogpatch residential property owner)



Michael Yarne (2015-18, Greenspace advocate)



Nicky Jacobson (2017-19, Dogpatch residential tenant)

More information about the Directors and the Board is online at **GreenBenefit.org**

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GBD Finances

The Dogpatch and Northwest Potrero Hill Green Benefit District was formed in 2015 by a 76% majority vote of district property owners, whose assessments form the base of the GBD's funding. The Management Plan adopted in that vote regulates GBD finances. The GBD's elected Board of Directors determines GBD funding allocations. Public Works and the San Francisco Board of Supervisors provide oversight and a formal audit or audit review of the organization's finances is conducted each year.

The GBD operates on the same fiscal year as City government – from July 1 to June 30. Due to a 5-6 month offset between the start of the fiscal year in July and the receipt of the first assessments for the fiscal year in December or January, the GBD carries over approximately 50% of each year's assessment revenue to operate during the first half of the following fiscal year.

The District has 2 zones, Dogpatch and NW Potrero Hill. Assessments are expended proportionally in the zone where they are collected. For FY16/17, 86% of collected funds came from Dogpatch and 14% from NW Potrero Hill.

The GBD's Management Plan specifies that assessment funds will be divided into 4 categories – Maintenance, Capital Projects, Accountability (which includes digital and print communications, outreach, reports, meetings, events and advocacy) and Operations. Because of anticipated variations in the needs of the 2 zones, the percentage of funds specified for each of the 4 categories varies from Dogpatch to NW Potrero Hill. Assessment funds must be allocated within 10% of the guidelines specified by the property owner-approved Management Plan. The GBD can use donations, grants and other non-assessment funds for special projects and to provide additional services in categories where needs were greater than anticipated and this can alter proportional spending by category.

More detailed financial information is available online at **GreenBenefit.org**

Assessment Rates

District properties are assessed by multiplying the rate (determined by use) \boldsymbol{x} square footage.

Commercial, Residential, Parking Lot, Vacant	100%	\$0.0951
Industrial	50%	\$0.0476
Park, Greenspace	25%	\$0.0237
Inaccessible	0%	\$0.0000

Statement of Activities

July 1, 2016 to June 30, 2017

GBD TOTAL

REVENUE	Actual	Budget	Variance
Assessment Revenue	\$556,935	\$544,600	\$12,335
Other Revenue	49,736	58,500	(8,764)
In-Kind	20,745	-	20,745
TOTAL REVENUE	\$627,416	\$603,100	\$24,316
EXPENSES			
Maintenance	\$174,475	\$193,300	\$(18,825)
Capital	119,979	189,400	(69,421)
Accountability	83,148	125,200	(42,052)
Operations	61,140	95,200	(34,060)
In-Kind	20,745	-	20,745
TOTAL EXPENSES	\$459,487	\$603,100	\$(143,613)
REVENUE OVER EXPENSES	\$167,929	-	\$167,929
CARRYOVER from 2015/16	\$294,918	\$294,683	\$235
TOTAL CARRYOVER to 2017/18	\$462,847	\$294,683	\$168,164

	Management Plan Target	Budget	Actual Assessment Expenditures	Total Actual Expenditures
Maintenance	30%	32%	38%	38%
Capital	31%	31%	28%	26%
Accountability	24%	21%	19%	18%
Operations	15%	16%	15%	18%

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Statement of Activities

July 1, 2016 to June 30, 2017

DOGPATCH TOTAL

REVENUE	Actual	Budget	Variance
Assessment Revenue	\$481,230	\$470,800	\$10,430
Other Revenue	49,500	48,500	1,000
In-Kind	17,542	-	17,542
TOTAL REVENUE	\$548,272	\$519,300	\$28,972
EXPENSES			
Maintenance	\$147,948	\$163,500	\$(15,552)
Capital	98,326	170,600	(72,274)
Accountability	70,304	107,000	(36,696)
Operations	51,701	78,200	(26,499)
In-Kind	17,542	-	17,542
TOTAL EXPENSES	\$385,821	\$519,300	\$(133,479)
REVENUE OVER EXPENSES	\$162,451	_	\$162,451
CARRYOVER from 2015/16	\$253,218	\$252,983	\$235
TOTAL CARRYOVER to 2017/18	\$415,669	\$252,983	\$162,686

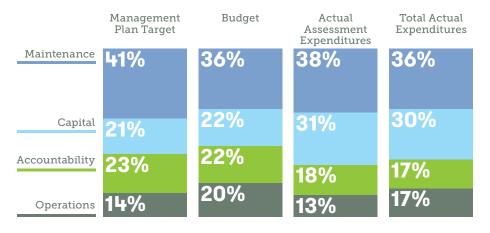
	Management Plan Target	Budget	Actual Assessment Expenditures	Total Actual Expenditures
Maintenance	28%	31%	39%	38%
Capital	33%	33%	27%	26%
Accountability	24%	21%	20%	18%
Operations	15%	15%	14%	18%

Statement of Activities

July 1, 2016 to June 30, 2017

NW POTRERO HILL TOTAL

REVENUE	Actual	Budget	Variance
Assessment Revenue	\$75,705	\$73,800	\$1,905
Other Revenue	236	10,000	(9,764)
In-Kind	3,203	-	3,203
TOTAL REVENUE	\$79,144	\$83,800	\$(4,656)
EXPENSES			
Maintenance	\$26,527	\$29,800	\$(3,273)
Capital	21,653	18,800	2,853
Accountability	12,844	18,200 17,000	(5,356) (7,561)
Operations	9,439		
In-Kind	3,203	-	3,203
TOTAL EXPENSES	\$73,666	\$83,800	\$(10,134)
REVENUE OVER EXPENSES	\$5,478	-	\$5,478
CARRYOVER from 2015/16	\$41,700	\$41,700	-
TOTAL CARRYOVER to 2017/18	\$47,178	\$41,700	\$5,478



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Statement of Financial Position

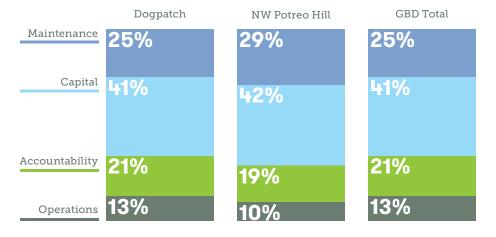
June 30, 2017

ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	\$497,399
Accounts receivable	-
Total current assets	\$497,399
OTHER ASSETS	
Prepaids and deposits	\$1,713
Total other assets	\$1,713
Total assets	\$499,112
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts Payable	\$36,265
Total liabilities	\$36,265
NET ASSETS	
Unrestricted	
Board-designated	\$462,847
Total net assets	\$462,847
TOTAL LIABILITIES AND NET ASSETS	\$499,112

2017/18 Budget

July 1, 2017 - June 30, 2018

REVENUE	DOGPATCH	NW POTRERO HILL	TOTAL BUDGET
Net Assessment Revenue	\$507,700	\$75,700	\$583,400
Other Revenue	\$38,350	\$34,750	\$73,100
TOTAL REVENUE	\$546,050	\$110,450	\$656,500
EXPENSES			
Maintenance	\$171,500	\$31,800	\$203,300
Capital Improvement	\$285,800	\$46,500	\$332,300
Accountability, Transparency, and Citizen Services	\$147,000	\$20,700	\$167,700
Operations and Contingency Reserves	\$85,750	\$12,550	\$98,300
TOTAL EXPENSES	\$690,050	\$111,550	\$801,600
REVENUE OVER EXPENSES	\$(144,000)	\$(1,100)	\$(145,100)
CARRYOVER from 2016/17	\$415,669	\$47,178	\$462,847
TOTAL CARRYOVER to 2018/19	\$271,669	\$46,078	\$317,747



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GREEN BENEFIT

DOGPATCH & NW POTRERO HILL rs S

DOGPATCH & NORTHWEST GREEN BENEFIT DISTRICT POTRERO HILL

SAN FRANCISCO, CA 94107 1459 18TH STREET # 369

2018 GBD Board of Directors nominations open

JANUARY 24, 2018

schedule and other information. Check the website for election

Annual members and friends party

MARCH 8, 2018

Be on the lookout for information on this year's event. We hope to see you there!

Report problems and sign up for news at

GreenBenefit.org

NONPROFIT ORG. U.S. POSTAGE

SAN FRANCISCO, CA PERMIT NO. 925 From: Mchugh, Eileen (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS); Nagasundaram, Sekhar

(BOS)

Subject: FW: 2017-18 GBD Annual Report
Date: Monday, May 17, 2021 9:04:00 AM
Attachments: GBD 2017-18 Annual Report.pdf

----Original Message-----

From: Julie Christensen < julie@greenbenefit.org>

Sent: Friday, May 14, 2021 6:25 PM

To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org> Cc: Alvarez, Ramses (DPW) <ramses.alvarez@sfdpw.org>

Subject: 2017-18 GBD Annual Report

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

2017-18 Annual Report attached below.

Julie Christensen, Executive Director DOGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT 1459 18th St. San Francisco CA 94107

W: GreenBenefit.org E: julie@greenbenefit.org

W: 4151.851.1570. C: 415.269.1948







A LETTER FROM THE EXECUTIVE DIRECTOR JULIE CHRISTENSEN

"Before and After" seems a fitting theme for the Green Benefit District's 3rd annual report.

The district itself is in a period of transition: our sleepy, out-of-the-way, semi-industrial, historical hamlet encircled by enormous transformations taking place in Mission Bay and the eastern waterfront. New faces are popping up inside the neighborhood from new residential developments, with more to come.

The GBD has responded to these changes with some of our own making – converting the "Before" of our marginal and neglected urban spaces to "Afters" of greener, user-friendly, habitat-supporting and community-building public gardens and gathering spots. Take a look inside for some of our favorite projects from 2017/18.

Our organization has also undergone its own "Before" and "After" transition: after a couple years of establishment and foundation building we are ready to take the training wheels off and pick up some speed. We have an excellent board of bright, committed, experienced individuals. We are enjoying strong support from City and State agencies. Development impact fees, grant funding and donor contributions are augmenting stakeholder assessments and expanding GBD capabilities.

All in all, we hope one of the significant "Before and After" transformations you have noticed is the condition of Dogpatch and NW Potrero Hill before and after the formation of the GBD. Our staff, board, contractors and governmental allies have worked hard this year to make our district more livable and more resilient. Please let us know how we are doing. We are looking forward to working with you on a new set of projects as we begin our fourth year.

Cheers,



3 A LETTER FROM THE **PRESIDENT** JESSE HERZOG

I'm honored to serve as President of the Board for the GBD. The GBD has completed some tremendous projects this year, as highlighted in the before and after theme of this report. However, I'm most honored (and pleased!) to serve in the company of such fantastic Board Members.

Between full board meetings, subcommittee meetings, and any number of tasks in-between, our volunteer board members have put great thought and time into greening and beautifying our charming little corner of the City. Comprised of small business owners, educators, greening professionals, residents new and old of the neighborhood, the one thing that unites this merry band of volunteers is their passion for making our neighborhood better, and spending oodles of their personal time doing so!

So thank you Board, and thank you community for your trust and support. If you have any questions, comments, or just want to join in the fun, please don't hesitate to reach out to me!

Verdantly,

2017/18 **GBD** Board of Directors

More information about the Directors and the annual election process online at GreenBenefit.org





Vice President Jean Bogiages NW Potrero Hill **Residential Property** Owner



Treasurer **Susan Eslick** Dogpatch **Residential Property** Owner



Secretary **Kate Eppler** NW Potrero Hill Tenant



Janet Carpinelli Dogpatch **Residential Property** Owner



Kristel Craven Dogpatch **Tenant**



Keith Goldstein Dogpatch Tenant





Bruce Huie Dogpatch Residential Property Owner

Residential Property Owner

(also Commercial Tenant)

Alex Goretsky Dogpatch



James Naylor Dogpatch Commercial Property Owner



Phil Pierce Greenspace Advocate



Kat Sawyer Greenspace Advocate



Alison Sullivan Dogpatch Residential Property Owner



Loren Swanson NW Potrero Hill Residential Property Owner



Jason Kelley Johnson Dogpatch Tenant (also Residential Property Owner)



BENCHES PARK RENOVATION



before

Benches and Fallen Bridge Parks were created from Caltrans right of ways on either side of the 18th Street bridge over 101. Benches Park was originally transformed from weedy lots in the 1970s by neighbors and the California Youth Conservation Corps. In 2018, the GBD executed the first major renovation of this surprisingly verdant and vital neighborhood gathering spot in over 40 years. The project was executed with the help of Caltrans, Friends of the Urban Forest, park stewards Joe Treinen and Loren Swanson, and many neighborhood volunteers, plus a financial boost from a Community Challenge Grant.

Enlarged the park's public plaza, creating more space for exercise and gatherings

Improved safety by adding lighting and reducing sight obstructions

Added sidewalk gardens, trees and planters

Removed chain link fencing and opened the garder

Replaced hardscape with permeable paving and created sidewalk gardens for zero net gain in hardscape

Restored the park's signature benches

Benches Park has found renewed life as a respite for those making the trek over the hill and a beloved gathering spot for nearby neighbors.











before



TOUGDATCH & NW POTRERO HILL GREEN RENEET DIST

TENNESSEE @ 23RD



pefore

Tennessee Street, between 23rd and 24th in South Dogpatch, lies at the nexus of some of the most drastic changes in the district - with the new Abaca housing development and Angel Alley to the north and the Minnesota Street Project, with its galleries and artists' studios, to the south and west. It is also one of the district's most problematic streets, prone to camping, dumping, fires and graffiti. In October of 2017, the GBD made some changes to the neglected block.

sidewalk, creating a clear pedestrian path that makes the area safer and encourages foot traffic.

Worked with the SFMTA to alter parking patterns and restrictions, adding 12 parking spaces and discouraging camping and long-term car storage through time-limited parking.

Partnered with Friends of the Urban Forest to add 28 street trees on the block

Encouraged adjacent property owners to repair and paint their buildings.

In the months since the makeover the campers, dumping, graffiti, fires and discarded needles are gone.



MINNESOTA GROVE NORTH EXTENSION



before



before

Minnesota Grove lies along the path of an old railroad spur on the Minnesota Street public right of way, the odd route a vestige of the neighborhood's bustling industrial past. Lovingly tended by park steward David Hall and other neighborhood volunteers, it has become a treasured neighborhood gem. But access to the park has been awkward, with only midblock entrances off the street and a driveway. In 2018, the GBD expanded the park's northern connections and amenities.

Extended the Grove's main path, connecting the garden to 24th Street.

Created rock walls along the new area to retain and protect the planted areas and create more casual seating.

Replanted the park's north end.

The north extension is the first phase of the GBD's effort to create a complete pedestrian path of travel through the Grove connecting all the way from 24th to 25th Streets.





12

/TI TOODE IVI

PROGRESS DOG RUN



pefore



The GBD-managed Progress Dog Run (on a State freeway verge) is the only sanctioned off-leash dog run in the district. In 2017, the GBD made safety, health and aesthetic improvements to this important neighborhood resource.

Added a second sally port entrance for greater safety and convenience.

Altered grade and drainage to send pooling water to planted areas.

Repaired leaks and altered the water delivery system at the site to discourage abuse and conserve water, cutting water usage by 30%.

Added a hedge along the border planter.



before



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UNUAL REPORT 17/1

PENNSYLVANIA AVENUE

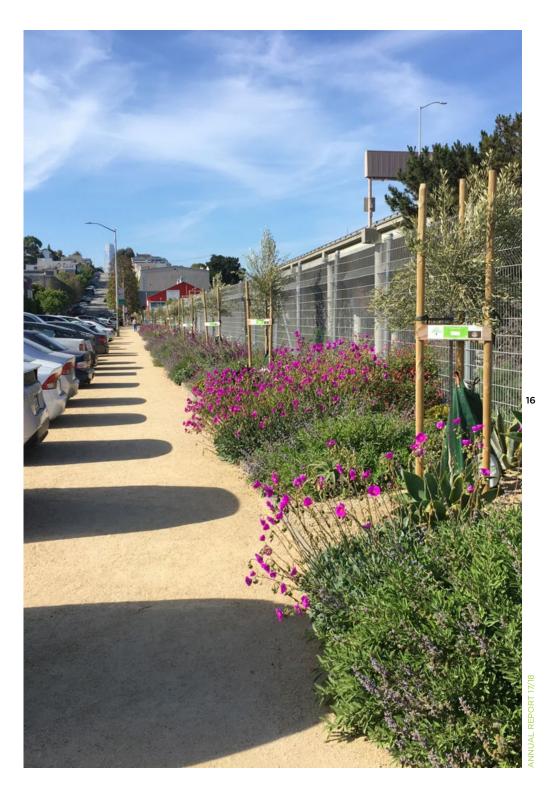


before

The makeover of the 320-foot long pedestrian path and garden along Pennsylvania near 23rd St, a project the GBD began with help from The Golden State Warriors in 2016, received a Phase 2 boost in 2017 through a partnership with Friends of the Urban Forest that added trees to the expanding plantings.

Planted 10 new olive trees.

The garden, which is irrigated only in the driest couple months each year, has really thrived. The camping and dumping that plagued the area has completely ceased. Commuters, Food Bank volunteers and neighbors have a safe path of travel down this stretch of Pennsylvania.



STREET TREES & SIDEWALK GARDENS



The GBD partnered with Friends of the Urban Forest and neighborhood volunteers on two major street greening projects this year.

Added 76 new street trees

Created 1563 Square fee of sidewalk gardens

Converted more than 3,000 sq. ft of pavement to permeable sidewalk gardens and tree wells



W POTRERO HILL GREEN BENEFIT DIST

NNUAL REPORT 17/1

25TH AND INDIANA











PATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT

NUAL REPORT 17/18

TOIGTSIN DENETIA DESTOR

SIDEWALK & GENERAL CLEANING



Aim to Please Kermit, Leo, Andre, Ray

Leo Stewart and his crew at Aim To Please do daily sidewalk cleaning in the district,

21 including specially targeted problem areas, and augment parks and greenspace maintenance with trash pickup and graffiti abatement. In 2017/18 a two-person team was out in the district Monday through Friday. Aim To Please originally came on board with the GBD in 2016.

LANDSCAPE



Juan Lainez, Inc Juan, Angel, Marvin, Peter, Rigoberto

Lainez, Inc provides weekly maintenance for the twelve GBD-maintained district greenspaces. Juan Lainez & his crew also do additional contracting work for the GBD, including the new Tennessee Street installation, the new Progress Park dog run gate and the northern extension of the Minnesota Grove path. In 2017/18, Lainez Inc had a four-person team in the district 2 days each week. This was Lainez, Inc's first year providing regular landscape maintenance and improvements for the GBD.



GBD Partners

These are a few of our favorite friends

The GBD is aided by so many people in the course of each year that a short list is inherently neglectful. But we did want to highlight some of the GBD's pivotal partnerships in 2017/18 and acknowledge the breadth and value of help we receive, the boosts that allow us reach farther and accomplish more.

Public Works



Jonathan GoldbergGreen Benefit District Program Manager

City Partners

Jonathan was involved with the formation of the GBD and later joined Public Works as Program Manager for Green Benefit Districts. As our primary City contact and liaison, Jonathan is an invaluable source of assistance and advice. In so many ways the GBD would not be where or what it is without Jonathan's help and guidance.

Public Works



Kelli Rudnick
Project Manager (second from right)

Fiona Cundy
Landscape Architect (far left)

Kelli and Fiona were key to the 22nd Street Green Connections street makeover project. (They are shown here with their colleagues Stephen Pereira Schork and Olivia Barradas from the 22nd St team.) They are also involved in projects throughout the district, most recently planning for the extension of Minnesota Grove and for pedestrian and roadway improvements to Minnesota Street in south Dogpatch. Kelli and Fiona's guidance and advocacy have helped attract City resources and funding to a number of district projects championed by the GBD. (Photo by Nicole Woo, Public Works)

San Francisco Municipal Transportation Agency



Hank WilsonManager of Parking Policy,
Sustainable Streets Division

Kathie Studwell

Program Manager for Residential Parking Policy, Parking & Curb Management

Hank and Kathie are best know in the district for their 2-year-long efforts to update the Dogpatch area parking plan. But the pair has also been pivotal partners in major GBD initiatives, including the makeover of Tennessee at 23rd (which added 12 parking spaces, discouraged camping and allowed for 200' feet of new temporary sidewalk) and planned parking and pedestrian path improvements to Minnesota Street in south Dogpatch. Hank and Kathie's contributions have been essential to bringing neighborhood visions to life.

Volunteer Park Stewards



Joe Treinen Benches Park

David Hall
Minnesota Grove

The GBD relies on the help of numerous volunteers. Two of the hardest working and most valued volunteers are park stewards **Joe Treinen** and **David Hall**. Joe began working on Benches when he moved to Potrero Hill in the early 1980s. David Hall began tending Minnesota Grove 14 years ago when he moved in across the street. Both have landscaping degrees and a combined 50 years in professional horticulture work. The GBD serves as an extension of their efforts and to help realize their visions for these wonderful parks.

Grantors

COMMUNITY CHALLENGE GRANTS®

Community Challenge Grant Program,

The Community Challenge Grant program, founded in 1991 by a San Francisco voter initiative, has enabled hundreds of community organizations to create and improve neighborhood greenspaces. The GBD applied in the 2017 grant cycle for funding assistance for the Benches renovation and the Progress Park fitness project. The resulting CCG grants added nearly \$80,000 to augment assessment funding.

Nonprofit Partners



Friends of the Urban Forest

FUF has planted more than 60,000 trees in San Francisco since its founding in 1981, almost half of our City's street tree canopy. FUF has been a great partner to the GBD. Our organizations have worked together to add 76 street trees in the district and, through new tree basins and sidewalk gardens, we've removed over 3,000 square feet of concrete, converting it to permeable greenspace.

THE POWER STATION





Donors

The GBD benefits greatly from district businesses, private contributors and other donors. In 2017/18 the **Potrero Power Plant, AIG** (developer of the Abaca apartments) and the **R Group** stepped up to help fund the GBD's makeover of Tennessee between 23rd and 24th. The project added 200 feet of missing pedestrian path, 28 new street trees, and 12 parking spaces. The philanthropy and community spirit of donors like these expand the GBD's ability to execute capital projects that improve our district.

INUAL REPORT 17/18

GBD Finances

The Dogpatch and Northwest Potrero Hill Green Benefit District was formed in 2015 by a 76% majority vote of district property owners, whose assessments form the base of the GBD's funding. The Management Plan adopted in that vote regulates GBD finances. Public Works and the San Francisco Board of Supervisors provide oversight and an independent audit review is conducted each year.

The GBD operates on the same fiscal year as City government – from July 1 to June 30. The initial assessment revenue for a fiscal year beginning July 1 is not received until the following January. This requires the GBD to roll over 50% of its annual operating budget (for July through December) from each prior year.

The GBD's Management Plan specifies that assessment funds be divided into 4 categories – Maintenance, Capital Projects, Accountability & Outreach (which includes communications, outreach, reports, meetings, events and advocacy) and Operations. Assessment funds should be allocated within 10% of the guidelines specified by the property owner-approved Management Plan.

The District has 2 zones, Dogpatch and NW Potrero Hill. Assessments are expended proportionally in the zone where they are collected. For FY17/18, 85% of collected funds came from Dogpatch and 15% from NW Potrero Hill. Because of anticipated variations in the needs of the 2 zones, the percentage of funds specified for each of the 4 spending categories varies from Dogpatch to NW Potrero Hill.

More detailed financial information is online at **GreenBenefit.org**

Assessment Rates

To calculate an annual assessment:

- 1. Determine the primary parcel use.
- 2. Find the assessment rate per sq. ft. according to parcel use.
- For commercial, industrial, and residential uses, multiply building square footage by the assessment rate. For parking lots, vacant lots, and open space, multiply lot square footage by the assessment rate.

Commercial, Residential, Parking Lot, Vacant	100%	\$ 0.095
Industrial	50%	\$ 0.048
Park, Greenspace	25%	\$ 0.024
Inaccessible	0%	\$ 0.000
Industrial Park, Greenspace	50% 50% 25% 0%	\$ 0.048 \$ 0.024 \$ 0.000

General Benefit

The general benefit is the amount of non-assesment funds that must be raised each fiscal year.

2017/18 GENERAL BENEFIT REQUIREMENT	\$41,365
Cash Grants & Donations	
Donations	\$32,800
Grants	\$78,250
Total Grants & Donations	\$111,050
In-Kind & Volunteer	
2,382 Volunteer hours @ \$15	\$35,730
In-Kind contributions	\$11.520

TOTAL NON-ASSESSMENT FUNDS	\$158,300
Total In-Kind & Volunteer	\$47,250
In-Kind contributions	\$11,520

Statement of Financial Position

June 30, 2018

Total assets

CLIDDENIT ACCETS

ASSETS

Corrent Assers Cash and cash equivalents Accounts receivable Total current assets	\$365,032 125,356 490,388
OTHER ASSETS Prepaids and deposits Total other assets	1,432 1,432

26

\$491,820

\$9.117

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable

Total liabilities	\$9,117
NET ASSETS UnrestrictedBoard-designated Total net assets	\$483,703 \$483,703
Total liabilities and net assets	\$492,820

	Budget	Actual	Variance
REVENUE	_		
Assessment Revenue	\$498,601	\$520,400	\$(21,799)
Donations	28,700	_	28,700
Grants	40,750	38,350	2,400
Other Revenue	277	_	277
In-Kind	10,025	_	10,025
TOTAL REVENUE	\$578,353	\$558,750	\$19,603
EXPENSES			
Maintenance	\$156,659	\$171,500	\$(14,841)
Capital	148,515	285,800	(137,285)
Accountability	137,128	147,000	(9,872)
Operations	79,978	85,750	(5,772)
In-Kind	10,025	-	10,025
TOTAL EXPENSES	\$532,305	\$690,050	\$(157,745)
REVENUE OVER EXPENSES	\$46,048	\$(131,300)	\$177,348
PRIOR YEAR CARRYOVER	\$415,706	\$407,500	\$8,206
TOTAL CARRYOVER	\$461,754	\$276,200	\$185,554

NW POTRERO HILL			
	Budget	Actual	Variance
REVENUE			
Assessment Revenue	\$88,640	\$88,800	\$(160)
Donations	4,100	_	4,100
Grants	37,500	34,750	2,750
Other Revenue	39	_	39
In-Kind	1,495	_	1,495
TOTAL REVENUE	\$131,774	\$123,550	\$8,224
EXPENSES			
Maintenance	\$31,115	\$31,800	\$(685)
Capital	93,262	46,500	46,762
Accountability	20,157	20,700	(543)
Operations	11,938	12,550	(612)
In-Kind	1,495	_	1,495
TOTAL EXPENSES	\$157,967	\$111,550	\$46,417
REVENUE OVER EXPENSES	\$(26,193)	\$12,000	\$(38,193)
PRIOR YEAR CARRYOVER	\$47,142	\$45,600	\$1,542
TOTAL CARRYOVER	\$20,949	\$57,600	\$(36,651 <u>)</u>

DOGPATCH & NW POTRERO HILL GREEN BENEFIT

Dogpatch budget variations were due to a decrease in capital spending. The Progress Park Fitness project experienced permitting and construction delays that shifted some of that project budget into 2018/19. Coordination with City departments and projects delayed the Minnesota Grove southern expansion and the 22nd St Mulitmodal Hub, shifting portions of those budgets to 2018/19.

Management Plan Target - The

Management Plan specifies how GBD assessment funds (but not grants or donations) should be spent.

Assessment Fund Expenditures – How assessment funds were expended.

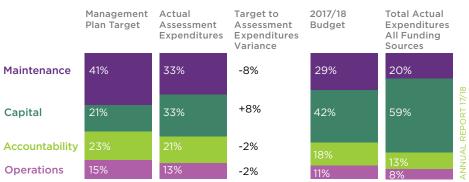
Target to Assessment Expenditures Variance – Should be less than ±10%.

2017/18 Budget - Projected use of funds for this fiscal year.

Total Actual Expenditures – All expenditures including assessments, grants, donations, etc.

NW Potrero Hill variations in the budget for were due to an increase in capital spending. Phase 2 of the Benches Park renovation, scheduled for 2018/19 and beyond, was accelerated due to partnership opportunities and cost savings achieved by compressing the construction phases. Overall capital expenditures versus other spending is expected to average out to target levels over 2 years.

	Management Plan Target	Actual Assessment Expenditures	Target to Assessment Expenditures Variance	2017/18 Budget	Total Actual Expenditures All Funding Sources
Maintenance	28%	28%	0%	25%	29%
Capital	33%	29%	-4%	41%	28%
Accountability	24%	27%	+3%	21%	26%
Operations	15%	16%	+1%	13%	15%



Statement of Activities July 1, 2017 - June 30, 2018

GBD TOTAL

	Budget	Actual	Variance
REVENUE			
Assessment Revenue	\$587,241	\$609,200	\$(21,959)
Donations	32,800	_	32,800
Grants	78,250	73,100	5,150
Other Revenue	316	_	316
In-Kind	11,520	-	11,520
TOTAL REVENUE	\$710,127	\$682,300	\$27,827
EXPENSES			
Maintenance	\$187,774	\$203,300	\$(15,526)
Capital	241,777	332,300	(90,523)
Accountability	157,285	167,700	(10,415)
Operations	91,916	98,300	(6,384)
In-Kind	11,520	_	11,520
TOTAL EXPENSES	\$690,272	\$801,600	\$(111,328 <u>)</u>
REVENUE OVER EXPENSES	\$19,855	\$(119,300)	\$139,155
PRIOR YEAR CARRYOVER	\$462,848	\$453,100	\$9,748
TOTAL CARRYOVER	\$482,703	\$333,800	\$148,903

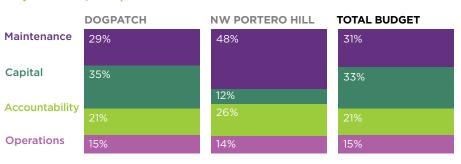
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Management Actual Target to 2017/18 Total Actual Expenditures Plan Target Assessment Assessment Budget All Funding Expenditures Expenditures Sources Variance 30% 27% -3% 25% 27% Maintenance Capital +3% +1% Accountability Operations -1%

2018/19 Budget July 1, 2018 - June 30, 2019

	DOGPATCH	NW POTRERO HILL	TOTAL
REVENUE			
Net Assessment Revenue	\$510,600	\$80,200	\$590,800
General Benefit	26,100	3,100	\$29,200
Other Revenue	-	-	-
TOTAL REVENUE	\$536,700	\$83,300	\$620,000
EXPENSES			
Maintenance	\$188,600	\$41,300	\$229,900
Capital Improvement	230,300	10,700	241,000
Accountability	132,800	22,500	155,300
Operations	89,300	13,300	102,600
TOTAL EXPENSES	\$641,000	\$87,800	\$728,800
Revenue over expenses	\$(104,300)	\$(4,500)	\$(108,800)
Prior year carryover-Assessment	\$367,274	\$42,547	409,821
Rior year carryover-Donations	\$29,043	\$4,139	33,182
Rior year carryover-Donations	\$40,750	₽4,139	\$40.750
TOTAL CARRYOVER	\$332,767	\$42,186	\$ 374,953

Projected 2018/19 Expenditures



NONPROFIT ORG. U.S. POSTAGE **P A I D** SAN FRANCISCO, CA PERMIT NO. 925

Photography by James Bueti, Scott R. Kline and others Graphic Design by TransitStudio

Note the Date!

Monthly Board Meetings See **Green Benefit.org** for location & details

Submission deadline for board candidates

Save the Date

GreenBenefit.org

From: Mchugh, Eileen (BOS)

To: <u>BOS-Supervisors</u>; <u>BOS-Legislative Aides</u>; <u>BOS-Administrative Aides</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS)

Subject: FW: 2018-19 GBD Annual Report

Date: Monday, May 17, 2021 1:24:00 PM

Attachments: GBD 2018-19 Annual Report.pdf

----Original Message-----

From: Julie Christensen < julie@greenbenefit.org>

Sent: Friday, May 14, 2021 6:27 PM

To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org> Cc: Alvarez, Ramses (DPW) <ramses.alvarez@sfdpw.org>

Subject: 2018-19 GBD Annual Report

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

2018-19 Annual Report attached below.

Julie Christensen, Executive Director DOGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT 1459 18th St. San Francisco CA 94107 W: GreenBenefit.org E: julie@greenbenefit.org

W: 4151.851.1570. C: 415.269.1948



Thank you!

The GBD was created to design, improve and maintain greenspaces in the district and to advocate for city and private sector improvements that support a green and Walkable neighborhood.



A LETTER FROM THE **EXECUTIVE DIRECTOR JULIE CHRISTENSEN**

Dogpatch is getting a lot of press as an "emerging neighborhood." But longtime residents (I call them the homesteaders) know Dogpatch has been a neighborhood since the 1860s. Worker-housing Victorians from the century before last still line the neighborhood's historic streets. I first knew the area as the home of Burning Man, of artists and designers, the Hell's Angels and various other border-dwellers, of railroad spurs, warehouses and vestiges of our industrial past. The homesteaders embraced the quirkiness, the outer lands feel, the dogeared buildings, the ragged streets, the abrupt grade changes, the industrial scale, the warm, sunny windless weather and the (usually) quiet nights.

But the tsunami of change that has engulfed Mission Bay and the eastern waterfront has flowed onward into Dogpatch and Potrero Hill. 2400 Units of housing have been constructed within the GBD boundaries since the organization was formed in 2015, with 2600 more in the pipeline. Art galleries, breweries, robotics companies, scooter and self-driving car companies are nestled alongside furniture and bag makers, electricians and iron workers. UCSF now owns almost 6 acres at the district's north end and has already added student housing and a psych center there. The Warriors arena is open. Pier 70 is coming online and the Power Station development is soon to follow.

The GBD was formed to help nurture and protect the homesteaders' gardens and parks and planted verges, the do-it-yourself greenspaces that helped keep the freeways and trains and warehouses at bay. It was also created to help protect a core sense of place in the face of intensive change, to help find a way to meld the ones who were here with those who just arrived, and to help keep the neighborhood spirit alive, however it evolves.

We are thrilled to be part of this amazing place, and grateful to the district property owners who make the work of the GBD possible.



3 A LETTER FROM THE

PRESIDENT

Susan Eslick

I've lived and worked in Dogpatch for 23 years, on what we now call Angel Alley. Through the years I've been involved in our neighborhood in many different ways - in various roles with the Dogpatch Neighborhood Association, the Potrero Boosters, as a parks advocate, in joint projects with the Dogpatch Merchants Association - and I am proud of the many things accomplished by these groups.

I was a big supporter of the formation of the Green Benefit District because it seemed we needed more attention from the City and more clout and funding than neighborhood organizations could provide. Looking at the GBD as it nears the end of its fourth year, I think how incredibly fortunate we are to have this resource at this juncture, as the challenges we face - the freeways, train, Chase Center crowds, and Eastern Waterfront development - get more challenging in the face of an astonishing building and population surge.

The focus and efforts of the GBD have allowed us to accomplish more than even the organization's founders anticipated. This is made possible by many factors - the secure funding provided by property owners, the ability to leverage that funding for additional grants, support from City Hall, respect of City Departments and partnering effectively with them and with private groups. It is rewarding to see the impact a neighborhood-driven organization can have and I am proud to be a part of it.

All the GBD does is driven by and for neighbors - by our elected board, and by comments and requests we get from people like you.

Let us know what you think.

Susan Eslick President

2018/19 GBD Board of Directors

More information about the Directors and the annual election process online at **GreenBenefit.org**





Dogpatch Residential Property Owner (also Commercial Tenant)

Jesse Herzog
Dogpatch
Commercial Property Owner

Alex Goretsky

Vice President Jean Bogiages NW Potrero Hill Residential Property Owner





James NaylorDogpatch
Commercial Property Owner

Treasurer
Bruce Huie
Dogpatch
Residential Property
Owner





Philip PierceGreenspace Advocate

Secretary
Alison Sullivan
Dogpatch
Residential Property
Owner





Kat Sawyer Greenspace Advocate







Kate Eppler NW Potrero Hill Tenant





Loren Swanson NW Potrero Hill Residential Property Owner







Jason Kelley JohnsonDogpatch Tenant
(also Residential Property
Owner)

REPORT 18/19





SPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT

22ND STREET CALTRAIN STATION ENTRANCE

22nd @ Iowa

Respondents to the GBD Annual Survey have consistently ranked the Caltrain station area as a #1 priority for cleanup and improvements.



before



efore

Site owner

Caltrain

Design

Fletcher Studio (southbound platform entrance), GBD, SFMTA, Public Works

Funding

UCSF neighborhood cushioning grant of \$250,000 and City Departments

CHALLENGES

Fastest-growing ridership of any train station in California

Scooter usage at the station up 1600% in 3 years

Station informal and poorly marked, hard to locate and recognize

Dark, and a magnet for dumping and graffiti

PROJECT

Replace the southbound train platform entrance with a new landscaped plaza (GBD)

Improve site lines and egress at the northbound platform entrance (GBD)

Add scooter and motorcycle parking (GBD, SFMTA)

Add secure bike parking lockers (SFMTA)

Install LED Lighting on Iowa (Public Works)

Increase zones for personal and rideshare drop off (SFMTA)

Relocate bus stop closer to station and under cover of 280 (SFMTA, Public Works)





UAL REPORT 18/19

PROGRESS PARK FITNESS

Iowa between 23rd & 25th

Park users contacted the GBD about the possibility of replacing and upgrading the fitness area at the park.



efore

Site Owner

Caltrans

Design

Fletcher Studio, GBD

Funding

GBD property owners, Community Challenge Grant, Power Station & Burning Man donation

CHALLENGES

Old pull up bars were rusted and broken

West end of the park needed positive

District needs more recreational amenities

PROJECT

State-of-the-art street workout/calisthenics equipment with a resilient surface

Concrete pad for tai chi, sword work and other types of exercise

Infill planting of drought-tolerant natives

Repaired and expanded irrigation system

Improved and extended pathways





TOIGHTOH & NW DOTREBO HILL GREEN RENEFIT DISTRICT

BENCHES DOG STATION

San Bruno @ 18th

How can we better accommodate dogs in neighborhoods with limited greenspace and no dog runs?



CHALLENGES

We can't simply say, "No dogs anywhere."

Overuse by dogs causes damage to green spaces and increases maintenance time.

PROJECT

Sidewalk garden-sized dog relief area

Porous artificial turf over fast-draining rock and sand

Glazed sewer pipe stations surrounded by rock and sewer collar "grommets"

Pop up sprinklers that wash regularly

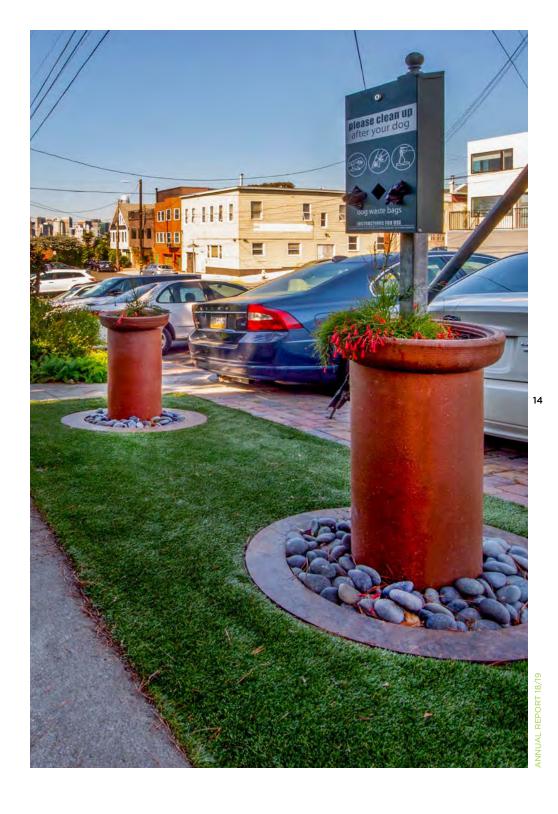
Site Owner

Public sidewalk adjacent to Caltrans property (Benches Park)

Designer GBD

Funding

GBD property owners



OGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT

MINNESOTA GROVE UPGRADES

Minnesota between 24th & 25th

An oasis in the midst of industry, Minnesota Grove, once a railroadspur, now spans arts buildings, new condos and expanding business enterprises.

How can we make it a useful part of the streetscape while helping its gardens thrive?



before

Site Owner

Public Works (Minnesota St Public Right of Way)

Designer GBD

Funding

GBD property owners

CHALLENGES

No sidewalks on Minnesota St between 24th and 25th

North end of the Grove underutilized, prone to flooding, used for shortcuts and camping

South end of Grove dark at night, drawing unwanted activity

Only access to Grove at midblock

PROJECT

Extend the Grove's central path through the north end to connect to 24th Street

Add rock walls, seating areas and infil planting

Mount Grove lighting on the adjacent Hosoda Brothers warehouse at the south end.





IUAL REPORT 18/19

WATER RECLAMATION STUDIES

Thousands of gallons of stormwater fall on the roofs of the district's industrial buildings only to be directed into the City's sewer system. How can we capture and better utilize that resource?





Site Owner Public and private sites

Design/engineering/calculations GBD, consultants

Funding

GBD property owners

CHALLENGES

New PUC rates will charge for stormwater placed into the City sewer system

Systems that keep water onsite – saving or absorbing it – will lower utility bills

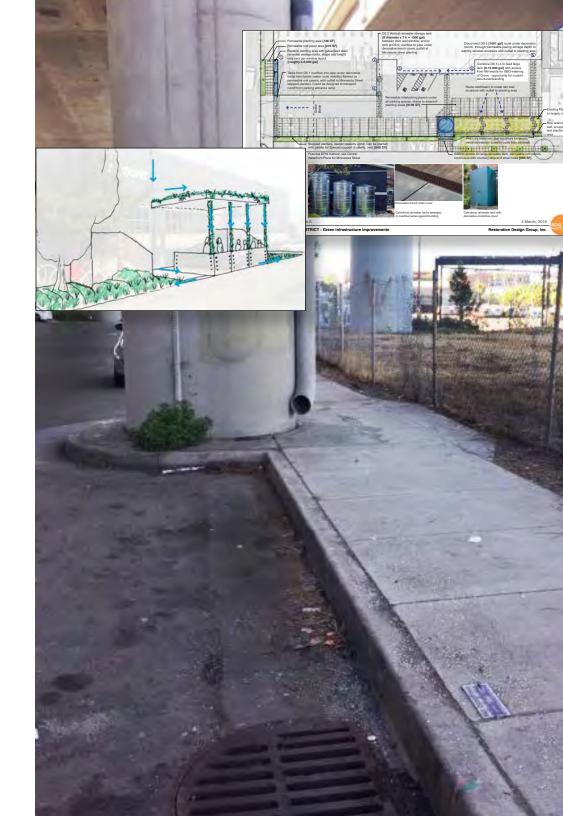
GBD sites – especially large industria buildings – have great potential for stormwater capture

PROJECTS

Encourage residential do-it-yourself reclamation projects

Work with commercial property owners on pilot projects to demonstrate opportunities and benefits

Research other public domain water reclamation opportunities in the district



EMERGING PROJECTS

These are some of the projects the GBD is working on into the coming year.





