



City and County of San Francisco
Meeting Minutes - Final
Budget and Finance Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Connie Chan, Matt Dorsey, Joel Engardio

Clerk: Brent Jalipa
(415) 554-7712 ~ brent.jalipa@sfgov.org

Wednesday, April 23, 2025

10:00 AM

City Hall, Legislative Chamber, Room 250

Regular Meeting

Present: 3 - Connie Chan, Matt Dorsey, and Joel Engardio

The Budget and Finance Committee met in regular session on Wednesday, April 23, 2025, with Chair Connie Chan presiding. Chair Chan called the meeting to order at 10:01 a.m.

ROLL CALL AND ANNOUNCEMENTS

On the call of the roll, Chair Chan, Vice Chair Dorsey, and Member Engardio were noted present.

COMMUNICATIONS

Brent Jalipa, Budget and Finance Committee Clerk, instructed members of the public that public comment is taken on each item on the agenda. Alternatively, written comments may be submitted through email (brent.jalipa@sfgov.org) or the U.S. Postal Service at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

AGENDA CHANGES

There were no agenda changes.

REGULAR AGENDA

250194 [Real Property Lease - Retroactive - ROSHAN INVESTMENTS LLC - Adante Hotel - 610 Geary Street - Non-Congregate Temporary Shelter - Initial Annual Base Rent of \$1,484,280 and a Maximum Final Payment of up to \$100,000]

Sponsor: Mayor

Resolution retroactively approving and authorizing the Director of Property, on behalf of the Department of Homelessness and Supportive Housing, to execute a lease of real property with ROSHAN INVESTMENTS LLC, for use of the Adante Hotel located at 610 Geary Street for a non-congregate temporary shelter program with 93 units for an initial term of one year, to commence on April 1, 2025, with one one-year option to extend and an annual base rent of \$1,484,280 with 3% annual increases if the City exercise the option to extend, and a maximum final payment of up to \$100,000 upon surrender of property; affirming the Planning Department's determination under the California Environmental Quality Act; and authorizing the Director of Property to execute any amendments, make certain modifications and take certain actions that do not materially increase the obligations or liabilities to the City, do not materially decrease the benefits to the City and are necessary or advisable to effectuate the purposes of the lease agreement or this Resolution. (Fiscal Impact)

02/25/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

04/16/25; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE. Heard in Committee. Speaker(s): Emily Cohen (Department of Homelessness and Supportive Housing); Dara Papo (Department of Public Health); Nicolas Menard (Office of the Budget and Legislative Analyst); Supervisor Danny Sauter (Board of Supervisors); provided an overview and responded to questions raised throughout the discussion. Barbara Swan (Lower Nob Hill Alliance); spoke in support of the resolution matter. Paula Hendricks; spoke on various concerns relating to the resolution matter.

04/16/25; CONTINUED AS AMENDED.

Heard in Committee. Speaker(s): None.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250258 [De-Appropriation - Building/Structure Improvement-Capital Renewal - 1235 Mission Street - \$3,346,898 - Appropriation - Projected Revenue Surplus - \$8,500,000 - Tenant Improvement - \$11,846,898 - 1455 Market Street - Human Services Agency - FY2024-2025]

Sponsor: Mayor

Ordinance appropriating \$8,500,000 from projected revenue surplus, de-appropriating \$3,346,898 from building and structure improvement and capital renewal projects at 1235 Mission Street, and appropriating \$11,846,898 to interdepartmental services, rent paid to Real Estate, and in the Human Services Agency to fund one-time tenant improvement and furniture, fixtures, and equipment costs at 1455 Market Street, pursuant to the City's new lease for spaces designated for the Human Services Agency in Fiscal Year (FY) 2024-2025.

(Fiscal Impact)

03/18/25; ASSIGNED to Budget and Finance Committee. 3/25/2025 President Mandelman waived the 30-day rule pursuant to Board Rule No. 3.22.

04/16/25; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE. Heard in Committee. Speaker(s): Andrico Penick, Director (City Administrator's Real Estate Division); Dan Kaplan (Human Services Agency); Nicolas Menard (Office of the Budget and Legislative Analyst); Brad Russi (Office of the City Attorney); provided an overview and responded to questions raised throughout the discussion.

04/16/25; CONTINUED AS AMENDED.

Heard in Committee. Speaker(s): None.

Chair Chan moved that this Ordinance be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250234 [Accept and Expend Grant - Retroactive - United States Department of Housing and Urban Development - Round 2 Application: Pathways to Removing Obstacles to Housing (PRO Housing) - \$7,000,000]

Sponsors: Mayor; Engardio

Resolution retroactively authorizing the Planning Department to accept and expend a grant award of \$7,000,000 for the period from January 22, 2025, through September 30, 2030, from the United States Department of Housing and Urban Development's Pathways to Removing Obstacles to Housing ("PRO Housing") grant program; approving the grant agreement pursuant to Charter, Section 9.118(a); and authorizing the Director of the Planning Department to enter into amendments or modifications to the grant agreement that are necessary to effectuate the purposes of the grant agreement or this Resolution. (Planning Department)

(Fiscal Impact)

03/11/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

03/26/25; CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speaker(s): None.

Heard in Committee. Speaker(s): Lisa Chen (Planning Department); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250261 [Accept and Expend Grant - Federal Aviation Administration - Airport Infrastructure Grant - Not to Exceed \$66,294,812]**Sponsor: Mayor**

Resolution authorizing the Airport Commission to accept and expend a grant in an amount not to exceed \$66,294,812 and any additional amounts up to 15% of the original grant, that may be offered from the Federal Aviation Administration for the implementation of the Boarding Area G Gates Enhancement Project, for the period of October 1, 2024, through September 30, 2028, contingent on receipt by the Airport Commission of an airport infrastructure grant offer from the Federal Aviation Administration. (Airport Commission)
(Fiscal Impact)

03/18/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Dyanna Volek (Airport Department); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250331 [Professional Services Agreement - Calpine Energy Solutions LLC - Community Choice Aggregation Program - Meter Data Management, Billing, and Customer Care Services - Not to Exceed \$17,000,000]

Resolution approving and authorizing the General Manager of the San Francisco Public Utilities Commission (SFPUC) to execute Contract No. PRO.0297, SFPUC Customer Administrative Services Community Choice Aggregation Program, with Calpine Community Energy, a Division of Calpine Energy Solutions, LLC, in the amount not to exceed \$17,000,000 for a duration of three years, commencing on April 30, 2025, through April 30, 2028, to provide meter data management, billing, and customer care services; and to authorize the SFPUC General Manager to enter into any amendments or modifications to the Contract that the General Manager determines, in consultation with the City Attorney, are in the best interests of the City, do not materially increase the obligations or liabilities of the City, and are necessary or advisable to effectuate the purposes and intent of the Resolution, pursuant to Charter, Section 9.118. (Public Utilities Commission)
(Fiscal Impact)

03/31/25; RECEIVED FROM DEPARTMENT.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Andrew Bevington (Public Utilities Commission); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Chair Chan requested File Nos. 250353, 250354, 250355, and 250356 be called together.

250353 [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development Emergency Solutions Grants Program - \$1,868,094 - FY2025-2026]

Sponsor: Mayor

Resolution approving the Fiscal Year (FY) 2025-2026 Emergency Solutions Grants (ESG) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2025-2026 ESG Program entitlement from the United States Department of Housing and Urban Development, in the amount of \$1,868,094 for an unspecified period starting July 1, 2025.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Dan Adams, Director, and Julia Sabory (Mayor's Office of Housing and Community Development); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250354 [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development - Community Development Block Grant Program - \$25,967,476 - FY2025-2026]

Sponsor: Mayor

Resolution approving the Fiscal Year (FY) 2025-2026 Community Development Block Grant (CDBG) Program; authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2025-2026 CDBG Program entitlement from the United States Department of Housing and Urban Development in the amount of up to \$20,117,476 and to expend estimated program income in the amount of \$5,850,000 for a combined total of approximately \$25,967,476 for a period beginning July 1, 2025, through the date when all funds are expended.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Dan Adams, Director, and Julia Sabory (Mayor's Office of Housing and Community Development); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250355 [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development - Housing Opportunities for Persons with AIDS Program - \$8,202,000 - FY2025-2026]

Sponsors: Mayor; Mandelman, Engardio and Dorsey

Resolution approving the Fiscal Year (FY) 2025-2026 Housing Opportunities for Persons with AIDS ("HOPWA") Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2025-2026 HOPWA Program entitlement from the United States Department of Housing and Urban Development in the amount of \$8,000,000 and to expend program income and reprogrammed funds in the amount of \$202,000 for a combined total of \$8,202,000 for the period of July 1, 2025, through June 30, 2028.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Dan Adams, Director, and Julia Sabory (Mayor's Office of Housing and Community Development); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250356 [Apply for, Accept, and Expend Grant - U.S. Department of Housing and Urban Development - HOME Investment Partnership Program - \$7,360,416 - FY2025-2026]

Sponsors: Mayor; Mandelman

Resolution approving the Fiscal Year (FY) 2025-2026 HOME Investment Partnership (HOME) Program; and authorizing the Mayor, on behalf of the City and County of San Francisco, to apply for, accept, and expend the City's FY2025-2026 HOME Program entitlement from the United States Department of Housing and Urban Development in the amount of \$5,360,416 and to expend Program Income in the amount of \$2,000,000 for a combined total of \$7,360,416 for the term of July 1, 2025, through June 30, 2030.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Dan Adams, Director, and Julia Sabory (Mayor's Office of Housing and Community Development); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250222 [Five-Year Information and Communication Technology Plan - FYs 2025-2030]

Resolution adopting the City's Five-Year Information and Communication Technology Plan for Fiscal Years (FYs) 2025-2026 through 2029-2030, pursuant to Administrative Code, Section 22A.6. (City Administrator)

03/03/25; RECEIVED FROM DEPARTMENT.

03/18/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Edward McCaffrey, Director, and Damon Daniels (City Administrator's Committee on Infrastructure Technology); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Chair Chan requested File Nos. 250248 and 250249 be called together.

250248 [Outreach Community-Based Weekly Advertising and Outreach Neighborhood-Based Monthly Advertising - Various Newspapers - FY2025-2026]

Resolution designating Bay Area Reporter to be the outreach community-based weekly newspaper of the City and County of San Francisco for the Lesbian, Gay, Bisexual and Transgender community; El Reportero to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Bayview, Bernal Heights, and Mission neighborhoods; El Tecolote to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Mission neighborhood; Henry Society Journal to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Bayview, Hunters Point and Visitacion Valley neighborhoods; Noe Valley Voice to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Noe Valley neighborhood; Potrero View to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Dogpatch, Eastern South of Market, Mission Bay, and Potrero Hill neighborhoods; San Francisco Bay Times to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Castro, Duboce Triangle, and Noe Valley neighborhoods; Sing Tao Daily to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Chinatown, Excelsior, Ingleside, Merced Heights, Oceanview, Outer Mission, Portola Valley, Richmond, Sunset, and Tenderloin neighborhoods; Small Business Exchange to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco serving the entire City; Wind Newspaper to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco for the Chinatown, Excelsior, Outer Mission, North Beach, Portola, Richmond, Sunset, Tenderloin, and Visitacion Valley neighborhoods; World Journal to be the outreach neighborhood-based monthly newspaper of the City and County of San Francisco serving Bayview/Hunters Point, Chinatown, Mission, South of Market, Tenderloin, Visitacion Valley, and Western Addition neighborhoods for Fiscal Year (FY) 2025-2026. (Office of Contract Administration)

03/14/25; RECEIVED FROM DEPARTMENT.

03/25/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Sophie Hayward (Office of the City Administrator); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250249 [Official Advertising - Clinton Reilly Communications, dba The San Francisco Examiner - FY2025-2026]

Resolution designating Clinton Reilly Communications, dba The San Francisco Examiner, to be the official newspaper of the City and County of San Francisco for all official advertising for Fiscal Year (FY) 2025-2026. (Office of Contract Administration)

03/14/25; RECEIVED FROM DEPARTMENT.

03/25/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Sophie Hayward (Office of the City Administrator); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250250 [Agreement - Circosta Iron and Metal Co. Inc. - Sale of City-owned Scrap Metal for Pick-Up and Disposal - \$1,069,575 Anticipated Revenue]

Resolution authorizing the Office of Contract Administration ("OCA") to execute Contract 1000035528 between the City and County of San Francisco and Circosta Iron and Metal Co. Inc. for the as-needed sale of City-owned scrap metal for pick-up and disposal, for a term of five years from June 1, 2025, through May 31, 2030, for an estimated revenue amount of \$1,069,575. (Office of Contract Administration)

03/14/25; RECEIVED FROM DEPARTMENT.

03/25/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Sophie Hayward (Office of the City Administrator); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Chair Chan requested File Nos. 250253 and 250254 be called together.

250253 [Contract Agreement - Arthur J. Gallagher & Co. Risk Management Services, LLC. - Insurance Brokerage Services - Not to Exceed \$30,000,000]

Resolution authorizing the City Administrator, through the Director of Risk Management Division, to enter into a contract for insurance brokerage services with Arthur J. Gallagher & Co. Risk Management Services, LLC for an amount not to exceed \$30,000,000 for a three-year term to commence on July 1, 2025, through June 30, 2028, with an option to renew for a period of six additional years, pursuant to Charter, Section 9.118. (City Administrator)
(Fiscal Impact)

03/14/25; RECEIVED FROM DEPARTMENT.

03/25/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Matt Hansen, Director (City Administrator's Risk Management Division); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250254 [Contract Agreement - Alliant Insurance Services, Inc. - Insurance and Brokerage Services - Not to Exceed \$85,000,000]

Resolution authorizing the City Administrator, through the Director of Risk Management Division, to enter into a contract for insurance and brokerage services with Alliant Insurance Services, Inc. for an amount not to exceed \$85,000,000 for a three year term to commence on July 1, 2025, through June 30, 2028, with an option to renew for a period of six additional years, pursuant to Charter, Section 9.118. (City Administrator)
(Fiscal Impact)

03/14/25; RECEIVED FROM DEPARTMENT.

03/25/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Matt Hansen, Director (City Administrator's Risk Management Division); Christina Malamut (Office of the Budget and Legislative Analyst); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250321 [Grant Acknowledgement - California Energy Commission - Charging Infrastructure for Government Fleets GFO-23-606 - Not to Exceed \$5,047,167]**Sponsor: Mandelman**

Resolution acknowledging requirements for the 2024 grant application to the State of California Energy Commission Charging Infrastructure for Government Fleets for a grant in an amount not to exceed \$4,996,695. (City Administrator)

03/28/25; RECEIVED FROM DEPARTMENT.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Sophie Hayward (Office of the City Administrator); Camilla Taufic (City Administrator's Division of Fleet Management); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE, on Page 1, Line 24, by replacing '30% of the project cost' with '\$2,828,859'; and by increasing the not to exceed amount from '\$4,996,695' to '\$5,047,167' throughout the legislation. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

Resolution acknowledging requirements for the 2024 grant application to the State of California Energy Commission Charging Infrastructure for Government Fleets for a grant in an amount not to exceed \$5,047,167. (City Administrator)

Chair Chan moved that this Resolution be CONTINUED AS AMENDED to the Budget and Finance Committee meeting of April 30, 2025. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

250320 [Accept and Expend In-Kind Gift - Retroactive - Daniel Lurie - Zero Emission Passenger Vehicle Rivian R1S - Estimated Market Value \$134,106]

Resolution retroactively authorizing the Fleet Management Division to accept and expend an in-kind gift of a zero-emission passenger vehicle Rivian R1S from Daniel Lurie, retrofitted with appropriate security upgrades, with an estimated market value of \$134,106 for use of official City business effective March 18, 2025. (City Administrator)

03/24/25; RECEIVED FROM DEPARTMENT.

04/08/25; RECEIVED AND ASSIGNED to Budget and Finance Committee.

Heard in Committee. Speaker(s): Sophie Hayward (Office of the City Administrator); provided an overview and responded to questions raised throughout the discussion.

Chair Chan moved that this Resolution be RECOMMENDED. The motion carried by the following vote:

Ayes: 3 - Chan, Dorsey, Engardio

ADJOURNMENT

There being no further business, the Budget and Finance Committee adjourned at the hour of 11:25 a.m.

N.B. The Minutes of this meeting set forth all actions taken by the Budget and Finance Committee on the matters stated, but not necessarily in the chronological sequence in which the matters were taken up.