

From: [Lindsay, Claire \(DPH\)](#)
To: [BOS-Supervisors](#)
Cc: [BOS-Legislative Aides](#); [Somera, Alisa \(BOS\)](#); [Wong, Linda \(BOS\)](#); [Ruggels, Michelle \(DPH\)](#); [Patil, Sneha \(DPH\)](#); [Validzic, Ana \(DPH\)](#)
Subject: 11/9 BOS: DPH Retroactive Item
Date: Monday, November 8, 2021 10:37:01 AM

Hello Honorable Members of the Board of Supervisors:

The Department of Public Health (DPH) will request approval for one (1) retroactive item at the November 9th Full Board of Supervisors meeting. We'd like to provide you with brief background information and reason for retroactivity prior to the meeting. Please see below for a brief description of the item and our DPH representative who may be contacted directly should you have any questions.

Agenda item #7 – File no. 210009 - Contract Agreement Amendment - Retroactive - HealthRIGHT 360 - Fiscal Intermediary Check-Writing Services - Not to Exceed \$46,766,160 - Resolution retroactively approving Amendment No. 1 to the agreement between HealthRIGHT 360 and the Department of Public Health (DPH) for fiscal intermediary check-writing services, in an amount not to exceed \$46,766,160; to extend the term by one year and eleven months, from July 31, 2021, for a total agreement term of January 1, 2021, through June 30, 2023; and to authorize DPH to enter into amendments or modifications to the contract, as defined herein, that do not increase the obligations or liabilities to the City and are necessary to effectuate the purposes of the contract.

- **Description:** The proposed resolution will retroactively approve Amendment No. 1 to the contract, which will continue fiscal intermediary check-writing services between Health Right 360 (HR 360) and the Department of Public Health. Under the contract, HR 360 will serve as a fiscal intermediary providing reimbursement for services such as to board and care homes that house hundreds of DPH clients with behavioral health issues. Health Right 360 is reimbursed for this service on a per-check basis, totaling approximately \$50,000 annually.
- **Reason for Retroactivity & Background:** We are respectfully requesting retroactive approval for this agreement. DPH originally submitted a resolution seeking Board of Supervisors' approval of a new contract with HR360 in December 2020. However, DPH subsequently requested a delay for additional review by the City Attorney. During that review time, in order to ensure the continuation of the services provided by HealthRight 360, a contract was put in place for the period of January 1, 2021 through July 31, 2021. This proposed Amendment No. 1 to the contract will continue these services for an additional one year and 11 months. DPH is seeking approval of the proposed amendment retroactively to August 1, 2021, due to the unforeseen need to incorporate new FY21-22 Citywide contractual requirements into the proposed amendment, along with competing contractual priorities, resulting in the need to present this contract retroactively.
- **DPH Representative:** Michelle Ruggels | Director, DPH Business Office | michelle.ruggels@sfdph.org

Thank you for your time and consideration,

Claire

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