POTRERO GATEWAY

The GBD is assisting neighbors in their efforts to create a public greenspace from Caltrans verges at 17th between Vermont and San Bruno.



USOP PLAZA

The UnderSide of the OverPass at 18th St and Indiana, between the 2 new UCSF graduate student housing buildings, was planned for chain link, razor wire and San Francisco's excess material storage.

The GBD is working with UCSF, Public Works and local designers Surfacedesign to envision the 6,000 s.f. space as an extension of the UCSF block-to-block passthroughs and a public amenity punctuating Indiana between Dogpatch and Mission Bay.



ESPRIT PARK

The GBD is acting as fiscal sponsor for the design of Esprit Park, managing \$835,000 of UCSF's \$5.2 M contribution towards the park's renovation for the park design, arborist's reports and peer review of the proposed project.









20TH STREET

The 2 blocks of 20th Street between Indiana and Tennessee have the 20th St overpass hovering above and, below, connect

21 hundreds of units of new housing on Indiana, Esprit Park, an Amazon distribution center, La Scuola school, the T Line and the eastern waterfront.

Over 2100 new apartments have either been built or are under construction within a few blocks. But the street, currently listed as an unaccepted street by the City, has no sidewalks. Crosswalks dead end at impassable obstacles. The spaces under the overpass are dark and breed problems.

The GBD has engaged noted urban planners Nelson Nygaard to help determine a pedestrian path of travel on 20th Street. Once a plan has been vetted by neighbors and the City we will advocate for changes on the street.

In March, the GBD partnered with CCA and the SF Planning Department to create a popup installation under the overpass to highlight the area's potential.

ANGEL ALLEY LIGHTING

Angel Alley has become an important pedestrian thoroughfare, winding past MUNI's Woods Yard, which bisects north and south Dogpatch, and offering an important pedestrian connection to the arts district and new residences that have sprung up to the south.

Alley neighbors have asked the GBD to place string lights along the alley to improve lighting and enhance the pathway.





MINNESOTA ST SOUTH

The GBD has been working with SFMTA, Public Works and private property owners and lessors to reconfigure parking and add consistent pedestrian paths along Minnesota in south Dogpatch.

The current plan calls for the addition of sidewalks on the east side of Minnesota towards 23rd and the west side near 25th. These additions, along with the expansion of Minnesota Grove will provide a complete path of travel on Minnesota between 23rd and 25th.



MINNESOTA GROVE EXPANSION

Minnesota Grove (between 24th and 25th) is one of Dogpatch's most beloved and most improbable parks.

The GBD is working with Public Works to extend the Grove to 25th Street, reinforcing its north end retaining wall, bringing the park's central path up to ADA standards, extending the stone retaining walls, and adding lighting and irrigation.

The extension will allow the Grove to function as a complete path of travel from 24th to 25th while increasing park and planted area to half again the size of the current park.

THE BIG CHALLENGES

Dogpatch has been touted as one of the top 50 neighborhoods in the world. (We knew that.) But there are challenges in transitioning from an out-of-the-way industrial area to a complete neighborhood ready to accept 5,000 new residents.

The district is criss crossed by

101 & 280 Freeways

Caltrair

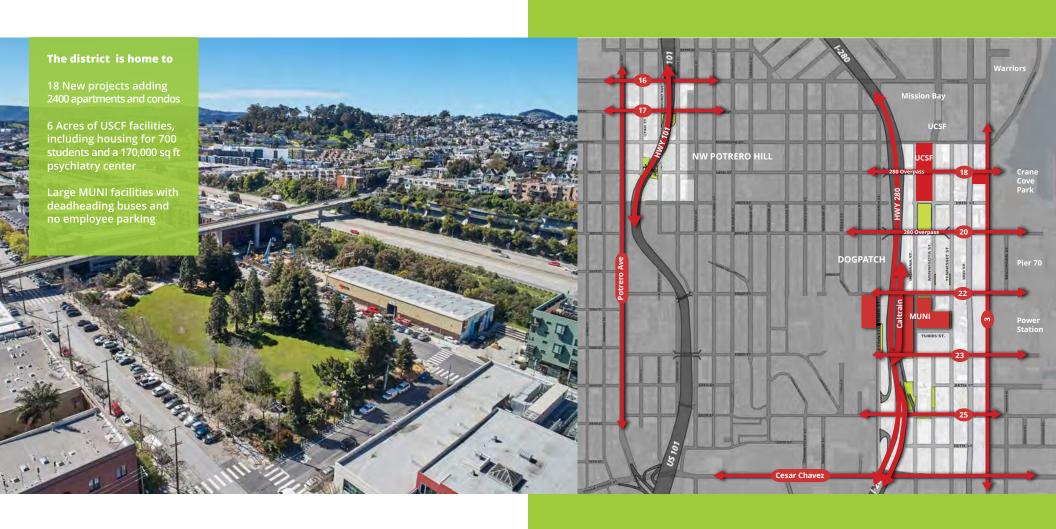
T Line

18th & 20th St Overpasses

Streets designated as Vision Zero High Injury Corridors

Deadheading buses

Increased traffic from Mission Bay, the Chase Center and eastern waterfront development.











Freeways harm our neighborhoods twice once by the noise, pollution and congestion from the roadways themselves, then again by poor land use and the lack of maintenance of the areas around them, blighted areas that are magnets for trash, dumping, graffiti, camping, and vermin.

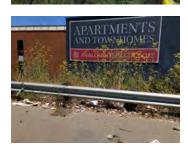
Cities all over the US are reclaiming and improving land under and around freeways - reducing problems, creating usable public amenities, and improving the use and value of surrounding properties.

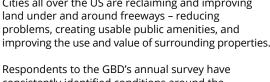
consistently identified conditions around the freeways as their number 1 concern.

The GBD's largest protectorate, Progress Park (Indiana/Iowa between 23rd/25th) is a freeway parcel. The GBD is working with neighbors in Potrero Hill to improve the Caltrans 101 property at Vermont and San Bruno @ 17th.

The GBD renovated the Caltrain station area under 280 at 22nd and lowa.

The GBD and neighbors are greening freeway parcels to help soften noise, absorb rainwater, filter pollution, and add habitat.









The district has some of the worst road conditions in the City - deep potholes, uneven pavement, steep grade changes.

Sidewalks are missing in many areas, with no defined pedestrian path of travel.

District streets lack proper drainage, curbs, crosswalks, and streetlights.

Problems are compounded because a surprising number of streets are "unaccepted" with repairs the responsibility of adjacent property owners, not the City.

The GBD has worked effectively with Public Works and SFMTA on a number of street and sidewalk improvements in the district.

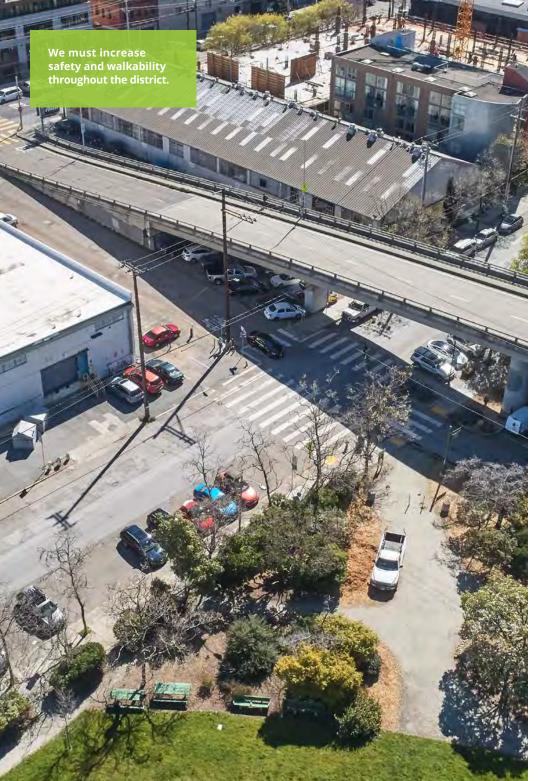
The GBD is currently working on pedestrian path improvements to 20th between Tennessee and Indiana (south end of Esprit Park) Minnesota St between 23rd and 25th as well as Vermont St between Mariposa and 17th.

The GBD is working with City departments and property owners to implement the recommendations in the recent Public Realm Plan and to insure that a fair share of eastern waterfront impact fees are spent in the district.









NO PLACE TO PLAY AND UNWIND

Esprit Park is the district's only Cityowned park, with our only City-supplied recreational amenity – a wooden par course.

The neighborhoods' only children's play area (at Woods Yard Park, a MUNI property) its only sports courts (basketball, at IM Scott, a SF Unified School District property) and bocce/petanque courts (at Progress Park and Fallen Bridge Park, both Caltrans parcels) were all built by neighbors with the help of grants and donors.

The GBD added a street workout fitness facility to Progress Park last year. The GBD is the fiscal sponsor of the UCSF grant for the design portion of the Esprit Park renovation.

The GBD maintains over 50% of the greenspace in the district - on freeway and train verges and public right of ways. The GBD advocates for public and private sector consideration of the recreational needs of district residents.







Finances

The Dogpatch and Northwest Potrero Hill Green Benefit District was formed in 2015 by a 76% majority vote of district property owners, whose assessments form the base of the GBD's funding. The Management Plan adopted in that vote regulates GBD finances. Public Works and the San Francisco Board of Supervisors provide oversight and an independent financial review is conducted each year.

The GBD operates on the same fiscal year as City government – from July 1 to June 30. The initial assessment revenue for a fiscal year beginning July 1 is not received until the following January. This requires the GBD to roll over 50% of its annual operating budget (for July through December) from 33 each prior year.

The GBD's Management Plan specifies that assessment funds be divided into 4 categories – Maintenance, Capital Projects, Accountability & Outreach (which includes communications, outreach, reports, meetings, events and advocacy) and Operations. Assessment funds should be allocated within 10% of the guidelines specified by the property owner-approved Management Plan.

The District has 2 zones, Dogpatch and NW Potrero Hill. Assessments are expended proportionally in the zone where they are collected. For FY18/19, 86% of collected funds came from Dogpatch and 14% from NW Potrero Hill. Because of anticipated variations in the needs of the 2 zones, the percentage of funds specified for each of the 4 spending categories varies from Dogpatch to NW Potrero Hill.

More detailed financial information is online at **GreenBenefit.org**

Assessment Rates

Assessment rates are determined by property use and size.

- 1. Determine the primary parcel use.
- 2. Find the assessment rate per sq. ft. according to parcel use.
- 3. For commercial, industrial, and residential uses, multiply building square footage by the assessment rate. For parking lots, vacant lots, and open space, multiply lot square footage by the assessment rate.

Commercial, Residential, Parking Lot, Vacant	100%	\$ 0.095
Industrial	50%	\$ 0.048
Park, Greenspace	25%	\$ 0.024
Inaccessible	0%	\$ 0.000

Statement of Financial Position

June 30, 2019

Α.	-	-	_	┰	

Total liabilities & net assets	\$702,596
Total net assets	\$689,062
Total with donor restrictions	\$247,149
The Gateway	2,697
UCSF Grants	\$244,452
With donor restrictions	¥ 1 11,51 1
Board-designated	\$441.914
NET ASSETS Without donor restrictions	
Total current habilities	\$13,533
Accounts payable Total current liabilities	\$13,533
CURRENT LIABILITIES	¢12.522
LIABILITIES AND NET ASSETS	
Total assets	\$702,596
Prepaids and deposits Total other assets	*1,804 \$1,804
OTHER ASSETS	1,804
	4700,732
Accounts receivable Total current assets	- \$700,792
Cash and cash equivalents - UCSF	249,983
Cash and cash equivalents - GBD	\$450,809
CURRENT ASSETS	

General Benefit

The general benefit is the amount of non-assesment funds that must be raised each fiscal year.

2018/19 GENERAL	BENEFIT REQUIREMENT	\$29.441
ZUIO/ IS GENERAL	. DENEFII KEQUIKEMENI	949.44 I

Cash Grants & Donations

Donations	\$17,880
UCSF Grants	500,000
Total grants & donations	\$517,880

In-Kind & Volunteer

Total non-assessment funds	\$550,946
Total in-kind & volunteer	33,066
In-Kind contributions	10,416
1,510 Volunteer hours @ \$15	\$22,650

DOGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT

Statement of Activities July 1, 2018 - June 30, 2019

DOGPATCH			
DEVENUE	Actual	Budget	Variance
REVENUE	¢E11.020	¢[10,000	¢1 220
Assessment Revenue	\$511,930	\$510,600	\$1,330
Donations	16,359	_	16,359
Other Revenue	167	-	167
In-Kind	9,204	_	9,204
TOTAL REVENUE	\$537,660	\$510,600	\$27,060
EXPENSES			
Maintenance	\$170,276	\$177,100	\$(6,824)
Capital	218,624	300,350	(81,726)
Accountability	107,235	132,800	(25,565)
Operations	79,658	88,800	(9,142)
In-Kind	9,204	_	9,204
TOTAL EXPENSES	\$584,997	\$699,050	\$(114,053)
REVENUE OVER EXPENSES	\$(47,337)	\$(188,450)	\$141,113
PRIOR YEAR CARRYOVER	436,750	429,950	6,800
TOTAL CARRYOVER	\$389,413	\$241,500	\$147,913

SPECIAL PROJECTS			
CALTRAIN STATION	Actual	Budget	Variance
REVENUE			
UCSF Grant	\$250,000	\$250,000	\$-
TOTAL REVENUE	\$250,000	\$250,000	\$-
EXPENSES			
Grant Management/Contingency	\$5,411	\$31,646	\$(26,235)
Capital Projects	212,369	218,354	(5,985)
TOTAL EXPENSES	\$217,780	\$250,000	\$(32,220)
REVENUE OVER EXPENSES	\$32,220	\$-	\$32,220
TOTAL CARRYOVER	\$32,220	\$-	\$32,220
		5.1.	
ESPRIT PARK	Actual	Budget	Variance
REVENUE	£250.000	#2F0 000	#
UCSF Grant	\$250,000	\$250,000	\$-
TOTAL REVENUE	\$250,000	\$250,000	<u>\$-</u>
EXPENSES			
Grant Management/Contingency	\$29,543	\$35,000	\$(5,457)
Capital Projects	8,225	24,000	(15,775)
TOTAL EXPENSES	\$37,768	\$59,000	\$(21,232)
REVENUE OVER EXPENSES	\$212,232	\$191,000	\$21,232
TOTAL CARRYOVER	\$212,232	\$191,000	\$21,232

NW POTRERO HILL			
	Actual	Budget	Variance
REVENUE	+00.046	+00.400	+246
Assessment Revenue	\$80,316	\$80,100	\$216
Donations	1,521	_	1,521
Other Revenue	27	-	27
In-Kind	1,212	-	1,212
TOTAL REVENUE	\$83,076	\$80,100	\$2,976
EXPENSES			
Maintenance	\$35,986	\$38,900	\$(2,914)
Capital	8,713	10,000	(1,287)
Accountability	16,235	22,500	(6,265)
Operations	11,684	13,200	(1,516)
in-Kind	1,212	_	1,212
TOTAL EXPENSES	\$73,830	\$84,600	\$(10,770)
REVENUE OVER EXPENSES	\$9,246	\$(4,500)	\$13,746
PRIOR YEAR CARRYOVER	45,951	44,272	1,679
TOTAL CARRYOVER	\$55,197	\$39,772	\$15,425



Statement of Activities July 1, 2018 - June 30, 2019

GBD TOTAL			
	Actual	Budget	Variance
REVENUE		J	
Assessment Revenue	\$ 592,246	\$ 590,700	\$ 1,546
Donations	17,880	_	17,880
Other Revenue	194	_	194
In-Kind	10,416	_	10,416
TOTAL REVENUE	\$ 620,736	\$ 590,700	\$ 30,036
EXPENSES			
Maintenance	\$ 206,262	\$ 216,000	\$ (9,738)
Capital	227,337	310,350	(83,013)
Accountability	123,470	155,300	(31,830)
Operations	91,342	102,000	(10,658)
In-Kind	10,416	-	10,416
TOTAL EXPENSES	\$ 658,827	\$ 783,650	\$ (124,823)
REVENUE OVER EXPENSES	¢ (20 001)	¢ (102 0E0)	\$ 154,859
	\$ (38,091)	\$ (192,950)	,
PRIOR YEAR CARRYOVER	482,701	474,222	8,479
TOTAL CARRYOVER	\$ 444,610	\$ 281,272	\$ 163,338

GBD TOTAL + SPECIAL PROJECTS			
77	Actual	Dudget	Variance
REVENUE	Actual	Budget	Variance
Assessment Revenue	\$ 592,246	\$ 590,700	\$ 1,546
Special Projects-UCSF	500,000		- 1,510
Donations	17,880	_	17,880
Other Revenue	194	_	194
In-Kind	10,416	_	10,416
TOTAL REVENUE	\$ 1,120,736	\$ 1,090,700	\$ 30,036
-			
EXPENSES			
Maintenance	\$ 206,262		\$ (9,738)
Capital	227,337	,	(83,013)
Accountability	123,470	,	(31,830)
Operations	91,342	,	(10,658)
In-Kind	10,416		10,416
TOTAL ASSESSMENT AND OTHER EXPENS	ES \$ 658,827	\$ 783,650	\$ (124,823)
SPECIAL PROJECTS			
Caltrain Station	\$ 217,780	\$ 250,000	\$ (32,220)
Esprit Park	37,768		
TOTAL SPECIAL PROJECT EXPENSES	\$ 255,548		\$ (53,452)
·			. (, - ,
EXPENSES Maintenance Capital Accountability Operations In-Kind TOTAL ASSESSMENT AND OTHER EXPENS SPECIAL PROJECTS Caltrain Station Esprit Park TOTAL SPECIAL PROJECT EXPENSES TOTAL EXPENSES REVENUE OVER EXPENSES PRIOR YEAR CARRYOVER TOTAL CARRYOVER	\$ 914,375	\$ 1,092,650	\$ (178,275)
REVENUE OVER EXPENSES	¢ 206 261	¢ (1 0E0)	¢ 200 211
PRIOR YEAR CARRYOVER	\$ 206,361 482,701		
TOTAL CARRYOVER	\$ 689,062		
TOTAL CARRIOVER	₽ 009,00Z	9 41 Z, Z I Z	₽ 210,790

2019/20 Budget July 1, 2019 - June 30, 2020

TOTAL CARRYOVER	\$ 318,885	\$ 47,025	\$ 365,910
Prior year carryover-Donations	34,215	5,586	39,801
Prior year carryover-Assessment	341,342	50,133	391,475
Revenue over expenses	\$ (56,672)	\$ (8,694)	\$ (65,366)
TOTAL EXPENSES	\$ 628,828	\$ 92,270	\$ 721,098
Operations	83,181	12,429	95,610
Accountability	136,992	19,648	156,640
Capital Improvement	210,310	13,144	223,454
EXPENSES Maintenance	\$ 198,345	\$ 47,049	\$ 245,394
TOTAL REVENUE	\$ 572,156	\$ 83,576	\$ 655,732
General Benefit	22,756	3,376	26,132
REVENUE Net Assessment Revenue	\$ 549,400	\$ 80,200	\$ 629,600
	DOGPATCH	NW POTRERO HILL	GBD TOTAL

TOTAL CARRYOVER	\$ 318,885	\$ 47,025	\$ 365,910
SPECIAL PROJECTS			
ESPRIT PARK			
REVENUE			
UCSF Grant			\$ 585,000 3
TOTAL REVENUE			\$ 585,000
EXPENSES			
Grant Management			
Legal			\$5,000
Bookkeeping & Accounting			6,333
Financial Review			4,000
Total Grant Management			\$15,333
Capital Projects			
Design			302,880
Subconsultants			189,660
Peer Review TOTAL EXPENSES			15,000 \$507,540
TOTAL EXPENSES			\$307,340
REVENUE OVER EXPENSES			\$77,460
PRIOR YEAR CARRYOVER			212,232
TOTAL PROJECTED CARRYOV	ER		289,692
CALTRAIN STATION			
EXPENSES			Ç
Capital Projects			\$ 32,220
TOTAL EXPENSES			\$ 32,220
REVENUE OVER EXPENSES			\$(32,220)
PRIOR YEAR CARRYOVER			32,220
TOTAL PROJECTED CARRYOV	ER		\$ -



Graphic Design by TransitStudio

Photography by Scott R Kline, James Bueti, Craig Cozart and others

GreenBenefit.org

Sign up at Greenbenefit.org to receive monthly updates on projects, events, neighborhood news and more board members, finances **GBD** Green Sheet

GreenBenefit.org Monthly Meeting 3rd Wednesday (except December) 654 Minnesota, 3rd floor 6:30 PM

From: Mchugh, Eileen (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS); Nagasundaram, Sekhar

(BOS)

Subject: FW: 2019-20 GBD Annual Report
Date: Monday, May 17, 2021 9:04:00 AM
Attachments: GBD 2019-20 Annual Report.pdf

----Original Message-----

From: Julie Christensen < julie@greenbenefit.org>

Sent: Friday, May 14, 2021 6:28 PM

To: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org> Cc: Alvarez, Ramses (DPW) <ramses.alvarez@sfdpw.org>

Subject: 2019-20 GBD Annual Report

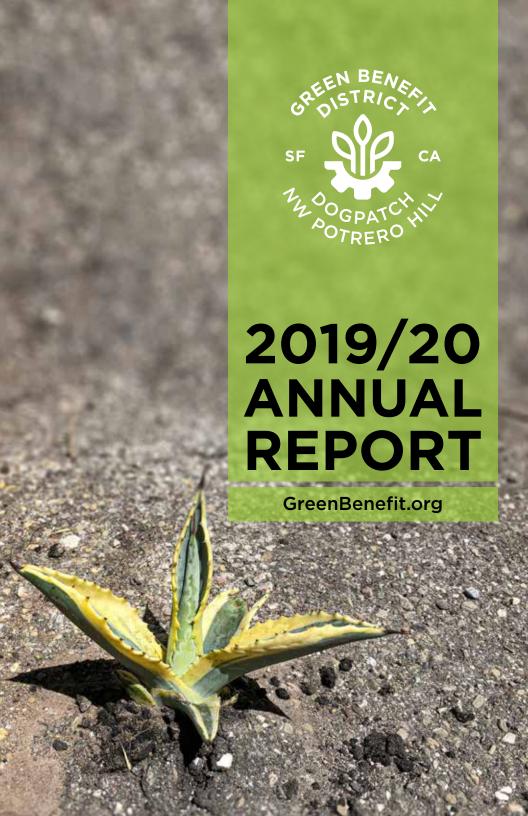
This message is from outside the City email system. Do not open links or attachments from untrusted sources.

2019-20 Annual Report attached below.

Julie Christensen, Executive Director DOGPATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT 1459 18th St. San Francisco CA 94107

W: GreenBenefit.org E: julie@greenbenefit.org

W: 4151.851.1570. C: 415.269.1948



In the past year our public and green spaces have been more needed and more appreciated than ever before. They have helped to soothe our confinement and isolation and to reaffirm oursenseof community.



A LETTER FROM THE EXECUTIVE DIRECTOR JULIE CHRISTENSEN

Wow. We plunged into the 2019/20 fiscal year with purpose and ambition - planning, advocating, negotiating, improving. Then COVID and the heartbreaking shutdown slid into view like a giant, malicious dirigible, blocking out the horizon and casting a shadow over everything.

But still we persevered. Our parks and greenspaces and the fundamental joys of a walkable, bikeable neighborhood became more important than ever. Outdoor meetings sprang up. People fighting off sequestration sluggishness were out walking, running, biking and working out. Home-schooled kids pinwheeled around the parks letting off steam. Neighbors fled the shackles of confinement and isolation and took to the streets and sidewalks for fresh air and some assurance that our community was still out there.

Black Lives Matter and worldwide protests prodded introspection that caused us to strengthen our commitments to a diverse and representative board, to projects that are welcoming and inclusive, to fairness and balance in our practices.

For those especially burdened in this time, who have experienced illness or the stressful burden of economic uncertainty, our hearts go out to you. We're also saddened by the loss of so many of our revered local business and we vow to do all we can to support those that remain.

For many of us, all of this has caused us to slow down and narrow our focus. We are cooking, planting, savoring. There have been characterbuilding moments of awareness, of reevaluation, of appreciation and affirmation. Steve Jobs urged us, "When you are in the valley, prepare for the peak." At the GBD, and in our communities, we are grateful for what we have (and don't have). We are working to create balms for present conditions and preparing for better days – together.

Thank you for supporting the GBD

Mmt_



As a physician, it may seem obvious for me to say I care about wellbeing. When it comes to our district and the GBD's work here, my greatest satisfaction comes from seeing a once-blighted place turned into healthy space, a depressing burden developed into something that brings joy and strengthens our community. This is what attracted me to the GBD's core mission of creating greener, more beautiful spaces for everyone. I'm glad to say I'm not alone in that.

The GBD has accomplished a great deal this year, even in the strange circumstances of social distancing and shuttered common spaces. I'm proud to see our many accomplishments highlighted in this report. Taking care of our environment and the spaces that we all share has given us focus and provided an outlet for our energy. It has become more important to have public spaces where we can tend to our mental and physical health while nurturing a thread of normal living. It also means better spaces in the future, when normalcy returns and we can gather again.

Outreach and inclusivity are essential in making a positive impact on our district. This next year I hope to make inclusivity central to everything we do, from shared spaces, to community events, to our board meetings -- where everyone in our community is invited and welcome. 2020 has taught us that diversity and inclusion are not just catchphrases, they must be a core part of our mission and ethos.

Safety is also important for inclusion. Who can feel part of any community when they are afraid? We will strive to make our green projects not only beautiful but safe for all. We will redouble our efforts to clean trash and fight blight. We will continue pursuing traffic calming measures that keep our neighborhoods safe for bicyclists, pedestrians, families and seniors. Safety and greening must be tightly interwoven for either to thrive.

How can you help to make sure that we're working for everyone? Show up, speak up. We are all stakeholders in where we live. I strongly encourage you to be vocal about what you want in our neighborhood. By speaking up and by listening to one other we can arrive at consensus that serves us all. As we start to emerge from this pandemic it will be more important than ever for all of us to be engaged with - and for - each other. We in the GBD are here to make sure our public spaces are the centerpiece of that civic engagement.

2AZ



3 A LETTER FROM THE PRESIDENT

Kanwar Kelley

2019/20 GBD Board of Directors

More information about the Directors and the annual election process is online at **GreenBenefit.org**

The GBD's 15 Directors are elected by the property owners whose assessments fund the work of the GBD. They are directors in a true sense, as their interests and expertise help focus and propel the work of the GBD.

These Directors also served at the start of the 2019/20 fiscal year:

James Naylor

Alison Sullivan

Loren Swanson

Mark Dwight

Kate Eppler

Keith Goldstein

















The Public Realm meets Dogpatch & Potrero DIY

The Public Realm is defined by planners as the space between and within buildings that is publicly accessible, including streets, sidewalks, squares, parks and open spaces. The term also encompasses the activities, the connectivity and community that occurs 7 in those spaces. We tend to distinguish neighborhoods by architecture and topography, scale and density, etc. But, if you think about it, it is often what happens outside and in between buildings that gives a neighborhood its character. This is the realm of the GBD.

Maker culture is trendy now, but it's nothing new to Dogpatch. Dogpatch has the highest concentration of maker businesses in San Francisco. The American Industrial Center on 3rd houses 360 makers - printers, bakers, iron workers, cabinet makers, leather workers, shoe makers, chocolatiers and more. Dogpatch warehouses are home to makers of mattresses and signage, tote bags and popcorn and beer.

There is also a strong current of Do It Yourself spirit in the district, from the homesteaders who located in Dogpatch when its future was far from certain, and those who occupied its funky industrial buildings, to the neighborhood organizations helping to navigate the swirling waves of change. Burning Man Decompression was launched on

neighborhood streets, beside an old railroad spur near the SF Opera scene shop. And more than half of the parks in the district were created by its residents, carved from underutilized state and city parcels.

Another big urban planning trend is infrastructure reuse – the conversion of underutilized areas, often under and around freeways and train routes, to public parks and promenades. Scruffy, problemplagues sites have been converted into walking and biking trails, art and nature walks, and even ice skating corridors in Houston and Miami, Toronto and Denver and St Paul. Even after the addition of 2,400 new apartments and UCSF's 6 acres of development, the GBD still maintains over half of the park space in our district - on sites that belong to Caltrans and Caltrain, on street right of ways and the leftover edges of a neighborhood in transition.

The district's only children's play area was built by neighbors on land belonging to the San Francisco **Municipal Transportation Agency.**





The areas only sanctioned dog runs were built by neighbors (at Progress Park) and private developers (20th at Indiana).

The only neighborhood basketball court, supported by private philanthropy (Warriors, PG&E, **Glad Tidings Foundation at the** request of Alive & Free), is on **Unified School District property.**

We are still waiting for civic infrastructure to catch up with rapid development in the district. The GBD added temporary sidewalks and street tree and garden plantings at Pennsylvania and Tennessee at 23rd.







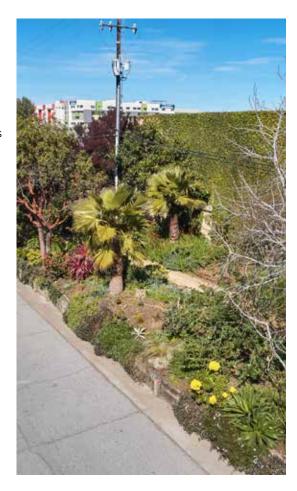






Minnesota Grove Grows

The GBD's network of parks and greenspaces are a bit like characters in a down-andout buddy film. Every one of them started out scruffy and improbable and, against crazy 9 odds, has triumphed in its own quirky way. One of the most endearing, and unlikely, characters in our ensemble is Minnesota Grove. Minnesota Grove is a 36' wide, block-long park located between 24th and 25th Streets along Minnesota. The park sits on public right of way, on half of Minnesota Street. How it came to be, and what it is today, forms a great example of Dogpatch's scrappy inventiveness and of the transformation the neighborhood is experiencing.











Until fairly recently, Minnesota was an unaccepted street. That means it existed on paper, on City maps, but the City did not accept the responsibility of paving the street or putting in proper utilities or lighting. This was true of much of Dogpatch, and a surprising number of neighborhood streets still fall into this category (like 20th between Indiana and Tennessee). Businesses who needed adjacent roadways and utilities had to install them themselves. That opportunity extended outward from their property to the middle of the street. But Dogpatch's rough and tumble topography often proved hard to tame. With limited resources and circumspect needs, people did the minimum. So that is how Tennessee St came to be split lengthwise at Angel Alley. And it's how the difficult half of Minnesota Street became Minnesota Grove.

As recently as the late 1990s, the site that is now Minnesota Grove was a nubby outcropping behind a series of warehouses. It was rocky and weedy and used occasionally for camping. Fires got out of control periodically. When Redmond Lyons and Michael Spaer set about their daring plan to build housing on Minnesota, they decided to spruce up the area a bit. The unruly lump was given an intentional-looking wood border. A couple pergolas and a few trees were added. The scruffy character was tidied up a bit, but the rough edges still showed.

The second step in the Grove's transformation occurred when David Hall moved into one of Michael and Redmond's condos in 2004. David had landscaping experience and the potential of the rough, dry space hooked him. He began planting and weeding and tending and nurturing. The rough spot became green, lush, full of birds, butterflies – and an occasional possum.





The third step was not as much about change in the Grove as about the changes all around it. Andy and Deborah Rappaport opened the Minnesota Street Project in 2016, shifting the center of gravity in the San Francisco arts world. Visitors from New York, Peninsula patrons, up-and-coming artists began asking for directions to Dogpatch. Seemingly overnight, the Grove found itself at the center of a bold and vibrant arts district.

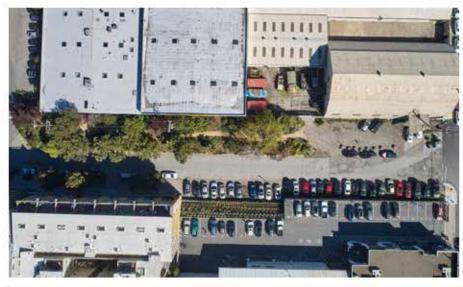


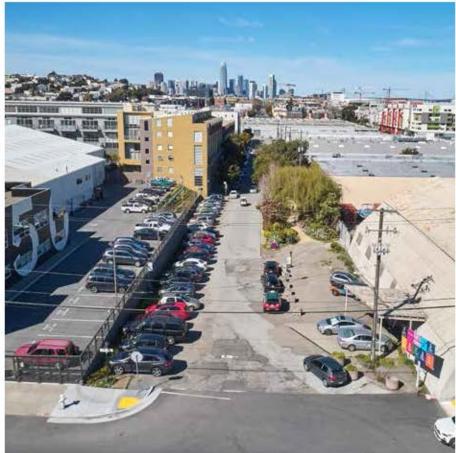


The GBD began assisting in maintenance and improvements at the Grove after our founding in 2015 – pruning, removing dead trees and the now-rotted pergolas, improving the irrigation system, repairing the central path. But the bigger question was how to best bridge the intimate ecology of the park with its evolving surroundings. In 2018, the GBD opened up the north end of the Grove, connecting its path to 24th St. But what the neighbors really pushed for was the "completion" of the park its extension all the way south to 25th St. In 2020, we finally realized that vision.





















The south extension of Minnesota Grove increased the park's size by 50%. It offers a sunny alternative to the Grove's shaded interior. Twelve tons of rock and boulders helped shape the space. Plantings emphasize native, drought-tolerant species. And there are spaces to gather - extra useful as the COVID shutdown

15 changed habits.

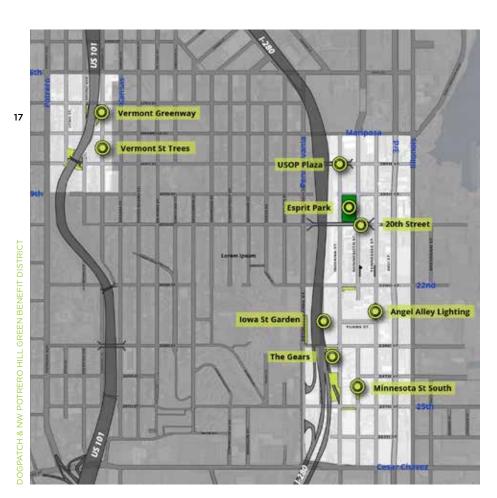
As this recounting indicates, a project like Minnesota Grove takes a village. We are grateful to David Fletcher Studio for designing and helping to install the southern extension; to the Power Station for helping to fund the project; to Holzmueller Productions, the adjacent property owner, for their support and cooperation; to Lainez, Inc and Michael Heavey, the contractors who made it real; and, always, to David Hall, who continues to show us the power a single person's love and devotion has to transform a neighborhood.



NUAL REPORT 19/20

EMERGING PROJECTS

These are some of the projects the GBD is working on into the coming year.





ANGEL ALLEY LIGHTING

Angel Alley has become an important pedestrian thoroughfare, winding past MUNI's Woods Yard, which bisects north and south Dogpatch, and offering an important pedestrian connection to the arts district and new residences that have sprung up to the south. The GBD received a \$101,000 Community Challenge Grant to place string lights along the alley to improve lighting and enhance the pathway. The new lights will be installed in 2021.



VERMONT ST TREES & GARDENS

We asked Potrero Hill neighbors what the GBD can do to help. They answered, "Street trees and sidewalk gardens!" The GBD is partnering with Friends of the Urban Forest to add trees and gardens to the 400, 500 and 600 blocks of Vermont Street, from 17th to 19th. FUF has applied for grants to help fund the planting. If the grant funding comes through planting will take place in 2021.



20TH STREET

The 2 blocks of 20th Street between Indiana and Tennessee, though bordered by Esprit Park, La Scuola (school), and several large 18 residential buildings are, curiously, still an unaccepted street – meaning a street the City does not maintain but which is the responsibility of the adjacent property owners. When Amazon's distribution center exacerbated problems in the area, the GBD hired noted planners Nelson Nygaard to help figure out how to better and more safely accommodate pedestrians. Amazon has guaranteed their willingness to help add sidewalks, pave the street and make other pedestrian and safety improvements. We hope to move forward with that in 2021. The GBD also engaged Fletcher Studio, designers of the Esprit Park renovation, to look at ways to better connect the revitalized park to 20th St. Funding for that portion of the project has not yet been identified.





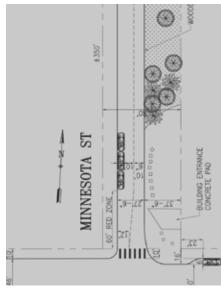
VERMONT GREENWAY

Neighborhood-led efforts to repurpose the large verge around 101 at 17th are 19 moving forward. The GBD partnered this year with the Gateway Project team on the Eco-Patch, a native plant demonstration garden along Vermont. The Gateway Project Commissioners will be asked to sign off on retaining walls, landscaping, sidewalk improvements and a bike lane along 17th are scheduled for construction in late 2021, with art to follow. Gateway plans also call for the closure of the west lane of Vermont between Mariposa and 17th. The closure will make a 20 foot wide strip along Vermont available for greening. The GBD hired landscape designers Fletcher Studio to help design a greenway, a walking path with raised planters, along the newly created greenspace. The GBD has applied for a Community Challenge grant in the hope of building out the Vermont Greenway in late 2021 or early 2022.

ESPRIT PARK

After five years of debate and discussion it appears that the Esprit Park renovation will proceed in 2021, with construction likely in 2022. Community members are evaluating the final set of concept plans. Rec Park a concept for the park, then final design and engineering can done and the project can be sent out to bid The GBD is fiscal sponsor for the design portion of UCSF's generous contribution to the project and we have worked closely with Rec Park this year on community outreach.





THE GEARS

When the Food Bank proposed paving over the Caltrans parcel at 23rd and Iowa for parking, neighbors made it clear that they would prefer that the lot - which we know as the Gears parcel - remain a green buffer against 280 and Caltrain. The GBD was able to help locate a larger, closer and more use-ready parcel for the Food Bank. We have since taken a month-to-month lease on the site and will bid for a longer term lease when the property comes up, perhaps later next year. What would you like to see at this location? Current suggestions include creating a large, state-of-the-art dog run and using the existing dog run space as a native plant nursery. Stay tuned!

MINNESOTA ST SOUTH

The GBD has been working with SFMTA, Public Works and private property owners and lessors to reconfigure parking and add consistent pedestrian paths along Minnesota in south Dogpatch.

Public Works proposes to build new corner bulbouts and crosswalks at Minnesota at 23rd and 25th. The sidewalk on the east side of Minnesota south of 23rd will be filled in. 24th Will become one way eastbound. All intersections will be "daylighted" with parking pulled back to improve sightlines. Public Works also plans to make Minnesota Grove ADA compliant by paving the park's central path. The Minnesota Street Project has plans to fill in the sidewalk on the west side of Minnesota north of 25th. These changes will offer continuous and safer pedestrian passage along Minnesota between 23rd and 25th. Construction is estimated to begin in late 2021 or early 2022.





IOWA ST GARDEN

Five years ago, the east side of Pennsylvania north of 25th (opposite the Food Bank) 21 was full of weeds, discarded appliances, dumped construction materials, and trash, with no way for pedestrians to navigate that side of the street. With support from the Warriors and PG&E, the GBD was able to add a DG walking path and plant the 320-foot stretch. That garden is flourishing today. We hope to bring some of that makeover magic to the east side of lowa between 22nd and 23rd, alongside Woods Yard. This is all part of the GBD's effort to create more greenspace and to make the district's streets more welcoming for walking and biking. We hope to put enough funding together to plant the area in 2021 or early 2022.

USOP PLAZA

The GBD engaged local designers SURFACEDESIGN to create a plan for public use of the UnderSide of the OverPass at 18th St and Indiana, between the 2 new UCSF Tidelands graduate student housing buildings. The plan would improve the 6,000 s.f. space as an extension of the Tideland's passthroughs between Indiana and Minnesota, and a public amenity punctuating Indiana between Dogpatch and Mission Bay. But COVID and Shelter in Place evaporated the opportunities we hoped would close the funding gap for the project. We regret backing off on this initiative – the first retreat in the GBD's first five years - but we continue to prospect for a beneficial, contributing use for the space. In the absence of a defined community use for the space, SF Real Estate may lease it for industrial or storage use.

ALSO THIS YEAR







Tennessee Cut Through

Around 50 years ago, an adjacent property owner built a crosswise median blocking Tennessee just south of 25th (another unaccepted street story). Cyclists have begun using Tennessee more and more and bicycling neighbors asked the GBD for help in creating a through-path for cyclists. Nearby businesses were supportive, and GBD crews were able to reconfigure the curbs and refresh the area.

Park Signage

Everything important has a name. This year the GBD formalized the names of its myriad greenspaces by adding small signs. The place markers also include contact information so neighbors can more easily report problems and offer help!





3PATCH & NW POTRERO HILL GREEN BENEFIT DISTRICT

Maintenance

	Mon	Tues	Wed	Thurs	Fri
PARKS/GREENSPACES					
Gateway	x			x	
Benches	x			x	
Fallen Bridge	x			х	
Pennsylvania	x		х		
22nd St Train Station	x		x		
Minnesota Grove		×		×	
Progress Park		x			X
25th St & Minnesota		x		×	
Tennessee, 23rd - 25th		x		X	
IM Scott		х		X	
Angel Alley			х		X
Woods Yard			х		X
Gears		х			X
Progress Dog Run			x		X
HOTSPOTS					
San Bruno	X			x	
20th St Indiana to 3rd	X		х		
Iowa St,22nd to 25th		x		x	
22nd St, Penn to Illinois		x			Х
SPECIAL CLEANING					
Graffiti abatement	X			X	
Power washing					X (1x Mo
INSPECTION & SPOT CLEANIN	(G				
All Potrero Hill	X			Х	
North Dogpatch		x	x		Х
Central Dogpatch		х	х		Х
South Dogpatch		X	x		х

X = Cleaning & Landscape X = Cleaning only





Finances

The Dogpatch and Northwest Potrero Hill Green Benefit District was formed in 2015 by a 76% majority vote of district property owners, whose assessments form the base of the GBD's funding. The Management Plan adopted in that vote regulates GBD finances. Public Works and the San Francisco Board of Supervisors provide oversight and an independent financial review is conducted each year.

The GBD operates on the same fiscal year as City government – from July 1 to June 30. The initial assessment revenue for a fiscal year beginning July 1 is not received until the following January. This requires the GBD to roll over 50% of its annual operating budget (for July through December) from each prior year.

