

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

GOVERNMENT AUDIT AND OVERSIGHT COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

TO: Supervisor Dean Preston, Chair
Government Audit and Oversight Committee

FROM: John Carroll, Assistant Clerk

DATE: July 23, 2021

SUBJECT: **COMMITTEE REPORT, BOARD MEETING**
Tuesday, July 27, 2021

The following file should be presented as COMMITTEE REPORT at the regular Board meeting on Tuesday, July 27, 2021. This motion was acted upon at the special Government Audit and Oversight Committee meeting on Friday, July 23, 2021, at 9:00 a.m., by the votes indicated.

Item No. 71 File No. 210779

Motion directing the Budget and Legislative Analyst to conduct two performance audits in Fiscal Year (FY) 2021-2022 of the Office of Economic and Workforce Development economic development programs, including Community Grants programs, and Small Business programs and coordination with the Office of Small Business; and Affordable Housing funds administered by the Mayor's Office of Housing and Community Development, including sources and allowable uses of funds, dedicated and actual use of funds over prior ten year period and available fund balances, and planning, decision-making, and reporting on fund allocations and balances.

RECOMMENDED AS A COMMITTEE REPORT

Vote: Supervisor Dean Preston - Aye
Supervisor Connie Chan - Aye
Supervisor Rafael Mandelman - Aye

Cc: Board of Supervisors
Angela Calvillo, Clerk of the Board
Alisa Somera, Legislative Deputy
Anne Pearson, Deputy City Attorney

File No. 210779

Committee Item No. 6

Board Item No. 71

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight

Date: July 23, 2021

Board of Supervisors Meeting:

Date: July 23, 2021

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER

- | | | |
|-------------------------------------|-------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>FYI Referral – July 7, 2021</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
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Prepared by: John Carroll

Date: July 16, 2021

Prepared by: John Carroll

Date: July 23, 2021

Prepared by: John Carroll

Date: _____

1 [Budget and Legislative Analyst Services Audit Plan - Office of Economic and Workforce
2 Development and Mayor’s Office of Housing and Community Development - FY2021-2022]

3 **Motion directing the Budget and Legislative Analyst to conduct two performance audits**
4 **in Fiscal Year (FY) 2021-2022 of the Office of Economic and Workforce Development**
5 **economic development programs, including Community Grants programs, and Small**
6 **Business programs and coordination with the Office of Small Business; and Affordable**
7 **Housing funds administered by the Mayor’s Office of Housing and Community**
8 **Development, including sources and allowable uses of funds, dedicated and actual**
9 **use of funds over prior ten year period and available fund balances, and planning,**
10 **decision-making, and reporting on fund allocations and balances.**

11
12 WHEREAS, It is the policy of the Board of Supervisors that each program of the City
13 and County of San Francisco be the subject of a performance audit at least once every eight
14 years; and

15 WHEREAS, The function of regular performance audits is to ensure that City
16 departments and agencies make prudent and efficient use of City resources and also
17 effectively perform the functions assigned to them by the Charter and applicable laws; now,
18 therefore, be it

19 MOVED, That the Budget and Legislative Analyst is hereby directed to conduct a
20 performance audit in FY 2021-2022 of Office of Economic and Workforce Development’s
21 (OEWD) economic development programs, including Community Grants and Small Business
22 programs, and coordination with the Office of Small Business; and, be it

23 FURTHER MOVED, That the Budget and Legislative Analyst is hereby directed to
24 conduct a performance audit in FY 2021-2022 of Affordable Housing funds administered by
25 Mayor’s Office of Housing and Community Development (MOHCD), including sources and

1 allowable uses of funds; dedicated and actual uses of funds over the prior ten-year period,
2 and available fund balances; and planning, decision-making, and reporting on fund allocations
3 and balances.

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MEMORANDUM

TO: Harvey Rose, Budget and Legislative Analyst
Kate Sofis, Director, Office of Economic and Workforce Development
Regina Dick-Endrizzi, Director, Office of Small Business
Eric D. Shaw, Director, Mayor's Office of Housing and Community Development

FROM: John Carroll, Assistant Clerk, Government Audit and Oversight Committee,
Board of Supervisors

DATE: July 7, 2021

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Preston on June 29, 2021:

File No. 210779

Motion directing the Budget and Legislative Analyst to conduct two performance audits in Fiscal Year (FY) 2021-2022 of the Office of Economic and Workforce Development economic development programs, including Community Grants programs, and Small Business programs and coordination with the Office of Small Business; and Affordable Housing funds administered by the Mayor's Office of Housing and Community Development, including sources and allowable uses of funds, dedicated and actual use of funds over prior ten year period and available fund balances, and planning, decision-making, and reporting on fund allocations and balances.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Office of Chair Preston
Severin Campbell, Office of the Budget and Legislative Analyst
Menard Nicholas, Office of the Budget and Legislative Analyst
Amanda Guma, Office of the Budget and Legislative Analyst
J'Wel Vaughan, Office of Economic and Workforce Development
Anne Taupier, Office of Economic and Workforce Development
Lisa Pagan, Office of Economic and Workforce Development
Eugene Flannery, Mayor's Office of Housing and Community Development
Amy Chan, Mayor's Office of Housing and Community Development

Member, Board of Supervisors
District 5



City and County of San Francisco

DEAN PRESTON

DATE: July 21, 2021

TO: Angela Calvillo
Clerk of the Board of Supervisors

FROM: Supervisor Preston
Chairperson

RE: Government Audit and Oversight Committee
COMMITTEE REPORT

Pursuant to Board Rule 4.20, as Chair of the Government Audit and Oversight Committee I have deemed the following matters to be of an urgent nature and request each be considered by the full Board on Tuesday, July 27, 2021, as Committee Reports:

210820 [Urging to Reinstate All Transit Lines to Pre-Covid Service Hours by December 31, 2021]

210714 [Agreement - MacKay Meters, Inc. - Parking Meter Procurement and Support Services - Not to Exceed \$70,557,894]

210727 [Peninsula Corridor Joint Powers Board - Issuance and Sale - Measure RR Sales Tax Revenue Bonds - NTE \$140,000,000 - Refund - PCJPB Revenue Bonds, 2019 Series A - NTE \$75,000,000 - Replacement of Existing Revolving Credit Facilities]

210779 [Budget and Legislative Analyst Services Audit Plan - Office of Economic and Workforce Development and Mayor's Office of Housing and Community Development - FY2021-2022]

These matters will be heard at a Special Government Audit and Oversight Committee on July 23, 2021, at 9 am.

A handwritten signature in blue ink, appearing to read "Dean Preston".

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Subject:

The text is listed:

Signature of Sponsoring Supervisor: