



# CITY AND COUNTY OF SAN FRANCISCO HUMAN RIGHTS COMMISSION

## S.F. ADMINISTRATIVE CODE CHAPTERS 12B and 14B

### WAIVER REQUEST FORM

(HRC Form 201)

#### ► Section 1. Department Information

Department Head Signature: [Signature]

Name of Department: San Francisco Public Utilities Commission

Department Address: 525 Golden Gate Ave

Contact Person: Alaric Degrafinried

Phone Number: 415-551-4788

Fax Number: 415-554-3225

FOR HRC USE ONLY	
Request Number: <u>7702</u>	
2015 FEB 17 PM 3:48	CONTRACT MONITORING DIVISION

#### ► Section 2. Contractor Information

Contractor Name: California Independent System Operator (CAISO)

Contact Person:

Contractor Address: P.O. Box 639014, Folsom, CA 95763-9014

Vendor Number (if known):

Contact Phone No.: (916) 351-4400

#### ► Section 3. Transaction Information

Date Waiver Request Submitted: 02/13/2015

Type of Contract: Professional Svc

Contract Start Date: March 1, 2015  
\$250,000

End Date: February 28, 2018

Dollar Amount of Contract:

#### ► Section 4. Administrative Code Chapter to be Waived (please check all that apply)

- ☒ Chapter 12B
- ☒ Chapter 14B Note: Employment and LBE subcontracting requirements may still be in force even when a 14B waiver (type A or B) is granted.

#### ► Section 5. Waiver Type (Letter of Justification *must* be attached, see Check List on back of page.)

- ☒ A. Sole Source
- ☐ B. Emergency (pursuant to Administrative Code §6.60 or 21.15)
- ☐ C. Public Entity
- ☐ D. No Potential Contractors Comply – Copy of waiver request sent to Board of Supervisors on:
- ☐ E. Government Bulk Purchasing Arrangement – Copy of waiver request sent to Board of Supervisors on:
- ☐ F. Sham/Shell Entity – Copy of waiver request sent to Board of Supervisors on:
- ☐ G. Local Business Enterprise (LBE) (for contracts in excess of \$5 million; see Admin. Code §14B.7.1.3)
- ☐ H. Subcontracting Goals

#### HRC ACTION

12B Waiver Granted: ☒  
12B Waiver Denied: ☐

14B Waiver Granted: ☒  
14B Waiver Denied: ☐

Reason for Action: Waiver granted because it is a sole source. SFPU is subject to NERC & other regional reliability standards. One such requirement is that SFPU needs the services of a CAISO coordinator to serve as HHWP planning coordinator. CAISO is the only possible provider of these services.

HRC Staff: [Signature] Date: 2-17-2015

HRC Staff: [Signature] Date: 2-17-2015

HRC Director: [Signature] Date: 2-20-15

#### DEPARTMENT ACTION – This section must be completed and returned to HRC for waiver types D, E & F.

Date Waiver Granted: \_\_\_\_\_ Contract Dollar Amount: \_\_\_\_\_

## Viterbo-Martinez, Domenic (ADM)

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**From:** Winchester, Tamra (ADM)  
**Sent:** Wednesday, June 20, 2018 5:54 PM  
**To:** Viterbo-Martinez, Domenic (ADM); Camua, Maria-Zenaida (ADM)  
**Subject:** FW: Updated Form 201

Hi Maria and Domenic.

This is in reference to waiver #7702. Just the date is changing.

Thanks,

Tamra

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**From:** Sperry, Cheryl [mailto:CSperry@sfgwater.org]  
**Sent:** Wednesday, June 20, 2018 5:00 PM  
**To:** Jackson, Shamica (PUC) <SJackson@sfgwater.org>; Winchester, Tamra (ADM) <tamra.winchester@sfgov.org>  
**Cc:** Truax, Nichole (ADM) <nichole.truax@sfgov.org>; Chow, Jason (PUC) <JaChow@sfgwater.org>; Fretty, Rochelle (ADM) <rochelle.fretty@sfgov.org>; Camua, Maria-Zenaida (ADM) <maria-zenaida.camua@sfgov.org>; Tanko, Deborah (PUC) <dtanko@sfgwater.org>; Viterbo-Martinez, Domenic (ADM) <domenic.viterbo-martinez@sfgov.org>  
**Subject:** RE: Updated Form 201

Hi Shamica and Tamra:

No, the amount of the contract is not being amended.

Thank you,

Cheryl Sperry  
Administrative Services Manager  
Office: (209)989-2529 | Fax: (209)989-2104  
email: [csperry@sfgwater.org](mailto:csperry@sfgwater.org)  
Hetch Hetchy Regional Water System  
Operated by San Francisco Water, Power and Sewer | Services of the San Francisco Public Utilities Commission  
<http://www.sfgwater.org>

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**From:** Jackson, Shamica  
**Sent:** Wednesday, June 20, 2018 4:02 PM  
**To:** Winchester, Tamra (ADM) <[tamra.winchester@sfgov.org](mailto:tamra.winchester@sfgov.org)>  
**Cc:** Sperry, Cheryl <[CSperry@sfgwater.org](mailto:CSperry@sfgwater.org)>; Truax, Nichole (ADM) <[nichole.truax@sfgov.org](mailto:nichole.truax@sfgov.org)>; Chow, Jason <[JaChow@sfgwater.org](mailto:JaChow@sfgwater.org)>; Fretty, Rochelle (ADM) <[rochelle.fretty@sfgov.org](mailto:rochelle.fretty@sfgov.org)>; Camua, Maria-Zenaida (ADM) <[maria-zenaida.camua@sfgov.org](mailto:maria-zenaida.camua@sfgov.org)>; Tanko, Deborah L <[dtanko@sfgwater.org](mailto:dtanko@sfgwater.org)>; Viterbo-Martinez, Domenic (ADM) <[domenic.viterbo-martinez@sfgov.org](mailto:domenic.viterbo-martinez@sfgov.org)>  
**Subject:** RE: Updated Form 201

Hi Tamra,



Good question. I will let Cheryl Sperry answer this.

Cheryl, is the amount of the contract also being amended?

Best regards,  
Shamica

**San Francisco Water, Power and Sewer** | Services of the San Francisco Public Utilities Commission



Shamica Jackson, Senior Administrative Analyst  
Contract Administration Bureau  
Office: (415) 554-0727 | Fax: (415) 554-3225  
525 Golden Gate Ave., 8th Floor, San Francisco, CA 94102  
[sjackson@sfgwater.org](mailto:sjackson@sfgwater.org)

**Please consider the environment before printing this email.**

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**From:** Winchester, Tamra (ADM) [<mailto:tamra.winchester@sfgov.org>]  
**Sent:** Wednesday, June 20, 2018 3:37 PM  
**To:** Jackson, Shamica <[SJackson@sfgwater.org](mailto:SJackson@sfgwater.org)>  
**Cc:** Sperry, Cheryl <[CSperry@sfgwater.org](mailto:CSperry@sfgwater.org)>; Truax, Nichole (ADM) <[nichole.truax@sfgov.org](mailto:nichole.truax@sfgov.org)>; Chow, Jason <[JaChow@sfgwater.org](mailto:JaChow@sfgwater.org)>; Fretty, Rochelle (ADM) <[rochelle.fretty@sfgov.org](mailto:rochelle.fretty@sfgov.org)>; Camua, Maria-Zenaida (ADM) <[maria-zenaida.camua@sfgov.org](mailto:maria-zenaida.camua@sfgov.org)>; Tanko, Deborah L <[dtanko@sfgwater.org](mailto:dtanko@sfgwater.org)>; Viterbo-Martinez, Domenic (ADM) <[domenic.viterbo-martinez@sfgov.org](mailto:domenic.viterbo-martinez@sfgov.org)>  
**Subject:** RE: Updated Form 201

Hi Shamica.

Is there a change in the contract amount as well?

Kind regards,

Tamra Winchester  
Equal Benefits Program Manager  
City & County of San Francisco | Contract Monitoring Division  
30 Van Ness Avenue | Suite 200 | San Francisco | CA | 94102  
Direct 415.581.2304 | Main 415.581.2310 | Fax 415.581.2351  
Email [Tamra.Winchester@sfgov.org](mailto:Tamra.Winchester@sfgov.org)  
Website [www.sfgov.org/cmd](http://www.sfgov.org/cmd)

» The City and County of San Francisco is using a new enterprise management system. All businesses now register, view and submit bids, sign contracts, and update contact/banking/compliance information online! Follow these steps:

Register your business

<https://sfcitypartner.sfgov.org>

Register compliance with the Chapter 12B Equal Benefits Ordinance

<https://SupplierLaunchPage>

then click CCSF Certifications and 12B Declaration

Submit a ticket to be converted from a Bidder to a Supplier

<https://sfcitypartnersupport.sfgov.org/support/home>

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**From:** Jackson, Shamica [<mailto:SJackson@sfgwater.org>]

**Sent:** Wednesday, June 20, 2018 3:09 PM

**To:** Viterbo-Martinez, Domenic (ADM) <[domenic.viterbo-martinez@sfgov.org](mailto:domenic.viterbo-martinez@sfgov.org)>

**Cc:** Sperry, Cheryl (PUC) <[CSperry@sfgwater.org](mailto:CSperry@sfgwater.org)>; Winchester, Tamra (ADM) <[tamra.winchester@sfgov.org](mailto:tamra.winchester@sfgov.org)>; Truax, Nichole (ADM) <[nichole.truax@sfgov.org](mailto:nichole.truax@sfgov.org)>; Chow, Jason (PUC) <[JaChow@sfgwater.org](mailto:JaChow@sfgwater.org)>; Fretty, Rochelle (ADM) <[rochelle.fretty@sfgov.org](mailto:rochelle.fretty@sfgov.org)>; Camua, Maria-Zenaida (ADM) <[maria-zenaida.camua@sfgov.org](mailto:maria-zenaida.camua@sfgov.org)>; Tanko, Deborah (PUC) <[dtanko@sfgwater.org](mailto:dtanko@sfgwater.org)>

**Subject:** RE: Updated Form 201

All,

I hope all is well! Thanks again for updating the waiver request. I just found out from the project team (copied on this email) that the requested amendment is three (3) years, not two (2) years listed on the attached approval. The new end date should be **11-4-2021**.

Best regards,  
Shamica

**San Francisco Water, Power and Sewer** | Services of the San Francisco Public Utilities Commission



Shamica Jackson, Senior Administrative Analyst  
Contract Administration Bureau  
Office: (415) 554-0727 | Fax: (415) 554-3225  
525 Golden Gate Ave., 8th Floor, San Francisco, CA 94102  
[sjackson@sfgwater.org](mailto:sjackson@sfgwater.org)

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**From:** Viterbo-Martinez, Domenic (ADM) [<mailto:domenic.viterbo-martinez@sfgov.org>]

**Sent:** Tuesday, June 19, 2018 3:57 PM

**To:** Jackson, Shamica <[SJackson@sfgwater.org](mailto:SJackson@sfgwater.org)>

**Cc:** Sperry, Cheryl <[CSperry@sfgwater.org](mailto:CSperry@sfgwater.org)>; Winchester, Tamra (ADM) <[tamra.winchester@sfgov.org](mailto:tamra.winchester@sfgov.org)>; Truax, Nichole (ADM) <[nichole.truax@sfgov.org](mailto:nichole.truax@sfgov.org)>; Chow, Jason <[JaChow@sfgwater.org](mailto:JaChow@sfgwater.org)>; Fretty, Rochelle (ADM) <[rochelle.fretty@sfgov.org](mailto:rochelle.fretty@sfgov.org)>; Camua, Maria-Zenaida (ADM) <[maria-zenaida.camua@sfgov.org](mailto:maria-zenaida.camua@sfgov.org)>

**Subject:** Updated Form 201

Hello, Shamica:

Attached is an updated copy of Form 201 waiver request #7702 – CALIFORNIA INDEPENDENT SYSTEM OPERATOR (CAISO).

Thank you,



Domenic Viterbo-Martinez, Administrative Assistant

**Chapter 12B Equal Benefits Unit**

**Contract Monitoring Division (CMD)**

30 Van Ness Avenue | Suite 200 | San Francisco | CA | 94102

Direct 415-581-2311 | Fax 415-581-2351

Visit us at [sfgov.org/cmd](https://sfgov.org/cmd)

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