The GBD's Management Plan specifies that assessment funds be divided into 4 categories – Maintenance, Capital Projects, Accountability & Outreach (which includes communications, outreach, reports, meetings, events and advocacy) and Operations. Assessment funds should be allocated within 10% of the guidelines specified by the property owner-approved Management Plan.

The District has 2 zones, Dogpatch and NW Potrero Hill. Assessments are expended proportionally in the zone where they are collected. For FY19/20, 87% of collected funds came from Dogpatch and 13% from NW Potrero Hill. Because of anticipated variations in the needs of the 2 zones, the percentage of funds specified for each of the 4 spending categories varies from Dogpatch to NW Potrero Hill.

More detailed financial information is online at **GreenBenefit.org**

Assessment Rates

Assessment rates are determined by property use and size.

- 1. Determine the primary parcel use.
- 2. Find the assessment rate per sq. ft. according to parcel use.
- 3. For commercial, industrial, and residential uses, multiply building square footage by the assessment rate. For parking lots, vacant lots, and open space, multiply lot square footage by the assessment rate.

Commercial, Residential, Parking Lot, Vacant	100%	\$ 0.095
Industrial	50%	\$ 0.048
Park, Greenspace	25%	\$ 0.024
Inaccessible .	0%	\$ 0.000

Statement of Financial Position June 30, 2020 **ASSETS CURRENT ASSETS** Cash & Cash Equivalents - GBD \$513.079 Cash & Cash Equivalents - UCSF 129,874 Accounts Receivable 3,789 Prepaids & Deposits 2,912 **Total Assets** \$649,654 LIABILITIES AND NET ASSETS LIABILITIES Accounts Payable & Accrued Expenses \$20,729 **Total Liabilities** \$20,729 NET ASSETS 26 Without Donor Restrictions \$499,051 With Donor Restrictions 129,874 **Total Net Assets** \$628,925

General Benefit

Total Liabilities & Net Assets

The general benefit is the amount of non-assessment funds that must be raised each fiscal year.

\$649,654

2019/20 GENERAL BENEFIT REQUIREMENT	\$27,113
-------------------------------------	----------

Cash Grants & Donations

Donations	\$50,144
Total	\$50,144
••••••	•••••••••••••••••••••••••••••••••••••••

In-Kind & Volunteer

1,091 Volunteer hours @ \$27.20	\$29,675
In-Kind contributions	4,960
Total	34,635

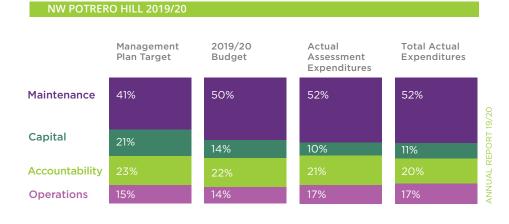
Statement of Activities

July 1, 2019 - June 30, 2020

DOGPATCH			
	Actual	Budget	Variance
REVENUE		_	
Assessment Revenue	\$578,922	\$572,156	\$6,766
Donations	49,665	10,000	39,665
Other Revenue	248	_	248
In-Kind	4,315	_	4,315
TOTAL REVENUE	\$633,150	\$582,156	\$50,994
		-	-
EXPENSES			
Maintenance	\$181,506	\$187,900	\$(6,394
Capital	194,131	198,000	(3,869
7 Accountability	113,341	136,992	(23,651
Operations	90,014	82,833	7,181
In-Kind	4,315	_	4,315
TOTAL EXPENSES	\$583,307	\$605,725	\$(22,418
REVENUE OVER EXPENSES	\$49,843	\$(23,569)	\$73,412
PRIOR YEAR CARRYOVER	389,608	375,558	14,050
TOTAL CARRYOVER	\$439,451	\$351,989	\$87,462

NW POTRERO HILL			
	Actual	Budget	Variance
REVENUE	710000	244860	
Assessment Revenue	\$86,506	\$83,576	\$2,930
Donations	479	2,000	(1,521)
Other Revenue	37	_	37
In-Kind	645	_	645
TOTAL REVENUE	\$87,667	\$85,576	\$2,091
EXPENSES			
Maintenance	\$42,958	\$44,816	\$(1,858)
Capital	8,816	12,000	(3,184)
Accountability	17,033	19,648	(2,615) 28
Operations	13,811	12,377	1,434
In-Kind	645	_	645
TOTAL EXPENSES	\$83,263	\$88,841	\$(5,578)
REVENUE OVER EXPENSES	\$4,404	\$(3,265)	\$7,669
PRIOR YEAR CARRYOVER	55,198	55,718	(520)
TOTAL CARRYOVER	\$59,602	\$52,453	\$7,149





Statement of Activities

July 1, 2019 - June 30, 2020

GBD TOTAL			
REVENUE	Actual	Budget	Variance
Assessment Revenue	\$ 665,428	\$ 655,732	\$ 9,696
Donations	50,144	12,000	38,144
Other Revenue	285	-	285
In-Kind	4,960	_	4,960
TOTAL REVENUE	\$ 720,817	\$ 667,732	\$ 53,085
EXPENSES			
Maintenance	\$ 224,464	\$ 232,716	\$ (8,252)
Capital	202,947	210,000	(7,053)
Accountability	130,374	156,640	(26,266)
Operations	103,825	95,210	8,615
In-Kind	4,960	_	4,960
TOTAL EXPENSES	\$ 666,570	\$ 694,566	\$ (27,996)
REVENUE OVER EXPENSES	\$ 54,247	\$ (26,834)	\$ 81,081
PRIOR YEAR CARRYOVER	444,806	431,276	13,530
TOTAL CARRYOVER	\$ 499,053	\$ 404,442	\$ 94,611

29

SPECIAL PROJECTS			
ESPRIT PARK	Actual	Budget	Variance
REVENUE		_	
UCSF Grant	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -
EXPENSES Grant Management/Contingency Capital Projects	\$21,048 93,335	\$40,906 699,560	\$(19,858) (606,225)
TOTAL EXPENSES	\$114,383	\$740,466	\$(626,083)
REVENUE OVER EXPENSES PRIOR YEAR CARRYOVER	\$(114,383) 244,257	\$(740,466) \$ -	\$626,083 \$244,257
TOTAL CARRYOVER	\$129,874	\$(740,466)	\$870,340

2020/21 Budget July 1, 2020 - June 30, 2021

GBD TOTAL			
	DOGPATCH	NW POTRERO HILL	GBD TOTAL
REVENUE			
Net Assessment Revenue	\$ 549,400	\$ 80,200	\$ 629,600
Grants	101,700	_	101,700
Donations	40,000	_	40,000
General Benefit	22,756	3,376	26,132
TOTAL REVENUE	\$ 713,856	\$ 83,576	\$ 797,432
EXPENSES			
Maintenance	\$ 187,742	\$ 36,888	\$ 224,630
Capital Improvement	412,068	24,378	436,446
Accountability	122,749	18,146	140,895
Operations	88,190	13,180	101,370
TOTAL EXPENSES	\$ 810,749	\$ 92,592	\$ 903,341
Revenue over expenses	\$ (96,893)	\$ (9,016)	\$ (105,909
Prior year carryover-Assessment	327,873	43,664	371,537
Prior year carryover-Donations	44,453	6,000	50,453
TOTAL PROJECTED CARRYOVER	\$ 275,433	\$ 40,648	\$ 316,081

SPECIAL PROJECTS	
ESPRIT PARK	
REVENUE	. ====
UCSF Grant	\$ 585,000
TOTAL REVENUE	\$ 585,000
EXPENSES	
Grant Management	
Legal	\$ -
Bookkeeping & Accounting	6,333
Financial Review	2,000
Contingency	28,734
Total Grant Management	\$37,076
Capital Projects	
Landscape Architect and Sub-consultants	605,785
Arborist	15,775
Peer Review	15,000 🖇
Total Capital Projects	\$636,560
TOTAL EXPENSES	\$673,636
REVENUE OVER EXPENSES	\$(88,636)
PRIOR YEAR CARRYOVER	96,969
TOTAL PROJECTED CARRYOVER	8,333

Dogpatch & NW Potrero Hil Green Benefit District 1459 18th Street #369 San Francisco, CA 94107



Graphic Design by TransitStudio

board members, finances

GBD Green Sheet

GreenBenefit.org

Photography by James Bueti, Craig Cozart and others

Sign up at Greenbenefit.org to receive monthly updates on projects, events, neighborhood news and more Monthly Meeting 3rd Wednesday (except December) 6:30 PM 654 Minnesota, 3rd floor Green Benefit.org

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Shore, Elena (ADM); Major, Erica (BOS)

Subject: FW: Don't undermine CEQA!

Date: Thursday, May 20, 2021 1:40:00 PM

From: Carl Russo <c_russo@hotmail.com> Sent: Sunday, May 16, 2021 6:54 PM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>

Subject: Don't undermine CEQA!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor:

I implore you to oppose the amendments to the CEQA appeals process in San Francisco. Allowing a city department to proceed without a rigorous environmental review may lead to long lasting environmental damage. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

This legislation also raises barriers to the public's participation in environmental review by requiring 50 signatures for certain types of public projects. Forcing residents to find 50 neighbors to sign a CEQA appeal is burdensome to all San Franciscans. Underserved communities already face many day-to-day challenges; this will add to their difficulty in protecting their neighborhoods through an accessible CEQA process.

Over the last five years, CEQA appeals in San Francisco comprised only .5% (or ½ of 1%) of all the categorical exemptions. This is not an onerous burden for City government. In addition, no figures have been provided that show this is a financial burden for a City budget of billions of dollars. In fact, the impact of environmentally-damaging projects can be much more costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health.

No one can predict the kinds of projects that will be proposed in the future. Even one bad project can do severe environmental damage. The best way to protect the City and its residents from environmentally damaging projects is to maintain a consistent and rigorous CEQA process accessible to all San Franciscans. To do this, the Board of Supervisors should

reject this legislation.

Carl Russo

1965 Page Street, Apt. 303 San Francisco, CA 94117
 From:
 Bullock, John (BOS)

 To:
 BOS-Supervisors

Cc: Calvillo, Angela (BOS); alisa.somera@sfgov.org; Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram,

Sekhar (BOS); Mchugh, Eileen (BOS); Major, Erica (BOS)

Subject: 16 Letters for File No. 201284

Date: Monday, May 17, 2021 12:25:00 PM

Attachments: 16 letters regarding File No. 210284.pdf

Hello Supervisors,

Please see attached 16 letters for File No. 201284.

File No. 201284 - Ordinance amending the Administrative Code to allow certain projects to proceed while an appeal of the project's determination under the California Environmental Quality Act (CEQA) is pending before the Board of Supervisors, and modifying requirements for appeals to the Board of Supervisors for certain projects under CEQA.

Regards,

John Bullock Board of Supervisors - Clerk's Office 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 (415) 554-7706

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: <u>Lance Carnes</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Oppose legislation to weaken CEQA by allowing work during an appeal

Date: Monday, May 17, 2021 8:25:29 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

Today, the Board's Land Use and Transportation Committee is to vote on legislation that will undermine the effectiveness of the California Environmental Quality Act (CEQA) in San Francisco. CEQA is truly a bedrock environmental law that Californians fought hard for and must protect from weakening.

In two ways this proposed legislation would undermine CEQA in San Francisco:

- It lets work continue on a project during an appeal. This will affect thousands of acres of San Francisco City-owned properties parks, streets, the Port properties, and more will be put at risk. Allowing a City department to proceed without a rigorous environmental review can lead to long-lasting environmental damage and certainly impedes concerned citizens' ability to participate in governmental actions. Furthermore, once one such weakening of CEQA happens--it leads to more And more bites off CEQA until there may be nothing effective left!
- Also, this legislation would make citizens' environmental review harder by requiring 50 signatures for some public projects. Forcing residents to find 50 neighbors to sign a CEQA appeal--often with short notice-- is burdensome to all San Franciscans, and especially to underserved already challenged communities; this gives them an extra hurdle for protecting their neighborhoods.

CEQA appeals in San Francisco have made up less than one percent of all the categorical exemptions--so there can hardly be any claim of a burden on city agencies.

Please oppose this effort to weaken CEQA.

Lance Carnes North Beach From: <u>Vicky Hoover</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Oppose legislation to weaken CEQA by allowing work during an appeal

Date: Monday, May 17, 2021 8:07:03 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Greetings,

Today, the Board's Land Use and Transportation Committee is to vote on legislation that will undermine the effectiveness of the California Environmental Quality Act (CEQA) in San Francisco. CEQA is truly a bedrock environmental law that Californians fought hard for and must protect from weakening.

In two ways this proposed legislation would undermine CEQA in San Francisco:

- It lets work continue on a project during an appeal. This will affect thousands of acres of San Francisco City-owned properties parks, streets, the Port properties, and more will be put at risk. Allowing a City department to proceed without a rigorous environmental review can lead to long-lasting environmental damage and certainly impedes concerned citizens' ability to participate in governmental actions. Furthermore, once one such weakening of CEQA happens--it leads to more And more bites off CEQA until there may be nothing effective left!
- Also, this legislation would make citizens' environmental review harder by requiring 50 signatures for some public projects. Forcing residents to find 50 neighbors to sign a CEQA appeal--often with short notice-- is burdensome to all San Franciscans, and especially to underserved already challenged communities; this gives them an extra hurdle for protecting their neighborhoods.

CEQA appeals in San Francisco have made up less than one percent of all the categorical exemptions--so there can hardly be any claim of a hard burden on city agencies.

Please oppose this effort to weaken CEQA.

Vicky Hoover

735 Geary St. Apt 501

San Francisco

35-year plus San Francisco resident.

From: <u>Barbara Delaney</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Please Oppose CEQA Legislation BOS File 201284

Date: Monday, May 17, 2021 6:53:39 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please do not amend any of the processes for CEQA. I am very concerned that San Francisco is on a downhill environmental slide already and this new legislation has the potential to greatly expedite this. Unfortunately, as has recently been seen in the DPW, public officials cannot be trusted to make good, non-self serving decisions for our city or our environment.

Please vote against this legislation to short circuit and dilute the CEQA regulations. The health of our city and its environment depends on it. In addition, the people who will profit by this are private developers and city contractors whose business model has always been to make as much money from any project as possible - not to preserve the environment for future generations of San Franciscans. Time is money for them and if they can save time, they do not care what the environmental impact of this will be.

I am a member of the Sierra Club and I am including in this letter some of their concerns which are also my concerns. I'm sure you have seen this but I am hoping to refresh their points in your memory. I hope to be able to call in today.

Here are just a few examples of how things could go wrong if the CEQA legislation is amended:

For example, the Port Commission's control comprises nearly eight miles of waterfront lands, commercial real

estate and maritime piers from Hyde Street on the north to India Basin in the southeast. 8 The SFPUC has tens of thousands of acres under its control. 9

• Some commissions and departments may take advantage of this to pursue their own agendas in

the name of such measures. The burden of proof that a project does not comply with the criteria listed in the legislation will then fall on the public.

- The Recreation and Park Department has shown recently that it is not sensitive to habitat and wildlife concerns (see the dreadful "observation tower" which adds nothing to the city the same view is available from the deYoung tower but takes much away from the ambiance of that part of the park). Any actions in our parks can have long-term, irreversible environmental impacts; parks deserve full protection under CEQA.
- DPW is under investigation for irregularities by the Department Head, and there are no guarantees that this would not happen again in the future.
- In short, City Agencies have their own agendas and regrettably cannot always be trusted to make beneficial decisions about environmental impacts; if this were not the case, the public and

the environment would not have needed CEQA in the first place.

• When an appeal finally reaches the BOS, work on the project will have taken place and the BOS

will have the unenviable task of either shutting it down and possibly even removing work that has been done, with the attendant costs.

__

Barbara Delaney 1279 44th Avenue San Francisco, CA 94122 From: <u>tesw@aol.com</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Re: Corrected Letter -Please OPPOSE CEQA Legislation - BOS File 201284

Date: Sunday, May 16, 2021 7:32:23 PM

Attachments: Analysis of CEQA legislation - 3-9-21. Sierra Club[2].pdf
Analysis of CEQA legislation - 3-9-21. Sierra Club[2].pdf

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor,

I support the Sierra Club analysis of the proposed CEQA legislation, March 9, 2021, attached.

Please oppose the amendments to the CEQA appeals process in San Francisco. Allowing a city department to proceed without a rigorous environmental review may lead to long lasting environmental damage. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

This legislation also raises barriers to the public's participation in environmental review by requiring 50 signatures for certain types of public projects. Forcing residents to **find 50 neighbors to sign a CEQA appeal** is burdensome to all San Franciscans. Underserved communities already face many day-to-day challenges; this will add to their difficulty in protecting their neighborhoods through an accessible CEQA process.

Over the last five years, CEQA appeals in San Francisco comprised only .5% (or ½ of 1%) of all the categorical exemptions. This is not an onerous burden for City government. In addition, no figures have been provided that show this is a financial burden for a City budget of billions of dollars. In fact, the impact of environmentally-damaging projects can be much more costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health.

No one can predict the kinds of projects that will be proposed in the future. Even one bad project can do severe environmental damage. The best way to protect the City and its residents from environmentally damaging projects is to maintain a consistent and rigorous CEQA process accessible to all San Franciscans. To do this, the Board of Supervisors should reject this legislation.

Sincerely, Tes Welborn D5

Analysis and Concerns with Proposed CEQA Legislation

Administrative Code Text Amendment 2021-000541PCA., BOS File 201284

EXECUTIVE SUMMARY

This Ordinance will undermine the effectiveness of the California Environmental Quality Act (CEQA) in San Francisco. CEQA serves to identify the potential environmental risks associated with a project, to inform the public and their elected officials, and to provide decision-makers with that information prior to approving the decision, so that such risks can be avoided or mitigated.

Unfortunately, the proposed legislation would undermine CEQA in two ways:

- First, by allowing work to proceed on a project during an appeal. It is illegal to allow project
 construction to commence during the pendency of a CEQA appeal. Allowing a City department to
 proceed without a rigorous environmental review may lead to long-lasting environmental damage.
 This legislation will affect thousands of City-owned properties our parks, streets, the Port
 properties, the airport and SFPUC lands all will be put at risk. Furthermore, once this precedent
 has been set, it may be used to argue for extending the same practice to private projects.
- Second, this legislation raises barriers to the public's participation in environmental review.
 Depriving the public of their rights to a CEQA review by requiring 50 signatures is illegal. Over and above the question of legality, the signature requirement is burdensome to all San Franciscans.
 Underserved communities, which already face many day-to-day challenges, may be hampered by the additional difficulty of dealing with the 50-signature requirement.

One reason given for modifying the CEQA appeals process in San Francisco is that the number of appeals has been a burden to City government, both in terms of time and finances. However, over the last five years, CEQA appeals in San Francisco comprised only .5% (or ½ of 1%) of all the categorical exemptions; this is not an onerous burden for City government. In addition, despite inquiries to the City, no actual facts have been provided that show this is a financial burden for a City budget of over \$13.7 Billion. In fact, the impact of environmentally-damaging projects can be much more costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health.

The legislation proponents cite a few examples of benevolent current projects that might have experienced fewer delays under the new legislation. No one can predict the kinds of projects that will be proposed in the future. Even one bad project can do severe environmental damage. In addition, some of the 'benevolent' projects have not proven to be universally positive for the residents. The best way to protect the City and its residents from environmentally-damaging projects is to maintain a consistent and rigorous CEQA process.

Over and above the specific problems with this ordinance, the legislation also adds credence to the prodevelopment mantra that CEQA is somehow a problem for City governance. If there are problems with the CEQA process in San Francisco, then those problems should be addressed in an open and inclusive conversation with the public and a wide variety of stakeholders.

¹ SF Planning Department, "Executive Summary - Administrative Code Text Amendment, for Planning Commission hearing, February 25, 2021."

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DETAILED BACKGROUND FOR THE ABOVE STATEMENTS

The proposed legislation allows for continued actions on public projects during an appeal.

"The Way it Would Be:

Other City commissions/boards outside of the Board of Supervisors would now be able to proceed with certain projects while a CEQA appeal is pending at the Board of Supervisors. This proposed amendment only applies to public projects for which the respective commission or department head (or designee) demonstrates in writing that such projects meet one of the following criterion: [From the Planning Department's Executive Summary]. ²

(ii) actions that are undertaken by the San Francisco Municipal Transportation Agency, the Airport, Port, Public Utilities Commission, San Francisco Public Works, or the Recreation and Parks Department, and the appropriate commission or department head or their designee has determined in writing that the action is one of the following:

a. a safety, health, or remedial measure necessary to protect the public, public employees, or public property or to allow the existing use of public property to continue; or

b. a temporary activity that will be removed or will cease within 180 days following the commencement of said activity; or

c. a reversible action wholly implemented and operated by a City department or agency, or a City department's or agency's contractor, that either does not involve physical construction activities or is limited to additions that can be removed or reconditioned without damage to the site. [FILE 201284, Legislation] ³

Concerns:

- It is flatly illegal to allow project construction to commence during the pendency of a CEQA appeal. One of the fundamental requirements of CEQA is that CEQA review must occur prior to project approval and construction. CEQA review is required prior to the first agency approval of a project, when the agency commits itself to a definite course of action. (Save Tara v. City of West Hollywood (2008) 45 Cal. 4th 116, 137-138). The Supreme Court stated, "the public must be given an adequate opportunity to comment on that presentation before the decision to go forward is made." (Vineyard Area Citizens for Responsible Growth, Inc. v. City of Rancho Cordova (2007) 40 Cal.4th 412, 449-450).
- Allowing City departments to be "able to proceed with certain projects while a CEQA appeal is
 pending" is a dangerous precedent to set for City projects. Any of the categories listed in the
 legislation has the potential to create serious and even long-lasting environmental damage.
 Letting a project go forward while under appeal and before a decision is made defeats the
 purpose of CEQA, which is to allow public input and to inform public officials of the
 consequences of their decisions.
- Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

² op. cit., SF Planning Department, page 1

³ FILE 201284, Administrative Code, CEQA Appeals. page 4, 5 We have listed quotes from two sources, as the Planning Department document does not quote the exact language of the legislation.

- The language " a safety, health, or remedial measure necessary to protect the public...etc." is too vague. Who decides what is 'necessary?' Based on what information? The purpose of CEQA is to give the public and the decision-makers information so that an informed decision can be made and decision-makers can be held accountable for that decision. CEQA does not leave it up to the unelected bureaucracy to decide unilaterally what is the right thing to do without a full public process.
- This legislation assumes that a City department will always do 'the right thing' by implying that if a department head (or designee) writes a report justifying a project, that that report is disinterested, factual, and complete. Unfortunately, that is not always the case. How can the public trust the City, when the city has already allowed construction activities on Cortese sites, such as 1776 Green Street?
- It is much more difficult to fight a project in the courts if the project has proceeded and funding has been spent on it. Many courts will look at a completed or even a partially completed project and feel that there is no point to ruling in favor of that appeal.
- A great deal of damage can be done in 180 days. That is one-half of a year!
- Because this statement of 180 days is followed by "OR", the project can last more than 180 days.
 There is no outside time limit for projects called out in the legislation.
- "A temporary activity lasting no more than 180 days," or " A reversible action . . . that does not involve physical construction activities or is limited to additions that can be easily removed or reconditioned without damage to the site." Because of the "or" in this statement, does that mean that an activity that lasts no more than 180 days can involve physical construction activities or additions that cannot be easily removed without damaging the site?
- How does this requirement interact with requests for extensions of the timeline for a project? If the city approves projects on a "temporary" basis, is the City able to "modify" the project further to extend for 4 years, as was done with the Ferris Wheel in Golden Gate Park? If so, the modification would fall under Administrative Code Section 31.19 (not 31.16), which does not allow appeal to the Board of Supervisors. The public would then be deprived of the right to appeal to the elected body, the Board of Supervisors, as is required under CEQA. And the Board of Supervisors would also lose the right to make a final decision on the project.
- Since the appeals under Administrative Code Section 31.19 are made to the Environmental Review Officer, the decisions on a project would circle back to the very department that made the environmental determination in the first place. It is unlikely that the ERO would nullify its own department's decisions. In other words, under this scenario, the Planning Department would be making those decisions unilaterally, and both the public and the Board of Supervisors would be left out of these decisions completely.

* * * * *

Most City Departments with jurisdiction over our City lands are covered by this legislation and would be able to proceed with projects that fulfilled the criteria listed before the appeal was decided.

"This change would only impact those public projects (undertaken by the SFMTA, the Airport, Port, Public Utilities Commission, San Francisco Public Works, or the Recreation and Park Department) for which the respective commission or department head (or designee) demonstrates they meet the criterion to promote the general health and safety of the public or are temporary in nature."

[Planning Dept. Exec. Summary]

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op. cit., SF Planning Department, page 3

Concerns:

- "Only impact those public projects?" This covers thousands of acres of our public spaces. Let us consider for a moment the public resources that this legislation would impact. Rec and Park alone manages over 4,100 acres with 220 parks, marinas, recreation centers, clubhouses, and Camp Mather in the Sierras. San Francisco has over 1,100 miles of streets under DPW, which has no public commission. The Airport is approximately 4,900 acres. The area under the Port Commission's control comprises nearly eight miles of waterfront lands, commercial real estate and maritime piers from Hyde Street on the north to India Basin in the southeast. The SFPUC has tens of thousands of acres under its control.
- Some commissions and departments may take advantage of this to pursue their own agendas in the name of such measures. The burden of proof that a project does not comply with the criteria listed in the legislation will then fall on the public.
- The Recreation and Park Department has shown recently that it is not sensitive to habitat and wildlife concerns. Any actions in our parks can have long-term, irreversible environmental impacts; parks deserve full protection under CEQA.
- DPW is under investigation for irregularities by the Department Head, and there are no guarantees that this would not happen again in the future.
- In short, City Agencies have their own agendas and regrettably cannot always be trusted to make beneficial decisions about environmental impacts; if this were not the case, the public and the environment would not have needed CEQA in the first place.
- When an appeal finally reaches the BOS, work on the project will have taken place and the BOS
 will have the unenviable task of either shutting it down and possibly even removing work that
 has been done, with the attendant costs.

* * * * *

<u>The legislation modifies the signature threshold for a limited class of public projects - SFMTA and Port of San Francisco</u>

"Public projects sponsored or approved by the San Francisco Municipal Transportation Agency (SFMTA) or properties under leases from the Port Commission would now require 50 San Francisco residents or five Supervisors to subscribe to the notice of appeal. " [Planning Department's Executive Summary]. ¹⁰

Concerns:

• It would violate state law to require 50 signatures for an appeal. CEQA section 221151(c) states: "If a nonelected decision-making body of a local lead agency certifies an environmental impact report, approves a negative declaration or mitigated negative declaration, or determines that a

⁵ Department of Recreation and Park website

⁶ https://www.sfchronicle.com/bayarea/heatherknight/article/SF-property-owners-maintain-streets-that-city-13991425.php

⁷ https://sfgov.org/realestate/real-property-owned-city-and-county-san-francisco-parcels-outside-city-and-county-boundaries

⁸ Port of San Francisco, wikipedia. https://en.wikipedia.org/wiki/Port of San Francisco

⁹ https://sfgov.org/realestate/real-property-owned-city-and-county-san-francisco-parcels-outside-city-and-county-boundaries

op. cit., SF Planning Department. page 2

- project is not subject to this division, that certification, approval, or determination may be appealed to the agency's elected decision-making body, if any." The proposed ordinance would deny this right unless the appellant is able to obtain 50 signatures.
- Filing a CEQA appeal is not a simple process. Unless a member of the public is already familiar with the notification system, it is difficult to learn about the existence of a project, as well as the CEQA determinations. Learning about a project, learning how to file an appeal, finding an attorney to help with the appeal, writing the appeal, and getting all the documents to the City within the 30-day deadline, are daunting tasks for most members of the public. Requiring 50 signatures adds to the difficulty.
- Organizations such as labor unions or neighborhood groups will be able to meet this
 requirement easily. It will not prevent them from filing a CEQA appeal. In fact, it is possible to
 envision a group set up just for the purpose of providing multiple signatures for CEQA appeals to
 individuals that need them.
- However, for other communities, it will be difficult to meet this 50-person requirement. People
 who have not previously taken part in the CEQA process and underserved and sensitive
 communities may not have the resources to organize and oppose an appeal before the 30-day
 deadline has passed. In this same short time period, they would also have to find 50 people to
 sign onto it, which means convincing friends and neighbors to put their names on a legal
 document.
- It is certainly also possible for an SFMTA project to pose environmental risks to one or just a few individuals. A 50-signature requirement could effectively disenfranchise those residents.
- The signature requirement appears to have been introduced solely for the purpose of
 preventing a few individuals from filing unpopular appeals. That is a minor reason for changing
 the CEQA appeal process in San Francisco in such a way that it makes it more difficult for other
 members of the public who have serious concerns about a project to file an appeal.

* * * * *

The Appeals Metrics given in the Planning Department report are lacking information and make unsubstantiated assumptions.

"The Department pulled data on all CEQA appeals filed on between 2015 and 2020 and summarized the findings in Table 1.

Table 1: Summary of CEQA Appeals Filed from 2015-2020

	Appeal Denied	Appeal Upheld	Pending	Withdrawn
Subtotal	53	8	2	34
Grand total				97

"Out of the 97 CEQA appeals filed from 2015-2020, only eight were upheld. This means that the Board of Supervisors denied the vast majority of appeals they heard. If the same pattern continued, there would be no major harm if other City commissions or boards act on public projects before the Board of Supervisors makes their final determination on the appeal." ¹¹ [The Planning Department's Executive Summary

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¹¹ Op. Cit., SF Planning Dept. page 3

Concerns:

- The prior table shows that eight appeals were upheld and 34 were withdrawn. Most of the appeals were withdrawn due to settlements that resolved community concerns. Thus, of the 97 appeals, 42 (almost half) were resolved in favor of the appellant in some fashion. This is an extremely high rate showing that many meritorious appeals are being filed and that the city staff is frequently abusing its discretion and issuing improper or illegal CEQA exemptions. The purpose of CEQA is to identify these risks and to inform both the public and the decision-makers before they make their decision.
- The Planning Department's table omits important data -- it neglects to include the number of categorical exemptions that the Planning Department approved in approximately the same time period. The Appeals Table below shows these figures from 2015 to 2020. 12

Appeals Table
(Planning Department Data: October 2020)

	2015	2016	2017	2018	2019	2020*	TOTAL
Total Appeals	4	12	23	20	14	24	97
Appeals Denied % of Total Appeals	3 <i>75%</i>	3 <i>25%</i>	8 <i>35%</i>	13 <i>65%</i>	9 <i>64%</i>	16 <i>67%</i>	52 <i>54%</i>
Appeals Upheld % of Total Appeals	0	1 8%	4	0	2	0	7
Pending % of Total Appeals	0 0%	0 0%	0	1 5%	0	6 25%	7 7
Withdrawn % of Total Appeals	1 25%	8 67%	11 48%	6	3 21%	2 8%	31 32%
Total Exemptions		4200	4600	5000	5500	2005	21,305
% change			10%	9%	10%	-64%	
Appeals as % of Exemptions % change		0.3%	0.5% <i>75%</i>	0.4% -20%	0.3% - <i>36%</i>	1.2% 370%	0.5%

^{* 2020} data updated through October only

- During this time period, the data available showed that the Planning Department granted 21,305 categorical exemptions.
- Only 97 appeals were filed. This was ½ of 1% (or only .5 percent) of the total number of exemptions given. This is hardly an overwhelming number of appeals for the BOS to handle in its weekly meetings.
- In fact, it is apparent that the large number of categorical exemptions needs to be looked at more closely if a further study is done of the CEQA process in San Francisco.

* * * * *

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¹² Data source, SF Planning Department, through BOS request.

Delays in process seen in the early stages of COVID, have been addressed.

"The proposed Ordinance supports the Community Safety Element's goal to comply with current life safety standards by allowing the City to respond to future emergencies more quickly. . . "

[The Planning Department's Executive Summary]. 13

Concerns:

- The timeframe for appeals was delayed by the COVID virus; it took time to put a new remote system in place. But BOS hearings are now done online; this system can be reactivated quickly in the future, should we be so unfortunate as to have to go through another pandemic.
- CEQA allows for waiving certain requirements during emergencies. The CEQA determination was appealed and the appeal was rejected by the BOS on those grounds. This is how CEQA should work.

* * * * *

The Racial and Social Equity Analysis in the Planning Report does not support the requirement for 50 signatures.

"The Ordinance, however, does increase the barriers to filing a CEQA appeal, and this could disproportionately impact communities that are less organized and knowledgeable about City process. Raising the CEQA appeal filing requirement from one resident to 50 residents potentially poses a greater task in neighborhoods that do not have active neighborhood associations. Further, the other appeal path, requiring five Supervisors to subscribe to the notice of appeal, may also hinder those less versed in navigating San Francisco's political landscape. This is particularly true when reaching out to Supervisors outside their district; however, such issues could be mitigated if the District Supervisor advocates on the concerned resident's behalf."

[The Planning Department's Executive Summary] 14

"Overall though, the projects that would be subject to additional appeal barriers are limited to a small subset of projects." [Planning Department's Executive summary] 15

Concerns:

- We agree completely with the Planning Department that this legislation puts up barriers to underserved communities. This in itself is a reason this legislation should not be approved.
- "... are limited to a small subset of projects" Short of acquiring a crystal ball, the City has no idea of the number or type of projects that could be approved under this legislation in the future. Adding 'additional appeal barriers' is not acceptable for underserved communities in San Francisco

* * * * *

<u>The General Plan Compliance section in the Planning report leaves out Policy 1.4 - environmental standards.</u>

The proposed Ordinance is consistent with the following Objectives and Policies of the General Plan: ¹⁶ [Planning Dept General Plan Compliance Section]

op. cit., SF Planning Department, General Plan Compliance, page 4

¹⁴ Ibid. page, Executive Summary, page 4

¹⁵ Ibid.

¹⁶ Ibid., SF Planning Dept, General Plan. Compliance, page 8 (under Planning Commission Draft Resolution)

Concerns:

 The following section of the General Plan policy is completely left out of the Planning Department's analysis. [Planning Department's Draft Resolution]

POLICY 1.4

Assure that all new development meets strict environmental quality standards and recognizes human needs.

In reviewing all proposed development for probable environmental impact, careful attention should be paid to upholding high environmental quality standards. Granted that growth provides new economic and social opportunities, uncontrolled growth can also seriously aggravate environmental deterioration. Development projects, therefore, should not disrupt natural or ecological balance, degrade the visual character of natural areas, or otherwise conflict with the objectives and policies of the General Plan. 17

• Certainly, Policy 1.4 should be over-riding when the City makes decisions about how to approach environmental reviews.

* * * * *

Planning Code Section 101 Findings ¹⁸ assume future projects will not entail environmental damage.

The Planning Department Findings lists current benefits from this ordinance that would happen, giving examples of current 'beneficial' projects and stating that therefore all will be well in the future.

Concerns:

- Without knowing the specifics of the projects that will be proposed in the future, there is no way of saying that they will all have positive results.
- Not all of the projects that have been installed during COVID without environmental review
 have been either 100% beneficial or positive experiences for the neighborhoods. On the
 contrary, in many cases there have been negative results from the short-cuts that various City
 departments have taken under COVID
 - The Slow Streets program has had a partially negative effect on the neighborhood character of the Twin Peaks area, with increased crowding, vandalism, and a news cameraman being robbed at gunpoint.
 - The neighborhood surrounding the Great Highway has been severely impacted by the closure of the Great Highway. There has been a tremendous increase in traffic in the surrounding neighborhoods, speeding, more accidents, and loss of neighborhood parking to an influx of visitors. The problems have been so severe, that the District Supervisor has had to demand that the City look further into extensive traffic calming and crowd control measures. Many of these problems could have been avoided and solutions worked out before there were problems, if there had been a healthy environmental review process.

* * * * *

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¹⁷ https://generalplan.sfplanning.org/I6_Environmental_Protection.htm#ENV_GEN_1_4

¹⁸ op. cit., SF Planning Dept. Planning Code sections findings, page 9

The financial Impact of appeals has not been justified with hard figures

Statements from Supervisor Haney's office, the sponsor of the legislation, discuss the cost to the City of CEQA appeals. ¹⁹ Cost concerns were discussed in interviews with MUNI Director Jeff Tumlin in the SF Chronicle. ²⁰ Various statements were quoted in that interview, including: "

- ". . . each Safe Streets appeal will cost about 100 hours of work by his staff, "
- ". . . each hearing at the Board of Supervisors . . . costs a combined \$10,000 in city officials' and attorneys' time. " and
- "... each appeal is taking more time and money than it took to create the emergency programs in the first place."

Concerns:

• In an effort to get more details on these figures, a member of the public submitted Disclosure Requests to MUNI for the spreadsheets and other reports that led to the figures quoted in the interviews. The only response to three exhaustive requests for back-up data was:

"There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time." 21

• In other words, the claims made in the SF Chronicle were guesses as to the costs involved. If the City does its research properly to arrive at a categorical exemption, then it should have already done most of the work necessary to defend a categorical exemption. The incremental cost to defend the City's decision should not be that large.

Environmental review is too important to be held hostage to minor, undocumented claims, especially in a city with a budget of over \$13.7 billion dollars. Furthermore, the impact of environmentally-damaging projects can be much more costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health.

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¹⁹ "Common Sense CEQA Appeal Procedures for Public Projects," Office of Supervisor Haney, December 2020.

[&]quot;Prevent Costly....Delays." page 2.

²⁰ SF Chronicle, 9-13-20, Heather Knight.

²¹ Emails from SFMTA in response to Disclosure Request. Please request copies.

From: <u>Kathy Howard</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Oppose CEQA Amendments -- No data to substantiate costs. File 201284

Date: Sunday, May 16, 2021 7:24:44 PM

Attachments: Questions on costs of CEQA Immediate Disclosure Requests-final.pdf

This message is from outside the City email system. Do not open links or attachments from untrusted sources

Subject: OPPOSE Pending CEQA legislation BOS File 201284.

Immediate Disclosure Requests fail to reveal any data substantiating the statements

made by MUNI Director regarding costs to the City of 2020 CEQA appeals.

A September 12, 2020 SF Chronicle article, listed the cost to the City of dealing with CEQA as follows

"According to Jeffrey Tumlin, Muni's new director, each of the five appeals will cost about 100 hours of work by his staff. He said each hearing at the Board of Supervisors, which serves as the judge and jury in these cases, costs a combined \$10,000 in city officials' and attorneys' time. In fact, Tumlin said each appeal is taking more time and money than it took to create the emergency programs in the first place."

Concerned about the quoted costs, I submitted three separate and detailed Immediate Disclosure (Sunshine) Requests to the SFMTA regarding the following statements:

- A. "each of the five appeals will cost about 100 hours of work by his staff."
- B. "each hearing at the Board of Supervisors, which serves as the judge and jury in these cases, costs a combined \$10,000 in city officials' and attorneys' time."
- C. "each appeal is taking more time and money than it took to create the emergency programs in the first place."

To each of my disclosure requests, repeated with clarifying detail, the SFMTA sent the same response:

"There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time."

This lack of any written record raises these questions:

- How did the reporter verify the data quoted if there is no written data or at least a 'back of the envelope' projection? How is the public supposed to verify these statements?
- Requests for timesheets were rejected (Requests A, B, C.). Is it possible that neither SFMTA nor the City attorney's office keeps accurate and timely timesheets for employee work? Law

- firms keep records by the hour for their clients and for billing. Does the City not follow this basic accountability practice?
- Requests for the cost of the 'emergency programs' were also denied (Request C). Does the SFMTA have no written record of what each program costs? How can accountability for employee time and results for each project be measured without a written record of how much work/cost each project entails?

In a city with a budget of billions of dollars, these figures are not much to spend to protect the residents' rights to express their concerns over potential environmental damages. But over and above that, if the City cannot even produce the data to support these so-called costs of appeals, then this argument is weak and should not be considered as a reason for depriving residents of their ability to appeal the city's decisions.

The following pages show the detailed email threads of my initial inquiries, my clarifications of my inquiries, and the responses from the SFMTA.

[Please see attached document for copies of all of the disclosure requests.]

To: San Francisco Board of Supervisors

From: Katherine Howard Date: May 16, 2021

Subject: OPPOSE Pending CEQA legislation BOS File 201284.

Immediate Disclosure Requests fail to reveal any data substantiating the statements

made by MUNI Director regarding costs to the City of 2020 CEQA appeals.

A September 12, 2020 SF Chronicle article, listed the cost to the City of dealing with CEQA as follows

ember 12, 2020 or embrace article, noted the cost to the city of dealing with chart as follows

"According to Jeffrey Tumlin, Muni's new director, each of the five appeals will cost about 100 hours of work by his staff. He said each hearing at the Board of Supervisors, which serves as the judge and jury in these cases, costs a combined \$10,000 in city officials' and attorneys' time. In fact, Tumlin said each appeal is taking more time and money than it took to create the emergency programs in the first place."

Concerned about the quoted costs, I submitted three separate and detailed Immediate Disclosure (Sunshine) Requests to the SFMTA regarding the following statements:

- A. "each of the five appeals will cost about 100 hours of work by his staff."
- B. "each hearing at the Board of Supervisors, which serves as the judge and jury in these cases, costs a combined \$10,000 in city officials' and attorneys' time."
- C. "each appeal is taking more time and money than it took to create the emergency programs in the first place."

To each my disclosure requests, repeated with clarifying detail, the SFMTA sent the same response:

"There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time."

This lack of any written record raises these questions:

- How did the reporter verify the data quoted if there is no written data or at least a 'back of the envelope' projection? How is the public supposed to verify these statements?
- Requests for timesheets were rejected (Requests A, B, C.). Is it possible that neither SFMTA nor
 the City attorney's office keeps accurate and timely timesheets for employee work? Law firms
 keep records by the hour for their clients and for billing. Does the City not follow this basic
 accountability practice?
- Requests for the cost of the 'emergency programs' were also denied (Request C). Does the SFMTA have no written record of what each program costs? How can accountability for employee time and results for each project be measured without a written record of how much work/cost each project entails?

In a city with a budget of billions of dollars, these figures are not much to spend to protect the residents' rights to express their concerns over potential environmental damages. But over and above that, if the City cannot even produce the data to support these so-called costs of appeals, then this argument is weak and should not be considered as a reason for depriving residents of their ability to appeal the city's decisions.

The following pages show the detailed email threads of my initial inquiries, my clarifications of my inquiries, and the responses from the SFMTA

APPENDIX: IMMEDIATE DISCLOSURE REQUESTS, CLARIFICATIONS TO REQUESTS, AND CITY RESPONSES

REQUEST A: P000560-091620

A-1: My request and the first response from SFMTA

Subject: Request :: P000560-091620

Date: Thursday, October 8, 2020 at 12:06:01 PM Pacific Daylight Time

From: SFMTA PRR

To: kathyhoward@earthlink.net

--- Please respond above this line ---



kathyhoward@earthlink.net

Katherine Howard 1243 42nd Avenue San Francisco CA 94122 October 08, 2020

RE: Public Records Request, dated September 16, 2020, Reference # P000560-091620

Dear Katherine Howard,

The San Francisco Municipal Transportation Agency (SFMTA) received your Public Records Request, dated September 16, 2020. You requested:

Immediate Disclosure Request: In the 9-13-20 SF Chronicle article by Heather Knight,
Director Tomlin is quoted as saying that each Safe Streets appeal will cost about 100 hours
of work by his staff. Since the work on at least one of these appeals has now been done,
please provide the time sheets and other documentation for this statement, including but not
limited to the hours spent, the amount charged per hour, and the work performed.

The SFMTA has determined there are no documents responsive to your request. There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time. If you have any questions, or wish to discuss this further, you may contact me by responding to this email.

Sincerely,
Caroline Celaya
Manager, Public Records Requests
https://sfmta.mycusthelp.com/WEBAPP/ rs/supporthome.aspx



Office 415.701.4670

San Francisco Municipal Transportation Agency 1 South Van Ness Avenue, 7th floor San Francisco, CA 94103



A-2: My follow-up clarification request to SFMTA

Subject: RE: Request :: P000560-091620

Date: Thursday, October 8, 2020 at 2:35:25 PM Pacific Daylight Time

From: Kathy Howard
To: 'SFMTA PRR'

Attachments: image001.png, image002.png, image003.png, image004.png, image005.png, image006.png,

image007.png, image008.gif

1. If I am to understand your response, you are saying that at the time the article was written, an unwritten, undocumented 'estimate' was made by Director Tomlin as to staff time and cost, and therefore:

there were no calculations with information from staff about how much time this would take;

- there was no information about how much each staff member's time would be billed to obtain this information
- there was no information about which staff member would prepare this information.;

Please confirm that the above interpretation is correct.

2. However, the CEQA appeal has now been completed and work on the appeal has now been done and the staff time has been charged.

Therefore, please send the timesheets or any other documentation showing:

- Which staff member (or category of employee if names are kept confidential) worked on the project?
- · What their hourly charge rate was working on the project?
- · How many hours they charged for working on the project?
- 3. Furthermore, if there are no timesheets available:
 - · is that because staff does not keep timesheets for any of its work?
 - · or is it because no timesheets were kept for this project?

Thank you for this information. Kathy H.

A-3: Final response from SFMTA to all of the above questions.

Subject: Request :: P000560-091620

Date: Thursday, October 8, 2020 at 2:42:32 PM Pacific Daylight Time

From: SFMTA PRR

To: kathyhoward@earthlink.net

--- Please respond above this line ---



There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time.



To monitor the progress or update this request please log into the <u>SFMTA Public Records Request Center</u>.

REQUEST B: P000561-091620

B-1: My Request and the first response from SFMTA

Subject: Request :: P000561-091620

Date: Thursday, October 8, 2020 at 12:01:57 PM Pacific Daylight Time

From: SFMTA PRR

To: kathyhoward@earthlink.net

--- Please respond above this line ---



kathyhoward@earthlink.net

Katherine Howard 1243 42nd Avenue San Francisco CA 94122 October 08, 2020

RE: Public Records Request, dated September 16, 2020, Reference # P000561-091620

Dear Katherine Howard,

The San Francisco Municipal Transportation Agency (SFMTA) received your Public Records Request, dated September 16, 2020. You requested:

Immediate Disclosure Request: In the 9-13-20 SF Chronicle article by Heather Knight,
Director Tomlin is quoted as saying that "each hearing at the Board of Supervisors... costs
a combined \$10,000 in city officials' and attorneys' time. " Please provide the documentation
for one Safe Streets Appeal hearing, on which this statement is based.

The SFMTA has determined there are no documents responsive to your request. There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time. If you have any questions, or wish to discuss this further, you may contact me by responding to this email.

Sincerely,
Caroline Celaya
Manager, Public Records Requests
https://sfmta.mycusthelp.com/WEBAPP/_rs/supporthome.aspx



Office 415.701.4670 San Francisco Municipal Transportation Agency 1 South Van Ness Avenue, 7th floor San Francisco, CA 94103



B-2: My follow-up clarification request to SFMTA

Subject: RE: Request :: P000561-091620

Date: Thursday, October 8, 2020 at 2:39:47 PM Pacific Daylight Time

From: Kathy Howard To: 'SFMTA PRR'

1. If I am to understand your response, you are saying that at the time the article was written, an unwritten, undocumented 'estimate' was made by Director Tomlin as to "City Officials and Attorneys" time and cost, and therefore:

- there were no calculations with information from the "City Officials' and Attorneys" about how much time this would take;
- there was no information from the "City Officials and Attorneys" about how much each staff member's time would be billed to obtain this information
- there was no information from the "City Officials and Attorneys" about which staff member would prepare this information.

Please confirm that the above interpretation is correct.

2. However, the CEQA appeal has now been completed and work on the appeal has now been done and the staff time has been charged.

Therefore, please send the timesheets or any other documentation showing:

- · Which "City Officials and Attorneys" (or category of employee if names are kept confidential) worked on the project?
- · What was the "City Officials and Attorneys" hourly charge rate was working on the project?
- · How many hours did the "City Officials and Attorneys" charge for working on the project?
- 3. However, if there are no timesheets available:
 - · is that because "City Officials and Attorneys" do not keep timesheets for any of their work?
 - · or is it because no timesheets were kept for this specific project by "City Officials and Attorneys"?

Thank you for this information. Kathy H.

B-3: Final response from SFMTA to all of the above questions.

Subject: Request :: P000561-091620

Date: Thursday, October 8, 2020 at 2:46:48 PM Pacific Daylight Time

From: SFMTA PRR

To: kathyhoward@earthlink.net

--- Please respond above this line ---



There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time.



REQUEST C: P000562-091620

C-1: My request and the first response from SFMTA

Subject: Request :: P000562-091620

Date: Thursday, October 8, 2020 at 11:58:27 AM Pacific Daylight Time

From: SFMTA PRR

To: kathyhoward@earthlink.net

--- Please respond above this line ---



kathyhoward@earthlink.net

Katherine Howard 1243 42nd Avenue San Francisco CA 94122 October 08, 2020

RE: Public Records Request, dated September 16, 2020, Reference # P000562-091620

Dear Katherine Howard,

The San Francisco Municipal Transportation Agency (SFMTA) received your Public Records Request, dated September 16, 2020. You requested:

Immediate Disclosure Request: In the 9-13-20 SF Chronicle article by Heather Knight,
Director Tomlin is quoted as saying that "each appeal is taking more time and money than it
took to create the emergency programs in the first place." Please send the documentation on
the time and money that it took to create the emergency programs that is used for the basis
for this statement.

The SFMTA has determined there are no documents responsive to your request. There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time. If you have any questions, or wish to discuss this further, you may contact me by responding to this email.

Sincerely,

Caroline Celaya

Manager, Public Records Requests

https://sfmta.mycusthelp.com/WEBAPP/ rs/supporthome.aspx



Office 415.701.4670

San Francisco Municipal Transportation Agency 1 South Van Ness Avenue, 7th floor San Francisco, CA 94103



C-2: My follow-up clarification request to SFMTA

Subject: RE: Request :: P000562-091620

Date: Thursday, October 8, 2020 at 2:47:44 PM Pacific Daylight Time

From: Kathy Howard

To: 'SFMTA PRR'

Your response:

"The SFMTA has determined there are no documents responsive to your request. There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time."

- 2. I am trying to find out the number of staff hours completed to date. Please send me documentation on:
 - Which staff member (or category of employee if names are kept confidential) worked on the project?
 - · What their hourly charge rate was working on the project?
 - · How many hours they charged for working on the project?
- 3. Furthermore, if there are no timesheets available:
 - · is that because staff does not keep timesheets for any of its work?
 - or is it because no timesheets were kept for this project?

C-3: The final follow-up response from SFMTA to all of the above questions.

Subject: Request :: P000562-091620

Date: Thursday, October 8, 2020 at 3:18:17 PM Pacific Daylight Time

From: SFMTA PRR

To: kathyhoward@earthlink.net

--- Please respond above this line ---



There's no detailed SFMTA spreadsheet or financial analysis. It's simply an estimate of staff hours x fully burdened hourly rate for staff time.



6-3

C- 2

From: <u>D4ward SF</u>

To: Peskin, Aaron (BOS); Safai, Ahsha (BOS); Stefani, Catherine (BOS); ChanStaff (BOS); Preston, Dean (BOS); Mar,

Gordon (BOS); Ronen, Hillary; MandelmanStaff, [BOS]; Haney, Matt (BOS); MelgarStaff (BOS); Walton, Shamann

(BOS); Board of Supervisors, (BOS)

Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Sunday, May 16, 2021 6:33:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.



May 16, 2021

Dear Supervisor,

D4ward is a strong supporter of CEQA. As such, we oppose the proposed CEQA Amendments. In particular:

- We do not support a project continuing once an appeal has been filed. Allowing a City department to proceed without a rigorous environmental review may lead to long lasting environmental damage.
- We do not support requiring fifty (50) signatures to file a CEQA appeal. Forcing residents to find 50 neighbors to sign a CEQA appeal is burdensome to all San Franciscans.

A strong and transparent CEQA process benefits not only the environment but also the health and welfare of the people of San Francisco.

Please oppose this legislation.

Respectfully,

D4ward

From: <u>SISunsetNeighbors @hotmail.com</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine (BOS); Mar, Gordon

(BOS)

Cc: Board of Supervisors, (BOS)

Subject: Please Oppose: CEQA Legislation - BOS File 201284

Date: Sunday, May 16, 2021 4:46:51 PM

Attachments: Outlook-4rbkbtzp.png

This message is from outside the City email system. Do not open links or attachments from untrusted sources

Dear Honorable Board of Supervisors

Please do not consider amending San Francisco CEQA appeals. Easing or amending environmental impact studies under CEQA has the potential to inflict permanent environmental damage to our beautiful city-owned properties and public lands.

The impact of potential environmentally-damaging projects moving ahead, without proper studies, can be much more costly in the long run, both in terms of remediation and, even more importantly, to our SF residents and the environmental health of our city. Even one harmful project can do long-term and severe environmental damage.

CEQA appeals have the bad reputation of being costly and burdensome, however during 2015-2020 time period, the data available showed that the SF Planning Department granted <u>21,305</u> categorial exemptions (!)

Out of this total, only 97 appeals were filed. This is a <u>mere 0.5 percent</u> of the total number of exemptions given.

Hardly an overwhelming number of appeals for the BOS to consider during its weekly meetings. In addition, no figures have been provided that show this is a financial burden for a city with a budget of billions of dollars.

Further, this large number of categorical exemptions by SF Planning raises many questions, and must be looked at more closely if a further study is done of the CEQA process in San Francisco.

Pro-developers claim that CEQA is somehow a problem for City governance. If there are problems with the CEQA process in San Francisco, then those problems should be addressed in an open and inclusive conversation with the public and a wide variety of stakeholders. A compromise can certainly be achieved which can address facilitating planned city projects while still addressing potential environmental concerns under CEQA.

To this end, the Board of Supervisors should reject this legislation and propose further discussion to achieve a process for ensuring environmentally sound projects for our city

properties and public lands.

Thank you for your time,

Deborah Brown, Secretary
Representing the Saint Ignatius Neighborhood Association: comprised of 150+ residents surrounding SICP



From: Richard Drury

To: Board of Supervisors, (BOS); ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS);

Safai, Ahsha (BOS); Walton, Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS);

Ronen, Hillary; Stefani, Catherine (BOS)

Cc: <u>adiaz@Podersf.org</u>; <u>Bradley Angel</u>

Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Friday, May 14, 2021 3:13:56 PM

Attachments: 2021.05.14.Opposition to CEQA Appeal Ordinance2.pdf

This message is from outside the City email system. Do not open links or attachments from untrusted

Honorable Members of the Board of Supervisors:

Attached please find a comment letter filed on behalf of PODER and Greenaction for Health and Environmental Justice **OPPOSING** a proposed ordinance (BOS File No. 201284) that would severely curtail the public's right to appeal CEQA decisions to the Board of Supervisors. We understand that the proposed ordinance will be considered by the Board Land Use and Transportation Commission on Monday, May 17. Thank you for considering our comments.

Sincerely, Richard Drury On behalf of PODER and Greenaction

_-

Richard Drury Lozeau Drury LLP 1939 Harrison Street, Suite 150 Oakland, CA 94612 (510) 836-4200 richard@lozeaudrury.com



BY E-MAIL AND US MAIL

May 14, 2021

President Shamann Walton and San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

E-mail: Board.of.Supervisors@sfgov.org; ChanStaff@sfgov.org;

MandelmanStaff@sfgov.org; MelgarStaff@sfgov.org; Dean.Preston@sfgov.org; Ahsha.Safai@sfgov.org; Shamann.Walton@sfgov.org; Matt.Haney@sfgov.org; Gordon.Mar@sfgov.org; Aaron.Peskin@sfgov.org; Hillary.Ronen@sfgov.org;

Catherine.Stefani@sfgov.org

Chair Myrna Melgar, Sup. Aaron Peskin, Sup. Dean Preston Land Use and Transportation Committee San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place City Hall, Room 244 San Francisco, Ca. 94102-4689

E-mail: Board.of.Supervisors@sfgov.org; MelgarStaff@sfgov.org;

Dean.Preston@sfgov.org; Aaron.Peskin@sfgov.org

RE: OPPOSE CEQA Legislation - BOS File 201284

Dear President Walton, Chair Melgar and Honorable Members of the Board of Supervisors:

We are writing on behalf of Greenaction for Health and Environmental Justice (Greenaction), and People Organizing to Demand Environmental and Economic Justice (PODER), to strongly OPPOSE a proposed Ordinance ("Ordinance") that would severely undermine enforcement of the California Environmental Quality Act ("CEQA") in San Francisco. (BOS File 201284). The ordinance would allow many projects to proceed during the pendency of an appeal of a CEQA exemption, and would require 50 signatures for CEQA appeals. These requirements are bad public policy and also violate CEQA.

END RUN AROUND THE BOARD OF SUPERVISORS: The Ordinance would allow City staff to make an end run around the Board of Supervisors, and deprive the Board of jurisdiction over many CEQA decisions. Projects may be initially proposed as "temporary" projects of 180-days or less. The Ordinance would allow such projects to begin construction even during the pendency of the CEQA appeal. CEQA appeals often take longer than 180 days to obtain a hearing, and at best, a challenged project may be almost

complete by the time of the hearing. If judicial review is required, the 180-day project would almost certainly be complete by the time the matter is considered by the Superior Court. Thus, allowing project construction to commence during the appeal would render the appeal meaningless, and judicial review would become moot. As a result, few appellants would even bother to file a CEQA appeal of a 180-day project. However, if the staff later decides to make the 180-day "pilot" project permanent, or long term, staff has taken the position this this would be a modification to a previously approved project. Modifications fall under San Francisco Administrative Code 31.19, not section 31.16. Under Section 31.19, decisions of the Environmental Review Officer are not appealable to the Board of Supervisors. Thus, the staff will have effectively bypassed any effective chance of CEQA oversight by the Board of Supervisors. This both undermines the authority of the Board, and also violates CEQA, which requires CEQA decisions to be appealable to the City's ultimate decision-making body. (CEQA section 21151). This is not a hypothetical problem. This is precisely what was done for the Ferris wheel in Golden Gate Park, and the program to allow "Google Buses" to use MUNI stops. This tactic can and will be applied to a large array of projects, which will escape any review by the Board of Supervisors.

THE ORDINANCE VIOLATES STATE LAW BY ALLOWING PROJECT CONSTRUCTION PRIOR TO CEQA REVIEW: By allowing project construction to commence while a CEQA appeal is pending, the Ordinance violates state law. CEQA review must occur before the project commences. (CEQA 21091(f)). The Supreme Court stated, "the public must be given an adequate opportunity to comment on that presentation before the decision to go forward is made." (Vineyard Area Citizens for Responsible Growth v. Rancho Cordova (2007) 40 Cal.4th 412, 449-450). Allowing projects to proceed during appeal violates this fundamental requirement.

THE 50-SIGNATURE REQUIREMENT VIOLATES CEQA: CEQA provides that environmental decisions must be appealable to the "elected decision-making body." (CEQA section 21151). Limiting this right to only appellants with the ability to collect 50-signature deprives smaller community groups or individuals of due process rights granted by state law.

For these reasons, we respectfully ask the Board to reject the proposed Ordinance.

Sincerely,

Richard Toshiyuki Drury LOZEAU DRURY LLP From: <u>Cira Curri</u>

To: Board of Supervisors, (BOS); ChanStaff (BOS); MandelmanStaff, [BOS]; Preston, Dean (BOS); Safai, Ahsha

(BOS); Walton, Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary;

Stefani, Catherine (BOS); MelgarStaff (BOS)

Subject: Opposition to CEQA Legislation - BOS File 20128

Date: Friday, May 14, 2021 3:05:53 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

Given the escalating strain on California's environment due to climate disruption including this year's drought, I cannot think of a worse time to amend the California Environmental Quality Act (CEQA) in San Francisco.

It is irresponsible to propose allowing construction to continue during an appeal considering that doing so might pose long-term environmental damage. It would allow multiple agencies like the PUC, SFMTA, the Port Authority and others that control a large amount of public land to go forward with possibly damaging work before a judgement is reached. Unfortunately depending on appointed department heads or agencies to act in the public interest is extremely problematic. Consider the track record of the San Francisco Recreation and Parks Department that manages over 4000 acres. It has consistently pushed policies that undermine park wildlife and habitat--most recently the "temporary" Ferris wheel that will mar the concourse for the next four years.

Equally troubling is that this proposed legislation would require 50 residents to sign a CEQA appeal, putting an undue burden on the public. Concerned and responsible citizens that take the time and effort to be stewards of their neighborhoods and the greater city should be applauded and not be saddled by unreasonable quotas that silence their voices.

I urge you to vote no on these irresponsible amendments. Please keep the California Environmental Quality Act strong. It is in the interest of San Francisco's future and all who live here.

Sincerely,

Cira Marie Curri Sent from my iPad From: <u>David Romano</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); PrestonStaff (BOS); Walton, Shamann (BOS);

Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Stefani, Catherine (BOS); Ronen, Hillary; Board of

Supervisors, (BOS)

Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Friday, May 14, 2021 1:23:56 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor,

Please oppose the amendments to the CEQA appeals process in San Francisco. Where our parks are concerned, neither the Recreation and Park Commission, nor the Recreation and Parks Department, can be relied upon to make sound decisions about the environmental impact of projects. Both the Rec and Park Commission and the SFRPD have a history of approving projects that have been opposed by the Sierra Club, The Audubon Society, The California Native Plant Society, San Francisco Tomorrow and many others, including eminent scientists and environmentalists like Dr. Travis Longcore, Associate Adjunct Professor at the UCLA Institute of the Environment and Sustainability. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

The impact of environmentally-damaging projects can be costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health. No one can predict the kinds of projects that will be proposed in the future. Over the last five years, CEQA appeals in San Francisco comprised only 0.5% (or ½ of 1%) of all the categorical exemptions. No figures have been provided that show this is a financial burden for the City.

The best way to protect the City and its residents from environmentally damaging projects is to maintain a consistent and rigorous CEQA process accessible to all San Franciscans. To do this, the Board of Supervisors should reject this legislation.

Thank you for your consideration of the above.

David Romano

San Francisco CA

From: <u>Steve Ward</u>

To: <u>ChanStaff (BOS)</u>; <u>MandelmanStaff, [BOS]</u>; <u>MelgarStaff (BOS)</u>; <u>Preston, Dean (BOS)</u>; <u>Safai, Ahsha (BOS)</u>; <u>Walton,</u>

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Vote NO on legislation that will weaken CEQA protections in San Francisco!

Date: Friday, May 14, 2021 10:39:58 AM

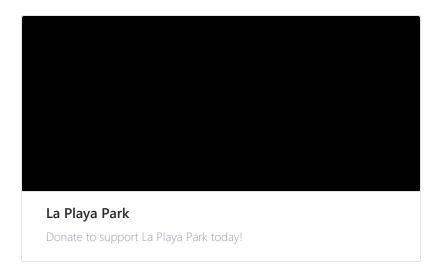
This message is from outside the City email system. Do not open links or attachments from untrusted sources.

On Monday, May 17th, the San Francisco Board of Supervisors Land Use and Transportation Committee will vote on legislation that will undermine the effectiveness of the California Environmental Quality Act (CEQA) in San Francisco. First, by allowing work to proceed on a project during an appeal. Second, this legislation raises barriers to the public's participation in environmental review.

Even one bad project can do severe environmental damage.

The best way to protect the city and its residents from environmentally damaging projects is to maintain a consistent and rigorous CEQA process. To do this the Board of Supervisors should reject this legislation.

Steve Ward La Playa Park / Outer Sunset La Playa Park



From: <u>Diane Rivera</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Friday, May 14, 2021 7:17:58 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

May 14, 2021

San Francisco Board of Supervisors

Subject: OPPOSE CEQA Legislation - BOS File 201284

Dear Supervisor,

Please oppose the amendments to the CEQA appeals process in San Francisco. Allowing a city department to proceed without a rigorous environmental review may lead to long lasting environmental damage. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

This legislation also raises barriers to the public's participation in environmental review by requiring 50 signatures for certain types of public projects. Forcing residents to find 50 neighbors to sign a CEQA appeal is burdensome to all San Franciscans. Underserved communities already face many day-to-day challenges; this will add to their difficulty in protecting their neighborhoods through an accessible CEQA process.

Over the last five years, CEQA appeals in San Francisco comprised only .5% (or ½ of 1%) of all the categorical exemptions. This is not an onerous burden for City government. In addition, no figures have been provided that show this is a financial burden for a City budget of billions of dollars. In fact, the impact of environmentally-damaging projects can be much more costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health.

No one can predict the kinds of projects that will be proposed in the future. Even one bad project can do severe environmental damage. The best way to protect the City and its residents from environmentally damaging projects is to maintain a consistent and rigorous CEQA process accessible to all San Franciscans. To do this, the Board of Supervisors should reject this legislation.

Thank you for your consideration in this important matter,

Diane Rivera 92008

A THOUGHT FOR TODAY:

If you don't turn your life into a story, you just become a part of someone else's story. -Terry Pratchett, novelist (28 Apr 1948-2015)

From: <u>zrants</u>

To: Board of Supervisors, (BOS)

Cc: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS)

Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Friday, May 14, 2021 12:44:08 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

May 14, 2021

Supervisors:

Re: OPPOSE CEQA Legislation - BOS File 201284

Please oppose the amendments to the CEQA appeals process in San Francisco. Allowing a city department to proceed without a rigorous environmental review may lead to long lasting environmental damage. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

This bill flies in the face of SB 37, the Cortese bill. How many projects are being built on contaminated sites because of the lack of proper testing and analysis? How many projects went through the corruption mill to by-pass the process that have yet to be discovered?

Why is there such a rush to entitle properties? What percentage of the entitled projects have been built? It does no good to force entitlements by bypassing environmental review and analysis when the entitled projects are not being built. The citizens of San Francisco have lost so much during the last year, please don't remove any more of our rights to determine out future if you want to revive the city.

I am driving around the state this month and there are a lot nicer places to live now. If you want the grow the economy and invite people to return to the city, removing citizen rights is not the way to do it.

Please do not support this bill or any more anti-human rights and privileges bills.

Sincerely,

Mari Eliza, Misison Street Neighbors

From: Ellen Koivisto & Gene Thompson

To: Mar, Gordon (BOS)

Cc: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Haney,

Matt (BOS); Walton, Shamann (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine (BOS); Board of

Supervisors, (BOS)

Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Thursday, May 13, 2021 8:59:57 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor,

Please oppose the amendments to the CEQA appeals process in San Francisco. Allowing a city department to proceed without a rigorous environmental review may lead to long lasting environmental damage. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

This legislation also raises barriers to the public's participation in environmental review by requiring 50 signatures for certain types of public projects. Forcing residents to find 50 neighbors to sign a CEQA appeal is burdensome to all San Franciscans. Underserved communities already face many day-to-day challenges; this will add to their difficulty in protecting their neighborhoods through an accessible CEQA process.

Over the last five years, CEQA appeals in San Francisco comprised only .5% (or ½ of 1%) of all the categorical exemptions. This is not an onerous burden for City government. In addition, no figures have been provided that show this is a financial burden for a City budget of billions of dollars. In fact, the impact of environmentally-damaging projects can be much more costly in the long run, both in terms of remediation and, even more importantly, impacts on human and environmental health.

No one can predict the kinds of projects that will be proposed in the future. Even one bad project can do severe environmental damage. The best way to protect the City and its residents from environmentally damaging projects is to maintain a consistent and rigorous CEQA process accessible to all San Franciscans. To do this, the Board of Supervisors should reject this legislation.

Sincerely,

Gene Thompson 1556 Great Hwy, apt 101 415-564-0706

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Mchugh, Eileen (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS);

Nagasundaram, Sekhar (BOS); Major, Erica (BOS)

Subject: FW: Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Thursday, May 13, 2021 4:47:00 PM

From: Marlayne Morgan <marlayne16@gmail.com>

Sent: Thursday, May 13, 2021 3:19 PM

To: ChanStaff (BOS) <chanstaff@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; MelgarStaff (BOS) <melgarstaff@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Board of Supervisors, (BOS) <booksylventy.org> Subject: Subject: OPPOSE CEQA Legislation - BOS File 201284

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

May 13, 2021

Dear President Melgar and Supervisors:

Please oppose the amendments to the CEQA appeals process in San Francisco. Allowing a city department to proceed without a rigorous environmental review may lead to long lasting environmental damage. This legislation will affect thousands of acres of San Francisco City owned properties - our parks, streets, the Port properties, the airport, and SFPUC lands - all will be put at risk. Once this precedent has been set, it may be used to argue for extending the same practice to private projects.

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Best regards,

/s/

Marlayne Morgan, President Cathedral Hill Neighborhood Association From: <u>Marlayne Morgan</u>

To: ChanStaff (BOS); MandelmanStaff, [BOS]; MelgarStaff (BOS); Preston, Dean (BOS); Safai, Ahsha (BOS); Walton,

Shamann (BOS); Haney, Matt (BOS); Mar, Gordon (BOS); Peskin, Aaron (BOS); Ronen, Hillary; Stefani, Catherine

(BOS); Board of Supervisors, (BOS)

Subject: Subject: OPPOSE CEQA Legislation - BOS File 201284

Date: Thursday, May 13, 2021 3:28:08 PM

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May 13, 2021

Dear President Melgar and Supervisors:

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Best regards,

Marlayne Morgan, President

Cathedral Hill Neighborhood Association

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: Van Ness Hazards

Date: Wednesday, May 19, 2021 10:18:00 AM

From: Rob La Eace <Rob@RobLaEace.com> Sent: Wednesday, May 19, 2021 7:54 AM

To: Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Board of Supervisors, (BOS)

<board.of.supervisors@sfgov.org>

Subject: Van Ness Hazards

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Supervisors,

I live on Van Ness and Jackson and commute down Van Ness daily. I have worked in public safety for 29 years. The ongoing construction and design on Van Ness has created a very real and dangerous traffic/pedestrian situation. It is practically a weekly event that I have a close call with a vehicle making an ILLEGAL LEFT TURN on Van Ness. Now that the city has taken away left turns, people simply whip them, illegally. There is, also no signage, or signage which can't be seen because it is two feet off the ground. The no left turns have also created incidences of sudden stops, leading to possible rear-end collisions, because all of the left lane stops for someone to make an ILLEGAL LEFT TURN. There are also now incidences of sudden stops in the right lane, because ride share/FedEx/Delivery drivers now have nowhere to stop. They simply stop in the right lane. I ask that you connect with the responsible parties in the SFPD to initiate some enforcement (I have seen zero) and connect with DPW/MTA to get some appropriate and functional "no left turn" signage out there.

Rob La Eace 1701 Jackson St. #304

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: Van Ness Avenue Hazard outside House of Prime Rib

Date: Thursday, May 20, 2021 8:51:00 AM

From: Donna Dea <donna.dea@sbcglobal.net>
Sent: Wednesday, May 19, 2021 8:38 PM

To: Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Board of Supervisors, (BOS)

<board.of.supervisors@sfgov.org>

Subject: Van Ness Avenue Hazard outside House of Prime Rib

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Supervisors,

I live on Van Ness and Washington and my condo overlooks The House of Prime Rib HOPR. I also regularly commute on Van Ness passing the HOPR. Though there isn't a parking or loading zone lane on Van Ness in front of House of Prime Rib, that doesn't vehicles from stopping or temporarily wait there to pick up or drop off diners. This causes vehicles travelling on Van Ness to suddenly stop or try to veer into the left lane to avoid hitting the cars stopped in front of HOPR. There has been near accidents as a result of that. Being aware of that, I've made a habit of slowing down a good distance before I reach the Washington St. intersection in anticipation sudden stops and vehicles suddenly swerving into my lane. But my slowing down gets other commuters angry at me because they think I'm just driving slow.

I like to see a sign outside HOPR that clearly states "no stopping". Or you may have a more effective means of ensuring vehicles not stopping outside HOPR.

Thank you,

Donna Dea 1800 Washington St

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); "alisa.somera@sfgov.org"; Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram,

Sekhar (BOS); Mchugh, Eileen (BOS)

Subject: FW: Our moaning bridge (she"s sad because YOU made her a loud mouth)

Date: Monday, May 17, 2021 11:31:00 AM

From: Mike Bloomfield <michaelpbloomfield@gmail.com>

Sent: Friday, May 14, 2021 7:28 PM **To:** bridgecomments@goldengate.org

Cc: ChanStaff (BOS) <chanstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; M&M Bloomfield <mmbloomfield5@gmail.com>

Subject: Our moaning bridge (she's sad because YOU made her a loud mouth)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi,

I wrote last year to complain about the bridge moaning during windy days. I'm not usually a complainer. You replied you were looking for solutions. Did you find any? I really hope so and that the funding can be found for it sometime before I die.

I ask because all afternoon and so far this evening the noise has been troublesome, like some small organism reaching into my brain through my ears and grabbing whatever patience I have left.

FIX THE now noisy and wonderful BRIDGE you successfully effed up! Doing so quickly would be greatly appreciated by a large number of San Francisco residents, many of whom live in District 1 and District 2 (those District's Supervisors are copied hereon).

Thank you,

Mike Bloomfield 526 Lake Street SF, CA 94118

To: BOS-Supervisors

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: Our moaning bridge (she"s sad because YOU made her a loud mouth)

Date: Tuesday, May 18, 2021 12:57:00 PM

From: customerservice <customerservice@goldengate.org>

Sent: Tuesday, May 18, 2021 11:41 AM

To: Mike Bloomfield <michaelpbloomfield@gmail.com>; bridgecomments

<bridgecomments@goldengate.org>

Cc: ChanStaff (BOS) <chanstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; M&M Bloomfield <mmbloomfield5@gmail.com>

Subject: RE: Our moaning bridge (she's sad because YOU made her a loud mouth)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mike,

Thank you for writing in to us regarding the humming sound coming from the Golden Gate Bridge during high winds.

We know this issue is of great importance to our neighbors and we are pleased to provide the following progress update on measures to address the new sounds.

Since July 2020, the Bridge District has engaged the world's foremost bridge aerodynamics and acoustics experts to better understand the source of the new sounds coming from the Golden Gate Bridge and to develop potential measures to dampen or eliminate them. First, the experts took sound camera measurements from the Bridge sidewalk during high wind events to record the new sound. These measurements confirmed that the sound is generated by sustained high winds passing through the new, more aerodynamic west railing. Beginning in the fall of 2020, the District began conducting wind tunnel testing of a full-scale model of the railing. In the wind tunnel, engineers were able to recreate the noise in a controlled environment, allowing us to further pinpoint the mechanism of railing and wind interaction that creates the sound. We developed a number of measures in partnership with our bridge aerodynamics and acoustics experts, assessed their feasibility for being installed on the Bridge without jeopardizing the aerodynamic quality of the new railing, and conducted further wind tunnel tests of the selected measures that were initially assessed to be effective and practical.

After extensive testing and evaluation of several distinct measures and materials that could be used to fabricate them, we are pleased to report that we have identified a promising solution that could diminish or eliminate the sound. This potential solution requires additional refinement and testing

before it is deemed effective, constructible, and suitable for the harsh environment on the Bridge. This additional refinement and review is ongoing and proceeding as quickly as feasible.

We look forward to sharing the final results of our testing and next steps as soon as they become available.

Best regards,

Daniel Norton - Customer Relations dnorton@goldengate.org www.goldengate.org

415-455-2000





From: Mike Bloomfield < michaelpbloomfield@gmail.com >

Sent: Friday, May 14, 2021 7:28 PM

To: bridgecomments < bridgecomments@goldengate.org >

Cc: chanstaff@sfgov.org; Catherine Stefani : Board of Directors < Catherine.Stefani@sfgov.org;

<u>Board.of.Supervisors@sfgov.org</u>; M&M Bloomfield < <u>mmbloomfield5@gmail.com</u>>

Subject: Our moaning bridge (she's sad because YOU made her a loud mouth)

Hi,

I wrote last year to complain about the bridge moaning during windy days. I'm not usually a complainer. You replied you were looking for solutions. Did you find any? I really hope so and that the funding can be found for it sometime before I die.

I ask because all afternoon and so far this evening the noise has been troublesome, like some small organism reaching into my brain through my ears and grabbing whatever patience I have left.

FIX THE now noisy and wonderful BRIDGE you successfully effed up! Doing so quickly would be greatly appreciated by a large number of San Francisco residents, many of whom live in District 1 and District 2 (those District's Supervisors are copied hereon).

Thank you,

Mike Bloomfield 526 Lake Street SF, CA 94118

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Young, Victor (BOS)

Subject: FW: Letter Against installation of "temporary" lettering on Band Shell in Golden Gate Park Concourse

Date: Tuesday, May 18, 2021 10:40:00 AM

----Original Message-----

From: Harry S. Pariser <editorial@savethemanatee.com>

Sent: Tuesday, May 18, 2021 9:38 AM

To: aaron.hyland.hpc <aaron.hyland.hpc@gmail.com>; dianematsuda <dianematsuda@hotmail.com>; Black, Kate

(CPC) <kate.black@sfgov.org>; Foley, Chris (CPC) <chris.foley@sfgov.org>; RSEJohns

<RSEJohns@yahoo.com>; jonathan.pearlman.hpc <jonathan.pearlman.hpc@gmail.com>; So, Lydia (CPC)

<lydia.so@sfgov.org>; Taylor, Michelle (CPC) <michelle.taylor@sfgov.org>; Ionin, Jonas (CPC)

<jonas.ionin@sfgov.org>; Board of Supervisors, (BOS) <box> board.of.supervisors@sfgov.org>

Subject: Letter Against installation of "temporary" lettering on Band Shell in Golden Gate Park Concourse

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

For: Architectural Review Commission and Historical Preservation Commission

May 18, 2021

Inner Sunset, San Francisco

Dear Commission Members:

I would have written to you earlier regarding this misbegotten project, but I did not know about it until last week, as there was zero community outreach (as with last year).

San Rafael resident and tax-exempt LED lighting firm owner Ben Davis is at it again!

Last year, Davis covertly planned to put a motto honoring Harvey Milk on the outside of the Band Shell.

Sensibly, you rejected that completely inappropriate proposal. Unfortunately, you made the wrong decision (twice now) on that obnoxious, overpriced, toxic LED light Ferris wheel. In another four years, again at the last minute, Commissioners will vote that it is now a "landmark" and plan to make it permanent. (That is, if it is profitable to Skystar).

While there is definitely a relationship between Mr. Spreckels and Mr. Scott Key and racism, there is absolutely no relationship whatsoever between the words "LIFT EVERY VOICE" and its composer and the Band Shell, Francis Scott Key and Golden Gate Park.

While it is unclear to me why the historically-inappropriate lighting and sound system were permitted, but I am concerned they may also be used to play the religious hymn in full, which would be even more inappropriate.

While the poet and hymn composer would not have liked having the religious sentiments expressed in that hymn played in his midst, his statue is now missing. An art installation is to be put in surrounding him, a commission cleverly ordered from an Oakland artist in order to give weight to this off-the-wall, totally inappropriate projection and installation in a city park.

Mr. Davis now has wreaked his will elsewhere in the park and in our city. He represents the gentrifying and corporatizing of our public space. There is no stopping him, even if anyone mismanaging this city wanted to try.

Just as it set a horrible precedent when that misbegotten 1894 Exposition was permitted in this park (which opened up a Pandora's Box of bad actions culminating in the Ferris wheel installation), so will approval of this absolutely historically inappropriate addition result in opening the door to sound and light shows (think Golden Gate History commemorations), ticketed nighttime concerts, and other horrors we can not imagine (but the clever Mr. Davis will undoubtedly come up with).

We have to remember that temporary is the new permanent, and taxpayers are now subsidizing San Anselmo resident Mr. Davis's "Bay Lights" (whose toxic LED lights are sold as "memorial lights" at \$100 a pop!) to the tune of hundreds of thousands per year. It was "temporary" when it was installed on the sly.

To reiterate, James Weldon Johnson does not have anything to do with either Golden Gate Park or the Band Shell. The connections between Johnson and Golden Gate Park, those devised by Mr. Davis's slick and disingenuous marketing team, are fatuous beyond belief.

The fact that, before he has even been approved for this installation, he is announcing it as a done deal assumes that he is entitled to do whatever he wants in our city, and that alone is a reason to reject this absurd proposal.

If you do make the wrong decision and approve this, please change the motto's wording to "LIFT EVERY ELITE VOICE". For that is how this system runs — blatant manipulation by well connected elites, Commissioners who vote their class interests instead of for the public (and environmental good), manipulated surveys, and so on.

Ordinary working people, concerned environments, trained historians....all are ignored if not ridiculed, and consensus is mined from a co-opted corporate media, indebted "nonprofits" and complicit unions (who do not represent the interests of their members).

But I hope you will do the right thing and reject this!

Harry S. Pariser

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Ng, Wilson (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: "we want to hear from you!"

Date: Monday, May 17, 2021 11:23:00 AM

From: johnny schenone <schenone13@sbcglobal.net>

Sent: Thursday, May 13, 2021 12:52 PM

To: bayviewqb@sfmta.com

Cc: Ward, Ariel (MTA) <Ariel.Ward@sfmta.com>; Haghgoo, Shayda (MTA)

<Shayda.Haghgoo@sfmta.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>;

Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Breed, Mayor London (MYR)

<mayorlondonbreed@sfgov.org>

Subject: "we want to hear from you!"

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

in all the decades that have passed, never received an invite from the government "we want to hear from you!"

the decades in question are many more than you,ve been on this planet and this city.

I have been wrestling with spending/squandering my uncompensated time communicating with the government; most would say it's a waste of time and based on my first hand experiences I MUST concur! still, i am stepping forward to do my civic duty.

this e-mail will be a compendium of sfmta and related topics; make sure this e-mail is shared with everyone and anyone that might be even remotely accountable (responsible would be an inappropriate term!). I'll be serving this up in nuggets in as expedient and convenient form as suits ME; again, it's my"uncompensated time".

1) "planning phase" is an oxymoron! from my decades long perch the city couldn't plan shit! as an aside, the motherfuckers at the "planning department" don't even have a telephone number in the phonebook, and like jose cisneros, they DON'T wanna hear from the taxpayers, except on 10 April & 10 December. Beg to differ do you? explain then why so very many departments use 311 as a default telephone number.

another contradiction in terms, "vision zero sf ".

vision, accountability, transparency and the like are only vague figments of reality with the city government. when I was growing up, folk were proud, the city was known as "the city that knows how". that has long been replaced by the sarcastic, "only in san francisco".

- 2) since there are so very many who are over paid and barely worked while being slopped at the public trough, it may come as a surprize to sfmta, **city garages** continue to be favorite spots for easy pickins crime.
- 3) in the event no one has brought to your collective attention as of yet, you should most certainly read the letter sent to the editor of the San Francisco Chronicle published in the last 3-4 few weeks by Ron Morrison of San Francisco in response to "supervisor proposes to halt fines for graffiti". His letter typifies how fuckin ridiculous, how outta control, how mismanaged the city has become the author points out not only how absolutely ridiculous/absurd the **gouging** has become but examines the apparent lack of any reasonable rationale, in this case perpetrated by DPW.

on the topic gouging, sfmta does more than it's share, and the list is long, but one singular example that is especially reprehensible/gauling is what sfmta charges to apply 16 inches ($16 \times 2 = 32$) of disappearing paint at a driveway. this IS criminal, I'm surprized no one has shot ya motherfuckers. the list of fellow gougers spans the entire city government, e.g. the building department.

on 25 April, Thomas Gille sent the Chronicle a "letter to the editor' entitled "Focus on older projects" wherein he takes the illustrious sfmta to task on several of jeffey's lame ass projects including Park Presidio, and Van Ness. He also brings up parking at city hall, another MUST read! where your boy jeffey gets some of these idea must be as a result of getting dizzy looking at all those digits being instantly deposited every month at his bank, like the idea he could unilaterally commandeer "public" parking spots on Bayshore & Leland. Had he implemented his brain beforehand, he might have moved his new bus stop just several blocks south on Bayshore and put muni buses in front of the large frontage sfmta has there.

- 4) I don't have his name at my finger tips but there is a private citizen who has made a reputation for himself there at sfmta taking on **private buses** using city streets with impunity while carrying out their private enterprise. sfmta is obviously incapable, or apathetic, or lathargic or all of the above in dealing with these scofflaws; another job well done by your, sfmta.
- 5) this next item involves your boy jeffey who evidently is enchanted with, is mesmerized by/with bicycles just like his carpetbagging friend who heads the ess eff bicycle coalition.let me be the first to point out to your illustrious *leader* the PUBLIC roads are paid for by gasoline taxes & registration fees. these bicyclist, whom I have nothing in particular against pay nothing; they expect, they demand this new order of things at the motorist expense in the form of time and money. while jeffey attempts to get a handle on being your director complete with training wheels, his bullshit lanes dedicated to bicycles and buses have seriously impacted traffic flow and have infuriated merchants like on Polk and Irving Streets to name just a couple. all this painting of the streets can't be cheap. speaking of painting the streets you can find a colossal fuck up with jeffey's "vision"through out the recent fiasco at Bayshore & Alemany. evidently jeffey's vision didn't include repaving the intertsection PRIOR to the application of paint. want more ? try anywhere along the vicinity of 30th & Mission if someone is turning left everyone behind them also sits waiting for on-coming

traffic to ease. further along, ya gets to Mission & Army, right turn only; hey jeffey, go _____ yourself, this is NOT your fuckin fiefdome!

6) concerning your invite pertaing to the "quick-build" on Williams, 3rd, Vesta, Phelps, you can be guided, you can infer from the above. not to be cliche but, as has been suggested, "if it ain't broke don't fix it". the way I see it, it ain't broke and virtually EVERYTHING the city government tries it's hand at usually turns out worse than before; this is destined to be more of the same!

Okay, that's all folks (I'm sure your relieved), I've pissed away far too much time already and probably for naught.

I view the city government as largely reactive versus proactive, UNresponsive, UNaccountable, extremely clueless, and very opaque, especially when you consider all the bullshit that goes on behind closed doors down there at city hall while breathing all that rarified air. from the tenor of this letter you can now figure how enamored i am with the job the city government is carrying out and ESPECIALLY the bungling buffoons at sfmta. I'll be holding my breath waiting for any response (LOL).

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: HVNA letter to BOS Land Use Committee in support of Ordinance amending the Planning, Business and Tax

Regulations, and Police Codes

Date: Thursday, May 20, 2021 8:56:00 AM

Attachments: HVNA letter of support Ord. amending Planning.Bus,Tax Regs Small Business 5.17.21 fin.pdf

From: Barbara Early, HVNA < hvnacorrespondingsecretary@gmail.com>

Sent: Wednesday, May 19, 2021 8:02 PM

To: Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Melgar, Myrna (BOS) <myrna.melgar@sfgov.org>

Cc: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>; Young, Victor (BOS) <victor.young@sfgov.org>; Smeallie, Kyle (BOS) <kyle.smeallie@sfgov.org>; Snyder, Jen (BOS) <jen.snyder@sfgov.org>; PrestonStaff (BOS) prestonstaff@sfgov.org>; MelgarStaff (BOS) <melgarstaff@sfgov.org>; Jones, De'Anthony (HRC) <deanthony.jones@sfgov.org>; Arvanitidis, Laurel (ECN) <laurel.arvanitidis@sfgov.org>; Board of Supervisors, (BOS) <box/>board.of.supervisors@sfgov.org>; board@hvnasf.org; Jennifer Laska <jennlaska@me.com>; Lloyd Silverstein <Lloyd@opticalunderground.com>; Babs Early <hvnacorrespondingsecretary@gmail.com>

Subject: HVNA letter to BOS Land Use Committee in support of Ordinance amending the Planning, Business and Tax Regulations, and Police Codes

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors Preston, Peskin and Melgar,

Please see attached letter from Hayes Valley Neighborhood Association, in support of the Ordinance amending the Planning, Business and Tax Regulations, and Police Codes.

Thank you.

Barbara Early
HVNA Corresponding Secretary
hvnacorrespondingsecretary@gmail.com
415.688.9134



May 17, 2021

Supervisor Preston, Supervisor Pestkin and Supervisor Melgar Land Use Committee, San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102-4689

Re: HVNA support of ordinance amending the Planning, Business and Tax Regulations, and Police Codes

Dear Supervisors Preston, Peskin and Melgar,

The Hayes Valley Neighborhood Association (HVNA) wishes to express our strongest support for the ordinance amending the Planning, Business and Tax Regulations, and Police Codes, to simplify procedures and allow flexibility for neighborhood, cultural, and entertainment establishments. We understand this legislation will further streamline permitting as part of the Small Business Recovery Act.

We are now facing an unprecedented level of vacancies in the storefronts and commercial spaces in our neighborhood. The impact of these vacancies on the remaining businesses is heavy, and HVNA, along with many local businesses, have been putting in a huge effort to entice businesses and cultural organizations to our neighborhood.

But it is challenging. In the best of times, it is difficult for businesses, artists and cultural organizations to navigate the labyrinth of rules and regulations, permits, and other requirements for opening a new business or presenting cultural and entertainment events. In addition to budgeting for needed infrastructure, staff, and content, there's great uncertainty with the City's timelines and (often confusing) requirements. This high barrier to entry, in both money and time, means that often only the most well funded businesses make it through the process to finally open their doors.

The amendment doesn't necessarily reduce the needed permissions; however, in guaranteeing timeliness for those permissions, it allows new businesses and organizations to plan for success. This levels the playing field for smaller enterprises, who don't have the deep pockets of venture capital funded business operations and other larger players.

We believe this is the kind of common sense thinking that we need from city agencies to help with small business recovery.

Sincerely,

Jennifer Laska

President Hayes Valley Neighborhood Association

Lloyd Silverstein Chair, Merchant Group

Barbara Early Corresponding Secretary

cc: Mayor London Breed, Board of Supervisors Erica Major, Victor Young, Kyle Smealie, Jen Snyder, DeAnthony Jones, Laurel Arvanitidis **HVNA** Board

To: BOS-Supervisors

Cc: Calvillo, Angela (BOS); "alisa.somera@sfqov.org"; Nq, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram,

Sekhar (BOS); Mchugh, Eileen (BOS)

Subject: FW: Land Use Committe, and Members of the Board

Date: Tuesday, May 18, 2021 9:29:00 AM

From: Major, Erica (BOS) <erica.major@sfgov.org>

Sent: Tuesday, May 18, 2021 9:06 AM

To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org> **Subject:** FW: Land Use Committe, and Members of the Board

C page.

ERICA MAJOR

Assistant Clerk

Board of Supervisors

1 Dr. Carlton B. Goodlett Place, City Hall, Room 244 San Francisco, CA 94102

Phone: (415) 554-4441 | Fax: (415) 554-5163 <u>Erica.Major@sfgov.org</u> | www.sfbos.org

(VIRTUAL APPOINTMENTS) To schedule a "virtual" meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

Due to the current COVID-19 health emergency and the Shelter in Place Order, the Office of the Clerk of the Board is working remotely while providing complete access to the legislative process and our services.

Click **HERE** to complete a Board of Supervisors Customer Service Satisfaction form.

The <u>Legislative Research Center</u> provides 24-hour access to Board of Supervisors legislation, and archived matters since August 1998.

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From: Jonas Pastora < <u>ipastora@mail.ccsf.edu</u>>

Sent: Monday, May 17, 2021 8:07 PM

To: Major, Erica (BOS) < erica.major@sfgov.org>

Subject: Land Use Committe, and Members of the Board

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor Preston, and members of the Board,

"Homelessness is a visual depiction of our failures as a society". Jeff Kositsky director of the Department of Homeless and Supportive housing for San Francisco.

The lack of housing supply has made housing prices skyrocket in our city. This has contributed to an increased in people experiencing homelessness. A permanent solution that addresses this issue has not yet been created, and the pandemic has only exacerbated this crisis.

The city's exclusionary zoning code that prevents new housing development must be revised to increase the density of single-family residential zones, so we can build more permanent affordable housing for people who are homeless.

Other cities around the nation, and in our state have already considered this as an option. Numerous reports concluded that upzoning could be a more suitable solution to creating affordable housing.

First, our restrictive zoning codes prevent new housing development. Second, is inefficient and inequitable.

A study carried out by the Bay Area Council Economic Institute reported that "A true solution to homelessness would require a permanent home for each homeless individual or family.

California Senator Scoot Weiner pointed out in an interview with Cal Matters that, "A housing production agenda without zoning reform is incomplete," in addition, "Restrictive zoning puts a mathematical cap on the new housing you can build." In other words, We cannot build more affordable housing if no reform addresses our current zoning codes.

As it appeared in an article published by the Journal of the American Planning Association. These restrictive zoning codes amplify racism, and "Planners have twin obligations to equity and efficiency, and our current zoning codes fail on both counts. America's inefficient allocation of urban land creates unequal opportunities and unequal outcomes.

Reforms on zoning can lead to a more permanent solution to creating affordable housing and alleviate homelessness. Ending this exclusionary system can benefit us all.

On many occasions, the importance of up-zoning is overlooked. Many reforms are proposed, debated, and defeated. However, reforming the zoning code remains untouched. Ending it is rarely an option. Policies on affordable housing will be more powerful when we finally reform the zoning code in the city, which will open more land to affordable housing development, JAPA 2002.

The existing city's zoning codes must be reform to build more affordable housing so we can house people who are in need.

Sincerely, Jonas P. From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: Light pollution in Golden Gate Park

Date: Monday, May 17, 2021 11:24:00 AM

From: David Romano <droma4@gmail.com>

Sent: Friday, May 14, 2021 8:09 AM

To: ChanStaff (BOS) <chanstaff@sfgov.org>

Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Matsuda, Diane (CPC) <diane.matsuda@sfgov.org>; Black, Kate (CPC) <kate.black@sfgov.org>; Foley, Chris (CPC) <chris.foley@sfgov.org>; Johns, Richard (CPC) <richard.se.johns@sfgov.org>; Nageswaran, Ruchira (CPC) <ruchira.nageswaran@sfgov.org>; Pearlman, Jonathan (CPC) <jonathan.pearlman@sfgov.org>; So, Lydia (CPC) <lydia.so@sfgov.org>; Commission, Recpark (REC) <recpark.commission@sfgov.org>; Ginsburg, Phil (REC) <phil.ginsburg@sfgov.org>; SFUN - San Franciscans for Urban Nature <sfun---san-franciscans-for-urban-nature@googlegroups.com>

Subject: Light pollution in Golden Gate Park

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor Chan::

I am a constituent and supporter. Thank you for your efforts to protect Golden Gate Park. Thank you also for your courageous stand in opposing a four-year extension of the Skystar Wheel and in questioning the propriety of Rec and Parks arrangements with San Francisco Parks Alliance. I fully support further inquiry into why Skystar is getting a sweetheart deal to put its Wheel in the Park rent free and take home \$17 of every \$18 ticket.sold..

I recently had an article published in the Westside Observer regarding light pollution in our parks. The ongoing environmental degradation of our parks is a serious concern. I hope you will be able to take a minute to view my article, if you haven't already seen it.. The link is below, for your convenience.

https://www.westsideobserver.com/news/romano.html#may21

David Romano San Francisco CA



From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>
Subject: FW: Reopening schools

Date: Monday, May 17, 2021 12:17:00 PM

----Original Message----

From: Board of Supervisors, (BOS) Sent: Monday, May 17, 2021 11:39 AM

To: Board of Supervisors, (BOS) <box>

| Soard.of.supervisors@sfgov.org</br>

Cc: Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; 'alisa.somera@sfgov.org' <alisa.somera@sfgov.org>; Ng, Wilson (BOS) <wilson.l.ng@sfgov.org>; Laxamana, Junko (BOS) <junko.laxamana@sfgov.org>; Nagasundaram,

Sekhar (BOS) <sekhar.nagasundaram@sfgov.org>; Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>

Subject: FW: Reopening schools

----Original Message----

From: Caroline Ayres <carolineayres6@gmail.com>

Sent: Monday, May 17, 2021 10:10 AM

To: Board of Supervisors, (BOS) <box>

dos.supervisors@sfgov.org>

Subject: Reopening schools

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I am writing to you today to request that you work hard to make sure schools are open in person in the fall. My understanding is that there is no actual requirement for this to happen. To help our students continue with their lives, we really need to open schools. Not just for kids in first through fourth grade but including highschoolers. As a parent of two high school students, I feel they really need to get back to school and have that feeling that their lives are progressing. It's not so much that they are not learning, it's more like they have no hope. They say things like, when I grow up, I am going to be a stripper. I think with them locked in the house for over a year, that they cannot envision any future for themselves that involves working for a living and being paid at a regular job. It's imperative that we get them back to school and help them understand how they can become adults and have jobs. I implore you to take action on this. Thank you, Caroline Ayres

3739 26th st.

San Francisco CA 94110

From: Board of Supervisors, (BOS)

To: **BOS-Supervisors**

Calvillo, Angela (BOS); Laxamana, Junko (BOS); Mchugh, Eileen (BOS); Ng, Wilson (BOS); Nagasundaram, Cc:

Sekhar (BOS); "alisa.somera@sfgov.org"

FW: Safe sidewalks Subject:

Monday, May 17, 2021 11:29:00 AM Date:

Attachments: image001.png

From: Carroll, John (BOS) < john.carroll@sfgov.org>

Sent: Friday, May 14, 2021 4:11 PM

To: Philip cope land <pipplipnsf@yahoo.com>

Subject: RE: Safe sidewalks

Thank you for your message. By copy of this email to the board.of.supervisors@sfgov.org email address, your communication is being forwarded to the full membership of the Board of Supervisors, for their consideration.

John Carroll **Assistant Clerk**

Board of Supervisors San Francisco City Hall, Room 244 San Francisco, CA 94102 (415) 554-4445

(VIRTUAL APPOINTMENTS) To schedule a virtual meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

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----Original Message-----

From: Philip cope land pipplipnsf@yahoo.com>

Sent: Friday, May 14, 2021 11:03 AM

To: Carroll, John (BOS) < john.carroll@sfgov.org>

Subject: Safe sidewalks

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Mr. Carroll,

I am emailing to voice my concern of the constant use of the sidewalks in San Francisco by people on bicycles and electric scooters. I tend to walk a lot in the city and in my neighborhood, lower Nob Hill, and especially on my walk to work, mostly on Market Street and Beale Street I have many too close for comfort incidents as people zoom past me from behind, sometimes coming at me from the opposite direction, or as they zoom through a crosswalk against the light. Is there anything to be done about this? I have witnessed other people also almost hit - thankfully no one hurt yet.

Thank you for any suggestions or help you can give,

Philip Copeland

Sent from my iPad

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS); BOS Legislation, (BOS)

Subject: FW: Support Letters for May 18th BOS Agenda-Item 20 (AB 816) and Item 21 (AB 528)

 Date:
 Tuesday, May 18, 2021 10:54:00 AM

 Attachments:
 Item 20 AB 816(Chiu) Support TODCO.pdf

Item 21 AB 528 Support TODCO BAFCA Itr (2).pdf

From: Bobbi López <bobbi@todco.org>
Sent: Tuesday, May 18, 2021 10:49 AM

To: Young, Victor (BOS) <victor.young@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>;

Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Board of Supervisors, (BOS)

<board.of.supervisors@sfgov.org>
Cc: Jon Jacobo <jJacobo@todco.org>

Subject: Support Letters for May 18th BOS Agenda-Item 20 (AB 816) and Item 21 (AB 528)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Clerk of the Board, President Walton, and Members of the Board of Supervisors,

Attached please find two letters of support for items on the May 18th Board of Supervisors Agenda for items:

- 1) # 20- Resolution #210543, Urging Passage of California State Assembly Bill No. 816 (Chiu) State and Local Agencies: Homelessness Plan; and
- 2) # 21- Resolution #210549, Supporting California State Assembly Bill No. 528 (Wicks) Abandoned Lots and Properties into Opportunity Act.

Sincerely,

Bobbi Lopez

Director of Regional and Statewide Policy and Community Engagement BAFCA



May 17, 2021

President Shamann Walton and Members of the Board of Supervisors c/o Angela Cavillo, Clerk of the Board of Supervisors
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 244

Re: Item # 20, [Urging Passage of California State Assembly Bill No. 816 (Chiu) - State and Local Agencies: Homelessness Plan]

Dear Honorable Members of the Board of Supervisors,

BAFCA (Build Affordable Faster CA) is writing to urge the San Francisco Board of Supervisors to pass Resolution #210543, "Urging Passage of California State Assembly Bill No. 816 (Chiu) - State and Local Agencies: Homelessness Plan." AB 816 (Chiu) seeks to ensure that local governments and relevant state agencies are held accountable for addressing homelessness by requiring goal-based action plans subject to enforcement by the Inspector General.

Build Affordable Faster California (BAFCA) is a regional and state advocacy and action project of the Tenants and Owners Development Corporation (TODCO), a nonprofit community-based community development corporation in San Francisco's South of Market Neighborhood (SoMa) since 1971. We are committed to supporting legislation locally and statewide that creates pathways to more affordable housing and strengthens the safety net which supports the health, safety and well being of all Californians. We are committed to work with local and statewide governments to tackle our homelessness crisis.

In a statewide poll by David Binder Associates for BAFCA of likely voters released on Friday, a stunning 98% of Californians identify homelessness as as a serious crisis in the Golden State.

How serious do you think the problem of homelessness in California is today?

Very serious	83
Somewhat serious	15
Only slightly serious	1
Not serious at all	0
Don't know	1

Currently, state and local governments lack a mechanism to hold each other accountable for reducing homelessness and as there is not a clear and coordinated strategy for responding. City by city, local homeless and business advocates have litigated against jurisdictions for what they see as a dire lack of urgency and response to a homelessness crisis.

AB 816 creates a plan of action to reduce homelessness by 2029 and it does this by requiring each state and local governments to assess available resources and gaps in services to address homelessness and develop an actionable plan with benchmarks to reduce homelessness. This bill also creates the Office of the Housing and Homelessness Inspector General within the Department of Housing and Community Development (HCD) who monitors the implementation and progress of these state and local action plans and ensures that technical assistance is provided to state and local agencies to comply with actionable plans.

Finding solutions to homelessness is disproportionately falling on our central cities. While San Francisco is making some strides in tackling homelessness with 1,730 additional people in hotel rooms and up to 260 in sanctioned encampments as of April 2021, there are counties across our state that are far behind on their response to homelessness and some that are outright oppositional to local solutions. The bottom-line is the status quo is not working and homelessness must be addressed at a regional and statewide level. AB 816 will ensure that local governments and state agencies are accountable to collectively finding solutions to the homelessness crisis.

We urge you to pass Resolution #210543 and support AB 816 (Chiu). Should you have any questions regarding our support of this item, please don't hesitate to contact bobbi@todco.org or jiacobo@todco.org. Thank you for your kind consideration.

Respectfully,

Jon Jacobo

Director of Engagement and Policy

Bobbi Lopez
Director of Statewide and Regional Policy



May 17, 2021

President Shamann Walton and Members of the Board of Supervisors c/o Angela Cavillo, Clerk of the Board of Supervisors
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 244

Re: Item # 21: Support Resolution #210549 "Supporting California State Assembly Bill No. 528 (Wicks) – Abandoned Lots and Properties into Opportunity Act."

Honorable Members of the Board of Supervisors,

BAFCA (Build Affordable Faster CA) is writing to urge the San Francisco Board of Supervisors to pass Resolution #210549 "Supporting California State Assembly Bill No. 528 (Wicks) – Abandoned Lots and Properties into Opportunity Act." AB 528 (Wicks) will remove blighted properties from neighborhoods, give affordable housing developers an opportunity to build in more places, and remove tax delinquent properties from the County ledger. We believe that by investing and maintaining the affordability of housing, we protect our long-standing communities from gentrification and displacement.

Build Affordable Faster California (BAFCA) is a regional and state advocacy and action project of the Tenants and Owners Development Corporation (TODCO), a nonprofit community-based community development corporation in San Francisco's South of Market Neighborhood (SoMa) since 1971. We are committed to supporting legislation locally and statewide that creates pathways to more affordable housing and strengthens the safety net which supports the health, safety and well being of all Californians.

The COVID-19 pandemic continues to cripple our state, drive unemployment, and push renters closer to the brink of homelessness. It is critical that we keep tenants housed, homeowners out of collapse, and in the event that a second home falls into tax delinquency, that those properties be converted into affordable housing while keeping existing tenants housed.

Currently, California law gives non-profit affordable housing developers and public agencies the first option to purchase tax defaulted properties three years after tax delinquency through the Chapter 8 Tax Defaulted Property sale. However, this process is extremely underutilized as only 55 tax delinquent properties statewide have been repurposed as affordable housing over the past 10 years.

AB 528, the Abandoned Lots and Properties into Opportunity Act, removes blighted properties from neighborhoods, turns abandoned homes into affordable housing, gives non-profits access to affordable properties to develop, and removes tax delinquent properties from the County ledgers, all while keeping existing tenants housed.

AB 528 will modernize and update the existing and cumbersome Chapter 8 process by:

- Increasing the length of required affordability from 30 years to 55 years;
- Incentivizing cities and county tax collectors to work together and with non-profit affordable housing developers to incentivize blighted properties to be converted to affordable housing;
- Giving tenants an opportunity to purchase the property first before it goes into tax sale and guaranteeing tenants replacement units at rents or sales prices affordable to them if the property is redeveloped as affordable housing;
- Requiring a timely application process;
- Creating a statewide list of available properties for affordable housing preservation and development; and
- Directing the State Controller's Office to work with Counties to develop a standardized process.

We urge you to pass Resolution #210549 and support AB 528 (Wicks) which will create hundreds, if not

thousands,	of	affordable	housing	opportunities	throughout	the	state,	while	strengthening
neighborhoods, municipal budgets, and non-profit organizations.									

Thank you for your consideration.

Respectfully,

Jon Jacobo Director of Engagement and Policy Bobbi Lopez Director of Statewide and Regional Policy



2071 MAY 13 PM 4: 00

BY V

TO:

WARN Act Coordinator

Statewide Services Unit, Workforce Services Division

Employment Development Department P.O. Box 826880, MIC 69/Room 3099

Sacramento, CA 94280-0001

E-mail: eddwarnnotice@edd.ca.gov

Mr. Joshua Arce, Director Workforce Development San Francisco Office of Economic and Workforce Development 1 South Van Ness Avenue, 5th Floor San Francisco, CA 94103

Email: Joshua.Arce@sfgov.org

London Breed, Mayor City Hall 1 Dr. Carlton B. Goodlett Place, Room 200 San Francisco, CA 94102 Email: mayorlondonbreed@sfgov.org

Norman Yee, President Board of Supervisors

City Hall

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102-4689 Email: norman.yee@sfgov.org

FROM:

Matt Humphreys, AVP/General Manager

DATE:

May 10, 2021

VIA:

Electronic Mail and U.S. Mail

SUBJECT:

WARN Act Notice

I am writing on behalf of Hyatt Corporation ("Hyatt") with respect to the Hyatt Regency San Francisco (the "Hotel"), at 5 Embarcadero Center, San Francisco, CA 94111.

The COVID-19 pandemic initially prompted numerous restrictions on travel and group meetings that resulted in a drop in our business. As a business that caters to global travelers and hosts large

events around the world, this pandemic impacts us immensely. We were hopeful that these restrictions and associated loss in revenue would be temporary. Previously, the hotel suspended operations on March 22, 2020 and recommenced operations beginning October 1, 2020.

Since that time, it has recently become apparent that there will be longer-term revenue impacts as a result of the continued spread and recent surge of the virus, extensions and renewals of various government restrictions, cancellation of conferences and events, and significant decline in travel, all of which have resulted in the sudden and unexpected impact on our business. While there were encouraging signs that our economy could begin to reopen in some areas, it has now become clear that the demand for travel, events, and hospitality services will take substantially longer to resume than previously anticipated.

With such a significant reduction in our business in a rapidly evolving situation, we have to make painful choices that would have seemed unthinkable just a short time ago. The reality is we need to take further action to support the long-term operation of the hotel in a new operating environment.

Due to the sudden, dramatic, and unforeseeable additional impact of this pandemic on our business that is outside of our control, unfortunately, we must now engage in some layoffs, which are expected to be temporary and some position eliminations.

This is a partial closure; not all employees at the Hotel will be impacted.

The affected employees at the Hotel are not represented by any union and do not have any bumping rights.

Any bumping rights available to union members will be governed by the applicable collective bargaining agreement provisions. There are no bumping rights for non-union employees.

Enclosed is a listing of the job titles of positions to be affected and the number of affected employees in each job classification.

Affected employees at the Hotel have received notices, including the following information: "If you have lost your job or been laid off temporarily, you may be eligible for Unemployment Insurance (UI). More information on UI and other resources available for workers is available at labor.ca.gov/coronavirus2019."

Please contact me at 415.291.6585 or Matt.Humphreys@hyatt.com if you have any questions about this notice.

Sincerely,

مبركن مبركن

Matt Humphreys AVP/General Manager

Attachment A - Employees Affected by Layoffs

JOB TITLE	NUMBER OF EMPLOYEES AFFECTED	LAYOFF DATES
Sales System Admin/Office Manager	1	5/7/2021
Outside Sales Manager	1	5/7/2021
Engineering Office Manager	1	5/7/2021
Meeting Connections Sales Manager	1	5/7/2021

4833-5922-7348, v. 1

From: Board of Supervisors, (BOS)

To: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar (BOS);

Mchugh, Eileen (BOS)

Subject: FW: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

Thursday, May 20, 2021 1:49:00 PM

Attachments: image022.png

Date:

From: Francesca Pastine <fpastine@gmail.com>

Sent: Monday, May 17, 2021 11:07 PM

To: Monge, Paul (BOS) <paul.monge@sfgov.org>; Chan, Connie (BOS) <connie.chan@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; DPH - Anthony <Anthony@dscs.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; letters@marinatimes.com; info@resuesf.org; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; Board of Supervisors, (BOS) <bordon's supervisors@sfgov.org>; Cityattorney <Cityattorney@sfcityatty.org>; SFPD Mission Station, (POL) <SFPDMissionStation@sfgov.org>; MelgarStaff (BOS) <melgarstaff@sfgov.org>; demian.bulwa@sfchronicle.com; DHSH (HOM) <dhsh@sfgov.org>; Mission Local <info@missionlocal.com>; Melgar, Myrna (BOS) <myrna.melgar@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; taylor.brown@sfchronicle.com; Li-D9, Jennifer (BOS) <jennifer.li-d9@sfgov.org>

Subject: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

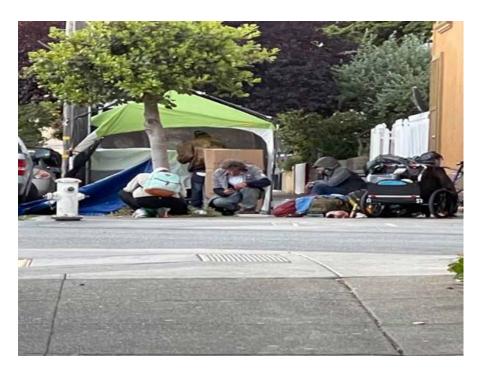


1183 Shotwell Street San Francisco CA

415 596 5543

Dear Supervisor Ronen, et. al.,

I stepped out of my door to take a walk and this encampment was being set up two doors down from me:



These people were just now kicked out of the Safe Sleeping Site at 1515 South Van Ness Avenue for having too much stuff. Now all five people and all their stuff is on our sidewalk.

YOU TOLD OUR COMMUNITY THAT TENTS WOULD BE INSIDE THE SAFE SLEEPING AREA NOT OUTSIDE!!!!

You have consistently broken your word to the people in this neighborhood. You have refused to speak to our Neighborhood Association. You have exploited our community and our public sidewalk by locating up to 40 tents and 60 people in the now graffiti covered 1515 South Van Ness property. Our sidewalks are now adhoc city shelters that enable City Hall to drag its feet on creating meaningful solutions to house the homeless.

Here is what is within a half a block from the Safe Sleeping site:

This is a 35-foot long encampment on Cesar Chave at Shotwell Street:





Here is a thirty-foot long encampment on Shotwell between Cesar Chavez and 26th Street. It has been here for close to two months now:





This encampment is nextdoor to 1515 South Van Ness property on South Van Ness and is at least 20 feet long if not more:



And, of course, we now have this on the corner of Shotwell Street at 26th Street:



All the above encampments violate San Francisco's own tent restrictions.

You absolutely do not care about the health and safety of your constituents in this community. I have a neighbor who is afraid to leave her house because there is a mentally unstable person, most likely brought into the Safe Sleeping site, who hangs out at 26th and Virgil Streets. A couple of months ago a paranoid delusional man was kicked out of the Safe Sleeping Site and immediately set up a tent on Shotwell at 26th Street. He actually came up to my door and enmeshed me in his delusions. I tried to help him as best I could, but he honestly frightened me because I am not equipped to handle the mentally ill. He was living in our neighborhood for a month.

Over and over, for the year or more that the Safe Sleeping Site was put here, people with grave psychological issues and addictions have been unleashed on our sidewalks for the community to deal with.

It is inexplicable to me and my neighbors that you can blithely burden our low-income, immigrant, and POC community with huge encampments and a completely mis-managed so-called "Safe Sleeping Site." I can only think this can happen because you have no "skin in the game." You live in your safe, quiet, and clean, Bernal Heights neighborhood while your policies create an absolute hell in ours.

Art Campos from SF Safe invited you or someone from your office to meet with our SAFE group. I have asked you or someone from your office to meet with the Inner Mission Neighborhood Association. You do not even have the decency to reply. It is time your office takes responsibility for the harm you are inflicting on our community. We want to hear

from you how you plan to restore our neighborhood to a safe, clean, and liveable condition again. We want answers and we demand action. You can set up a meeting by calling me at 415 596 5543.

Sincerely, Francesca Pastine, Captain Anne Burke, Co-Captain

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We demand accountability.

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https://www.francescapastine.com/ http://francescapastine.blogspot.com Eleanor Harwood Gallery Pentimenti Gallery IN THE MAKE

Life is short Art is long Opportunity fleeting Experience treacherous Judgment difficult

Hippocrates 400 b.c.

From: Board of Supervisors, (BOS)

To: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar (BOS);

Mchugh, Eileen (BOS)

Subject: FW: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

Date: Thursday, May 20, 2021 1:50:00 PM

Attachments: <u>image013.png</u>

From: Francesca Pastine <fpastine@gmail.com>

Sent: Tuesday, May 18, 2021 4:12 PM

To: ssteimle@cbs.com

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Subject: Fwd: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE



RE: "San Francisco Considers Spending Hundreds of Millions on Safe Sleeping Sites For Homeless," april 21, 2020

Dear Ms. Steimle,

I am forwarding you two emails I recently sent to Supervisor Hillary Ronen and Laura Valdez from the Dolores Street Community Services who runs the Safe Sleeping Site at 1515 South Van Ness Avenue.

I live across from the Safe Sleeping Site at the above property. The SS Site has been in operation since August

2020 and it has completely deteriorated our community through gross miss-management and political exploitation of our community. (Please read the forwarded emails for more details on that.)

Per your article, I would like to say that Kelley Cutler and Jennifer Freidenbach from the Coalition from the Homeless do not care about the communities that are impacted by these sites and whose sidewalks are cluttered with enormous encampments. The politicians and the press care little about the people whose lives are adversely impacted with the blight, trash, and problematic behavior that large populations of homelessness brings to our communities. Ms. Cutler cites New York City as a bad example of dealing with homelessness. I am originally from New York City and visit frequently. From my perspective, New York City is doing the right thing. My family in New York City does not have to deal with the squalor that, everyday, I have to confront. People in New York City do not have to be frightened to leave their house for fear that a mentally ill person might harm them. People in New York City do not have to navigate around trash, encampments, people drinking and using drugs on the sidewalk, and human feces.

Kelley Cutler and Jennifer Friedenbach are homeless advocates and are perfectly within their right to advocate for the homeless. However, politicians like Hillary Ronen and London Breed, whose job is to balance the interest of the homeless with the well being of San Francisco communities, have been derelict in their offices and should be disqualified from their positions. The fact is, Ronen and Breed have allowed the Coalition for the Homeless to drive the homeless agenda. As a result, communities like mine are left to fend for themselves against the absolute destruction of our neighborhood's social fabric due to San Francisco's failed homeless policies.

I would also like to add that the city encourages the homeless to move into neighborhoods like mine that have large populations of low-income people, overcrowded housing, high Covid-infection rates, and immigrants. As far as politicians are concerned, the hard working people in my neighborhood are disposable. We don't have the money or political clout to fight the system and so we are exploited by a city that would just assume warehouse the homeless on our sidewalks rather than find meaningful solutions to get the homeless into shelters and off the streets.

Thank you and I hope you can spend time looking at the forwarded emails.

Sincerely, Francesca Pastine, Captain Anne Burke, Co-Captain

----- Forwarded message -----

From: Francesca Pastine < fpastine@gmail.com >

Date: Tue, May 18, 2021 at 9:47 AM

Subject: Fwd: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

To: < iesenia@dscs.org>, < laura@dscs.org>, < info@dscs.org>

Cc: Cityattorney < cityattorney@sfcityatty.org>, < board.of.supervisors@sfgov.org>,

<santiago.lerma@sfgov.org>, <info@resuesf.org>, (POL) <SFPDMissionStation@sfgov.org>,,

MelgarStaff@sfgov.org,, demian.bulwa@sfchronicle.com,, DHSH (HOM) <dhsh@sfgov.org>, Mission Local

<info@missionlocal.com>, <myrna.melgar@sfgov.org>, <rafael.mandelman@sfgov.org>,

<shamann.walton@sfgov.org>, <taylor.brown@sfchronicle.com>, SFPD Mission Station, (POL)

<<u>SFPDMissionStation@sfgov.org</u>>, <<u>MelgarStaff@sfgov.org</u>>, <<u>demian.bulwa@sfchronicle.com</u>>, Kositsky, Jeff

(HOM) < !HOM) < !Info@rescuesf.org RescueSF Coalition < !Info@rescuesf.org |

Dear Ms. Valdez,

I am writing to complain about the miss-management of the Safe Sleeping Site at 1515 South Van Ness Avenue. This site is kicking people out who are not able to conform to your rules because they have serious issues like severe mental health, addiction, and hoarding. These same people then set up encampments on our sidewalks and in front of our houses and businesses. Our community is left to deal with an untenable situation brought on by San Francisco's homeless policy that completely affects the health and well being of my vulnerable neighborhood that is already struggling with large populations of low income people, immigrants, high rates of Covid-9 infections, and overcrowded housing.

Recently five people were ejected from your Safe Sleeping Site because they have too much stuff. All five of them and all their stuff is now in front of our homes. Furthermore, the area around the Safe Sleeping Site is blighted with trash, homeless tents, and graffiti. The people living in this site are also storing their stuff on our sidewalks.

You and San Francisco have burdened this neighborhood with as many as 40 tents and 60 homeless at this site with no neighborhood input and absolutely no concern for the adverse impact it has on our community. The complete disregard of people living, working, and trying to raise their families in this community is unconscionable. We are demanding accountability. (Please see the forwarded email that demonstrates the problems brought on by your site and by disastrous San Francisco policy that does not address our community's needs.)

You can contact me at 415 596 5543 to set up a meeting with our association.

Sincerely, Francesca Pastine, Captain Anne Burke, Co-Captain

ps: I talked with Maria Hernandez and Alphoso Coran at the Safe Sleeping Site last night about the people kicked out from the SS Site and who set up a tent at Shotwell and 26th. They said rules are rules and these residents broke them and were therefore kicked out. So you have rules to control the Site but there are no rules that pertain to our sidewalks. Noone is looking after our interest. We are on our own with no help whatsoever from Supervisor Ronen, Mayor London Breed, San Francisco Supervisors, San Francisco Police Department, and the various homeless agencies. People can do whatever they want on our streets and to our neighbors with no recourse. It's a testament to the integrity of the people in this neighborhood that they have put up with as much as they have, especially since January 2020 when Jeff Kositsky decided people can set up tents anywhere in our communities and we have no say in having them moved; then, in August 2020, the Safe Sleeping site compounds the problem; and, finally, Mayor Breed, in March 2020, makes encampment removal virtually impossible. So we are left on our own to deal with the virtual wreckage that you and City hall have made in our community. It is not progressive. it is not compassionate. it is, instead, a grave injustice to hard working people of this community.

	Forward	led mess	sage	
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From: Francesca Pastine < fpastine@gmail.com >

Date: Mon, May 17, 2021 at 11:07 PM

Subject: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

To: Paul (BOS) paul.monge@sfgov.org>, <connie.chan@sfgov.org>, <</pre>Catherine.Stefani@sfgov.org>,

Aaron.Peskin@sfgov.org, gov.org, <a

Ronen, Hillary < Hillary. Ronen@sfgov.org>, < Ahsha. Safai@sfgov.org>, DPH - Anthony@dscs.org>,

Breed, Mayor London (MYR) < <u>MayorLondonBreed@sfgov.org</u>>, < <u>letters@marinatimes.com</u>>,

<info@resuesf.org>, <santiago.lerma@sfgov.org>, <board.of.supervisors@sfgov.org>, Cityattorney

<<u>cityattorney@sfcityatty.org</u>>, SFPD Mission Station, (POL) <<u>SFPDMissionStation@sfgov.org</u>>,

<info@missionlocal.com>, <myrna.melgar@sfgov.org>, <rafael.mandelman@sfgov.org>,

<shamann.walton@sfgov.org>, <taylor.brown@sfchronicle.com>, <Jennifer.Li-D9@sfgov.org>



1183 Shotwell Street San Francisco CA

415 596 5543

Dear Supervisor Ronen, et. al.,

I stepped out of my door to take a walk and this encampment was being set up two doors down from me:



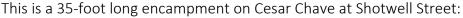
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Avenue for having too much stuff. Now all five people and all their stuff is on our sidewalk.

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You have consistently broken your word to the people in this neighborhood. You have refused to speak to our Neighborhood Association. You have exploited our community and our public sidewalk by locating up to 40 tents and 60 people in the now graffiti covered 1515 South Van Ness property. Our sidewalks are now adhoc city shelters that enable City Hall to drag its feet on creating meaningful solutions to house the homeless.

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All the above encampments violate San Francisco's own tent restrictions.

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It is inexplicable to me and my neighbors that you can blithely burden our low-income, immigrant, and POC community with huge encampments and a completely mis-managed so-called "Safe Sleeping Site." I can only think this can happen because you have no "skin in the game." You live in your safe, quiet, and clean, Bernal Heights neighborhood while your policies create an absolute hell in ours.

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We demand accountability.

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https://www.francescapastine.com/ http://francescapastine.blogspot.com Eleanor Harwood Gallery Pentimenti Gallery IN THE MAKE

Life is short Art is long Opportunity fleeting Experience treacherous Judgment difficult

Hippocrates 400 b.c.

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To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar (BOS);

Mchugh, Eileen (BOS); BOS Legislation, (BOS)

Subject: FW: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

Date: Tuesday, May 18, 2021 11:11:00 AM

Attachments: <u>image024.png</u>

From: Francesca Pastine < fpastine@gmail.com>

Sent: Tuesday, May 18, 2021 9:47 AM

To: jesenia@dscs.org; laura <laura@dscs.org>; info@dscs.org

Cc: Cityattorney <Cityattorney@sfcityatty.org>; Board of Supervisors, (BOS)

<board.of.supervisors@sfgov.org>; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; info@resuesf.org;

DHSH (HOM) <dhsh@sfgov.org>; Mission Local <info@missionlocal.com>; Melgar, Myrna (BOS)

<myrna.melgar@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Walton, Shamann

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<info@rescuesf.org>

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Date: Mon, May 17, 2021 at 11:07 PM

Subject: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

<Aaron.Peskin@sfgov.org>, <gordon.mar@sfgov.org>, <dean.preston@sfgov.org>, <matt.haney@sfgov.org>,

Ronen, Hillary < Hillary. Ronen@sfgov.org>, < Ahsha. Safai@sfgov.org>, DPH - Anthony@dscs.org>,

Breed, Mayor London (MYR) < MayorLondonBreed@sfgov.org>, < letters@marinatimes.com>,

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Mchugh, Eileen (BOS); BOS Legislation, (BOS)

Subject: FW: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

Date: Tuesday, May 18, 2021 11:12:00 AM

Attachments: image026.png

From: Francesca Pastine < fpastine@gmail.com>

Sent: Tuesday, May 18, 2021 10:29 AM **To:** DHSH (HOM) <dhsh@sfgov.org>

Cc: Cityattorney <Cityattorney@sfcityatty.org>; Board of Supervisors, (BOS)

<board.of.supervisors@sfgov.org>; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>; info@resuesf.org; Mission Local <info@missionlocal.com>; Melgar, Myrna (BOS) <myrna.melgar@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; taylor.brown@sfchronicle.com; SFPD Mission Station, (POL) <SFPDMissionStation@sfgov.org>; MelgarStaff (BOS) <melgarstaff@sfgov.org>; demian.bulwa@sfchronicle.com; Kositsky, Jeff (DEM) <jeff.kositsky@sfgov.org>; RescueSF Coalition <info@rescuesf.org>; laura <laura@dscs.org>; info@dscs.org

Subject: Fwd: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

This message is from outside the City email system. Do not open links or attachments from untrusted sources.



TO: Shireen Mcspadden, Director of the Department of Homelessness and Supportive Housing

Dear Ms. Mcspadden,

I want to inform you that the policies of your office have been harming the people in my community. Please read the forwarded two emails recently sent to Hillary Ronen, et. al., and the Dolorous Street Community Services. San Francisco policy is catastrophically hurting this community and it must stop. We are demanding accountability and would like to set up a meeting to discuss how you will proceed in the Department of Homelessness and Supportive Housing to meet the needs of our community. Please contact me at 415 596 5543 to set up a meeting.

From: Francesca Pastine < fnastine@gmail.com
Forwarded message
Anne Burke, Co Captain
Francesca Pastine, Captain
Sincerely,

Date: Tue, May 18, 2021 at 9:47 AM

Subject: Fwd: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

To: <<u>jesenia@dscs.org</u>>, <<u>laura@dscs.org</u>>, <<u>info@dscs.org</u>>

Cc: Cityattorney < cityattorney@sfcityatty.org>, < board.of.supervisors@sfgov.org>,

<santiago.lerma@sfgov.org>, <info@resuesf.org>, (POL) <SFPDMissionStation@sfgov.org>,,

MelgarStaff@sfgov.org,, demian.bulwa@sfchronicle.com,, DHSH (HOM) < dhsh@sfgov.org>, Mission Local

<info@missionlocal.com>, <myrna.melgar@sfgov.org>, <rafael.mandelman@sfgov.org>,

<shamann.walton@sfgov.org>, <taylor.brown@sfchronicle.com>, SFPD Mission Station, (POL)

<<u>SFPDMissionStation@sfgov.org</u>>, <<u>MelgarStaff@sfgov.org</u>>, <<u>demian.bulwa@sfchronicle.com</u>>, Kositsky, Jeff (HOM) <<u>Jeff.Kositsky@sfgov.org</u>>, RescueSF Coalition <<u>info@rescuesf.org</u>>



Dear Ms. Valdez,

I am writing to complain about the miss-management of the Safe Sleeping Site at 1515 South Van Ness Avenue. This site is kicking people out who are not able to conform to your rules because they have serious issues like severe mental health, addiction, and hoarding. These same people then set up encampments on our sidewalks and in front of our houses and businesses. Our community is left to deal with an untenable situation brought on by San Francisco's homeless policy that completely affects the health and well being of my vulnerable neighborhood that is already struggling with large populations of low income people, immigrants, high rates of Covid-9 infections, and overcrowded housing.

Recently five people were ejected from your Safe Sleeping Site because they have too much stuff. All five of them and all their stuff is now in front of our homes. Furthermore, the area around the Safe Sleeping Site is blighted with trash, homeless tents, and graffiti. The people living in this site are also storing their stuff on our sidewalks.

You and San Francisco have burdened this neighborhood with as many as 40 tents and 60 homeless at this site with no neighborhood input and absolutely no concern for the adverse impact it has on our community. The complete disregard of people living, working, and trying to raise their families in this community is unconscionable. We are demanding accountability. (Please see the forwarded email that demonstrates the problems brought on by your site and by disastrous San Francisco policy that does not address our community's needs.)

