



SF Environment
Our home. Our city. Our planet.
A Department of the City and County of San Francisco

London N. Breed
Mayor

Deborah O. Raphael
Director

DRAFT [insert date]

Alaric Degrafinried
Acting Director Public Works
City and County of San Francisco

Subject: FY 2021-2022 & 2022-2023: Work Order Request for the Construction and Demolition Debris Recovery Ordinance (Chapter 14, Environment Code)

Dear Director Degrafinried:

The Department of the Environment (ENV) respectfully requests the services of San Francisco Public Works (SFPW) for fiscal years 2021-22 and 2022-23, to provide permit issuance services and critical code enforcement support for the City's new Construction and Demolition (C&D) Debris Recovery Ordinance (amending Environment Code Chapter 14).

Construction and Demolition (C&D) Debris Recovery Ordinance

The C&D Debris Recovery Ordinance requires that all mixed C&D debris generated during a construction or demolition project, including those not subject to a DBI permit, must be transported off the site by a Permitted Transporter and taken to a Registered Facility, approved by ENV. The ordinance does exempt haulers of less than 1 cubic yard, and/or property owners who self-haul, from Registering with ENV, although these haulers must still comply by taking mixed C&D debris to a Registered Facility.

Beginning January 1, 2022, SFPW and ENV will work cooperatively to issue transporter permits and ensure lawful code enforcement of requirements set by Chapter 14, Environment Code to reduce the amount of C&D materials illegally hauled to landfills or illegally abandoned, and to enhance the health, safety, and welfare of all San Franciscans. ENV is responsible for the cost of permit issuance and code enforcement services provided by SFPW under Chapter 14, Environment Code.

SFPW staff will perform the following duties and responsibilities under this work order and as requested by ENV:

- Ensure that programs are leading with equity and social justice and providing excellent service delivery to the public and to our partners;
- Assist in providing outreach and education on C&D handling rules to haulers, contractors, project owners, and other stakeholders;
- Perform permit application and fee intake and physically issue permits at City Permit Center;
- Serve as the point of contact for permit applicants and holders of C&D debris boxes in the public right of way;
- Inspect vehicles and debris boxes in the public-rights-of-way to ensure valid C&D Transporter permits are properly displayed;

- Enforce codes, regulations, and ordinances by notifying responsible parties of noncompliance with permit use; performs follow-up inspections to ensure compliance;
- Provide routine reporting to ENV regarding enforcement-related activities and performance measurement in a format and frequency prescribed by ENV;
- Assist in enforcement actions taken by ENV and/or the City Attorney's Office against alleged violators of Environment Code, Chapter 14 and other applicable rules;
- Issue warnings and citations as needed; and
- Coordinate with ENV on program implementation and participate in meetings and trainings as necessary.

The total work order budget amount is **\$308,646.48** for **FY2021-2022** and is projected to be **\$709,107.85** for **FY22-23** to assist in compliance and includes funding for an Administrative Analyst for permit application intake and handling, a Street Inspection Supervisor, Senior Street Inspector, and Street Inspector.

It is a pleasure to partner with your department toward mutual goals that are economically, environmentally and socially beneficial for our great City, and we look forward to our continued collaboration.

If you have any questions, please call me at (415) 355-3700.

Sincerely,

Deborah O. Raphael
Director, Department of the Environment

The following signatures represent the agreement between SFPW and ENV to abide by the provisions of this work order:

Acting Director Public Works
Alaric Degrafinried

Director
Deborah O. Raphael

Date

Date