



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller

Todd Rydstrom
Deputy Controller

May 31, 2021

Shireen McSpadden, Director
Department of Homelessness and Supportive Housing
440 Turk Street
San Francisco, CA 94102

Attention: Gigi Whitley, Deputy Director of Finance and Administration

RE: HSH Security – FY 2021-22

The cost information and supplemental data provided by your office on the proposed contract for security services have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2021-22 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met.

Please contact Risa Sandler at 415-554-5254 if you have any questions regarding this determination.

Sincerely,

_____/s/_____
Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Leo Levenson, Fiscal and Budget Advisor

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost	
			Low	High	Low	High
Security Guard	8202	28.0	\$ 2,525	\$ 3,031	\$1,845,417	\$ 2,215,387
Security Supervisor	8228	3.0	\$ 2,811	\$ 3,375	\$ 220,121	\$ 264,251
Manager II	923	0.2	\$ 5,085	\$ 6,104	\$ 26,544	\$ 31,865
-	-	-			\$ -	\$ -
-	-	-			\$ -	\$ -
Holiday Pay (if applicable)	n/a	n/a			39,038	46,864
Night / Shift Differential (if applicable)	n/a	n/a			48,165	57,822
Overtime Pay (if applicable)	n/a	n/a			46,135	55,385
Other Pay (if applicable)	n/a	n/a				
Total FTE:		31.2				
Total Salary Costs-->					\$2,092,082	\$ 2,511,503
Total of Other Compensation-->					\$ 133,338	\$ 160,070

FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8202	38,344	
Benefits per FTE--Job Class #:	8228	40,881	
Benefits per FTE--Job Class #:	923	65,440	
Benefits per FTE--Job Class #:	-	-	
Total Fringe Benefits		\$1,085,546	\$ 1,209,352

ADDITIONAL CITY COSTS

supplies and uniforms	\$ 25,550	\$ 25,550
radios/communication equipment	\$ 6,200	\$ 6,200
Total Capital & Operating	\$ 31,750	\$ 31,750

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	\$3,342,717	\$ 3,912,675
LESS: ESTIMATED TOTAL CONTRACT COST	\$2,087,709	\$ 2,302,470
ESTIMATED SAVINGS	\$1,255,008	\$ 1,610,205
% of Savings to City Cost	38%	41%

Comments/Assumptions:

1. FY 2022 would be/was the first year these services are/were contracted out.
2. Salary levels reflect proposed salary rates effective July 1, 2018. Costs are represented as annual 12 month
3. Variable fringe benefits consist of Social Security, Medicare, employer retirement, employee retirement pick-up
4. Fixed fringe benefits consist of health and dental rates plus an estimate of dependent coverage.
5. With a 28 members crew, will need at least 3 supervisors to arrange shift and manage the crew as most of the security coverage will be longer than 8 to 5 operation.
6. Will need a 1244 to manage recruitment for 31 FTEs
7. Since these are frontline workers, need additional supplies cost for PPEs