You can contact me at 415 596 5543 to set up a meeting with our association.

Sincerely, Francesca Pastine, Captain Anne Burke, Co-Captain

ps: I talked with Maria Hernandez and Alphoso Coran at the Safe Sleeping Site last night about the people kicked out from the SS Site and who set up a tent at Shotwell and 26th. They said rules are rules and these

residents broke them and were therefore kicked out. So you have rules to control the Site but there are no rules that pertain to our sidewalks. Noone is looking after our interest. We are on our own with no help whatsoever from Supervisor Ronen, Mayor London Breed, San Francisco Supervisors, San Francisco Police Department, and the various homeless agencies. People can do whatever they want on our streets and to our neighbors with no recourse. It's a testament to the integrity of the people in this neighborhood that they have put up with as much as they have, especially since January 2020 when Jeff Kositsky decided people can set up tents anywhere in our communities and we have no say in having them moved; then, in August 2020, the Safe Sleeping site compounds the problem; and, finally, Mayor Breed, in March 2020, makes encampment removal virtually impossible. So we are left on our own to deal with the virtual wreckage that you and City hall have made in our community. It is not progressive. it is not compassionate. it is, instead, a grave injustice to hard working people of this community.

----- Forwarded message ------

From: Francesca Pastine < fpastine@gmail.com >

Date: Mon, May 17, 2021 at 11:07 PM

Subject: HUGE ENCAMPMENT KICKED OUT OF SAFE SLEEPING & NOW IN FRONT OF MY HOUSE

To: Paul (BOS) connie.chan@sfgov.org>, <Catherine.Stefani@sfgov.org>,

<a href="mailto:-Aaron.Peskin@sfgov.org">, <gordon.mar@sfgov.org, <dean.preston@sfgov.org, <matt.haney@sfgov.org,

Ronen, Hillary Hillary.Ronen@sfgov.org, Anthony@dscs.org, DPH - Anthony@dscs.org,

Breed, Mayor London (MYR) < <u>MayorLondonBreed@sfgov.org</u>>, < <u>letters@marinatimes.com</u>>,

, <a href="mailto:supervisors@sfgov.org

cityattorney@sfcityatty.org, SFPD Mission Station, (POL) SFPDMissionStation@sfgov.org,

< MelgarStaff@sfgov.org>, < demian.bulwa@sfchronicle.com >, DHSH (HOM) < dhsh@sfgov.org >, Mission Local

<info@missionlocal.com>, <myrna.melgar@sfgov.org>, <rafael.mandelman@sfgov.org>,

<shamann.walton@sfgov.org>, <taylor.brown@sfchronicle.com>, <Jennifer.Li-D9@sfgov.org>



1183 Shotwell Street San Francisco CA

415 596 5543

Dear Supervisor Ronen, et. al.,

I stepped out of my door to take a walk and this encampment was being set up two doors down from me:



These people were just now kicked out of the Safe Sleeping Site at 1515 South Van Ness Avenue for having too much stuff. Now all five people and all their stuff is on our sidewalk.

YOU TOLD OUR COMMUNITY THAT TENTS WOULD BE INSIDE THE SAFE SLEEPING AREA NOT OUTSIDE!!!!

You have consistently broken your word to the people in this neighborhood. You have refused to speak to our Neighborhood Association. You have exploited our community and our public sidewalk by locating up to 40 tents and 60 people in the now graffiti covered 1515 South Van Ness property. Our sidewalks are now adhoc city shelters that enable City Hall to drag its feet on creating meaningful solutions to house the homeless.

Here is what is within a half a block from the Safe Sleeping site:

This is a 35-foot long encampment on Cesar Chave at Shotwell Street:





Here is a thirty-foot long encampment on Shotwell between Cesar Chavez and 26th Street. It has been here for close to two months now:





This encampment is nextdoor to 1515 South Van Ness property on South Van Ness and is at least 20 feet long if not more:



And, of course, we now have this on the corner of Shotwell Street at 26th Street:



All the above encampments violate San Francisco's own tent restrictions.

You absolutely do not care about the health and safety of your constituents in this community. I have a neighbor who is afraid to leave her house because there is a mentally unstable person, most likely brought into the Safe Sleeping site, who hangs out at 26th and Virgil Streets. A couple of months ago a paranoid delusional man was kicked out of the Safe Sleeping Site and immediately set up a tent on Shotwell at 26th Street. He actually came up to my door and enmeshed me in his delusions. I tried to help him as best I could, but he honestly frightened me because I am not equipped to handle the mentally ill. He was living in our neighborhood for a month.

Over and over, for the year or more that the Safe Sleeping Site was put here, people with grave psychological issues and addictions have been unleashed on our sidewalks for the community to deal with.

It is inexplicable to me and my neighbors that you can blithely burden our low-income, immigrant, and POC community with huge encampments and a completely mis-managed so-called "Safe Sleeping Site." I can only think this can happen because you have no "skin in the game." You live in your safe, quiet, and clean, Bernal Heights neighborhood while your policies create an absolute hell in ours.

Art Campos from SF Safe invited you or someone from your office to meet with our SAFE group. I have asked you or someone from your office to meet with the Inner Mission Neighborhood Association. You do not even have the decency to reply. It is time your office takes responsibility for the harm you are inflicting on our community. We want to hear

from you how you plan to restore our neighborhood to a safe, clean, and liveable condition again. We want answers and we demand action. You can set up a meeting by calling me at 415 596 5543.

Sincerely, Francesca Pastine, Captain Anne Burke, Co-Captain

Ps: Below is the condition of the Safe Sleeping Site. It is unacceptable.



This is the Lennar project that should have been built in 2017 on the 1515 South Van Ness property. You and Campos before you effectively kept if from fruition:



We demand accountability.

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https://www.francescapastine.com/ http://francescapastine.blogspot.com Eleanor Harwood Gallery Pentimenti Gallery IN THE MAKE

Life is short Art is long Opportunity fleeting Experience treacherous Judgment difficult

Hippocrates 400 b.c.

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https://www.francescapastine.com/ http://francescapastine.blogspot.com Eleanor Harwood Gallery Pentimenti Gallery IN THE MAKE

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Eleanor Harwood Gallery
Pentimenti Gallery
IN THE MAKE

Life is short Art is long Opportunity fleeting Experience treacherous Judgment difficult

Hippocrates 400 b.c.

From: Board of Supervisors, (BOS)

To: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: MORE TENTS AND MORE STUFF
Date: Thursday, May 20, 2021 8:54:00 AM

Attachments: <u>image008.png</u>

image009.png image010.png image011.png

From: Francesca Pastine <fpastine@gmail.com>

Sent: Wednesday, May 19, 2021 8:13 PM

To: Monge, Paul (BOS) <paul.monge@sfgov.org>; Chan, Connie (BOS) <connie.chan@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS)

<aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS)

<dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Ronen, Hillary

<href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen@sfgov.org"><href="mailto:killary.ronen.

<Anthony@dscs.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>;

letters@marinatimes.com; info@resuesf.org; Lerma, Santiago (BOS) <santiago.lerma@sfgov.org>;

<Cityattorney@sfcityatty.org>; SFPD Mission Station, (POL) <SFPDMissionStation@sfgov.org>;

MelgarStaff (BOS) <melgarstaff@sfgov.org>; demian.bulwa@sfchronicle.com; DHSH (HOM)

<dhsh@sfgov.org>; Mission Local <info@missionlocal.com>; Melgar, Myrna (BOS)

<myrna.melgar@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Walton,
Shamann (BOS) <shamann.walton@sfgov.org>; taylor.brown@sfchronicle.com; Li-D9, Jennifer (BOS)

<jennifer.li-d9@sfgov.org>

Subject: MORE TENTS AND MORE STUFF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Hillary Ronen, et. al.,

Here is a picture of the horder that just got kicked out of your Safe Sleeping Area and is now two houses down from my house. There is yet another tent now directly across the street from me. There is also another tent behind my house in Horace Alley attached to the back of the Spanish Baptist Church. I am now completely surrounded by huge encampments. All these tents are in violation of your own city guidelines. Here they are, printed out for you for your edification:

City and County of San Francisco Safe Sleeping Guidelines for Unsheltered Individuals

During the COVID-19 Pandemic

In order to protect the health and safety of everyone, unsheltered people sleeping in tents or improvised structures must adhere to the guidelines listed below.

- 1. Tents and structures cannot be within 6 feet of a doorway to a business or residence. <u>SF</u> <u>Health Code 581 (nuisance)</u>; <u>Shelter In Place (SIP) Order</u>; <u>DPH Guidance 5/19/2020 at p.3</u>
- 2. Tents and structures cannot be within 6 feet of a public restroom, transit stop or bike sharing station. <u>Shelter In Place (SIP) Order</u>; <u>SF Health Code 581 (nuisance)</u>
- 3. Tents and structures cannot block a doorway or exit, even if a building is not in use. <u>SF Fire Code, Section 504.1 (building and doorways and exits)</u>
- 4. Tents and structures cannot be within 6 feet of a functioning window. Shelter In Place (SIP) Order; <u>SF Health Code 581 (nuisance)</u>
- 5. Tents and structures cannot make sidewalks impassable; sidewalk must have a 4 feet wide path of travel free of obstacles such as street trees, parking meters, tents, etc. <u>SF Public Works Code 724(a)(2)</u>; <u>SF Pub. Works Code 723</u>; <u>DPH Guidance 5/19/2020 at p.3</u>
- 6. Tents and structures cannot be placed in the street or medians, impede traffic, or block driveways. <u>SF Pub. Works Code 723</u>; <u>SF Pub. Works Code 568</u>; <u>Cal. Streets & Highways Code 1480.5</u>; <u>Cal. Streets & Highways Code 1483</u>; <u>DPH Guidance 5/19/2020 at p.3</u>
- 7. Tents and structures cannot be closer than three feet on the side and six feet on the front (this does not apply if individuals consider themselves part of the same household). <u>SF Health Code 581 (nuisance)</u>; <u>SIP Order</u>; <u>DPH Guidance 5/19/2020 at p.3</u>
- 8. Unsanitary or excess items in an encampment cannot create safety or health hazards.

 <u>Public Works Code section 174</u>; <u>SF Health Code 581 (nuisance)</u>; <u>SF Fire Code, Sec. 304.1</u>;

 <u>SF Fire Code, Sec 304.2</u>
- 9. Tents and structures cannot create fire hazards, which includes blocking a fire escape, coming within 5 feet of a fire hydrant, having open flames, or storing combustible materials. California Code of Regulations, Title 19, Division 1, §321 (general authority to eliminate hazards); SF Fire Code 507.5.5 (fire hydrants); SF Fire Code, Sec. 504.1 (building doorways and exits), SF Fire Code, Sec. 1031 (fire escapes); SF Fire Code, Sec. 304.1; SF Fire Code, Sec. 304.2
- 10. Tents cannot interfere with pedestrian traffic on commercial corridors or recreational areas; this includes locations such as promenades, trails, plazas, and business districts. <u>DPH Guidance 5/19/2020 at p.3</u>
- 11. Tents and structures are not allowed in San Francisco parks and people cannot be in parks outside of the posted hours of operation. <u>SF Parks Code 3.12</u>; <u>SF Parks Code 3.13</u>; <u>SF Parks Code 3.21</u>
- 12. Public Works will continue requiring individuals and groups to temporarily move tents and structures in order to clean sidewalks as outlined in <u>Public Works Code section 174 and Admin Code section 80.4(c)</u>, even if they meet these guidelines. In addition, Public Works will continue confiscating abandoned property and tents used for storage (instead of habitation) as allowed in the <u>SFPW Bag and Tag Policies</u>.

Any tent or improvised structure not meeting these guidelines must relocate to another area. If someone is asked to move, they have agency to decide for themselves within these guidelines what location is safe for them. Individuals will be given a reasonable amount of time to gather their belongings and move to a safe site. Note that these guidelines are based on City and State codes as well as guidance issued by the San Francisco Department of Public Health related to the COVID-19 pandemic and are subject to change.

None of these guidelines have ever been enforced to my knowledge.

This is what your irresponsible and reckless policies have done to my neighborhood:

in horace alley:





On Shotwell at 26th



directly across the street from me:



Your Safe Sleeping Area catercorner from my house:



It is a testament to your deplorable governance that this situation has become the norm in my neighborhood since 2016. Instead of improving, it continues to spiral downward and you seem to be working overtime to take it down even further.

And, by the way, this is your neighborhood. As I said, you have no skin in the game.







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Sincerely, Francesca Pastine

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https://www.francescapastine.com/
http://francescapastine.blogspot.com
Eleanor Harwood Gallery
Pentimenti Gallery
IN THE MAKE

Life is short Art is long Opportunity fleeting Experience treacherous Judgment difficult

Hippocrates 400 b.c.

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS); Major, Erica (BOS)

 Bcc:
 Bullock, John (BOS)

 Subject:
 22 letter for File No. 210284

 Date:
 Thursday, May 20, 2021 2:20:00 PM

 Attachments:
 22 letters for file no. 210284.pdf

Hello,

Please see attached 22 letters for File No. 210284.

File No. 210284 - Ordinance amending the Administrative Code to rename and modify the Places for People Program as the Shared Spaces Program, and to clarify the roles and responsibilities of various departments regarding activation and use of City property and the public right-of-way, streamline the application process, specify minimum programmatic requirements such as public access, setting permit and license fees, and provide for the conversion of existing Parklet and Shared Spaces permittees to the new program requirements; amending the Public Works Code to create a Curbside Shared Spaces permit fee, provide for public notice and comment on permit applications, provide for hearings for occupancy of longer-term street closures, and supplement enforcement actions by Public Works; amending the Transportation Code to authorize the Interdepartmental Staff Committee on Traffic and Transportation (ISCOTT) to issue permits for the temporary occupancy of the Traffic Lane for purposes of issuing permits for Roadway Shared Spaces as part of the Shared Spaces Program, subject to delegation of authority by the Municipal Transportation Agency Board of Directors to temporarily close the Traffic Lane, and adding the Planning Department as a member of ISCOTT; amending the Transportation Code to prohibit parking in a zone on any street, alley, or portion of a street or alley, that is subject to a posted parking prohibition except for the purpose of loading or unloading passengers or freight; making findings of consistency with the General Plan, and the eight priority policies of Planning Code, Section 101.1; and affirming the Planning Department's determination under the California Environmental Quality Act.

Regards,

John Bullock
Board of Supervisors - Clerk's Office
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-7706

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board

of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Katherine Nielsen

Subject:

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani, Cc:

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Keep JFK Car Free Date: Thursday, May 20, 2021 11:32:36 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new Car Free JFK, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. We need more than we have! One small silver lining of the pandemic has been Car Free JFK, Car Free Twin Peaks (I'm very disappointed that it has been reopened) and the many Slow Streets all around the city.

People of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco.

But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a high-injury corridor, with 5-10 people being injured or killed on the street every year.

I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently.

I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park.

The kids of San Francisco love JFK, and I do too!

I hope we can count on you to publicly support keeping JFK and Golden Gate Park Kid Safe.

Sincerely, Katherine Nielsen 130 Los Palmos Drive SF, CA 94127

From: <u>Bardin, Michael</u>

To: Ginsburg, Phil (REC); Breed, Mayor London (MYR); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@SFMTA.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject:Safe #CarFreeJFK must be made permanentDate:Wednesday, May 19, 2021 12:13:38 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Director Ginsburg, Mayor Breed, and Director Tumlin, Rec and Park Commissioners, and members of the Board of Supervisors,

Thank you for your continued support of Car-Free JFK! Having car-free space in our largest park has been an eye-opening and uplifting experience for me and countless other people in our city.

Writing to urge you to support keeping JFK car-free permanently — your support is needed now more than ever.

San Francisco deserves more people-first spaces where residents and visitors can be active, enjoy nature, and spend time with friends and family. People of all ages and abilities have been flocking to JFK to enjoy the car-free space.

Keeping JFK car-free would allow these people (and countless others) to get outside, enjoy nature, improve their health, and visit attractions in the Park.

Best of all, keeping JFK car-free would allow people of all ages, abilities, and means to access our beautiful park by whatever method they prefer — walking, biking, rolling, taking public transit, or driving a car — thanks to the ample access options, including buses, shuttles, the 3,000+ free parking spots throughout the Park and along Lincoln Way and Fulton Street, and the parking garages underneath the Music Concourse.

Finally, this 3+ mile car-free connection between the panhandle and ocean beach is a critical active-transportation corridor (walk, run, bike, scoot, roll) that encourages the most environmental and climate-conscious means of running errands, getting to work, visiting friends, and taking children to school.

Please join me, along with countless other residents and advocacy organizations, in supporting keeping JFK car-free forever.

Thanks again, and please take care.

Michael Bardin San Francisco, CA From: Amir

To: Ginsburg, Phil (REC); Breed, Mayor London (MYR); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject:Safe #CarFreeJFK must be made permanentDate:Wednesday, May 19, 2021 5:04:50 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Director Ginsburg, Mayor Breed, and Director Tumlin, Rec and Park Commissioners, and members of the Board of Supervisors,

Thank you for your continued support of Car-Free JFK! Having car-free space in our largest park has been an eye-opening and uplifting experience for me and countless other people in our city.

Writing to urge you to support keeping JFK car-free permanently — your support is needed now more than ever.

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Finally, this 3+ mile car-free connection between the panhandle and ocean beach is a critical active-transportation corridor (walk, run, bike, scoot, roll) that encourages the most environmental and climate-conscious means of running errands, getting to work, visiting friends, and taking children to school.

Please join me, along with countless other residents and advocacy organizations, in supporting keeping JFK car-free forever.

Thanks again, and please take care.

From: <u>Chelsea Wojeski</u>

To: Tumlin, Jeffrey (MTA); Breed, Mayor London (MYR); Ginsburg, Phil (REC)

Cc: +clerk@sfcta.org; Peskin, Aaron (BOS); Safai, Ahsha (BOS); Board of Supervisors, (BOS); Stefani, Catherine

(BOS); ChanStaff (BOS); Preston, Dean (BOS); Mar, Gordon (BOS); Ronen, Hillary; MTABoard@sfmta.com;

MandelmanStaff, [BOS]; Haney, Matt (BOS); MelgarStaff (BOS); Walton, Shamann (BOS); hello@kidsafeggp.com; Commission, Recpark (REC)

Subject: Keep JFK Kid Safe & Car Free

Date: Tuesday, May 18, 2021 5:29:54 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors, I love the new, Kid Safe JFK, and want it to stay! San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San%2 0Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco. If it's safe for kids, it's safe for everyone. But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a highinjury corridor, with 5-10 people being injured or killed on the street every year. Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director T umlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive. I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently. I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city% 20and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park. The kids of San Francisco love JFK, and I do too! Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Chelsea Wojeski

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>; <u>BOS-Legislative Aides</u>; <u>BOS-Administrative Aides</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS); Major, Erica (BOS)

Subject: FW: Chinatown TRIP Letter on Shared Space Program

Date: Tuesday, May 18, 2021 3:31:00 PM
Attachments: Chinatown TRIP Shared Space Letter.pdf

From: Rosa Chen <rosa.chen@chinatowncdc.org>

Sent: Tuesday, May 18, 2021 12:34 PM

To: Chan, Connie (BOS) <connie.chan@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Melgar, Myrna (BOS) <myrna.melgar@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>

Cc: BOS-Legislative Aides <bos-legislative_aides@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>

Subject: Chinatown TRIP Letter on Shared Space Program

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello Board of Supervisors,

On behalf of Chinatown TRIP, we are submitting a letter on our concerns regarding the shared space program.

Best,

Rosa Chen

Senior Community Organizer

Chinatown Community Development Center

Phone: 415.984.1461 | Email: rosa.chen@chinatowncdc.org

San Francisco City Hall

1 Dr. Carlton B Goodlett Pl

San Francisco, CA 94102



May 18, 2021

Dear Board of Supervisors,

Chinatown TRIP is writing this letter to raise the concerns of Chinatown community members and small businesses regarding the proposed Shared Space Program. The biggest concern about the proposed program is the cost of acquiring and renewing permits for parklets and sidewalk space. Small businesses in Chinatown were already struggling to stay open prior to the official shelter-in-place orders that took effect in March 2020. The parklets were an opportunity for businesses to continue operating safely, however the labor and time spent into construction still has not been offset. We recommend extending the current program to July 2022, creating a payment plan option for businesses to pay the fees over time, writing clear guidelines for maintaining the shared space, and implementing design changes to ensure that pedestrians can travel safely.

In this letter, we have included two business owners in Chinatown who currently have parklets and have shared their concerns.

- Chelsea, Washington Bakery and Restaurant: "Yes, I agree with you that the fees are way too high. It's already hard and complicated enough to go through the permit process and many small businesses already put out so much money they barely even have to build out these parklets/outdoor dining areas to try to survive during the pandemic. To add on these high fees for permits would just put many of these small businesses in more of a loss and will have to make the tough decision of whether to tear down their expensive parklets or pay a ridiculous amount to be able to keep it there. We took up 3 parking spaces so that will be \$8000 for us the first year and then \$9000/year for the years after, which is almost an extra \$1,000 to our rent that we and many small businesses could barely afford. Though there is deferral for these permit fees, many small businesses will still be struggling to pay off the rent, taxes, bills, payroll, etc they have deferred and still owe throughout these difficult years."
- Paul Lew, Oriental Pearl Restaurant: He shared that they only made the parklet because it was free and hoped it would bring people to the restaurant. The parklet has only been fully used on the weekends when there were more visitors in Chinatown. They cannot afford the permit and would rather take down the parklet that has cost them over \$10,000 to build. They have not even recuperated the cost of the parklet yet.

Based on the most recent version of the ordinance, we have additional concerns regarding the guidelines for accessibility of the space during non-business hours, the Good Neighbor Policies, and emergency procedures. With accessibility of the space during non-business hours, we are concerned about how businesses can ensure their parklets are safe and maintained when they are not on site and

how it causes an extra burden for them to open/lock up their parklets on their days off. The Good Neighbor Policy is great in theory but is also an extra burden as it makes businesses clean the street beyond their own parklet. The ordinance also did not explicitly address what will happen to the permit if businesses change owners or if neighbors withdraw their consent for an existing parklet in front of their building. Until these concerns are addressed, we do not feel confident that the program will truly benefit small businesses in Chinatown. We recommend the following:

- 1. Extending the current program to July 2022 to ensure that businesses can recuperate the cost of their current parklet as well as the loss in business from the pandemic.
- 2. Creating a payment plan option for businesses to pay the fees over time as many businesses as deferred rent they are still trying to pay back.
- 3. Writing clear guidelines for maintaining the shared space.
- 4. Implementing design changes to ensure that pedestrians can travel safely to reach our Vision Zero goals.

We are hoping that there will be clearer guidelines and greater leniency in fee payments in the final ordinance. We are willing to have further discussions about how the Shared Space Program will look like in the future. Thank you for your time and understanding.

Sincerely,

Jon Hee

Co-Chair

From: <u>Victoria Harwager</u>

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Monday, May 17, 2021 8:06:53 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San%2 0Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a high-injury corridor, with 5-10 people being injured or killed on the street every year.

Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director T umlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive.

I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently.

I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city% 20and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park.

The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Sent from my iPhone

From: Marc Haumann

To: Ginsburg, Phil (REC); Breed, Mayor London (MYR); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject: Safe #CarFreeJFK must be made permanent Date: Monday, May 17, 2021 4:18:53 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Director Ginsburg, Mayor Breed, and Director Tumlin, Rec and Park Commissioners, and members of the Board of Supervisors,

Thank you for your continued support of Car-Free JFK! Having car-free space in our largest park has been an eye-opening and uplifting experience for me and countless other people in our city.

Writing to urge you to support keeping JFK car-free permanently -- your support is needed now more than ever.

San Francisco deserves more people-first spaces where residents and visitors can be active, enjoy nature, and spend time with friends and family. People of all ages and abilities have been flocking to JFK to enjoy the car-free space.

Keeping JFK car-free would allow these people (and countless others) to get outside, enjoy nature, improve their health, and visit attractions in the Park.

Best of all, keeping JFK car-free would allow people of all ages, abilities, and means to access our beautiful park by whatever method they prefer -- walking, biking, rolling, taking public transit, or driving a car -- thanks to the ample access options, including buses, shuttles, the 3,000+ free parking spots throughout the Park and along Lincoln Way and Fulton Street, and the parking garages underneath the Music Concourse.

Finally, this 3+ mile car-free connection between the panhandle and ocean beach is a critical active-transportation corridor (walk, run, bike, scoot, roll) that encourages the most environmental and climate-conscious means of running errands, getting to work, visiting friends, and taking children to school.

Please join me and countless other residents and advocacy organizations in supporting keeping JFK car-free forever.

Thanks again, and please take care.

Marc

From: <u>Sean Narcisse-Spence</u>

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Monday, May 17, 2021 12:34:58 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a high-injury corridor, with 5-10 people being injured or killed on the street every year.

Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director T umlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive.

I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently.

I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city%

20and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park.

The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

From: <u>E. M.</u>

To: <u>Breed, Mayor London (MYR)</u>; <u>Ginsburg, Phil (REC)</u>; <u>Tumlin, Jeffrey (MTA)</u>

Cc: Commission, Recpark (REC); MTABoard@SFMTA.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

+clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Monday, May 17, 2021 10:02:27 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, car-free JFK, and want it to stay! It is the only thing that makes it safe enough for me to bike with my kids to school in the morning. (A 35-minute bike trip each way.) It is good for the planet, good for the city, and good for families and kids. People used to use JFK as a shortcut through the city, driving recklessly, and way too fast.

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. If you've been in the park any time lately, you will have seen our beautiful, diverse community enjoying this incredible natural resource. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone. As a 3rd gen San Franciscan, I can attest to the fact that the city has become a less welcoming place for kids and families. Keeping JFK car-free can help with that. Our kids deserve to have their safety be a top priority.

But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a high-injury corridor, with 5-10 people being injured or killed on the street every year.

Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director Tumlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive. This is the scariest part of my commute with the kids - we need a better solution and it starts with a car-free JFK.

I'm writing today to urge you to support keeping JFK car free, permanently.

I have heard that the museums are concerned about free public parking and ADA access. As a member of SF's arts community (and sometime member of both institutions), I am of course aware of the huge value of these institutions, but their argument is specious at best. Cars can easily access both museums through MLK drive and surrounding neighborhood streets. I would argue that getting more folks in the park through closed JFK could actually help the museum & academy.

Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate

Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park.

The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Thank you,

E.M. (a concerned SF parent)

From: Michael Gold

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Monday, May 17, 2021 8:54:26 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a high-injury corridor, with 5-10 people being injured or killed on the street every year.

Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director Tumlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive.

I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently.

I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park.

The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

From: Rebeca Choy

To: Ginsburg, Phil (REC); Breed, Mayor London (MYR); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@SFMTA.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani.

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

 $\underline{hello@carfreejfk.com};\ \underline{contact@growsf.org}$

Subject:Please make Car-Free JFK permanent!Date:Sunday, May 16, 2021 8:57:11 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Director Ginsburg, Mayor Breed, and Director Tumlin, Rec and Park Commissioners, and members of the Board of Supervisors, Thank you for your

continued support of Car-Free JFK! Having car-free space in our largest park has been an eye-opening and uplifting experience for me and countless other people in our city. Writing to urge you to support keeping JFK car-free permanently your support is needed

now more than ever. San Francisco deserves more people-first spaces where residents and visitors can be active, enjoy nature, and spend time with friends and family. People of all ages and abilities have been flocking to JFK to enjoy the car-free space. Keeping

JFK car-free would allow these people (and countless others) to get outside, enjoy nature, improve their health, and visit attractions in the Park. Best of all, keeping JFK car-free would allow people of all ages, abilities, and means to access our beautiful

park by whatever method they prefer walking, biking, rolling, taking public transit, or driving a car. thanks to the ample access options, including buses, shuttles, the 3,000 free parking spots throughout the Park and along Lincoln Way and Fulton Street,

and the parking garages underneath the Music Concourse. Finally, this 3 mile car-free connection between the panhandle and ocean beach is a critical active-transportation corridor (walk, run, bike, scoot, roll) that encourages the most environmental and climate-conscious

means of running errands, getting to work, visiting friends, and taking children to school. Please join me and countless other residents and advocacy organizations in supporting keeping JFK car-free forever. Thanks again, and please take care.

Rebeca choy

Sent from Yahoo Mail on Android

This message is from outside the City email system. Do not open links or attachments from untrusted sources

Policymakers in seem UNable to mention JFK Drive closure

as a matter of "rights", as in right-to-travel.

*the SFMTA bd. of dirs.,

* the Rec. & Park Commission,

* the Board of Supes.

 $^{\ast}\,$ the staff head of the MTA, the SFCTA, DPW, Rec. & Park, or

* the Mayor herself

are members of an ethno-demographic constituency that

has both suffered PROLONGED discrimination and yet also benefitted from

applications of and remedies flowing from various civil rights laws.

Yet, somehow, the civil rights of p.w.d.s to get to/ from ANY and ALL destinations

along GGP's JFK Drive are never mentioned.

Rather, this issue is based on popularity and pressure. Period.

The able-bodied who are pushing this make claims ABOUT p.w.d.s

without themselves seeking to ride along with a p.w.d in a paratransit van, or

to ride along with a van full of children going on an outing to a destination

along JFK Drive, or

in a car with an adult who has to unfold a stroller for a baby while

also minding/monitoring a toddler.

The advocates' arguments seldom deal with the specifics and destinations of travel.

This project is so flawed, in its denial of rights to travel, as to be

withdrawn and re- thought.

Bob Planthold

From: Richard Skaff

To: Bohn, Nicole (ADM); Deborah (Debby)Kaplan

Cc: Board of Supervisors, (BOS); Administrator, City (ADM); California Department of Justice

Subject: Effects of Closing JFK Drive In Golden Gate Park on Vulnerable Seniors and People with Diabilities

Date: Sunday, May 16, 2021 12:38:38 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Nicole Bohn, Executive Director Deborah Kaplan, Deputy Director San Francisco Mayor's Office on Disability

Nicole and Deborah,

I'm writing to both of you at the Mayor's Office on Disability to file a formal complaint and File a Public Records Act Request

I believe the proposed "program/policy" to close JFK Drive in Golden Gate Park to vehicle traffic, will, if implemented as proposed, have the effect of denying access to the Park to many vulnerable seniors and people with disabilities.

I'm writing to you, as the Director and Deputy Director of the City of San Francisco Department that is charged with assuring all City programs, policies, and procedures and facilities are accessible and usable by people with disabilities, to ask what, if anything you will do to assure the issues I'm raising in this email are satisfactorily resolved.

Based on the documents relating to the proposed permanent closing of JFK Drive in Golden Gate Park to all vehicular traffic that I've reviewed, it appears clear that if implemented, that program/policy would directly and negatively impact the ability of many vulnerable seniors and people with disabilities to access Golden Gate Park and the experiences served by JFK Drive. If I'm correct and vulnerable seniors and people with disabilities are then unable to access the Park and the experiences along JFK Drive, that, in my opinion, would be discriminatory and can't be allowed to happen.

Please immediately provide me any/all copies of correspondence between MOD, Recreation and Parks, Board of Supervisors, and the City Administrator's Office as they relate to the proposed closing of JFK Drive in Golden Gate Park. Additionally, please provide any/all correspondence your Office has received from the disability community and Mayor's Disability Commission relating to this proposed program.

As the City's ADA Coordinator, and based on the mandates within the ADA, you are charged with assuring that the City's programs, policies, and procedures are both created and managed in a way that assures participation by people with disabilities. Clearly, the proposed "program/policy" will create a condition that will not allow vulnerable seniors and people with disabilities, who are unable to walk (or walk any distance) to get to the many important and sought after sites and experiences within Golden Gate Park.

As you can see, a copy of this email is being sent to the California Department of Justice. I am sending this email to the Attorney General's staff to ask that they investigate my concerns

about this proposed program/policy

I will also be forwarding a copy of this email to the U.S. Department of Justice as a possible violation of the Americans with Disabilities Act.

And last, I had sent you a Public Records Act (PRA) request almost two weeks ago. That request relates to the City's programs of Parklets and more recently, the proposed Shared Spaces (in my previous email I believe I called them Shared Streets) program. I have yet to receive a response from you or anyone from your Office, Nicole. Please provide me with a date certain that I can expect to receive the requested documents.

Thank you.

Richard Skaff, Executive Director Designing Accessible Communities Email:

richardskaff1@gmail.com

Cell: (707)-755-1681

"Get in good trouble, necessary trouble, and redeem the soul of America."

A statement made by civil rights leader, John Lewis.

"Fighting Hate Teaching Tolerance Seeking Justice" | The Southern Poverty Law Center

Nicole Bohn, Director San Francisco Mayor's Office on Disability (MOD)

Hello, Nicole.

I hope all is well with you and MOD staff.

I'm writing to you about both the City's Parklet/Shared Street programs and the City's program that proposes to close JFK Drive in Golden Gate Park.]

First, a week or two ago, I sent you an email. In that email, I specifically requested copies of all MOD emails and other MOD documents relating to MOD's interaction with other City departments relating to the present City Parklet Program and the proposed permanent Shared Streets program. To date, I haven't received a response from you. Please inform me as to when I can expect to receive the requested response.

I'm also very concerned with the City Mayor and Board of Supervisor proposed program to permanently close JFK Drive to all vehicle access. This has been proposed for many years, so it's had a substantial amount of time to resolve any negative issues that program would create. Well, there continue to be substantial problems if that program is fuimplemented. More specifically, for individuals with disabilities and older, less mobile individuals who may want to go to

Golden Gate Park, may very well be unable to do that.

As I'm sure you are aware, California Building Code requires that off-street accessible parking spaces be located as close to a business entrance as possible, recognizing that many people with disabilities (and many seniors) can't walk long distances. Or they may be grandparents with limited mobility that want to take their grandchildren to the Academy of Science or De Young Museum. If the City closes JFK to vehicles, they probably won't be able to do that. And, creating a Golden Gate wheelchair accessible transit system won't mitigate the effects of closing JFK to vehicles. What it will do, though, is create a vehicle parking nightmare in the residential areas that surround Golden Gate Park, probably making residential parking for local residents impossible.

Again, please respond to my request for MOD emails/documents relating to City Parklets and the Shared Spaces program and also MOD emails and documents relating to the proposed permanent closing to all vehicles on JFK Drive in Golden Gate Park. Please provide me all requested documents electronically as PDF email attachments.

Thank you.

Richard Skaff, Executive Director Designing Accessible Communities Email: richardskaff1@gmail.com

Cell: 707-755-1681

"Get in good trouble, necessary trouble, and redeem the soul of America." A statement made by civil rights leader, John Lewis.

And, "Fighting Hate Teaching Tolerance Seeking Justice" | The Southern Poverty Law Center

The hidden gems of Golden Gate Park, according to park rangers

Dianne de Guzman

Updated: May 13, 2021 2:53 p.m.

It's easy to take your local city park for granted, especially one as well known - and amazing - as Golden Gate Park.

One can quickly rattle off the well-worn park highlights after visiting often enough: Cal Academy, the De Young Museum, Stow Lake, the bison paddock and the windmills (just to name a few).

But while these are all great places, there's much, much more to discover in the more than 1,000 acres of public land that encompass Golden Gate Park.

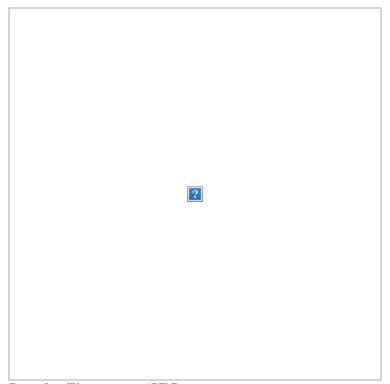
And who better to ask about the best hidden gems in the park than a park ranger?

Sgt. Maja Follin is a second-generation native San Franciscan and park ranger stationed in Golden Gate Park, and she came up with this list of favorite spots, compiling the list from her own observations and surveying some of the park's longtime rangers for their favorites.

"There are so many amazing parts of Golden Gate Park that are underwalked," Follin told SFGATE. "Truly, depending on what you need and what's important to you, you can find it - and that's what I love about Golden Gate Park."

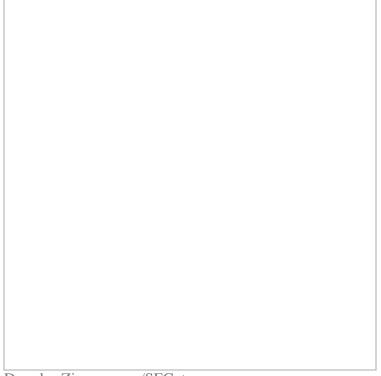
The rangers are in the park at all sorts of hours, walking and patrolling the various areas, and they see Golden Gate Park from sunrise with a blanket of fog still clinging to the ground, and also know the best times to sit along one of the park's many lakes, without the crowds.

"It just feels magical, a lot of the locations," Follin said of the selected Golden Gate Park spots. "I know that sounds super cheesy, but you have to see it to believe that to be true."



Douglas Zimmerman/SFGate.com

San Francisco park rangers know Golden Gate Park inside and out. So, where do they go that's off the beaten path? Sgt. Maja Follin shares which parts of the park are the favorites among park rangers.

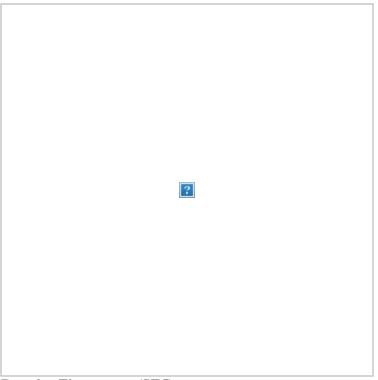


Douglas Zimmerman/SFGate.com

Lily Pond

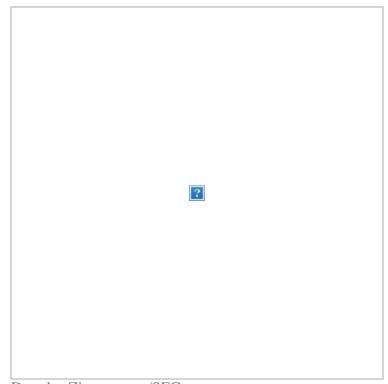
Near Nancy Pelosi and John F. Kennedy drives

This "little ethereal pond" across from the National AIDS Memorial Grove is a great spot for naturalists and birders to observe wildlife, Follin said. This part of the park boasts 115 species of birds, and there are "several walking or easy hiking trails in this area," she said.



Douglas Zimmerman/SFGate.com

Another view of Lily Pond in Golden Gate Park in San Francisco

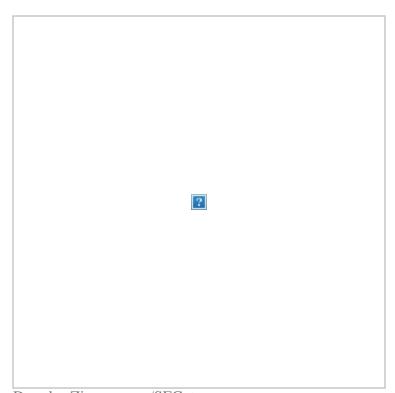


Douglas Zimmerman/SFGate.com

Angler's Lodge

West of the Polo Fields, between John F. Kennedy and Martin Luther King Jr. drives

The Golden Gate Angling & Casting Club often offers free lessons here to those interested in learning the art of fly casting — and heartily welcomes beginners! But even if you'd rather watch than participate, the area offers a peaceful place for visitors nonetheless. The lodge dates back to 1933 and is nestled among a small grove of trees.

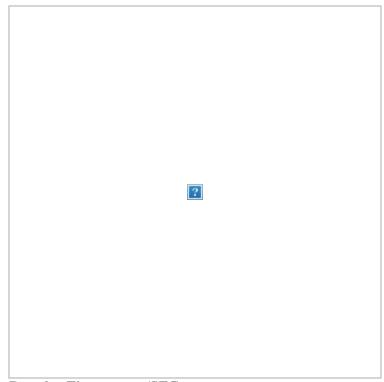


Douglas Zimmerman/SFGate.com

"Even if there is no fly casting going on there, it's just a really neat place to go and walk around, especially if you don't feel like bumping into a ton of people," Follin said.



Angler's Lodge in Golden Gate Park in San Francisco.

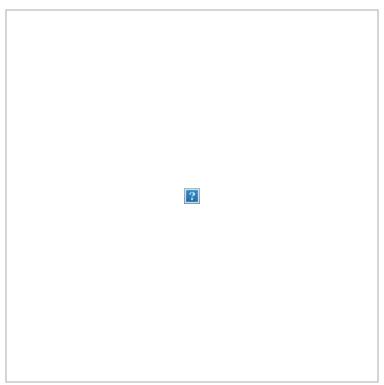


Douglas Zimmerman/SFGate.com

La Playa Service Road

West of the Beach Chalet Fields

A service road, you ask? Yes, La Playa Service Road is a favorite, according to Follin — "a short but beautiful walk," she said — and runs parallel to the Great Highway. The archway of trees can lead visitors to Ocean Beach, or back into the park between the soccer fields and to the main Drive



Douglas Zimmerman/SFGate.com

Pioneer Log Cabin

Near John F. Kennedy and Stow Lake drives

The Pioneer Log Cabin was first built as a meeting house for the Association of Pioneer Women of California in 1911, according to Follin, and constructed from unpeeled

redwood logs from Humboldt County. The cabin underwent restoration that was finished in 1995 and serves as the Rec and Park Permits and Reservations office. The interior is not open to the public or viewable on tours, but Follin said the meadow nearby has tables and grills for visitors to use, and is close enough to Stow Lake and the Boat House if you're looking for an activity.



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Public Notice

©2021 Hea

From: Gemmalynn Enriquez-Judkins

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

+clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Saturday, May 15, 2021 10:44:54 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San%2 +0Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a high-injury corridor, with 5-10 people being injured or killed on the street every year.

Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director T +umlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive.

I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently.

I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city% +20and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park.

The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

From: <u>Brannon Smith</u>

To: Ginsburg, Phil (REC); Breed, Mayor London (MYR); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com
Safe #CarFreeJFK must be made permanent

Subject: Safe #CarFreeJFK must be made permade: Saturday, May 15, 2021 11:58:33 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Director Ginsburg, Mayor Breed, and Director Tumlin, Rec and Park Commissioners, and members of the Board of Supervisors,

Thank you for your continued support of Car-Free JFK! Having car-free space in our largest park has been an eye-opening and uplifting experience for me and countless other people in our city.

Writing to urge you to support keeping JFK car-free permanently — your support is needed now more than ever.

San Francisco deserves more people-first spaces where residents and visitors can be active, enjoy nature, and spend time with friends and family. People of all ages and abilities have been flocking to JFK to enjoy the car-free space.

Keeping JFK car-free would allow these people (and countless others) to get outside, enjoy nature, improve their health, and visit attractions in the Park.

Best of all, keeping JFK car-free would allow people of all ages, abilities, and means to access our beautiful park by whatever method they prefer — walking, biking, rolling, taking public transit, or driving a car — thanks to the ample access options, including buses, shuttles, the 3,000+ free parking spots throughout the Park and along Lincoln Way and Fulton Street, and the parking garages underneath the Music Concourse.

Finally, this 3+ mile car-free connection between the panhandle and ocean beach is a critical active-transportation corridor (walk, run, bike, scoot, roll) that encourages the most environmental and climate-conscious means of running errands, getting to work, visiting friends, and taking children to school.

Please join me, along with countless other residents and advocacy organizations, in supporting keeping JFK car-free forever.

Thanks again, and please take care.

- Brannon Smith 1488 Noe St, San Francisco From: Scott Lenahan

To: Tumlin, Jeffrey (MTA); Breed, Mayor London (MYR); Ginsburg, Phil (REC)

Cc: +clerk@sfcta.org; Peskin, Aaron (BOS); Safai, Ahsha (BOS); Board of Supervisors, (BOS); Stefani, Catherine

(BOS); ChanStaff (BOS); Preston, Dean (BOS); Mar, Gordon (BOS); Ronen, Hillary; MTABoard@sfmta.com;

MandelmanStaff, [BOS]; Haney, Matt (BOS); MelgarStaff (BOS); Walton, Shamann (BOS);

hello@kidsafeggp.com; Commission, Recpark (REC)

Subject: Keep JFK Kid Safe & Car Free

Date: Saturday, May 15, 2021 11:53:24 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors, I love the new, Kid Safe JFK, and want it to stay! San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San%2 0Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco. If it's safe for kids, it's safe for everyone. But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a highinjury corridor, with 5-10 people being injured or killed on the street every year. Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director T umlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive. I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently. I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city% 20and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park. The kids of San Francisco love JFK, and I do too! Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

From: <u>Bardin, Michael</u>

To: Ginsburg, Phil (REC); Breed, Mayor London (MYR); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@SFMTA.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani.

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject: Safe #CarFreeJFK must be made permanent Date: Saturday, May 15, 2021 7:45:02 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Director Ginsburg, Mayor Breed, and Director Tumlin, Rec and Park Commissioners, and members of the Board of Supervisors,

Thank you for your continued support of Car-Free JFK! Having car-free space in our largest park has been an eye-opening and uplifting experience for me and countless other people in our city.

Writing to urge you to support keeping JFK car-free permanently — your support is needed now more than ever.

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Please join me, along with countless other residents and advocacy organizations, in supporting keeping JFK car-free forever.

Thanks,

Michael Bardin Inner Richmond, San Francisco From: <u>Dietmar Brinkmann</u>

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

+clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Friday, May 14, 2021 4:25:21 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

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The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Sent from my iPad

From: <u>Tiffany Duddie</u>

To: Tumlin, Jeffrey (MTA); Breed, Mayor London (MYR); Ginsburg, Phil (REC)

Cc: <u>+clerk@sfcta.org</u>; <u>Peskin, Aaron (BOS)</u>; <u>Safai, Ahsha (BOS)</u>; <u>Board of Supervisors, (BOS)</u>; <u>Stefani, Catherine</u>

(BOS); ChanStaff (BOS); Preston, Dean (BOS); Mar, Gordon (BOS); Ronen, Hillary; MTABoard@sfmta.com;

MandelmanStaff, [BOS]; Haney, Matt (BOS); MelgarStaff (BOS); Walton, Shamann (BOS);

hello@kidsafeggp.com; Commission, Recpark (REC)

Subject: **Keep GGP safe for my son, Rowan. Please hear our Plea - Keep JFK Kid Safe & Car Free

Date: Friday, May 14, 2021 9:25:09 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please hear our plea.

I have a two-year-old and we have enjoyed the carless streets of GGP since the pandemic began. Keeping the streets clear has been working well and keeping our children and families safe.

Please think of safety of our children over a little more convenience to drivers and the profits of the museums.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors, I love the new, Kid Safe JFK, and want it to stay! San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San%2 0Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, backgrounds and abilities have been flocking to JFK to enjoy the most vital protected public space in the heart of San Francisco. If it's safe for kids, it's safe for everyone. But I have become aware that this protected space for kids in Golden Gate Park is at risk of turning back into one of the most dangerous streets in San Francisco. JFK was previously a highinjury corridor, with 5-10 people being injured or killed on the street every year. Just last month, a woman was hospitalized with life-threatening injuries when crossing from the safe JFK promenade to the Panhandle. Director T umlin said a "more protective crossing" is "contingent" on what the city does with JFK Drive. I'm writing today to urge you to support keeping JFK Kid Safe and car free permanently. I have heard that the museums are concerned about free public parking and ADA access, and Recreation and Parks reports there are over 3,500 free public parking spaces in Golden Gate Park, most concentrated near the museums, along with countless more free parking spots along Fulton and Lincoln. Surely there are ways to solve for ADA access — like the garage built for the museums — that don't put children and seniors at risk, and ruin the oasis that has been created in the Park. The city% 20and the museums can find a solution that does not destroy the most important protected space in the heart of Golden Gate Park. The kids of San Francisco love JFK, and I do too! Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Tiffany Duddie

C 858.598.7395

w www.tiffany-duddie.com

From: Sean Conner

To: Tumlin, Jeffrey (MTA); Breed, Mayor London (MYR); Ginsburg, Phil (REC)

Cc: +clerk@sfcta.org; Peskin, Aaron (BOS); Safai, Ahsha (BOS); Board of Supervisors, (BOS); Stefani, Catherine

(BOS); ChanStaff (BOS); Preston, Dean (BOS); Mar, Gordon (BOS); Ronen, Hillary; MTABoard@sfmta.com;

<u>MandelmanStaff, [BOS]; Haney, Matt (BOS); MelgarStaff (BOS); Walton, Shamann (BOS);</u>

hello@kidsafeggp.com; Commission, Recpark (REC)

Subject: Keep JFK Kid Safe & Car Free

Date: Thursday, May 13, 2021 7:30:37 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

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The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Sean Conner

Director Of Business Development



Accomplice Design

- 804 245 4667
- sean@accomplice.design
- accomplice.design
- 1535 Mission St., San Francisco , 94103

From: <u>Curtis Suda</u>

To: <u>Breed, Mayor London (MYR)</u>; <u>Ginsburg, Phil (REC)</u>; <u>Tumlin, Jeffrey (MTA)</u>

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani.

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject:Keep JFK Kid Safe & Car FreeDate:Thursday, May 13, 2021 6:49:16 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

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The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

Sent from my iPad

From: Nelson Bolling

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafeggp.com

Subject: Keep JFK Kid Safe & Car Free

Date: Thursday, May 13, 2021 12:00:58 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, Director Ginsburg, and Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe JFK, and want it to stay!

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The kids of San Francisco love JFK, and I do too!

Can we count on you, and are you willing to publicly support keeping JFK and Golden Gate Park Kid Safe?

From: Board of Supervisors, (BOS)

To: <u>BOS-Supervisors</u>

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Shore, Elena (ADM)

Subject: 61 letters regarding the Great Highway

Date: Thursday, May 20, 2021 3:29:00 PM

Attachments: <u>item 24.pdf</u>

Hello.

Attached are 61 letters regarding the Great Highway closure.

Regards,

John Bullock Board of Supervisors - Clerk's Office 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102 (415) 554-7706

Disclosures: Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: <u>David Drevno</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 5:18:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

My wife and I have very much enjoyed being able to take advantage of the closure of the Great Highway. It provides a beautiful escape for people of all ages and is clearly being enjoyed. Please help this remain another open space in the great city of San Francisco.

Thank you for your consideration.

David

13 year resident of SF

From: paper@swclabs.com

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 3:55:37 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Friends,

I have ridden over 1000+ miles on my bike using the "Great HYWY Park". It's like the High Line in NYC only California via SF style!

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Thank you,

MF Wong 23rd Ave, Richmond District From: jc

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 2:34:44 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, **now is the opportunity to accelerate the closure of the Great Highway to cars**.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sincerely,

Jeanne

Jeanne C. Finley
Professor of Graduate Fine Art and Film
California College of the Arts
www.finleymuse.com
www.journeysbeyondthecosmodrome.com

From: Lowell Kirsh

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 2:10:46 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: <u>Erika Kali</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 1:20:01 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

As a resident of the Outer Sunset who regularly commutes, I have seen no adverse traffic effects from the closure of the Great Highway over the last year, and have enjoyed having the road closed to create a safe recreational area for our residents of not only the Outer Sunset, but for San Francisco as a whole.

Thank you for taking the time to read this email, and I look forward to a continued closed Highway.

Best wishes,

Erika Cunliffe

From: Owen Veit

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 1:19:09 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: Emily Gable

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 1:18:47 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello,

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sincerely,

Emily Gable
Outer Sunset Resident

From: Andy MacKinnon

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 1:16:46 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: <u>Stephen Hussey</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 1:15:44 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sent from my iPhone

From: Nik Kaestner

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 1:09:42 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

-Nik Kaestner

From: Raphael Mauro

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 11:48:48 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Raphael Mauro

From: Rachel Denzer

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 11:39:23 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

But really, it's been fantastic.

Cheers Rachel D. Sent from my iPhone From: <u>Drew Gallaugher</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Monday, May 3, 2021 10:01:29 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sent via **Superhuman**

From: <u>Jennifer Urbain</u>

To: Peskin, Aaron (BOS); Safai, Ahsha (BOS); BOS-Legislative Aides; BOS-Supervisors; Stefani, Catherine (BOS);

ChanStaff (BOS); Preston, Dean (BOS); Mar, Gordon (BOS); Ronen, Hillary; Marstaff (BOS); Haney, Matt (BOS); MelgarStaff (BOS); Yee, Norman (BOS); Mandelman, Rafael (BOS); Walton, Shamann (BOS); Stokle, Brian (REC);

camille.guiriba@sfcta.org; responses@greathighwaypark.com; Doherty, Timothy (MTA)

Subject: Please Keep the Great Walkway!

Date: Monday, May 3, 2021 6:33:48 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year. With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars. Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: Nancy Petrin

To: <u>Stefani, Catherine (BOS)</u>; <u>Peskin, Aaron (BOS)</u>; <u>Mar, Gordon (BOS)</u>; <u>Preston, Dean (BOS)</u>; <u>Yee, Norman (BOS)</u>;

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Sunday, May 2, 2021 11:52:00 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

I write to you today to ask you to please **keep Great Highway as the beautiful**, **joyous car-free open space** it has been for over a year.

Now is the time!

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents - on bikes, skateboards, unicycles, rollerskates, etc. love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Thank you!

Nancy Petrin

From: <u>Clayton Wu</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Saturday, May 1, 2021 11:24:32 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year. With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars. Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: Alex Kleeman

To: <u>Stefani, Catherine (BOS)</u>; <u>Peskin, Aaron (BOS)</u>; <u>Mar, Gordon (BOS)</u>; <u>Preston, Dean (BOS)</u>; <u>Yee, Norman (BOS)</u>;

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Highway Car Free!

Date: Saturday, May 1, 2021 9:26:07 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hello All,

I realize there is a very vocal minority who want to close the Great Highway to pedestrians, but as a resident of the Outer Sunset (47th and Judah) I feel very strongly that our neighborhood and city are better off with the highway as is. A few thoughts:

Who commutes down the Great Highway?

Anyone further South than Judah probably isn't going to drive out of their way North just to head South down the Great Highway, Similarly anyone much further East would just as easily take Sunset. That leaves a small pocket West of 43rd and North of Judah who might find the Great Highway more convenient. I happen to live in that pocket and can assure you that it is quite easy to go a few extra blocks to Sunset.

The same would apply to the Outer Richmond, I imagine there is a small pocket of the neighborhood which found the Great Highway an easy route North South but I can't imagine it's too much of an inconvenience to take an (at most) 10 block detour down Lincoln.

What's more safe?

I understand that drivers redirected from the Great Highway are increasing residential traffic. I trust the SFMTA study will provide specific numbers and I look forward to seeing them. When we do see the results we need to weight that against the large number of residents who now have access to a safe recreational space blocks from their door step. As a biker, who bikes to commute, I found the Great Highway (when it was open to cars) to be far too dangerous to bike down. Sand often covered the bike lane forcing me either into traffic or along the crowded pedestrian path. The result is that I would instead bike down residential streets where cars regularly run stop signs. I only need to travel two blocks from Golden Gate Park to my home so this isn't really an issue for me, but consider those who live in the central/southern portions of the sunset. They currently have a beautiful ride along the Great Highway, if it were to open back up to cars they would again be forced into more dangerous situations. Similarly consider the larger portion of the Outer Sunset population can walk from their home to the Great Highway for recreation. Is it really safer for them to being doing so in the residential streets? Or piling into a car to drive elsewhere for these activities?

Environmental Impact?

I read the arguments presented on <u>openthegreathighway.com</u> where their primary point seems to be about the environmental impact of the closure. I find their points to be extremely inaccurate (and hypocritical). In fact some of their points actually work better as arguments in favor of leaving the Great Highway as is. They quote the WHO as saying living within 100m of higher traffic is bad for the health ... and are using this to argue towards turning a pedestrian

street into a highway? Do they not realize people live within 100m of the Great Highway? They calculate additional C02 emissions but in the same breath will tell you to simply drive to Golden Gate Park for your recreation? My opinion is that this environmental impact argument is simply the closest hot topic they could think of to disguise their frustration with needing to drive a few blocks out of their way.

Anyway, if you read this all thank you! I look forward to following this issue and hope you keep the residents of the Sunset in mind in whichever decision gets made.

Cheers, Alex Kleeman (47th and Judah) From: James Lovette-Black PhD, RN
Subject: Please Keep the Great Walkway!
Date: Saturday, May 1, 2021 8:33:38 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

NOW IS THE TIME to reclaim this part of San Francisco from autos and return it to the people and to nature. Please keep the Great Walkway!

Thank you.

James Lovette-Black PhD, RN, RYT The Castro

From: Lori Lack

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, April 30, 2021 5:28:14 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Thank you as a resident of District 7 and a mom, Lori Lack

Sent from my iPhone

Note: this is sent from my new email: lorilack2@gmail.com Please update your records. Thanks! Sent from my iPhone

From: <u>jansleyluce@gmail.com</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject:Please Keep the Great Walkway!Date:Friday, April 30, 2021 8:19:13 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sent from my iPhone

From: <u>David Henderson</u>

To: <u>Stefani, Catherine (BOS)</u>; <u>Peskin, Aaron (BOS)</u>; <u>Mar, Gordon (BOS)</u>; <u>Preston, Dean (BOS)</u>; <u>Yee, Norman (BOS)</u>;

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 2:06:44 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

My partner and I live two blocks from the Great Highway Park and my partner has been diagnosed with Multiple Chemicals Sensitivity (MCS) a few years ago. Since the highway has been closed over a year ago and enjoyed by all residents of San Francisco and beyond, my partner's symptoms have drastically been reduced by at least 80%. Having the Great Highway as a park will benefit the health and the safety of all residents and those who enjoy the clean fresh air. This is vital for our community!

Thank you for your time.

Warmly,

David G. Henderson

From: joemorato

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 2:06:29 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sent from my Verizon, Samsung Galaxy smartphone

From: Brian Benchoff

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 1:30:43 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

<u>The Ocean Beach Master Plan</u> already calls for closing the Great Highway between Sloat and Skyline. Any transit benefit to opening the Upper Great Highway is completely negated by the Ocean Beach Master Plan.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: <u>Dyanne Friedlander</u>

To: Peskin, Aaron (BOS); Safai, Ahsha (BOS); BOS-Legislative Aides; BOS-Supervisors; Stefani, Catherine (BOS);

ChanStaff (BOS); Preston, Dean (BOS); Mar, Gordon (BOS); Ronen, Hillary; Marstaff (BOS); Haney, Matt (BOS); MelgarStaff (BOS); Yee, Norman (BOS); Mandelman, Rafael (BOS); Walton, Shamann (BOS); Stokle, Brian (REC);

camille.guiriba@sfcta.org; responses@greathighwaypark.com; Doherty, Timothy (MTA)

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 1:24:19 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year. With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars. Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: Bryan VanDyke

To: Peskin, Aaron (BOS); Safai, Ahsha (BOS); BOS-Legislative Aides; BOS-Supervisors; Stefani, Catherine (BOS);

ChanStaff (BOS): Preston, Dean (BOS): Mar, Gordon (BOS): Ronen, Hillary; Marstaff (BOS): Haney, Matt (BOS); MelgarStaff (BOS): Yee, Norman (BOS); Mandelman, Rafael (BOS); Walton, Shamann (BOS); Stokle, Brian (REC);

camille.guiriba@sfcta.org; responses@greathighwaypark.com; Doherty, Timothy (MTA)

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 11:49:44 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year. With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars. Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: Blake Barrett

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 11:50:57 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Thank you, Blake Barrett Kirkham / La Playa for 15 years. From: <u>alex sinkevitch</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 11:51:39 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: <u>frankeecarlson</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 12:06:44 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Sent from my Verizon, Samsung Galaxy smartphone

From: <u>Isabel Ehrlich</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway! But open the Road!!

Date: Friday, May 7, 2021 4:20:28 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must open the Great Highway as the beautiful, relaxing drive before you closed it!!

With the ignorant multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, seriously needs to be reworked to incur the opening of the Great Highway and ease the traffic jams you've created by this stupendous idea. Do you even drive the detoured routes? Do you feel the stress the drivers feel by not being able to have a smooth drive. Do you understand road rage? How about the neighborhoods the cars have to drive through by detouring around the Great Highway? Do you feel their pain? In the movie, The Titanic, the powers that be closed off access to the underprivileged. Look how many died? Are you willing to go down with the ship when you continue to block off a major artery for those living in the Richmond and Sunset Districts? Not everyone can walk or ride a bike. Many disabled people relay on transportation to get to and from places. They don't need a park, they need accessible roads. The City has plenty of parks that need caring for, take care of those first!!

Our community, children, and grandparents love the car-free open space that the Great Highway had provided, however, the numbers in the 1000's used on a daily basis is greatly exaggerated! Most of the time it's cold and windy with the paved pathway being used the majority of the time. Instead of spending thousands of dollars for some ridiculous report, pay an unemployed person to count the number of people who actually use the Great Highway daily. You will not only save thousands of dollars but you will see that the numbers to keep it closed are fabricated.

Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy and do the right thing! Open the Great Highway

From: Kevin

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 6:31:12 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Kevin Smithly 7th and Kirkham

From: Melissa Rosa

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Saturday, May 8, 2021 1:57:03 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear CTA & Supervisors,

I'm writing to let you all know that I stand with my Sunset neighbors and approve of and enjoy the car-free Great Highway! COVID has opened the door to many improved land use planning, green infrastructure, and climate resilient strategies that will help make SF a cleaner, safer, and more sustainable city. The Great Highway is an excellent example.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year. **Please create a city for people, not for cars!**

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy. It would be a tragedy to lose the Great Highway as a communal space and give it back to cars that further serve the individual, not the community.

Sincerely, Melissa From: Rachel Smith

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Monday, May 10, 2021 7:58:53 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: <u>Amira Atallah</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Monday, May 10, 2021 10:33:26 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

As long time residents of District 2, we have rediscovered our City this year during the pandemic. Staying home in SF has shifted our outings to those we can reach by bike/foot, and we have been delighted by the neighborhoods and small businesses we have discovered in other Districts along the way. It's been a silver lining in an otherwise dark year to have so many safe spaces to bike and walk. The City feels smaller and more intimate than ever. We've spent so much time in Golden Gate Park, the Great Walkway and other wonderful slow street areas, much more than we ever had before in these neighborhoods.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year. With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars. Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Amira Atallah 2201 Francisco Street, #11 SF, CA 94123 From: Sachs Ielmorini

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

<u>clerk@sfcta.org</u>; <u>hello@kidsafesf.com</u>

Subject: Please Save Kid Safe Great Walkway!!!

Date: Thursday, May 13, 2021 8:53:32 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new Safe Great Walkway, and want it to stay! I use it often and am always surprised at how many people are on it, even on a cold foggy day. Imagining all of us crowded on the small waking/biking path above is just comical. We need this open street- too many people use it for walking and biking and skating etc.

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

I'm writing today to urge you to support saving Kid Safe Great Walkway and make it permanent.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

Sincerely,

Sacha Ielmorini

Long time resident of SF. I've lived in many neighborhoods, including the outer sunset, just a block from the great highway.

From: <u>Jordan Levantini</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Tuesday, May 11, 2021 12:01:01 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

- Jordan

From: <u>Jörg Fockele</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Highway car free!

Date: Thursday, May 13, 2021 6:56:07 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To Whom It May Concern,

I am writing you to urge you to please support the permanent closure of the Great Highway at Ocean Beach. The Great Walkway has been a saving grace for myself and thousands of other San Franciscans during the COVID-19 pandemic and it has transformed the experience of visiting Ocean Beach entirely. Where there used to be traffic noise and exhaust fumes, there is now a safe space to ride bikes, scooters, skateboards and to enjoy a leisurely stroll in clean air. And you can actually hear the sound of the ocean.

The Great Highway was never a major artery of the city given the fact that it doesn't really connect any major points in the city. There are no locations that between Vista del Mar and the Richmond District in the North and Lake Merced in the North that can't be reached via a multitude of avenues. And the most direct connection between the Richmond district and the Southern Freeways has always been the #1 Highway anyways.

I am aware that traffic re-routed from the Great Highway will put more strain on the adjacent avenues. But whenever I have visited the area on my bike (coming from the lower avenues) there was never any noticeable traffic - either on weekdays or on weekends. Myself and many others strongly believe that the advantages for the majority of San Franciscans by far exceed the disadvantages the closure of the Great Highway has caused and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

Thank you,

Jörg Fockele

917.371-8890

From: B Hespelt

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafesf.com

Subject: Please Save Kid Safe Great Walkway...

Date: Friday, May 14, 2021 12:19:08 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I live at 4725 Irving street, one block away from this. It is important for the neighborhood AS WELL AS the greater San Francisco community that this stay closed to car traffic.

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

I'm writing today to urge you to support saving Kid Safe Great Walkway and make it permanent.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to p ublicly support saving Kid Safe Great Walkway?

From: Annie Frye

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafesf.com

Subject: The Great Walkway

Date: Friday, May 14, 2021 9:38:34 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

Given the never-ending drama with SFUSD, now is the time to show San Francisco families that we actually want them here by keeping the Kid Safe Great Walkway.

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

San Francisco can be a place where children and families are valued - with a little effort on your part. Please publicly support saving the Kid Safe Great Walkway.

Thanks, Annie

From: Michael La

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 12:25:22 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: janelle weigel

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA); Commission, Recpark (REC);

MTABoard@sfmta.com; Board of Supervisors, (BOS)

Cc: ChanStaff (BOS); Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS);

Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai,

Ahsha (BOS); clerk@sfcta.org; hello@kidsafesf.com

Subject: Please Save Kid Safe Great Walkway now...

Date: Thursday, May 20, 2021 7:28:08 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

We're aware of the concerns from a small group of Sunset residents about car traffic and reckless driving on their streets, and we empathize with our fellow San Franciscans — we feel strongly that car-commute traffic and reckless driving has no place on Kid Safe streets. Supervisor Mar has worked effectively with SFMTA to address concerns about traffic on Lower Great Highway and the outer avenues, and we encourage more traffic calming to address the remaining concerns of Sunset residents.

Currently, the Great Walkway is set to expire soon, and that would be a travesty to the thousands of residents who love this space and use it daily.

Our ask is simple: Approve an extension of the Great Walkway while further studies, outreach, and improvements are implemented. The people need you to step up and take action to save this space before it is taken away due to a lack of action and leadership.

I'm writing today to urge you to support saving Kid Safe Great Walkway and approve an extension of the space while ongoing study, outreach, and traffic calming improvements are completed.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

Sent from my iPhone

From: <u>Amelio Schembari</u>

To: <u>Board of Supervisors, (BOS)</u>

Subject: Great HWY & Discriminatory prractices

Date: Thursday, May 20, 2021 9:50:13 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Open the great HWY. It is causing traffic jams, accidents and high pollution due to stop and go at intersections. Engines pollute highly at idle and acceleration from stops. Not to mention people's raised tempers.

Free Muni is ridiculous. Would make more sense to have lower fares or better enforcement of fare evaders.

The mayor's funding of small black restaurant owners is discriminatory toward white and other ethnic groups. Try to remember that we are all PEOPLE.

Sent from Mail for Windows 10

From: <u>Natalie VanDyke</u>

To: Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Yee, Norman (BOS);

Mandelman, Rafael (BOS); Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS); Haney, Matt (BOS); BOS-Supervisors; BOS-Legislative Aides; Marstaff (BOS); MelgarStaff (BOS); ChanStaff (BOS); Doherty, Timothy

(MTA); camille.guiriba@sfcta.org; Stokle, Brian (REC); responses@greathighwaypark.com

Subject: Please Keep the Great Walkway!

Date: Friday, May 7, 2021 1:01:51 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

We must keep Great Highway as the beautiful, car-free open space it has been for over a year.

With the multi-agency plan in place to mitigate current and adapt to future traffic and safety conditions, an ongoing pandemic and demand for open space, erosion of the south end of the Highway, a transit first policy to ensure transit options for all, and an Ocean Beach Master Plan recognizing the need for managed retreat in the face of sea level rise, now is the opportunity to accelerate the closure of the Great Highway to cars.

As a cyclist living in SF, having spaces like this in the city during the pandemic is honestly what kept me in the city rather than moving away. I love San Francisco, but a city that doesn't prioritize open spaces and pedestrians can become a pretty soulless place.

Our community, children, and grandparents love the car-free open space that the Great Highway has become over the last year, and we want it to be made permanent! Please take this amazing opportunity to leave a legacy that all future San Franciscans can enjoy.

From: Board of Supervisors, (BOS)

To: BOS-Supervisors; BOS-Legislative Aides; BOS-Administrative Aides

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Laxamana, Junko (BOS); Ng, Wilson (BOS)

Subject: FW: OPEN THE GREAT HIGHWAY

Date: Tuesday, May 18, 2021 4:49:00 PM

Attachments: TimeVideo 20210518 085411.mp4

From: Patricia Wise <pawise52@gmail.com>

Sent: Tuesday, May 18, 2021 4:37 PM

To: RPDInfo, RPD (REC) <rpdinfo@sfgov.org>; Chan, Connie (BOS) <connie.chan@sfgov.org>; Krista.Pfefferkorn@sen.ca.gov; Scott.Wiener@sen.ca.gov; phil.ting@asm.ca.gov; d4mobility@sfcta.org; Ginsburg, Phil (REC) <phil.ginsburg@sfgov.org>; Kern, Dennis (REC)

<dennis.kern@sfgov.org>; greathighway@sfmta.com; Maguire, Tom (MTA)

<Tom.Maguire@sfmta.com>; ChanStaff (BOS) <chanstaff@sfgov.org>; Marstaff (BOS)

<marstaff@sfgov.org>; Tumlin, Jeffrey (MTA) <Jeffrey.Tumlin@sfmta.com>; Jones, Sarah (MTA)

<Sarah.Jones@sfmta.com>; Doherty, Timothy (MTA) <Timothy.Doherty@sfmta.com>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; BOS-Supervisors <bos-supervisors@sfgov.org>; Breed, Mayor

London (MYR) <mayorlondonbreed@sfgov.org>; MandelmanStaff, [BOS]

<mandelmanstaff@sfgov.org>; MelgarStaff (BOS) <melgarstaff@sfgov.org>; Safai, Ahsha (BOS)

<ahsha.safai@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; RonenStaff (BOS)

<ronenstaff@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS)

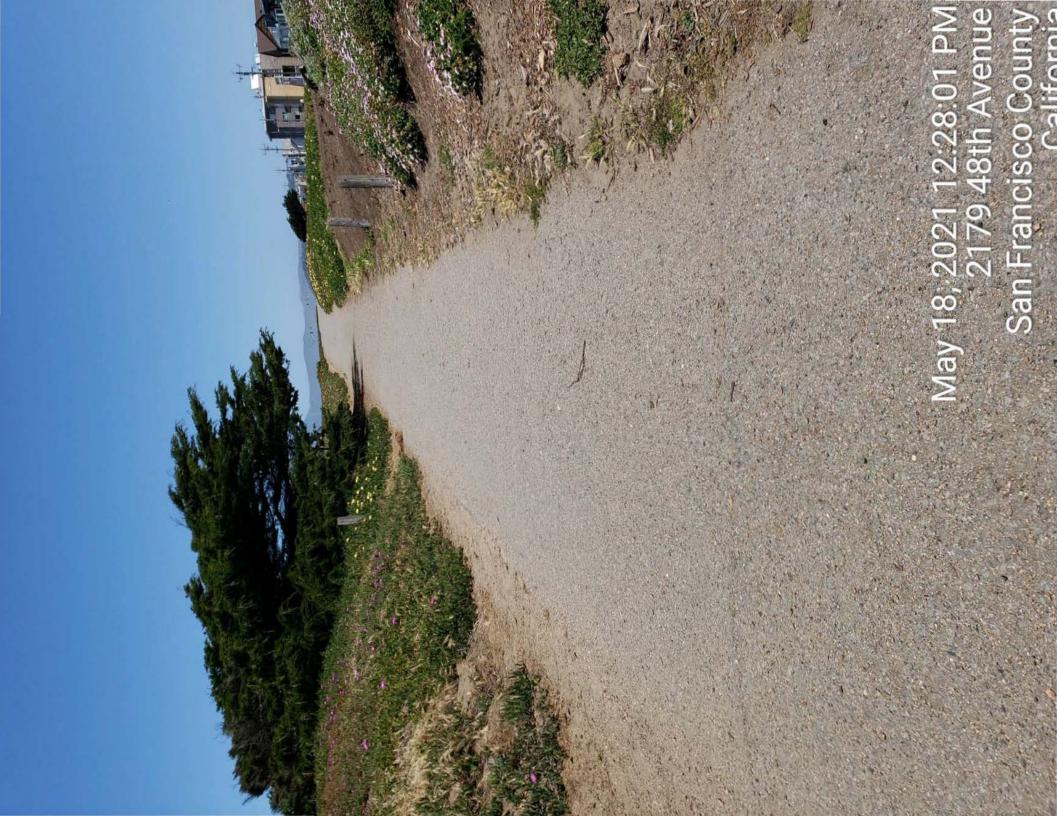
<aaron.peskin@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>

Subject: OPEN THE GREAT HIGHWAY

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Just more pictures and a video showing how uncrowded the Upper Great Highway is. Stop sending vehicles down our residential streets!! OPEN THE GREAT HIGHWAY









From: Michelle Fliegauf

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA); Commission, Recpark (REC);

MTABoard@sfmta.com; Board of Supervisors, (BOS)

Cc: ChanStaff (BOS); Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS);

Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai,

Ahsha (BOS); clerk@sfcta.org; hello@kidsafesf.com

Subject: Please Save Kid Safe Great Walkway now...

Date: Monday, May 17, 2021 12:17:51 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

As a resident of the Lower Great HighwayI love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

We're aware of the concerns from Sunset residents about car traffic and reckless driving on their streets, and we empathize with our fellow San Franciscans — we feel strongly that carcommute traffic and reckless driving has no place on Kid Safe streets. Supervisor Mar has worked effectively with SFMTA to address concerns about traffic on Lower Great Highway and the outer avenues, and we encourage more traffic calming to address the remaining concerns of Sunset residents.

Currently, the Great Walkway is set to expire soon, and that would be a travesty to the thousands of residents who love this space and use it daily.

Our ask is simple: Approve an extension of the Great Walkway while further studies, outreach, and improvements are implemented. The people need you to step up and take action to save this space before it is taken away due to a lack of action and leadership.

I'm writing today to urge you to support saving Kid Safe Great Walkway and approve an extension of the space while ongoing study, outreach, and traffic calming improvements are completed.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great

Walkway?

Michelle Fliegauf 1626 Great Highway, #3 SF 94122 From: Mark Rand

To: info@sfcta.org; Board of Supervisors, (BOS); MandelmanStaff, [BOS]

Subject: Great Highway Closure

Date: Tuesday, May 18, 2021 11:17:43 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources

I protest the permanent closure of the Great Highway. The congestion and backups this had created is incredible. As someone said. It's a road and not a park. Will the Golden Gate Bridge be made into a park?

We live in a congested city with all kinds of traffic. If people want more space, they should move out. Nobody forced them to come here.

What about the additional pollutants the congestion is creating?

ENOUGH!

Mark Rand

Anothergoodguy665@gmail.com

From: Brandon Reif

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA); Commission, Recpark (REC);

MTABoard@sfmta.com; Board of Supervisors, (BOS)

Cc: ChanStaff (BOS); Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS);

Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai,

Ahsha (BOS); clerk@sfcta.org; hello@kidsafesf.com

Subject: Please Save Kid Safe Great Walkway now...

Date: Sunday, May 16, 2021 4:40:00 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

We're aware of the concerns from a small group of Sunset residents about pre-pandemic car traffic and reckless driving on our streets, and we empathize with our fellow San Franciscans — we feel strongly that car-commute traffic and reckless driving has no place on Kid Safe streets. Supervisor Mar has worked effectively with SFMTA to address concerns about traffic on Lower Great Highway and the outer avenues, and we encourage more traffic calming to address the remaining concerns of Sunset residents.

Currently, the Great Walkway is set to expire soon, and that would be a travesty to the thousands of residents who love this space and use it daily.

Our ask is simple: Approve an extension of the Great Walkway while further studies, outreach, and improvements are implemented. The people need you to step up and take action to save this space before it is taken away due to a lack of action and leadership.

I'm writing today to urge you to support saving Kid Safe Great Walkway and approve an extension of the space while ongoing study, outreach, and traffic calming improvements are completed.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

Brandon Reif 44th avenue @moraga From: Law, Grant (SHB)

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA); Commission, Recpark (REC);

MTABoard@SFMTA.com; Board of Supervisors, (BOS)

Cc: ChanStaff (BOS); Stefani, Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS);

Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai,

Ahsha (BOS); clerk@sfcta.org; hello@kidsafesf.com

Subject: Reopen the Great Highway Please!!!

Date: Sunday, May 16, 2021 9:41:28 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

Please stop this elitist power grab and give the Great Highway back to the people who need it to get to work and don't have the option of bicycles.

I support expanding the jogging and bicycle paths already there. Upgrade those and it's a winwin.

Can we count on you, and are you willing to publicly support saving the Great Highway for its intended use as a vehicle corridor?

Sent from my Verizon, Samsung Galaxy smartphone

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From: Lawrence Yee

Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani, To:

> Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafesf.com; Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Subject: Please save the Great Highway for the Kids Date: Sunday, May 16, 2021 6:37:34 AM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

I'm writing today to urge you to support saving Kid Safe Great Walkway and make it permanent.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

From: <u>Joe Blubaugh</u>

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafesf.com

Subject:Please Save Kid Safe Great Walkway...Date:Saturday, May 15, 2021 11:08:56 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

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But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

I'm writing today to urge you to support saving Kid Safe Great Walkway and make it permanent.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

Joe Blubaugh Bernal Heights, District 9 From: Edward Lesmes

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

 $\underline{clerk@sfcta.org}; \, \underline{hello@kidsafesf.com}$

Subject:Please Save Kid Safe Great Walkway...Date:Saturday, May 15, 2021 8:45:10 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

If it's safe for kids, it's safe for everyone.

But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

I'm writing today to urge you to support saving Kid Safe Great Walkway and make it permanent.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

Sent from my iPhone

From: Marie

To: Breed, Mayor London (MYR); Ginsburg, Phil (REC); Tumlin, Jeffrey (MTA)

Cc: Commission, Recpark (REC); MTABoard@sfmta.com; Board of Supervisors, (BOS); ChanStaff (BOS); Stefani,

Catherine (BOS); Peskin, Aaron (BOS); Mar, Gordon (BOS); Preston, Dean (BOS); Haney, Matt (BOS); MelgarStaff (BOS); MandelmanStaff, [BOS]; Ronen, Hillary; Walton, Shamann (BOS); Safai, Ahsha (BOS);

clerk@sfcta.org; hello@kidsafesf.com

Subject:Please Save Kid Safe Great Walkway...Date:Saturday, May 15, 2021 6:41:06 PM

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor Breed, General Manager Ginsburg, Director Tumlin, Recreation and Park Commissioners, and Board of Supervisors,

I love the new, Kid Safe Great Walkway, and want it to stay!

San Francisco needs safe, inclusive, joyous public spaces for everyone, now more than ever. Parks with protected public spaces are where residents and visitors of San Francisco can be active, enjoy nature, and spend time with friends and family. Thanks to you, people of all ages, abilities, and backgrounds have been flocking to Kid Safe Great Walkway to enjoy the most vital protected public space in the heart of San Francisco.

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But I have become aware that this safe space for kids along Ocean Beach will be turned back into one of a dangerous highway if nothing is done.

I'm writing today to urge you to support saving Kid Safe Great Walkway and make it permanent.

The kids of San Francisco love Kid Safe Great Walkway, and I do too!

Can we count on you, and are you willing to publicly support saving Kid Safe Great Walkway?

Sent from my iPhone

From: Board of Supervisors, (BOS)

To: Mandelman, Rafael (BOS)

Cc: Calvillo, Angela (BOS); Somera, Alisa (BOS); Ng, Wilson (BOS); Laxamana, Junko (BOS); Nagasundaram, Sekhar

(BOS); Mchugh, Eileen (BOS)

Subject: FW: Open Letter to Mayor Breed and Board of Supervisors and City Officials: Top City Leaders Retreat, Relocate,

Telecommute Out of State During COVID-19 Pandemic - In Violation of Disaster Service Worker Policy

Date: Thursday, May 20, 2021 2:27:00 PM

Attachments: SFMTA Workplace Re-entry memo 05.05.21.pdf

Interim-COVID-19-Telecommuting-Program-Policy.pdf Employee Memo- Revised Interim Telecommute Policy.pdf

<u>Discipline NonTransit.pdf</u> <u>Disciplinary Data SFMTA2020.pdf</u>

From: Black Employee Alliance <blackemployeealliance@gmail.com>

Sent: Thursday, May 13, 2021 1:32 PM

Cc: John Doherty < jdoherty@ibew6.org>; cityworker@sfcwu.org; Charles Lavery < clavery@oe3.org>; mbrito@oe3.org; tneep@oe3.org; oashworth@ibew6.org; debra.grabelle@ifpte21.org; kgeneral@ifpte21.org; Jessica Beard <i beard@ifpte21.org>; tmathews@ifpte21.org; Vivian Araullo <varaullo@ifpte21.org; ewallace@ifpte21.org; aflores@ifpte21.org; smcgarry@nccrc.org;</pre> larryjr@ualocal38.org; jchiarenza@ualocal38.org; SEichenberger@local39.org; Richard Koenig <richardk@smw104.org>; anthonyu@smw104.org; Charles, Jasmin (MTA) <Jasmin.Charles@sfmta.com>; twulocal200@sbcglobal.net; roger marenco <rmarenco@twusf.org>; Peter Wilson <pwilson@twusf.org>; Theresa Foglio <laborers261@gmail.com>; bart@dc16.us; dharrington@teamster853.org; MLeach@ibt856.org; jason.klumb@seiu1021.org; theresa.rutherford@seiu1021.org; XiuMin.Li@seiu1021.org; Hector Cardenas <Hector.Cardenas@seiu1021.org>; pmendeziamaw@comcast.net; mjayne@iam1414.org; raquel@sfmea.com (contact) <raquel@sfmea.com>; christina@sfmea.com; criss@sfmea.com; rudy@sflaborcouncil.org; l200twu@gmail.com; Local Twu <local200twu@sbcglobal.net>; lkuhls@teamsters853.org; staff@sfmea.com; president@sanfranciscodsa.com; SFDPOA@icloud.com; sfbia14@gmail.com; ibew6@ibew6.org; SFPD, Commission (POL) <sfpd.commission@sfgov.org>; Airport Commission Secretary (AIR) <AirportCommissionSecretary@flysfo.com>; Commission, Fire (FIR) <fire.commission@sfgov.org>; DPH, Health Commission (DPH) <healthcommission.dph@sfdph.org>; MTABoard@sfmta.com; info@sfwater.org; Koppel, Joel (CPC) < Joel.Koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Chan, Deland (CPC) <deland.chan@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Fung, Frank (CPC) <Frank.Fung@sfgov.org>; Imperial, Theresa (CPC)

<theresa.imperial@sfgov.org>

Subject: Fwd: Open Letter to Mayor Breed and Board of Supervisors and City Officials: Top City Leaders Retreat, Relocate, Telecommute Out of State During COVID-19 Pandemic - In Violation of Disaster Service Worker Policy

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good afternoon Mayor Breed, Board of Supervisors, Civil Service Commission, Ethics Commission, City Attorney Katy Porter, and DHR Director Carol Isen -

We are writing to you once more on this matter to ensure our concerns are clearly documented, and to put the City and County of San Francisco on notice regarding our pathway forward.

Here is what we know:

- A number of high ranking City Leaders/Officials (i.e. Kimberly Ackerman, SFMTA HR Director; Justine Hinderliter, PUC HR Director, Jonathan Rewers, acting SFMTA CFO; potentially Eric Sandler, PUC CFO; and Recreation and Parks Director Phil Ginsberg, etc.,) violated the City's Disaster Service Worker rules and policies by retreating and/or relocating out-of-state during the COVID-19 pandemic; thus making them unavailable to participate in on-the-ground deployments in the case of Citywide pandemics, if ever necessary.
- As a condition of City employment, all City employees take a DSW training that specifically highlights that City workers must be reachable, and available always during the pandemic.
- Most on-the-ground, Disaster Service Workers who provided direct services to the public (i.e., at hotels, shelters, assisting with and/or administer COVID tests/vaccines, etc.) at the City and County of San Francisco have been Black, Indigenous, and/or people minoritized as People of Color BIPOC). This means that most workers with the highest risk of exposure to COVID-19, at the City's behest, were non-White employees; and not just by design but by enforcement due to the City creating extra accommodations for top officials who received the extra privilege to telecommute out of state.
- Due to relocation/retreat, it was virtually impossible for these leaders to become available for emergency DSW assignments at the City's COVID Command Center, health clinics, homeless shelters, etc., if need be - or even to assist their employees who bore the substantial load of this type of work.
- Due to certain City leaders vacating their California residences, and working out of state for more than half a year, there are most likely tax implications - which was highlighted by Director Carol Isen, in the Telecommuting Amendment memo she issued last week. In addition, at times of travel for some of these leaders, there were strict travel restrictions in place.
- The City and County of San Francisco failed to make the added benefit of Out-of-State Telecommuting Relocation and Retreat Accommodation available to all its employees.
- The City and County of San Francisco approved a top department executive to relocate to another state, under the guise of FMLA (which typically requires employees to document time

- off, and file official FMLA leave paperwork), while remaining on the clock, accruing ongoing sick and vacation time off.
- Most, if not all, of these leaders were/are not Black.

We also know:

- In Director Ackerman's case, she should have been required to file and/or take FMLA, and most likely did not. She has most likely been allowed to document full work time/hours, while caring for a dependent family member, having relocated back to the state of Virginia. This means she has been able to continue accruing both sick time, and vacation time at the City and County's expense while on a relocation due to FMLA, a violation of federal law, and City policy. Since Director Ackerman began her employment at the City and County, less than two years ago (September 2019), it is highly likely that all **sick and/or vacation** time accruals would be exhausted by now.
- Once the City became aware of these issues, it responded by amending the Telecommuting
 policy to include exceptions for such policy violations, highlighting that the employees in
 violation of DSW standards, would be allowed to telecommute out-of-state for an additional
 4-5 months, and out-of-state telecommuting accommodations would be approved for some
 employees on an exception basis even though the City and County would be prohibiting
 out-of-state telecommuting moving forward.

Please understand:

- The Black Employees Alliance understands that discretion highlighted here, absolving City leaders of their wrongdoings, yet creating a policy to legitimize such egregious, corrupt, and negligible offenses further underscores the underenforcement and absolution of bad behavior when it applies to non-Black employees.
- It is important for us to go on record highlighting this situation, which is a substantial example of a lack of accountability and enforcement of City standards when it comes to the City's non-Black employees; to ensure that in all Corrective Action and Disciplinary hearings, Black employees are able to provide empirical evidence (along with quantitative data that has been produced by the City, highlighting disproportionate discipline and corrective actions of its Black workforce) that identifies the ways racism prevails through a lack of enforcement of standards for certain employees, rather legitimization through policy amendments.
- When the City decides to function in this way, it continues the old south plantation mentality and system that enables top White, and non-Black City officials to retreat from potential Disaster Service Worker responsibility, while requiring mostly BIPOC employees, as essential workers, to work the frontlines during the pandemic. This is characteristic of the City's racism towards Black, and some other non-White employees, while also scaling the favorability and sovereignty of its White and White-adjacent employees.
- We understand that while City leaders are attempting to downplay conduct by high-ranking City officials that is negligent, reeks of corruption (i.e., collecting San Francisco salaries of multiple hundreds of thousands of dollars while cutting expenses, etc.), violates public trust (potential falsification of timecards and the City's time-off policies, etc.), that these are various serious offenses. We also understand that the City has no interest in holding White, and/or White adjacent employees accountable for misconduct and violations of City policy in

the same or similar ways that Black employees are held accountable.

We are sending this request to you Mayor Breed, the City Attorney, and Board of Supervisors, so that you can act as the responsible party in securing all the records we have requested below, according to the City's guidelines under the Sunshine Ordinance, state law, and federal FOIA requirements. In addition, we are also requesting a print-out of SFMTA's HR-Director Kimberly Ackerman's existing time-off accruals, and all time-off taken/documented in the City's time reporting system, since July 2020 (minus sick time, which cannot be provided under City policy).

If you are unable to provide any of this information, we would like a detailed explanation from the City Attorney's office, on official letterhead, detailing the items that cannot be produced and the reasons why they cannot be shared. We would also like to amend our request to include the 2019-2020 Disciplinary and Corrective Actions report that Director Carol Isen presented to the Government Audit and Oversight Committee, last fall; as well as an updated report detailing Corrective and Disciplinary Actions report (by race/ethnicity, and sex or gender) from July 2020 to date.

We would also like the SFMTA to include a breakdown of their numbers, in the same format as the attached reports that were produced by its HR team last year. This format allowed us to see that Black women (while making up roughly 40% of all women at the agency), received 90% of all disciplinary actions levied to all females across the agency. We were also to see that Asian women, representing 24% of the agency, received 4% of disciplinary actions levied to females across the agency, and that White women received 0 disciplinary actions during the entire fiscal year. We want the same reports, so that we can compare whether there have been improvements. Thank you for being accountable.

Please also note that in one of our previous information requests, the City released DSW numbers of employees, which is a direct policy violation of employees, according to the City's policy. In addition, we did not at any time ask for DSW numbers.

One last note: The SFMTA is currently recruiting for an Ombudsperson. Members of the BEA recommended a Black, female, credentialed, lawyer (Stanford Law School graduate) apply for the position. The agency has moved forward with scheduling interviews of final candidates and this person was not selected to interview for the position. We respectfully ask that all applications are re-reviewed for highest ranking skills and qualifications, and that this candidate be provided with an interview, at minimum. We do not want a repeat of what we witnessed with the recruitment of the SFMTA Director position, where we saw that an experienced Black female, Debra Johnson (with previous SFMTA leadership experience, and many years of Transit and Transportation experience, was not selected for the role and beat out by a White male, Jeff Tumlin, who then went on record admitting that he had no experience running an agency of this size, and dared the Mayor to fire him due to a contractual settlement agreement he arranged). We know that Debra did not turn down the job, but that she was not the "preferred" candidate. We also do not want it to mirror the similar situation where-by two highly experienced Black females (Rhonda Simmons, DPH EEO and Employee Labor Relations Director; and Lavena Holmes, HR Director at the Port) with much more experience than the current SFMTA HR Director Kimberly Ackerman, were purposely excluded from the recruitment and selection process due to a rigged process that was facilitated by the previous DHR

Director Micki Callahan, and current DHR Deputy Director Mary Kate Howard. Both women possessed more educational, positional, and HR experiences than the current SFMTA Human Resources Director (who had never worked in a Civil Service environment and had also never bargained or negotiated employment contracts).

Again, please let us know if you have any questions about the requests indicated here. We look forward to receiving a response from you soon on these matters.

Best,

Black Employees Alliance and Coalition Against Anti-Blackness

----- Forwarded message ------

From: Black Employee Alliance < blackemployeealliance@gmail.com >

Date: Fri, May 7, 2021 at 6:58 PM

Subject: Re: SFMTA Black Employee Concerns - SFMTA HR Director Telecommuting Under Terms of

Family Medical Leave

To: Tumlin, Jeffrey (MTA) < jeffrey.tumlin@sfmta.com>, Isen, Carol (HRD) < carol.isen@sfgov.org>,

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Good evening Mayor Breed, Supervisor Shamann Walton, Members of the Board of Supervisors, Human Resources Director Carol Isen, Ethics Commission Director Leeann Pelham, and Civil Service Commission -

The attached communication was distributed by the SFMTA's HR Director Kimberly Ackerman (who is still currently living in, and working from Virginia), based upon a citywide communication issued by DHR (also attached), which stated:

"Over the last year, some employees relocated and are now performing City work remotely from outside of the state of California. This practice will be expressly disallowed for several reasons, including the proper and legal collection of taxes, ability to respond as a DSW, and the City's basic operational needs. Any employee currently working remotely from out-of-state must return to performing all remote work from within the State of California, by not later than September 1st. New requests to telecommute for an extended period out-of-state will not be approved except in very limited cases with approval of both the appointing officer and City Human Resources Director."

Thank you for acknowledging and confirming the concerns expressed about SFMTA's HR-Director Kimberly Ackerman, living and working out of state. While the BEA did not receive a direct answer from you, we consider this very clear confirmation that City leaders have violated City policy and abused their power. The BEA has also learned that Justine Hinderliter, Public Utilities Commission HR-Director also moved out of state during the pandemic (to Minnesota), along with Trent Rohr, Human Services Agency Department Head, and Jonathan Rewers, acting SFMTA CFO (to New York).

We are absolutely mortified, disenchanted, and astounded by the conduct exhibited by these leaders. These leaders have modeled behavior that is contrary to City policy and the commitment they made during their onboarding as Disaster Service Workers. If you one does not live in the state, one cannot be deployed in the case of actual emergencies. These leaders have been unavailable to participate in, or respond to Disaster Service Worker requirement efforts; and have actually circumvented it by moving out of state. These leaders rank amongst and within the highest paid employees at the City and County of San Francisco, and they have been allowed to violate these policies without any consequences.

DHR Director Carol Isen has in turn legitimized bad behavior by creating a policy now, that allows for these leaders to return to the state of California, by September 1st, 2021. This provides these leaders with the optimal benefit of remaining out of state for another four months. We are appalled that the City would allow most of its leadership, who are predominantly White, and again are the highest paid, to vacate residency in California, and work from other states for more than 6 months.

We believe this is the epitome of White privilege, and it reinforces the reality that White people do not have to follow the rules, because the rules are made by White people predominantly, who break the rules, and then create policies to legitimize poor judgment, and egregious behavior. It also underscores another significant variable inherent within the culture at the City and County of San Francisco, which is the under enforcement, and scarcity of corrective and disciplinary actions taken against White, and non-Black employees who violate city policy. We want to amplify the point that this benefit has not been widely available to the masses, and that we believe DHR Director Carol Isen, and the DHR team knew and facilitated such benefits for the highest paid leaders across the institution. They have most likely benefited from lower costs of living, and have saved monies during this time, a benefit not available to predominantly BIPOC employees in classifications such as Parking Control Officers, Muni Bus Drivers, Health Workers, Nurses, and other employees who have been in the trenches during the entire pandemic.

We consider the conduct of these leaders an abuse of power, violation of public trust, and misuse of City resources. The behaviors demonstrated by these, and other leaders, are emblematic of the corruption that currently plagues the City and County of San Francisco as a government institution. It serves to exacerbate the unethical tendencies exhibited by the leaders at the City and County of San Francisco. It makes us wonder, who in the City can be trusted?

Please consider this a public records request, under the Freedom of Information Act (FOIA). Please furnish:

- A list of all HR Directors, Department Heads, Deputy Directors, and all managers in classifications 0941 and above (across all departments) who have worked out-of-state for more than 21 consecutive days, between May 2020-present.
- A confirmation from the Mayor's Office that all employees who relocated, and/or worked out of state, actually listed the out-of-state address as their "telecommuting" address.
- An investigation by the Ethics Commission, the Mayor's Office, and Board of Supervisors, and confirmation about whether this violated prior City policies, and/or state laws; whether there were falsifications of telecommuting agreements, and/or omissions of telecommuting addresses on such documents.

We would like to receive this information as soon as possible.

Thank you for your attention to this matter.

Best,

BEA

On Sat, Apr 24, 2021 at 5:40 PM Black Employee Alliance < <u>blackemployeealliance@gmail.com</u>> wrote:

Good afternoon Director Tumlin, Mayor Breed, Board of Supervisors, Civil Service Commission, MTA Board of Directors, and DHR Director –

Multiple SFMTA employees, BEA members, have approached the BEA about writing to you on

their behalf, regarding concerns about work arrangements provided for members of your leadership team.

It has become widely known that Kimberly Ackerman, SFMTA Human Resources Director, has relocated back to the state of Virginia (her home state) to care for one of her family members who suffered illness, and has been working remotely from there since mid-2020. Put another way, the SFMTA Human Resources Director has been allowed to work out of state for more than seven months, due to reasons that would be associated with Family Medical Leave (and would be protected under the FMLA).

There are questions the employees would like to have answered, as well as several requests. Please consider this public records request under the Freedom of Information Act (FOIA):

- Has the SFMTA HR Director relocated back to Virginia for good? If not, what is the estimated timeframe she is due to return to San Francisco?
- If she has not relocated for good, how long did you approve this accommodation for?

 Please provide beginning and end dates, as well as her departure date out of California, and all dates worked out of state.
- Has she been approved for leave under the FMLA (whether intermittent on concurrent) for family medical leave? If so, please provide the number of hours taken since July 2020. If she has not been approved for leave under FMLA, does this mean that SFMTA has instituted a new policy that allows for employees to care for family members while working remotely, and furthermore not take leave? If this is the new policy, please provide a copy and the effective date?
- Please provide all time-off taken for Director Ackerman, since July 2020, based upon records reflected in PeopleSoft. Please include all types, and total number of hours, as well as remaining time accruals.
- Please confirm that you would provide/allow other employees who are able to work remotely, the opportunity to work out of state for more than six months if they needed to.
- Will the benefit to telecommute out of state for more than six months remotely while caring for family members, under terms of family leave, be available to all SFMTA employees, or other employees Citywide? If so, please provide the protocols to request these special accommodations. If not, please provide the reasons why you would not approve these terms for other employees in the future.
- What does the SFMTA's telecommuting policy state regarding employees telecommuting out of state for a period of six months or longer, under the reasons of caring for family members? What are the steps for approval?
- Are Mayor Breed, SF Board of Supervisors, SFMTA Board, Civil Service Commission, and DHR Director, aware of Director Ackerman's relocation? If so, how long have they been aware, and how were they made aware (e.g., Board meeting, email, verbally, etc.)? Please provide all written communication regarding your communications with all these entities regarding Director Ackerman's leave.
- Did Mayor Breed, SF Board of Supervisors, SFMTA Board, and Civil Service Commission approve Director Ackerman's out-of-state telecommuting arrangement, specifically allowing her to work remotely from Virginia, while caring for a family member?

How does this align with the City's policies and employment practices regarding all employees represented under the Municipal Executives Association (MEA) contract, and broader employment practices? Please provide a copy of Director Ackerman's current Telecommuting agreement. If there is not one on file at the time of this request, please provide a statement explaining why she was not required to complete the City's telecommuting agreement.

- Please provide all dates and times all members of your executive leadership team have worked out of state since June 2020, as well as all leaves they have taken, and remaining time accruals.
- Please provide all meetings Director Ackerman cancelled because she was not available, since September 2020. Please include the titles, agendas, and all parties of these meetings.
- Please provide all meetings Director Ackerman was scheduled to attend, but did not attend, Since September 2020. Please include the titles, agendas, and all parties of these meetings.
- Please provide an account of all in-person meetings Director Ackerman attended since September 2020.
- Please provide a weekly print-out of Director Ackerman's schedule from Outlook, dating back to September 2020.

We expect a response within the standard FOIA timeframes. Please let us know if you have any questions and/or require additional clarification.

Sincerely,

Black Employees Alliance and Coalition Against Anti-Blackness

Transit division accounts for 97% of all discipline cases. Transit-only details can be found starting on Page 3.

Discipline Charge, by Race and Gender, FY2020 (All MTA- Counts)

			Fer	nale						N	1ale			
Discipline Description	White	Black	American Indian /Alaskan Native	Asian	Hispanic	Multiracial	Total	White	Black	American Indian /Alaskan Native	Asian	Hispanic	Multiracial	Total
Written Warning		76	,	6	5	- Training or an	87	20	132	5	137	45	1	340
PIP/Probation Extension								1	2		3	1		7
Probationary Release		5			1		6	5	2		6	1	1	15
Suspension, 5 days or less		58		1	5		64	8	73	1	60	26		168
Suspension, 10 or more days		6		•	1		7	4	6		7	5		22
Dismissal		2			1		3	2	9	1	5	1		18
Total		147		7	13		167	40	224	7	218	79	2	570

Discipline Charge, by Race and Gender, FY2020 (All MTA - Percentages)

			Fer	nale						IV	lale			
			American Indian							American Indian /Alaskan				
Discipline Description	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total	White	Black	Native	Asian	Hispanic	Multiracial	Total
Written Warning		10.3%		0.8%	0.7%		11.8%	2.7%	17.9%	0.7%	18.6%	6.1%	0.1%	46.1%
PIP/Probation Extension								0.1%	0.3%		0.4%	0.1%		0.9%
Probationary Release		0.7%					0.8%	0.7%	0.3%		0.8%	0.1%	0.1%	2.0%
Suspension, 5 days or less		7.9%		0.1%	0.7%		8.7%	1.1%	9.9%	0.1%	8.1%	3.5%		22.8%
Suspension, 10 or more days		0.8%			0.1%		0.9%	0.5%	0.8%		0.9%	0.7%		3.0%
Dismissal					0.1%		0.4%	0.3%	1.2%	0.1%	0.7%	0.1%		2.4%
Total		19.9%		0.9%	1.8%		22.7%	5.4%	30.4%	0.9%	29.6%	10.7%	0.3%	77.3%

Final Discipline Resolution, by Race and Gender, FY2020 (All MTA - Counts)

			Fei	male						N	1ale			
Resolution Description	White	Black	American Indian		Hispanic	Multiracial	Total	White	Black	American Indian /Alaskan Native	ı	Hispanic	Multiracial	Total
Written Warning		83	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	6	5		94	23	139	5	141	46	1	355
PIP/Probation Extension								1	2		3	1		7
Probationary Release		5			1		6	5	2		6	1	1	15
Suspension, 5 days or less		54		1	5		60	7	69	1	56	27		160
Suspension, 10 or more days		1			1		2	2	6		10	3		21
Dismissal		2			1		3	2	5	1	1			9
Recission		2					2					1		1
Total		147		7	13		167	40	223	7	217	79	2	568

² cases are still pending final resolution.

Final Discipline Resolution, by Race and Gender, FY2020 (All MTA - Percentages)

			Fe	male						N	1ale			
	had to		American Indian					144		American Indian /Alaskan	l			
Resolution Description	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	lotal	White	Black	Native	Asian	Hispanic	Multiracial	Total
Written Warning		11.3%		0.8%	0.7%		12.8%	3.1%	18.9%	0.7%	19.2%	6.3%	0.1%	48.3%
PIP/Probation Extension								0.1%	0.3%		0.4%	0.1%		1.0%
Probationary Release		0.7%			0.1%		0.8%	0.7%	0.3%		0.8%	0.1%	0.1%	2.0%
Suspension, 5 days or less		7.3%		0.1%	0.7%		8.2%	1.0%	9.4%	0.1%	7.6%	3.7%		21.8%
Suspension, 10 or more days		0.1%			0.1%		0.3%	0.3%	0.8%		1.4%	0.4%		2.9%
Dismissal		0.3%			0.1%		0.4%	0.3%	0.7%	0.1%	0.1%			1.2%
Recission		0.3%					0.3%					0.1%		0.1%
Total		20.0%		1.0%	1.8%		22.7%	5.4%	30.3%	1.0%	29.5%	10.7%	0.3%	77.3%

			F	emale							Male			
Resolution Description	White	Black	American Indian /Alaskan Native		Hispanic	Multiracial	Total	White	Black	American Indian /Alaskan Native	l	Hispanic	Multiracial	Total
Written Warning		82		4	5		91	22	138	5	139	44	1	349
PIP/Probation Extension								1	1		3	1		6
Probationary Release		5			1		6	4	2		6			12
Suspension, 5 days or less		54		1	4		59	7	69	1	56	27		160
Suspension, 10 or more days		1			1		2	2	6		10	3		21
Dismissal								1	2		1			4
Recission		2					2					1		1
Total		144		5	11		160	37	218	6	215	76	1	553

² staff members are missing a final resolution in ELR files

Final Resolution, by Race and Gender, FY2020 (Transit Only- Percentages)

			F	emale							Male			
			American Indian /Alaskan							American Indian /Alaskan				
Resolution Description	White	Black	Native	Asian	Hispanic	Multiracial	Total	White	Black	Native	Asian	Hispanic	Multiracial	Total
Written Warning		11.5%		0.6%	0.7%		12.8%	3.1%	19.4%	0.7%	19.5%	6.2%	0.1%	48.9%
PIP/Probation Extension								0.1%	0.1%		0.4%	0.1%		0.8%
Probationary Release		0.7%			0.1%		0.8%	0.6%	0.3%		0.8%			1.7%
Suspension, 5 days or less		7.6%		0.1%	0.6%		8.3%	1.0%	9.7%	0.1%	7.9%	3.8%		22.4%
Suspension, 10 or more days		0.1%			0.1%		0.3%	0.3%	0.8%		1.4%	0.4%		2.9%
Dismissal							0.0%	0.1%	0.3%		0.1%			0.6%
Recission		0.3%					0.3%					0.1%		0.1%
Total		20.2%		0.7%	1.5%		22.4%	5.2%	30.6%	0.8%	30.2%	10.7%	0.1%	77.6%

Reason for Discipline, by Race and Gender, FY2020 (Transit Only- Counts)

			F	emale							Male			
			American Indian /Alaskan							American Indian /Alaskan				
Discipline Reason	White	Black	Native	Asian	Hispanic	Multiracial	Total	White	Black	Native	Asian	Hispanic	Multiracial	Total
Attendance		54		1	4		59	18	64	1	41	23		147
Non-Safety Related		30		1	1		32	7	37	3	54	16		117
Safety Related		60		3	6		69	12	118	2	121	37	1	291
Total		144		5	11		160	37	219	6	216	76	1	555

Reason for Discipline, by Race and Gender, FY2020 (Transit Only- Percentages)

			F	emale							Male			
Discipline Reason	White	Black	American Indian /Alaskan Native	Asian	Hispanis	Multiracial	Total	White	Black	American Indian /Alaskan Native	l	Hispanis	Multiracial	Total
	vviiite		ivative			iviuitiraciai						-	iviuitiraciai	
Attendance		7.6%		0.1%	0.6%		8.3%	2.5%	9.0%	0.1%	5.7%	3.2%		20.6%
Non-Safety Related		4.2%		0.1%	0.1%		4.5%	1.0%	5.2%	0.4%	7.6%	2.2%		16.4%
Safety Related		8.4%		0.4%	0.8%		9.7%	1.7%	16.5%	0.3%	16.9%	5.2%	0.1%	40.7%
Total		20.1%		0.7%	1.5%		22.4%	5.2%	30.6%	0.8%	30.2%	10.6%	0.1%	77.6%

Discipline Charge, by Race and Gender, FY2020 (Transit Only- Counts)

			F	emale							Male			
			American Indian /Alaskan							American Indian /Alaskan				
Discipline Description	White	Black	Native	Asian	Hispanic	Multiracial	Total	White	Black	Native	Asian	Hispanic	Multiracial	Total
Written Warning		75		4	5		84	19	131	5	135	43	1	334
PIP/Probation Extension								1	1		3	1		6
Probationary Release		5			1		6	4	2		6			12
Suspension, 5 days or less		58		1	4		63	8	73	1	60	26		168
Suspension, 10 or more days		6			1		7	4	6		7	5		22
Dismissal								1	6		5	1		13
Total		144		5	11		160	37	219	6	216	76	1	555

Discipline Charge, by Race and Gender, FY2020 (Transit Only- Percentages)

			F	emale							Male			
			American Indian /Alaskan							American Indian /Alaskan				
Discipline Description	White	Black	Native	Asian	Hispanic	Multiracial	Total	White	Black	Native	Asian	Hispanic	Multiracial	Total
Written Warning		10.5%		0.6%	0.7%		11.7%	2.7%	18.3%	0.7%	18.9%	6.0%	0.1%	46.7%
PIP/Probation Extension								0.1%	0.1%		0.4%	0.1%		0.8%
Probationary Release		0.7%			0.1%		0.8%	0.6%	0.3%		0.8%	0.0%		1.7%
Suspension, 5 days or less		8.1%		0.1%	0.6%		8.8%	1.1%	10.2%	0.1%	8.4%	3.6%		23.5%
Suspension, 10 or more days		0.8%			0.1%		1.0%	0.6%	0.8%		1.0%	0.7%		3.1%
Dismissal								0.1%	0.8%		0.7%	0.1%		1.8%
Total		20.1%		0.7%	1.5%		22.4%	5.2%	30.6%	0.8%	30.2%	10.6%	0.1%	77.6%

Discipline Charge, by Race and Gender, FY2020 (Not Transit- Counts)

			Fe	male							Male				
			American Indian												
Discipline Description	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Female	White	Black	American Indian /Ala	Asian	Hispanic	Multiracial	Total Male	Grand Total
Written Warning		1		2			3	1	1		2	2		6	9
PIP/Probation Extension									1					1	1
Probationary Release								1				1	1	3	3
Suspension, 5 days or less		0			1		1								1
Dismissal		2			1		3	1	3	1				5	8
Total		3		2	2		7	3	5	1	2	3	1	15	22

Discipline Charge, by Race and Gender, FY2020 (Not Transit- Percentages)

			Fe	male							Male				
			American Indian												
Discipline Description	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Female	White	Black	American Indian /Ala	Asian	Hispanic	Multiracial	Total Male	Grand Total
Written Warning		4.5%		9.1%			13.6%	4.5%	4.5%		9.1%	9.1%		27.3%	40.9%
PIP/Probation Extension									4.5%					4.5%	4.5%
Probationary Release								4.5%				4.5%	4.5%	13.6%	13.6%
Suspension, 5 days or less					4.5%		4.5%								4.5%
Dismissal		9.1%			4.5%		13.6%	4.5%	13.6%	4.5%				22.7%	36.4%
Total		13.6%		9.1%	9.1%		31.8%	13.6%	22.7%	4.5%	9.1%	13.6%	4.5%	68.2%	100%

Final Resolution, by Race and Gender, FY2020 (Not Transit- Counts)

		Female							Male						
			American Indian							American Indian					
Resolution Description	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Female	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Male	Grand Total
Written Warning		1		2			3	1	1		2	2		6	9
PIP/Probation Extension									1					1	1
Probationary Release								1				1	1	3	3
Suspension, 5 days or less					1		1								1
Dismissal		2			1		3	1	3	1				5	8
Total		3		2	2		7	3	5	1	2	3	1	15	22

Final Resolution, by Race and Gender, FY2020 (Transit Only- Percentages)

		Female							Male						
			American Indian							American Indian					
Resolution Description	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Female	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Male	Grand Total
Written Warning		4.5%		9.1%			13.6%	4.5%	4.5%		9.1%	9.1%		27.3%	40.9%
PIP/Probation Extension									4.5%					4.5%	4.5%
Probationary Release								4.5%				4.5%	4.5%	13.6%	13.6%
Suspension, 5 days or less					4.5%		4.5%								4.5%
Dismissal		9.1%			4.5%		13.6%	4.5%	13.6%	4.5%				22.7%	36.4%
Total		13.6%		9.1%	9.1%		31.8%	13.6%	22.7%	4.5%	9.1%	13.6%	4.5%	68.2%	100%

Reason for Discipline, by Race and Gender, FY2020 (Not Transit- Counts)

		Female						Male							Ί
			American Indian							American Indian					
Discipline Reason	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Female	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Male	Grand Total
Attendance				1	1		2	1		1				2	4
Non-Safety Related		3		1	1		5	2	5		2	3	1	13	18
Total		3		2	2		7	3	5	1	2	3	1	15	22

Reason for Discipline, by Race and Gender, FY2020 (Not Transit- Percentages)

		Female						Male							
			American Indian							American Indian					
Discipline Reason	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Female	White	Black	/Alaskan Native	Asian	Hispanic	Multiracial	Total Male	Grand Total
Attendance				4.5%	4.5%		9.1%	4.5%		4.5%				9.1%	18.2%
Non-Safety Related		13.6%		4.5%	4.5%		22.7%	9.1%	22.7%		9.1%	13.6%	4.5%	59.1%	81.8%
Total		13.6%		9.1%	9.1%		31.8%	13.6%	22.7%	4.5%	9.1%	13.6%	4.5%	68.2%	100%

City and County of San Francisco

Carol Isen

Human Resources Director (Acting)



Department of Human Resources Connecting People with Purpose www.sfdhr.org

MEMORANDUM

DATE: May 5, 2021

TO: Employees of the City and County of San Francisco

CC: Carmen Chu, City Administrator

FROM: Carol Isen, Human Resources Director

SUBJECT: Revised COVID-19 Interim Telecommute Policy

In March of 2020, the Department of Human Resources (DHR) issued an emergency Interim Telecommute Policy in response to the COVID-19 pandemic. This emergency policy is an addendum to the City's long-standing telecommute policy. The Interim Policy limited in-person work based on the public health orders at that time. The Interim Policy has permitted City services to continue safely and allowed employees who were required to report to work in person to do so at lower risk by reducing the number of employees on-site.

As COVID-19 infection rates steadily decrease, vaccination rates increase, and state restrictions are relaxed, more employees can safely begin to return to physical workspaces, to provide essential services to the public. The most recent public health order [No. C19-07v] allows for increased worksite capacity and the state has placed San Francisco in the yellow/ least restrictive tier.

Revised Interim Telecommute Policy

To facilitate a thoughtful and safe return to physical workspaces, DHR issued a revised <u>Interim COVID-19</u> <u>Telecommuting Program Policy</u> on April 23rd, attached.

Key revisions include:

- Increases allowable worksite capacity
- Out-of-state work prohibited, with very limited exceptions

On-site allowable employee census has been increased from 20% to up to 50% of the specific worksite allowable maximum capacity. This increase is consistent with the April 15, 2021 Health Officer, Health Order.

Over the last year, some employees relocated and are now performing City work remotely from outside of the State of California. This practice will be expressly disallowed for several reasons, including the proper and legal collection of taxes, ability to respond as a DSW, and the City's basic operational needs. Any employee currently working remotely from out-of-state must return to performing all remote work from within the State of California by no later than September 1, 2021. New requests to telecommute for an extended period out-of-state will not be approved except in very limited cases with approval of both the appointing officer and City Human Resources Director.

Employees who do not wish or are unable to return to performing remote work from within the State of California by September 1, 2021 may voluntarily resign from their City position; otherwise, if they continue to work remotely from outside of the state of California after September 1, 2021, then they

may be subject to progressive discipline, up to and including termination, for non-compliance with City policy.

Departments may continue to equitably approve individual employee telecommute agreements under the attached revised Interim Policy as needed. DHR will continue to work to implement a new Citywide Telecommute Policy that is consistent with public health guidance. DHR expects to issue that new policy in the fall 2021.

All employees returning to department worksites must continue to complete the daily health screening and adhere to all City health and safety requirements, based on public health guidance, such as physical distancing and wearing a mask.

If you have any questions, please contact your Department Human Resources Representative.

City and County of San Francisco Carol Isen Human Resources Director



Department of Human Resources Connecting People with Purpose www.sfdhr.org

City and County of San Francisco

Interim COVID-19 Telecommuting Program Policy

Issued March 25, 2020 Updated April 23, 2021

I. Purpose

Telecommuting is an arrangement that allows employees of the City and County of San Francisco (City) to conduct their work remotely, from a designated area outside the office. Telecommuting is a cooperative arrangement between employees, supervisors, and employing departments.

The City's standard Telecommuting Policy outlines position and employee eligibility, procedures, and expectations regarding employees working remotely. However, during the outbreak of the Coronavirus Disease 2019 (COVID-19), it is in the best interest of the City and public health to expand the number of City employees who may telecommute in order to comply with Department of Public Health (DPH) recommendations and occupational health and safety standards.

Employees who can perform their work remotely may telecommute, to limit the number of employees physically present on site to levels consistent with public health guidance and thus enable those who cannot work remotely to safely perform their job duties in the workplace. For the duration of the public health emergency and as needed to comply with public health guidance, the City has directed departments to expand the use of telecommuting, to consider offering flexible start and end times for shifts during this interim period, and to establish a process for employees to retrieve equipment necessary to perform their job duties. As public health officials update COVID-19 guidance and ease restrictions on in-person gatherings and services, the City expects to bring more employees back to the workplace consistent with public health guidance and health and safety requirements.

II. Policy

The Interim COVID-19 Telecommuting Policy is an addendum to the City's standard Telecommuting Policy and applies citywide. Department heads should make telecommuting available to employees in their departments to the extent feasible and as needed to limit the number of employees physically present on site to levels consistent with current public health guidance, in order to promote the health and safety of City workers and the public. Departments may rotate on-site duties among a group of employees if necessary to achieve this goal or may designate individual employees to work on-site to perform required duties as long as this does not impact safety standards of the worksite. Decisions as to who is allowed to telecommute and who is allowed or required to remain on site should be based on documented business reasons and operational needs of the department.

All City employees who telecommute should have an approved telecommuting agreement in place. A City department may have additional telecommuting requirements, guidelines, or procedures, provided

they are consistent with the citywide telecommuting policy. Employees are responsible for completing and submitting their telecommute agreement for approval consistent with their department's approval requirements. Modifications of telecommute agreements will be handled in the same manner.

Telecommuting does not change the duties, obligations, responsibilities, or terms and conditions of City employment. Telecommuting employees must comply with all City rules, policies, practices, and instructions, including restrictions on the use of City resources for non-City purposes.

A telecommuting employee must perform work and be available during the scheduled telecommuting hours agreed upon in the employee's telecommuting agreement. The employee's telecommuting schedule may be adjusted to accommodate an employee's special needs during the workday, such as child, elder or other dependent care. Employees must inform their managers or supervisors if they need temporary adjustments in their telecommute schedules. Telecommuting employees may take care of personal business during breaks or unpaid lunch periods, as they would at the regular worksite.

This Interim COVID-19 Telecommuting Policy will continue for the duration of the local emergency, unless ended sooner by the City with reasonable advance notice. The City will notify telecommuting employees when the Interim Policy is no longer in effect. In addition, supervisors or managers may notify employees that their telecommute agreements must change and when they must return to on site work, on either a full, part-time or as-needed basis consistent with public health guidance.

III. Agreement Options

Telecommuting agreements may be on a full-time, regular and recurring, or occasional basis. The type of work that an employee performs determines the appropriateness for working remotely. One of three telecommute agreements should be assigned based on employee request, fitness with job duties, and business needs of the department or division. Any employee on an approved telecommuting arrangement may still be directed to report to on-site work, either as a Disaster Services Worker or for other business reasons, and generally must be available to report to in-person work within 48 hours, although in some urgent or unanticipated circumstances, they may be required to report to in-person work on shorter notice.

Full-Time Telecommuting

Full-time telecommuting means an employee works away from the regular worksite full-time for the duration of the telecommuting arrangement. Full-time telecommute employees have no obligation to visit the office on a regular basis.

Regular and Recurring Telecommuting

Regular and recurring telecommuting means an employee works away from the regular worksite on an established day or days, and on a recurring schedule.

Occasional Telecommuting

Occasional telecommuting means an employee works away from the regular worksite on an infrequent, one-time, or irregular basis. This option provides an ideal arrangement for employees who generally need to work at the worksite, but who sometimes have projects, assignments, or other circumstances that permit them to work from a remote location.

IV. Advanced Approval for On-Site Work

During the local public health emergency, telecommuting employees should not come to the worksite when they are not scheduled to do so, unless they request and receive advance approval from their manager or supervisor. This approval process allows departments to limit the number of employees physically present on site to levels consistent with current public health guidance. As public health officials update COVID-19 guidance and ease restrictions on in-person gatherings and services, more employees can come to the worksite consistent with public health guidance and health and safety requirements.

Departments should implement a process to track employees who report to the worksite in order to manage employee capacity requirements consistent with public health recommendations and provide the ability to perform contract tracing, if needed.

V. Remote Work Performed Out-of-State

Employees <u>may not</u> remotely perform their City job from outside of the State of California. Working remotely from out-of-state creates tax and other potential liabilities and operational impacts, including limiting the ability of an employee to timely respond to a requirement to report for on-site work. There may be limited circumstances where an employee may receive approval to work remotely from out-of-state for a brief, defined period of time; however, such remote out-of-state telecommuting requires approval by both the employee's Appointing Officer or designee and the City's Human Resources Director or designee, and the request must be supported by compelling business reasons, an explanation of limited family health circumstances, or other critical need. **Any employee currently working remotely from out-of-state must return to performing all remote work from within the State of California by no later than September 1, 2021**.

VI. Training

All employees with telecommute agreements must complete the appropriate telecommute eLearning module at least once.

Supervisors may require employees to retake telecommute eLearning at any time.

VII. Work Hours

All rules applicable at the regular worksite are applicable while telecommuting. That includes:

- Telecommuting employees must work during scheduled work hours;
- Employees must account for and report time spent telecommuting the same way they would at the regular worksite, or according to the terms of the telecommuting agreement;
- Work time must be recorded accurately;
- Employees may work overtime only when directed to do so and when approved in advance by their supervisors;
- Employees must obtain approval to use vacation, sick, or other leave in the same manner as departmental employees who do not telecommute; and

• Telecommuting employees who become ill must report the hours actually worked and use sick leave for hours not worked.

VIII. Equipment and Supplies

Employees who are telecommuting for a majority of their work schedule may, with departmental approval, take home City equipment for telecommuting purposes. Equipment which may be removed from the worksite includes laptop computers, monitors, keyboards, chairs, computer mice, and other desktop equipment Departments providing equipment, software, or other supplies to telecommuting employees must reasonably allocate those resources based on operational and workload needs, and must utilize an inventory tracking system for this equipment. City issued equipment is subject to the department's asset protection policy.

All City rules regarding the appropriate use of computers and the internet apply while an employee is telecommuting.

IX. Denial of Application

The City's Interim COVID-19 Telecommuting Policy and Program is not subject to the grievance procedures in any Memorandum of Understanding, or to any other review or appeal procedures.

Workplace Re-entry Update



To: All SFMTA Staff Members

From: Kimberly Ackerman, Director of Human Resources

Date: May 5, 2021

Subject: Workplace Re-entry Update for Telecommuting Staff

The SFMTA is working with its partners in the city Department of Human Resources, the Department of Public Health (DPH) and other departments across the city to develop phasing and parameters for all SFMTA workplace re-entry plans as well as updated policies for telecommuting in the future. We have an internal team working on the specifics of what return to office use entails with regard to health and safety, technology, and other considerations.

In order to support SFMTA employees' health and life needs, we are embarking on a gradual approach to workplace re-entry. As plans are developed, we are asking SFMTA employees who have been currently telecommuting to continue to do so through the end of August 2021. The SFMTA is planning for onsite returns for specific work functions starting September 2021 but there is no established goal to have all telecommuting SFMTA staff fully back onsite by September 2021. Please note that there is no change in policy for staff whose jobs already require them to report to worksites.

Telecommuting Updates

Below is an anticipated telecommuting and workplace re-entry timeline. This information and the associated timelines are subject to change based on local conditions, and/or applicable health guidance or regulations from agencies such as Department of Public Health (DPH) or Cal/OSHA.

- > Staff with existing telecommuting agreements will be expected to extend their agreements to **August 31, 2021**; a new electronic form will be provided in the coming month.
- > Starting in September, current telecommuting staff will be able to gradually return to work. We are planning for phasing staff back into in-office work and will communicate the process to all once finalized; a new telecommuting agreement will be required for **September 1 December 31, 2021**, to be based on the gradual re-entry plan.
- > The SFMTA will be supportive of continued partial telecommuting into the future. Please expect additional details about telecommuting practices in the coming weeks as we continue to align our approach with those of other city departments.
- Any employee who is currently telecommuting from outside of the state of California must return to performing all remote work within California by **September 1, 2021**. There may be limited circumstances where an employee may receive approval to work remotely from out-of-state for a brief, defined period of time; more details will be included in the forthcoming telecommute policy.

Current On-Site Work

Staff whose work requires them to report to work in-person and onsite now should continue to do so.

Supervisors and managers should not require staff who are able to telework to come onsite, except for specific duties that can only be performed in the office or at a worksite.

Workplace Re-entry Update



All work performed on site must be in accordance with all applicable health and safety protocols documented in agency bulletins and procedures. Managers of staff working on site must ensure that:

- > The work location meets applicable Health and Safety protocols
- Any staff person who comes to any SFMTA worksite completes a self-health screening before commencing work and stays home if they do not pass the screening.
- > Staff members continue to remain diligent, follow all safety precautions including properly wearing mask.

Please note that all COVID-19 health and safety protocols need to be followed regardless of testing or vaccination status. We encourage all staff to continue to follow best COVID prevention practices in their personal lives.

If you have questions about telecommuting or on-site work, please contact COVID.HR.Questions@sfmta.com or the COVID Hotline at 415.646.2000.

From: <u>CPUC Team</u>

To: <u>GO159Areports@cpuc.ca.gov</u>

Cc: westareacpuc@verizonwireless.com; CPC.Wireless; Administrator, City (ADM); Board of Supervisors, (BOS);

jennifer.navarro@verizonwireless.com

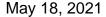
Subject: CPUC - Verizon Wireless - City of San Francisco-SF WEST VAN NESS 508 - B-420091

Date: Tuesday, May 18, 2021 6:28:32 AM

Attachments: CPUC 1678.pdf

This message is from outside the City email system. Do not open links or attachments from untrusted sources

This is to provide your agency with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC") see attachment. This notice is being provided pursuant to Section IV.C.2.





Consumer Protection and Enforcement Division California Public Utilities Commission 505 Van Ness Avenue San Francisco, CA 94102 GO159Areports@cpuc.ca.gov

RE: Notification Letter for SF WEST VAN NESS 508 - B

SF WEST VAN NESS 528 - A

San Francisco, CA /GTE Mobilnet California LP

This is to provide the Commission with notice according to the provisions of General Order No. 159A of the Public Utilities Commission of the State of California ("CPUC") for the project described in Attachment A.

A copy of this notification letter is also being provided to the appropriate local government agency for its information. Should there be any questions regarding this project, or if you disagree with any of the information contained herein, please contact the representative below.

Verizon Wireless

Ann Goldstein Coordinator RE & Compliance - West Territory 1515 Woodfield Road, #1400 Schaumburg, IL 60173 WestAreaCPUC@VerizonWireless.com



JURISDICTION	PLANNING MANAGER	CITY MANAGER	CITY CLERK	DIRECTOR OF SCHOOL BOARD	COUNTY
City of San Francisco	CPC.Wireless@sfgov.org	city.administrator@sfgov.org	Board.of.Supervisors@sfgov.org		San Francisco

VZW	VZW Legal Entity Site Name				ddress	Tower Design	Size of Building or NA
GTE Mol	bilnet California LP	SF WES	ST VAN NESS 508 - B	1264 Turk Street, San	Francisco , CA94115 P	UBLIC LIGHT (FREE STANDING	G) N/A
Site Latitude	Site Longitude	PS Location Code	Tower Appearance	Tower Height (in feet)	Type of Approval	Approval I	ssue Date
37°46'51.121"N	122°25'47.291"WNAD(83)	420091	Antenna Rad: 26'	31' 8	Permitting	11/04/	/2019

Project Description: Remove & Replace existing pole with new steel light pole. Installation of (2) 5G Antennas; (1) 4G cannister antenna

e Name	Site Ad	Idress	Tower Design	Size of Building or NA
AN NESS 528 - A	1723 Buchanan Street, S	UBLIC LIGHT (FREE STANDING	G) N/A	
Tower Appearance	Tower Height (in feet)	Type of Approval	Approval Is	ssue Date
Antenna Rad: 26'	32' 2	Permitting	11/04/	
	Tower Appearance Antenna Rad: 26'	Tower Appearance Tower Height (in feet)	Tower Appearance Tower Height (in feet) Type of Approval Antenna Rad: 26' 32' 2 Permitting	Tower Appearance Tower Height (in feet) Type of Approval Approval Islands Antenna Rad: 26' 32' 2 Permitting 11/04/

Project Description: Remove & Replace existing pole with new steel light pole. Installation of (2) 5G Antennas; (1) 4G cannister antenna

