



**San Francisco Office of the City Administrator
City Administrator Carmen Chu**

Refuse Collection Services (TC 83150)

Office of Contract Administration

Board of Supervisors' Budget and Finance Committee

November 10, 2021

Brief History

- Since 2004, City consolidated contract for refuse collection services through Office of Contract Administration (OCA) (public facilities – not residential/commercial)
- Last sole source contract approved in 2014 for 6 years, NTE \$48M
- Nov 2020 new contract was before the Board but no action taken
- For continuity of refuse service, OCA entered into an interim contract covering Dec 2020 – Nov 2021
 - NTE \$9.9M
 - OCA seeks Board review and approval for contract extension

Overview of Major Provisions

- Increases contract authority by \$5.72M for a total NTE of \$15.62M
- 7-month extension through June 30, 2022 (end of current fiscal year)
- Favorable contract terms
- Preview next steps: OCA and Department of the Environment to initiate competitive solicitation process
 - Will require additional contract extension

Projected Usage

Term	Duration	Projected Usage
12/1/20 - 11/30/21	12 months	\$ 8,752,272
12/1/21 - 6/30/22	7 months	\$ 5,973,426
	TOTAL:	\$ 14,725,698
	15% contingency	\$ 896,014
	FINAL NTE TOTAL	\$ 15,621,712

Sample Monthly Charges by Dept*

City Department	Service	Recovery Discount	Total Charge
SF Rec & Park	\$ 239,510.98	\$ (55,792.77)	\$ 183,718.21
Laguna Honda Hospital	\$ 126,100.11	\$ (33,271.31)	\$ 92,828.80
Municipal Railway/Structures	\$ 114,163.49	\$ (37,512.06)	\$ 76,651.43
SF General Hospital	\$ 98,012.00	\$ (2,817.93)	\$ 95,194.07
DPW - Bureau Of Building Repair	\$ 92,950.49	\$ (4,846.37)	\$ 88,104.12
Real Estate Department	\$ 82,830.14	\$ (29,357.99)	\$ 53,472.15
SF Fire Department	\$ 61,236.30	\$ (32,964.87)	\$ 28,271.43
Department Of Health	\$ 53,710.57	\$ (28,378.34)	\$ 25,332.23
SF Port Commission	\$ 52,189.05	\$ (10,858.73)	\$ 41,330.32
War Memorial	\$ 47,175.13	\$ (39,411.27)	\$ 7,763.86
SFPUC Waste Water Enterprise	\$ 45,904.26	\$ (460.22)	\$ 45,444.04
Public Utilities Commission PUC	\$ 45,075.72	\$ (22,349.25)	\$ 22,726.47
SF Police Department	\$ 36,394.20	\$ (17,622.86)	\$ 18,771.34
Dept Of Human Services	\$ 36,392.58	\$ (16,924.69)	\$ 19,467.89
SF Library	\$ 28,044.96	\$ (14,635.90)	\$ 13,409.06
Fine Arts Museum	\$ 18,398.45	\$ (11,765.87)	\$ 6,632.58
Dept of Homlessness	\$ 18,391.88	\$ (7,092.58)	\$ 11,299.30
SF Water Department	\$ 17,091.19	\$ (7,072.20)	\$ 10,018.99
SF PUC	\$ 11,762.59	\$ (4,047.27)	\$ 7,715.32
S F Sheriff's Dept	\$ 10,036.24	\$ (3,781.77)	\$ 6,254.47
Youth Guidance Center	\$ 9,026.94	\$ (6,499.40)	\$ 2,527.54
Dept Of Telecommunications	\$ 5,488.97	\$ (1,474.06)	\$ 4,014.91
SF Animal Care & Control	\$ 5,460.54	\$ (2,867.08)	\$ 2,593.46
Dept of Emergency Management	\$ 4,815.16	\$ (3,020.42)	\$ 1,794.74
Dept Of Parking & Traffic	\$ 3,970.75	\$ (1,749.04)	\$ 2,221.71
GSA-Central Shops	\$ 2,909.38	\$ (1,832.90)	\$ 1,076.48
TIDA	\$ 2,853.54	\$ (1,699.91)	\$ 1,153.63
Adult Probation Dept	\$ 1,712.91	\$ (1,062.00)	\$ 650.91
Dept of Elections	\$ 661.42	\$ (159.32)	\$ 502.10
Public Defender's Office	\$ 195.08	\$ (133.23)	\$ 61.85
Total	\$ 1,272,465.02	\$ (401,461.61)	\$ 871,003.41

*Projections based on actual September 2021 billings; Proposed Amendment NTE based on average monthly charges

Next Steps

- Additional contract extension in May/June 2022
- Initiate concurrent competitive solicitation process:
 - Develop scope of work (DOE) – 5 mo
 - Issue solicitation / vendor selection – 4-6 mo
 - Negotiate and execute contract – 2-3 mo
 - Variables impacting timeline - TBD
 - Vendor compliance with City contract requirements
 - CEQA
 - DPH permitting
 - Implementation logistics, etc.

Thank You