

**TO:** Angela Calvillo, Clerk of the Board of Supervisors

**FROM:** Lisa Pagan, Director of Policy and Planning,  
Office of Economic and Workforce Development

**DATE:** January 19, 2021

**SUBJECT:** Accept and Expend Resolution

**GRANT TITLE:** Non-Competitive CARES Act Revolving Loan Fund

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Attached please find the original\* and one copy of each of the following:

Proposed grant ordinance; original\* signed by Department, Mayor, Controller

Grant information form, including disability checklist

Grant budget

Grant application

Letter of Intent or grant award letter from funding agency

Ethics Form 126 (if applicable)

Contracts, Leases/Agreements (if applicable)

Other (Explain):

**Special Timeline Requirements:**

Non-Competitive CARES Act Revolving Loan Fund. Start date January 1, 2021

**Departmental representative to receive a copy of the adopted ordinance:**

Name: Lisa Pagan

Phone/Email: [lisa.pagan@sfgov.org](mailto:lisa.pagan@sfgov.org)

Interoffice Mail Address: 1 Dr. Carlton B. Goodlett Pl., City Hall, Room 448, San Francisco, CA 94102

Certified copy required Yes  No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient)