

File No. 210849

Committee Item No. _____

Board Item No. 89

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: _____

Date: _____

Board of Supervisors Meeting

Date: July 27, 2021

Cmte Board

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OTHER

- Supervisor Haney Appointment Memo - 7/19/21 _____
- Application _____
- Information Sheet _____
- Vacancy Notice _____
- _____
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- _____

Prepared by: Lisa Lew

Date: July 23, 2021

Prepared by: _____

Date: _____

1 [Reappointment, Child Care Planning and Advisory Council - Beverly Melugin]

2

3 **Motion appointing Beverly Melugin (residency requirement waived), term ending March**
4 **19, 2022, to the Child Care Planning and Advisory Council.**

5

6 MOVED, That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated person to serve as a member of the Child Care
8 Planning and Advisory Council, pursuant to the provisions of the Administrative Code, Article
9 XX, Section 5.200, and Section 10.100-367, and California Education Code, Sections 8499.3-
10 8499.7, for the terms specified:

11 Beverly Melugin (residency requirement waived), seat 6, succeeding themselves, must be
12 a nominee of the District 6 Supervisor and represent one of the following categories:
13 consumers, child care providers, discretionary, community representatives, or public agency
14 representatives, for the unexpired portion of a three-year term ending March 19, 2022; and,
15 be it

16 FURTHER MOVED, That the Board of Supervisors makes the following findings:

- 17 1. The membership of the **Child Care Planning and Advisory Council** has a goal to be
18 representative of the diversity of the City and County of San Francisco.
- 19 2. Applicant **Beverly Melugin**, who is not a resident of San Francisco, is a person with
20 experience that uniquely qualifies them to serve on the **Child Care Planning and**
21 **Advisory Council.**
- 22 3. The **Child Care Planning and Advisory Council** has attempted to fill the position, for
23 which **Beverly Melugin** was nominated, with an individual who is City a resident and
24 who has the specific experience, skills, and qualifications, but has been unable to do so

25

1 at this time. The Rules Committee has certified that **Beverly Melugin** is qualified to
2 serve on the **Child Care Planning and Advisory Council**.

- 3 4. After exercising due diligence, the Board of Supervisors concludes that there is no
4 other possible representatives who is a resident of San Francisco, who has the specific
5 experience, skills, or qualifications possessed by this applicant, and who is willing to
6 serve on the **Child Care Planning and Advisory Council** at this time; and, be it

7 FURTHER MOVED, That the Board of Supervisors waives the residency requirement
8 for **Beverly Melugin**, as is allowed in cases where no qualified City resident who is willing to
9 serve can be found, pursuant to Charter, Section 4.101(a)(2), that otherwise requires
10 person(s) appointed to boards, commissions, and advisory bodies established by legislative
11 act of the Board of Supervisors to be resident(s) of the City and County of San Francisco.

Member, Board of Supervisors
District 6



City and County of San Francisco

MATT HANEY

M E M O R A N D U M

TO: Victor Young, Rules Committee Clerk

FROM: Han Zou, Office of Supervisor Matt Haney

DATE: July 19, 2021

SUBJECT: Child Care Planning and Advisory Council Appointment by Supervisor Matt Haney

Please be advised that Supervisor Haney has selected Beverly Melugin to be appointed to the Child Care Planning and Advisory Council.

This appointment will fill seat #6.

Beverly Melugin's address is:



Supervisor Haney requests that the Board waive the residency requirement and appoint Beverly Melugin to the Child Care Planning and Advisory Council.

Attachment: Application

For Clerk's office use only:

Seat #: _____ Term expiration date: _____ Seat Vacated: _____



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-5163**

Application for Boards, Commissions, Committees, & Task Forces

Name of Board, Commission, Committee, or Task Force: CPAC

Seat # or Category (If applicable): _____ District: _____

Name: Beverly Melugin

[REDACTED] Zip: 94523

Occupation: Executive Director

Work Phone: 415-703-1277 Employer: C5 Children's School

Business Address: 455 Golden Gate Avenue Zip: 94102

Business E-Mail: b.melugin@c5children.org Home E-Mail: [REDACTED]

Pursuant to Charter, Section 4.101(a)(2), Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Resident of San Francisco: Yes No If No, place of residence: Pleasant Hill

Registered Voter in San Francisco: Yes No If No, where registered: Contra Costa County

Pursuant to Charter, Section 4.101(a)(1), please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

As C5 Children's School Executive Director, I have been part of a highly diversified team that successfully managed the adaptation of a powerful curriculum and business model that led to optimal outcomes for children and staff and the evolution of widespread public prominence over 19 years.

At C5, up to 42 staff members and I daily provide a comprehensive, high quality program for up to 150 infants through Pre-K children, their families, and the San Francisco community, with a new center opening this fall. All staff, children, and families represent the broad diversity of the City's population and proudly collaborate to apply their marvelous diversity of individual orientation, cultures, and learning styles that continually result in optimal learning and development for the children and the rest of us. Our shared values and extra efforts are celebrated and are a source of continued powerful learning, skill building, physical development and adult and child cohesion that result in a wealth of special annual programs. They include: our Festival of Learning, Winter Cultural Highlights, Summer Book & Box, Costume Days, Family Food Experiences, and The Fall Family Festival. Also, C5 families and staff have participated in the San Francisco Pride Parade for 17 years.

In addition, as a Native American and registered member of the Cherokee Tribe, my lifelong personal and professional work on challenging social issues has prepared me for further work with people from all categories of life conditions and orientations.

Business and/or professional experience:

My career has been devoted to education and community action. My early work experience was as a classroom teacher in an inner-city public school and then with other public schools as a curriculum specialist and as an administrator. During My Master’s Degree work at the University of Oregon, I was deeply involved in implementing The Individuals with Disabilities Education Act with school administrators across the state. Based on personal experience, I titled my thesis Politically Active Parents of Handicapped Children. I taught a university class for three years for employees of community agencies on the rights of individuals with disabilities and special rights. As a school district-wide curriculum specialist in Eugene Oregon, I also focused on diversity and implemented Title IX requirements. I have 25 years of experience in Head Start as a director, evaluator, and/or consultant in Kansas, Oklahoma, Oregon, Washington, Idaho, Alaska, and California.

Civic Activities:

I have always been active on issues in the communities where I have lived and work. Significant areas of my involvement and advocacy over the years have been on issues related to my work. I have served on numerous advisory and leadership committees in Oklahoma, Kansas, Oregon, Washington, and California focusing on Early Care and Education; Individuals with Special Rights; Equity; Diversity; and Women’s Studies. I advocated for the original San Francisco Preschool For All program and its second 25 year extension and the recent Proposition “C” initiative. Our program at C5 has been an active participant in the City’s Early learning Scholarship program since its inception, as well as participating in other subsidy programs. We have many low-income families enrolled each year, and we continue our support to them through graduation from our program. I have engaged in CPAC meetings and activities for 10 years, and I was appointed as an official member of CPAC by Supervisor Jane Kim in September 2016. I was elected Chair of CPAC in April 2019 and served in that capacity until April of this year, 2021. I am pleased that my involvement in CPAC increased and that I could make additional contributions to developing significant opportunities for the future of Early Care and Education in San Francisco.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Appointments confirmed by the Board of Supervisors require an appearance before the Rules Committee. Once your application is received, the Rules Committee Clerk will contact you when a hearing is scheduled. *(Please submit your application 10 days before the scheduled hearing.)*

Date: July 16, 2021 **Applicant’s Signature: (required)** Beverly A. Melugin

(Manually sign or type your complete name.
NOTE: By typing your complete name, you are hereby consenting to use of electronic signature.)

Please Note: Your application will be retained for one year. Once completed, this form, including all attachments, become public record.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

San Francisco
BOARD OF SUPERVISORS

Date Printed: October 11, 2017

Date Established: November 20, 1995

Active

CHILD CARE PLANNING AND ADVISORY COUNCIL 2003

Contact and Address:

Anthony Tyson
1650 Mission Street
Suite 312
San Francisco, CA 94103

Phone: (415) 355-3673

Fax:

Email: anthony.tyson@sfgov.org

Authority:

Administrative Code, Article XX, Section 5.200; Administrative Code, Section 10.100-367; and California Education Code, Section 8499.3-8499.7 (Ordinance Nos. 362-95, 118-99, 192-99, 31-00, 6-03, and 49-10)

Board Qualifications:

The Child Care Planning and Advisory Council consists of twenty-five (25) members. The Board of Supervisors appoints twelve (12) members: one (1) nominated by each individual member of the Board, and approved by the full Board; and one (1) nominated by the President of the Board. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her, shall also appoint twelve (12) members. One (1) member shall be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to him/her.

The members appointed by the Board of Supervisors shall be representative of the following categories:

A) "Consumers" - Parents, guardians or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, the California Department of Education, Head Start or Preschool for All;

B) "Child Care Providers" - Private and subsidized child care providers including, but not limited to, from a private center, from a family day care home, a Title 5 program, a school age program, from a Head Start center and from a Preschool for All site;

San Francisco
BOARD OF SUPERVISORS

- C) “Discretionary” - Representatives of the public at-large and/or representatives from any of the other categories, or outside of these categories at the discretion of the appointing agencies;
- D) “Community Representatives” - Parent advisory councils of public and private child care programs; associations of child care providers, family child care providers and Head Start; City College of San Francisco, San Francisco State University, public interest organizations including, but not limited to, the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations and local businesses that fall within the definition of "community representative" as described in Subsection (d)(1) (B) and other community and public agency representatives that deal with child care; and
- E) “Public Agency Representatives” - Representative from two of the following agencies: the Department of Children, Youth and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment and San Francisco Housing Authority, or other entities.

The Council is established to advise the Board of Supervisors, the Mayor, the San Francisco Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local state, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code, Section 5.200.

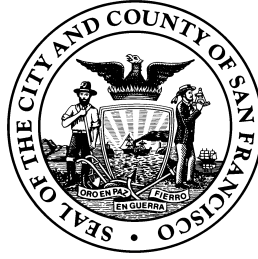
All terms shall be for three years. Members may serve for up to two consecutive terms, and may be re-appointed after one year off the Council. No terms served prior to March 8, 2010, shall be counted towards the term limit for Council members. A member appointed to serve a term of two years or less, including the initial term provided in the preceding paragraph, shall not be deemed to have served a full term for purposes of this term limit.

Reports: None referenced.

Compensation: Upon approval by the Council, each member who is not otherwise compensated to attend meetings may receive a stipend of no more than \$50 per meeting, not to exceed \$600 annually, exclusively from funds provided to the Council by the State of California.

Sunset date: None referenced.

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

VACANCY NOTICE

CHILD CARE PLANNING AND ADVISORY COUNCIL (CPAC)

Replaces All Previous Notices

NOTICE IS HEREBY GIVEN of the following seat information and term expirations (**in bold**), appointed by the Board of Supervisors:

Seat 1, succeeding Kelly Dotson, term expired, must be a nominee of the District 1 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending September 14, 2023.

Seat 2, Patricia Sullivan, term expiring March 19, 2022, must be a nominee of the District 2 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 3, succeeding Easter Calvit, term expiring March 19, 2021, must be a nominee of the District 3 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2024.

Seat 4, succeeding Matt Pemberton, term expiring March 19, 2021, must be a nominee of the District 4 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2024.

Seat 5, succeeding Elizabeth Winograd, term expiring March 19, 2021, must be a nominee of the District 5 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2024.

Seat 6, succeeding Beverly Melugin, term expired, must be a nominee of the District 6 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion of a three-year term ending March 19, 2022.

Seat 7, succeeding Mona Malan, term expired, must be a nominee of the District 7 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending September 14, 2023.

Seat 8, succeeding Fonda Davidson, term expired, must be a nominee of the District 8 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for the unexpired portion a three-year term ending March 22, 2022.

Seat 9, succeeding Mario Paz, term expiring March 19, 2021, must be a nominee of the District 9 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2024.

Seat 10, Nur Jehan Khalique, term expiring March 19, 2022, must be a nominee of the District 10 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term.

Seat 11, succeeding Claudia Quiñonez, term expired September 14, 2020, must be a nominee of the District 11 Supervisor and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending September 14, 2023.

Seat 12, succeeding Graham Dobson, term expiring March 19, 2021, must be a nominee of the President of the Board of Supervisors and represent one of the following categories: consumers, child care providers, discretionary, community representatives, or public agency representatives, for a three-year term ending March 19, 2024.

Vacant Seat 13, succeeding Laura Moye, resigned, must be jointly appointed by the Board of Supervisors and the Board of Education, or the County Superintendent of Schools, if the Board of Education delegates the appointment power to her/him, for the unexpired portion of a three-year term ending March 19, 2022.

The following seat qualification categories are available:

- ***Three (3) "Consumer"***
- ***Three (2) "Child Care Provider"***
- ***One (1) "Community Representative"***
- ***One (1) "Public Agency Representative"***

Seat Qualification Definitions: Pursuant to San Francisco Administrative Code, Section 5.200(e), and California Education Code, Section 8499.3, the membership of the Child Care Planning and Advisory Council requires a percentage balance of the overall membership consisting of members from each of the following categories:

- (i) **Consumers:** The list of qualified individuals for nomination and appointment may include members of the following: parents, guardians, or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs, such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, California Department of Education, Head Start, or Preschool for All (20% or five members).
- (ii) **Child Care Providers:** The list of qualified individuals for nomination and appointment must include a representative from Head Start, and may include members of the following: private and subsidized child care providers, including but not limited to private centers and family day care homes, a Title 5 program, a school age program, Head Start, or Preschool for All (20% or five members).
- (iii) **Discretionary:** The list of qualified individuals for nomination and appointment must include a representative from one of the County's resource and referral agencies and may include members of the following: the public at large and/or any of the other categories, or outside of these categories at the discretion of the appointing agencies (20% or five members).
- (iv) **Community Representatives:** The list of qualified individuals for nomination and appointment may include members of the following: parent advisory councils of public and private child care programs; associations of child care providers, family child care providers, and Head Start; City College of San Francisco, San Francisco State University, or public interest organizations, including but not limited to the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations, and local businesses that fall within the definition of "community representative," as described in San Francisco Administrative Code, Section (e)(1)(B); and other community and public agency representatives that deal with child care (20% or five members).
- (v) **Public Agency Representatives:** The list of qualified individuals for nomination and appointment must include representatives from two of the following agencies: Department of Children, Youth, and Their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Park Department, Mayor's Office of Community Investment, San Francisco Housing Authority, or other entities (20% or five members).

Reports: None.

Sunset Date: None.

Additional information related to the Child Care Planning and Advisory Council may be obtained by reviewing San Francisco Administrative Code, Section 5.200, at

https://codelibrary.amlegal.com/codes/san_francisco/latest/overview or California Education Code, Sections 8499.3-8499.7, at <http://leginfo.legislature.ca.gov/> or by visiting the Advisory Council's website at <http://sfcpac.org/>.

Half of the Advisory Council members are appointed by the Board of Supervisors and half are appointed by the San Francisco Board of Education. Applicants interested in a seat on the Advisory Council, including those appointed by the Board of Education, may contact Tony Tyson, CPAC Coordinator, at anthony.tyson@sfgov.org for current information on seat qualifications and vacancies.

Interested persons may obtain an application from the Board of Supervisors website at http://www.sfbos.org/vacancy_application or from the Rules Committee Clerk, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689. Completed applications should be submitted to the Clerk of the Board. All applicants must be residents of San Francisco, unless otherwise stated.

Next Steps: Applicants who are nominated by a Supervisor and meet minimum qualifications will be contacted by the Rules Committee Clerk once the Chair of the Rules Committee determines the date of the hearing. Members of the Rules Committee will consider the appointment(s) at the hearing and applicants may be asked to state their qualifications. The appointment(s) of individual(s) who are recommended by the Rules Committee will be forwarded to the Board of Supervisors for final approval.

Please Note: Depending upon the posting date, a vacancy may have already been filled. To determine if a vacancy for this Advisory Council is still available, or if you require additional information, please call the Rules Committee Clerk at (415) 554-5184.

Further Note: Additional seats on this body may be available through other appointing authorities, including the Board of Education.

Angela Calvillo
Clerk of the Board

DATED/POSTED: January 16, 2021

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor:

For Clerk's Use Only